

**CITY OF SAN DIEGO
ETHICS COMMISSION**

M E M O R A N D U M

DATE: October 21, 2008

TO: Nader Tirandazi, Financial Management Director, M.S. 9B

FROM: Stacey Fulhorst, Executive Director

SUBJECT: Fiscal Year 2009 Budget Adjustments

Although you have not asked the Ethics Commission to cut 10% of its budget for the remainder of the current fiscal year, I have identified the following non-personnel expenditure areas that could be reduced in the Commission's budget in order to achieve a cost savings totaling \$10,000:

<u>Object Account</u>	<u>Name</u>	<u>Proposed Reduction</u>
3298	Unclassified Materials/Supplies	\$1,000
4270	Miscellaneous Services	\$ 500
4311	Print Shop Services	\$1,000
4325	Bindery Services	\$ 500
4351	Advertising	\$3,000
6010	Equipment outlay	\$1,400
6017	Equipment – Non Cap	\$2,600

The proposed \$10,000 reduction in non-personnel expenditures amounts to 23.5% of our total annual budget for all non-personnel related costs.

As you know, the vast majority of the Ethics Commission's budget (96%) consists of personnel costs associated with our existing 8 staff positions. As I have discussed with the Mayor's staff on several prior occasions, the elimination of any of our current staff positions would prevent the Commission from fulfilling its responsibilities as outlined in the Municipal Code with respect to education, advice, investigations, enforcement, and auditing. In recognition of the serious financial difficulties facing the City, however, I have endeavored to identify any and all non-personnel related costs that could be cut from the Commission's budget without substantially affecting the Commission's ability to function.

Nader Tirandazi
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If you have any questions, please contact me at your convenience at (619) 533-3477. Thank you.

Stacey Fulhorst
Executive Director

cc: Guillermo Cabrera, Chair, City of San Diego Ethics Commission
Jay Goldstone, Chief Operating Officer
Mary Lewis, Chief Financial Officer
Andrea Tevlin, Independent Budget Analyst
City Councilmembers