City of San Diego Fire-Rescue Department
1010 Second Avenue, Suite 300 • San Diego, California • 92101
Phone (619) 533-4400
Email: sdfdevents@sandiego.gov

Application for Single Event Permit

1. PLEASE PRINT WITH BALLPOINT PEN OR TYPE AND COMPLETE BOTH SIDES OF THIS PERMIT APPLICATION.
2. ATTACH A DIMENSIONED SITE AND/OR FLOOR PLAN AND ANY SUPPORTING DOCUMENTATION.
3. EMAIL THE COMPLETED PACKAGE TO: sdfdevents@sandiego.gov
4. A FEE WILL BE CHARGED FOR THIS PERMIT APPLICATION (MODEL ROCKETS EXEMPTED).

PLEASE ***DO NOT*** REMIT PAYMENT WITH THIS APPLICATION. THE CITY TREASURER WILL INVOICE THE BILLING ADDRESS INDICATED.

- SDFD USE ONLY -

FILE ID # _____ **PERMIT #** _____

APPLICANT INFORMATION

Contact Name _____ Applicant Business Name _____

Applicant Address _____ Email Address _____

City, State, Zip Code _____ Business Phone ( ) _____ Mobile Phone ( ) _____

BILLING INFORMATION ☐ (Check if same as above)

Contact Name _____ Business Name _____

Billing Address _____ Email Address _____

City, State, Zip Code _____ Billing Phone ( ) _____ Mobile Phone ( ) _____

EVENT INFORMATION

Event Name _____ Event Site Contact Name _____ Event Site Phone Number ( ) _____

Event Street Address _____ Location (e.g., Venue Name, Room Name, Salon Name, Park Name, etc) _____

Event Start Date _____ Time: _____

Event End Date _____ Time: _____

- SDFD USE ONLY -

_____
Fire Safety Officer(s) Required.
An Additional Fee Will Be Charged.

- SDFD USE ONLY -

_____
Maximum Occupant Load

- SDFD USE ONLY -

Activity (circle)	Time			
MR (*79*)	.	[ ]	Model Rocket	$ NC
PA (*TK*)	.	[ ]	Places of Assembly Permit	$120.00
FW (*TA/SEP*)	.	[ ]	Fireworks/Pyrotechnics-Special Effects/Fire Performer	$ 240.00
TS (*T4*)	.	[ ]	Exhibits/Trade Show Permit	$ 240.00
			Tent/Temporary Membrane Structure Permit:	
RU1	.	[ ]	401 - 2,000 square feet	$ 240.00
RU2	.	[ ]	2,001 - 10,000 square feet	$ 300.00
RU3	.	[ ]	10,000+ square feet	$ 360.00

TOTAL $ _____

Date _____ Inspector ID _____

FIREWORKS: ***PLEASE COMPLETE THE FOLLOWING AND ATTACH A SITE DIAGRAM, COPIES OF THE SFM PRE-DISPLAY REPORT, GENERAL PUBLIC DISPLAY LIC., IMPORTER / EXPORTER LIC., WHOLESALER LIC. AND CERTIFICATE OF LIABILITY INSURANCE***

	OPERATOR NAME(S)	MOBILE PHONE NUMBER	PYROTECHNIC OPERATOR / SPECIAL EFFECTS LICENSE NUMBER
1)			
2)			
3)			
4)			

GPD License	Number Shells	Maximum Size Shell	Number Salutes

TENT / TEMPORARY MEMBRANE STRUCTURE: ***PLEASE COMPLETE THE FOLLOWING AND ATTACH DIMENSIONED SITE DIAGRAM***

	QUANTITY	DIMENSIONS	SQUARE FOOTAGE	- SDFD USE ONLY - MAX OCCUPANT LOAD
1)			ft²	
2)			ft²	
3)			ft²	
4)			ft²	
		AGGREGATE (TOTAL) SQUARE FOOTAGE:	ft²	

MODEL ROCKET[1]: ***PLEASE COMPLETE THE FOLLOWING AND ATTACH A SITE DIAGRAM***

APPLICANT DATE OF BIRTH (Must be at least 18 years of age[2]): _____

LARGEST MODEL ROCKET MOTOR USED (e.g., ¼A, ½A, A, B, C, D, E, G, etc.): _____

1. *When launching model rockets on park land or beaches, an additional permit from the Park & Recreation Department may also be required. Contact the Park & Recreation Department Permit Center at 619-235-1169.*
2. *See 19 CCR § 1027 for exceptions.*

- SDFD USE ONLY –
REQUIRED MINIMUM LAUNCH SITE AREA
_____ FEET DIAMETER (PER NFPA 1122)

PLEASE PROVIDE ANY ADDITIONAL INFORMATION ABOUT THE EVENT HERE: _____

I declare under penalty of perjury, that to the best of my knowledge and belief, the responses made herein are true and correct.

Applicant Signature	Print Name	Date

- SDFD USE ONLY -

Conditions and/or limitations of this permit not otherwise indicated on the floor/site plan: _____

The approval of this permit **shall not** be held to permit or approve the violation of any City, County, State or Federal laws.
Subject to compliance with all of the conditions noted on this Permit Application and the stamped dimensional floor plan/site plan, this permit is hereby approved.

Fire-Rescue Department Representative Signature (Not valid until signed by Inspector)	Print Name	Date

A COPY OF THE APPROVED PERMIT APPLICATION SHALL BE MAINTAINED ON SITE AT ALL TIMES.

PRINT FORM EMAIL FORM