



THE CITY OF SAN DIEGO

December 14, 2012

Ms. Kim Tran
Kim Tran for City Council 2010
7710 Balboa Avenue, Suite 218-A
San Diego, CA 92111

Re: Kim Tran for City Council 2010 (ID # 1323704)

Dear Ms. Tran:

The Ethics Commission audit of the above-referenced committee is now concluded, and the Final Audit Report is enclosed. This report was delivered to the Ethics Commission at its regularly-scheduled meeting held on December 13, 2012. The Commission observed that the findings reflected in the Audit Report indicate that the committee substantially complied with local campaign laws. As a result, the Commission voted to accept the report.

Sincerely,

[REDACTED]

Rosalba Gomez
Ethics Commission Auditor

Enclosure

cc: Robert Sutton, Treasurer
7710 Balboa Avenue, Suite 218-A
San Diego, CA 92111



Ethics Commission

1010 Second Avenue, Suite 1530 • San Diego, CA 92101
Tel (619) 533-3476 • Fax (619) 533-3448





THE CITY OF SAN DIEGO

FINAL AUDIT REPORT

November 27, 2012

Ms. Kim Tran
Kim Tran for City Council 2010
7710 Balboa Avenue, Suite 218-A
San Diego, CA 92111

Treasurer: Robert Sutton
7710 Balboa Avenue, Suite 218-A
San Diego, CA 92111

SAN DIEGO ETHICS COMMISSION AUDIT REPORT: *Kim Tran for City Council 2010*

I. Introduction

This Audit Report contains information pertaining to the audit of the committee, Kim Tran for City Council 2010, Identification Number 1323704 ("the Committee") for the period from July 13, 2009, through June 30, 2010. The Committee was selected for audit by a designee of the City Clerk in a random drawing conducted at a public meeting of the Ethics Commission held on September 23, 2011. The audit was conducted to determine whether the Committee materially complied with the requirements and prohibitions imposed by the City of San Diego's Election Campaign Control Ordinance (San Diego Municipal Code Chapter 2, Article 7, Division 29).

During the period covered by the audit, the Committee reported loans from the candidate totaling \$24,000, expenditures totaling \$3,779.77, and loan repayments totaling \$20,220.23. **The audit revealed no material findings. The committee substantially complied with the disclosure and record-keeping provisions of the San Diego Election Campaign Control Ordinance.**

II. Committee Information

On January 20, 2010, the Committee filed a Statement of Organization with the San Diego City Clerk indicating that it qualified as a committee. The Committee was formed to support the election of Kim Tran for Council District 6 in the June 8, 2010, primary election. On July 1, 2010, the Committee filed a Statement of Termination indicating that its filing obligations were completed on June 30, 2010. The Committee's treasurer was Robert Sutton.



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III. Audit Authority

The Commission is mandated by San Diego Municipal Code section 26.0414 to audit campaign statements and other relevant documents to determine whether campaign committees comply with applicable requirements and prohibitions imposed by local law.

IV. Audit Scope and Procedures

This audit was performed in accordance with generally accepted auditing standards. The audit involved a thorough review of the Committee's records for the time period covered by the audit. This review was conducted to determine:

1. Compliance with all disclosure requirements, pertaining to contributions, expenditures, accrued expenditures, and loans, including itemization when required;
2. Compliance with applicable filing deadlines;
3. Compliance with restrictions on contributions, loans and expenditures;
4. Accuracy of total reported receipts, disbursements and cash balances as compared to bank records; and
5. Compliance with all record-keeping requirements.

V. Conclusion

Through the examination of the Committee's records and campaign disclosure statements, the Auditor verified that the Committee timely disclosed all contributions received and all expenditures made, and that the Committee maintained the necessary documentation regarding contributions and expenditures. **As a result, the Auditor determined that there were no material findings. The Committee substantially complied with the disclosure and record-keeping provisions of the San Diego Election Campaign Control Ordinance.**

[REDACTED]

Rosalba Gomez
Ethics Commission Auditor

Date

[REDACTED]

Lauri Davis
Ethics Commission Senior Investigator

Date