

THE CITY OF SAN DIEGO

Facilities Financing Appointment Review

This document explains Appointment Review for Over-the-Counter Permits:

- 1) Verify that a Project Number (PTS number) has been assigned to the project with an Appointment Review Cycle opened for Facilities Financing.
- 2) Contact the appropriate Facilities Financing Project Manager (area assignments listed below) to inform him or her that you will drop off the plans for review, and if you would like the plans returned. Staff is not able to provide over-the-counter reviews.
- 3) Deliver plans to Facilities Financing's front desk, located in the Executive Complex Building, 1010 Second Avenue, Suite 600, East Tower.
- 4) If impact fees are assessed on the project, the assigned Facilities Financing Project Manager will input the fee(s) directly into PTS and sign off on the review electronically. The customer will pay these fees during Building Permit issuance.

Facilities Financing Project Managers:

Angela Abeyta	Black Mountain Ranch, Carmel Mountain Ranch, Miramar Ranch
(619) 533-3674	North, Mira Mesa, Rancho Encantada, Sabre Springs, Scripps
aabeyta@sandiego.gov	Miramar Ranch
Vicki Burgess	Barrio Logan, East Elliott, Encanto, La Jolla, Mid-City, Navajo,
(619) 533-3684	Serra Mesa, Skyline/Paradise Hills, Southeastern San Diego, Torrey
vburgess@sandiego.gov	Pines, Via De La Valle
Oscar Galvez III	Midway/Pacific Highway Corridor, Mission Valley, Old San
(619) 533-3685	Diego, Pacific Highlands Ranch, Peninsula, San Diego
galvezo@sandiego.gov	International Airport
Ben Hafertepe	Clairemont Mesa, College Area, Mission Bay Park, Mission Beach,
(619) 533-3913	Ocean Beach, Pacific Beach, Rancho Bernardo, San Pasqual, San
bhafertepe@sandiego.gov	Ysidro, Tijuana River Valley, Torrey Hills
Frank January	Balboa Park, Fairbanks Ranch, Otay Mesa, North University City,
(619) 533-3699	SB207, South University City, Uptown
fjanuary@sandiego.gov	
Megan Sheffield	Carmel Valley, Downtown, Greater Golden Hill, Greater North
(619) 533-3672	Park, Otay Mesa/Nestor, Tierrasanta
msheffield@sandiego.gov	
Charlette Strong Williams	Del Mar Mesa, Kearny Mesa, Linda Vista, Rancho Peñasquitos,
(619) 533-3683	Torrey Highlands
cswilliams@sandiego.gov	