

# Ethics Commission







## Mission Statement

To preserve public confidence in City government through education, advice, and the prompt and fair enforcement of local government ethics laws.

## Department Description

The Ethics Commission's purpose is to advise and educate City officials and the public about ethics laws. The Commission monitors, administers, and promptly and fairly enforces the City's governmental ethics laws, proposes new ethics law reforms, conducts investigations, refers violations to appropriate enforcement agencies, and audits disclosure statements.

## Service Efforts and Accomplishments

The Ethics Commission received a total of 78 complaints during calendar year 2006, and approved 64 of these matters for formal investigation.

In addition, the Commission continued to conduct audits of campaign committees from the 2004 election cycle. A total of 13 candidate committees and three ballot measure committees were randomly selected for audit in April of 2005.

During 2006, the Commission continued to expand its education and outreach programs. The Commission staff conducted numerous live training sessions for City officials and City candidates.

The Commission's legislative activities during 2006 were focused on the overhaul of the City's Lobbying Ordinance, which included 13 public workshops. The Commission made a presentation to the City Council Rules Committee in October of 2006, and anticipates final adoption of the proposed changes by the City Council in 2007. The Commission proposed substantial changes to its Investigative and Enforcement Procedures. As a result of these changes, which were approved by the City Council in November of 2006, the Commission can initiate its own investigations and accept anonymous complaints.

# Ethics Commission

## Department Summary

Ethics Commission				
	FY 2006 BUDGET	FY 2007 BUDGET	FY 2008 FINAL	FY 2007-2008 CHANGE
Positions	4.75	8.00	<b>8.00</b>	0.00
Personnel Expense	\$ 616,912	\$ 954,260	\$ <b>978,481</b>	\$ 24,221
Non-Personnel Expense	\$ 53,514	\$ 54,125	\$ <b>42,625</b>	\$ (11,500)
<b>TOTAL</b>	\$ 670,426	\$ 1,008,385	\$ <b>1,021,106</b>	\$ 12,721

## Department Staffing

	FY 2006 BUDGET	FY 2007 BUDGET	FY 2008 FINAL
<b>GENERAL FUND</b>			
<b>Ethics Commission</b>			
Ethics Commission	4.75	8.00	<b>8.00</b>
<b>Total</b>	<b>4.75</b>	<b>8.00</b>	<b>8.00</b>

## Department Expenditures

	FY 2006 BUDGET	FY 2007 BUDGET	FY 2008 FINAL
<b>GENERAL FUND</b>			
<b>Ethics Commission</b>			
Ethics Commission	\$ 670,426	\$ 1,008,385	\$ <b>1,021,106</b>
<b>Total</b>	\$ <b>670,426</b>	\$ <b>1,008,385</b>	\$ <b>1,021,106</b>

## Significant Budget Adjustments

### GENERAL FUND

Ethics Commission	Positions	Cost	Revenue
<b>Salary and Benefit Adjustments</b>	0.00	\$ 7,226	0

Adjustments to reflect the annualization of the Fiscal Year 2007 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and other benefit compensation.

# Ethics Commission

## Significant Budget Adjustments

### GENERAL FUND

Ethics Commission	Positions	Cost	Revenue
<b>Increase to Retiree Health Care-Other Post-Employment Benefits (OPEB)</b> Addition of funds to be applied towards the total liability for retiree health care.	0.00 \$	16,995 \$	0
<b>Non-Discretionary</b> Adjustments to reflect expenses that are determined outside of the Department's direct control. Examples of these adjustments include utilities, insurance, and rent.	0.00 \$	(650) \$	0
<b>Support for Information Technology</b> Funding is allocated according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00 \$	(10,850) \$	0

## Expenditures by Category

	FY 2006 BUDGET	FY 2007 BUDGET	FY 2008 FINAL
<b>PERSONNEL</b>			
Salaries & Wages	\$ 424,735	\$ 652,371	\$ <b>656,647</b>
Fringe Benefits	\$ 192,177	\$ 301,889	\$ <b>321,834</b>
<b>SUBTOTAL PERSONNEL</b>	\$ 616,912	\$ 954,260	\$ <b>978,481</b>
<b>NON-PERSONNEL</b>			
Supplies & Services	\$ 35,511	\$ 36,674	\$ <b>36,674</b>
Information Technology	\$ 12,178	\$ 11,140	\$ <b>1,241</b>
Energy/Utilities	\$ 1,360	\$ 1,846	\$ <b>245</b>
Equipment Outlay	\$ 4,465	\$ 4,465	\$ <b>4,465</b>
<b>SUBTOTAL NON-PERSONNEL</b>	\$ 53,514	\$ 54,125	\$ <b>42,625</b>
<b>TOTAL</b>	\$ 670,426	\$ 1,008,385	\$ <b>1,021,106</b>

## Salary Schedule

### GENERAL FUND

#### Ethics Commission

Class	Position Title	FY 2007 Positions	FY 2008 Positions	Salary	Total
1218	Assoc Management Analyst	0.00	<b>1.00</b>	\$ 64,539	\$ 64,539
1596	City Attorney Investigator	2.00	<b>1.00</b>	\$ 68,544	\$ 68,544
1842	Accountant II	0.00	<b>1.00</b>	\$ 61,921	\$ 61,921
1876	Executive Secretary	1.00	<b>1.00</b>	\$ 52,009	\$ 52,009
1885	Sr Attorney Investigator	1.00	<b>1.00</b>	\$ 76,634	\$ 76,634
1971	Training Supv	1.00	<b>0.00</b>	\$ -	\$ -

# Ethics Commission

## Salary Schedule

### GENERAL FUND

#### Ethics Commission

<i>Class</i>	<i>Position Title</i>	<i>FY 2007 Positions</i>	<i>FY 2008 Positions</i>		<i>Salary</i>		<i>Total</i>
2224	Assoc Counsel	1.00	<b>1.00</b>	\$	150,000	\$	150,000
2268	Executive Director	1.00	<b>1.00</b>	\$	105,000	\$	105,000
2270	Program Manager	1.00	<b>1.00</b>	\$	78,000	\$	78,000
	<b>Total</b>	8.00	<b>8.00</b>			<b>\$</b>	<b>656,647</b>
<b>ETHICS COMMISSION TOTAL</b>		8.00	<b>8.00</b>			<b>\$</b>	<b>656,647</b>