

**MINUTES OF THE MEETING
CITY OF SAN DIEGO ETHICS COMMISSION**

**April 25, 2002
5:30 p.m.
City Administration Building
Council Committee Room
202 C Street, 12th Floor**

Agenda Item No. 1 - Call to Order. (Time: 5:40:50 p.m.)

The meeting was called to order by Chairperson Leonard at 5:40 p.m.

Agenda Item No. 2 – Roll Call. (Time: 5:40:56 p.m.)

Present:

Commissioners: Chair, Dorothy Leonard; Vice-Chair Albert Gaynor;
Commissioners Lisa Foster, Charles La Bella, April Riel, Gregory Vega.

Staff: Executive Director, Charles Walker; Deputy City Attorney Rick Duvernay;
Legal Assistant, Stephen Ross; Investigator Stacey Fulhorst; Executive
Secretary DonnaLee Brinkerhoff

Speakers: Mel Shapiro

Excused: Commissioner Dorothy Smith.

Agenda Item No. 3 – Reporting Results of Closed Session. (Time: 5:41:03p.m.)

Formal investigations were authorized on three matters referred to the
Commission.

Agenda Item No. 4 - Approval of Commission Minutes. (Time: 5:41:13 p.m.)

MOTION TO APPROVE COMMISSION MINUTES OF APRIL 11, 2002.
Moved/Seconded: Foster/La Bella. Passed unanimously with Commissioner
Smith excused.

Agenda Item No. 5 - Non-Agenda Comment. (Time: 5:41:32 p.m.)

None.

Agenda Item No. 8 - Report from Audit Subcommittee.

(Time: 5:42:00 p.m.)

Commissioners Vega and Riel reported for the Ad Hoc Audit Subcommittee. The basic framework of the audit manual will consist of eight chapters. Separate procedures will be developed for the three types of categories that will be filed: 1) Candidate Committees; 2) Independent Expenditure Committee for Ballot Measures; and 3) Independent Expenditure Committee for Candidates.

The audit budget was discussed, and the need for an electronic filing system. Next year will be crucial in establishing the Commission's budget for the following year. Due to budgetary constraints, the idea of grant money was presented wherein the Commission could accept, and not create a conflict of interest to create an electronic filing system. If this is plausible, it is recommended that this process be taken before fiscal year 2004. Ultimately, this would save the City money in staff time, and give the public timely disclosure on real time basis.

SPEAKER: Mr. Shapiro made suggestions to the Ad Hoc Audit Subcommittee on disseminating information to the Commission and the public, and the audit process.

Agenda Item No. 9 - Commission Discussion of Education, Training, and Awareness Program for individuals falling under the Jurisdiction of the City of San Diego Ethics Commission.

(Time: 6:29:29 p.m.)

Executive Director Charlie Walker reported, and the Commission commented on the following items:

1. Consultant Search – Notices to the various universities and “think tanks” have been mailed out for proposals. The two-week deadline closes April 26th. By next week, review of the responses will take place.
2. On-Line Ethics Training – Approved by the Governance Committee of IT&C. The Ad Hoc Education Subcommittee is ready to proceed, and is now in search of funding for the project. Existing funds for the electronic filing system may be utilized for this purpose.
3. Informational Brochure – Changes to the informational brochure were incorporated pursuant to the previous Commission meeting, and additional comment was presented.

Commission Foster left the meeting.

4. Mission Statement – Three proposed mission statements were presented to the Commission for discussion. Final decision: “To preserve public confidence in our city government through education, advice, and the prompt and fair enforcement of local governmental ethics laws.”

MOTION TO ADOPT THE MISSION STATEMENT. Moved/Seconded:
La Bella/Gaynor. Vote: Unanimously approved with Commissioners Smith and Foster excused.

Agenda Item No. 6 - Commissioner Comment. (Time: 6:43:35 p.m.)

Moved Agenda Item Nos. 6 and 7 to the end of the meeting at the request of Commissioner Foster. (Time: 5:41:32 p.m.)

Chairperson Leonard commented on the adoption of the Ethics Ordinance by Council.

Commission/Staff photograph – A date to take a photo of the Commission and its staff is scheduled for May 23, 2002.

Media Policy – Vice-Chair Gaynor requested discussion for the preparation of a media policy. This item will be placed on the May 23, 2002, agenda.

Agenda Item No. 7 - Executive Director Comment. (Time: 7:01:15 p.m.)

Executive Director Charlie Walker reported on the following:

1. A report on his April 19th visit to Oakland to attend an ethics conference sponsored by the FPPC.
2. Thanked Commissioner La Bella for assisting him at the County Bar Association in making a presentation to the Real Estate section of the County Bar. As a result of Mr. La Bella’s persuasive remarks, Mr. Walker received another request to conduct a 2-3 hour seminar with the entire County Bar Association.
3. Update on the completion of the office remodel. New furniture to arrive next week.
4. Thanked Commission and City Attorney staff for the work involved in compiling the binders presented to the Commissioners.
5. Introduction of the Ethics Commission’s entry into the City Telephone Directory.

Agenda Item No. 10 - Adjournment.

(Time: 7:07:30 p.m.)

Chairperson Leonard adjourned the meeting at 7:07 p.m.

Dorothy Leonard, Chairperson
Ethics Commission

DonnaLee Brinkerhoff, Executive Secretary
Ethics Commission

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UPON REQUEST.***