

### **Department Description**

The City Planning & Community Investment Department (CPCI) integrates the City's development strategy, policies, and visioning processes with some of its major implementation tools. The Department is organized into four divisions: Planning, Urban Form, Economic Development, and Redevelopment. Additionally, the Department includes the Facilities Financing Program that monitors development agreements and formulates and administers a variety of funds used to finance public facilities in community planning areas throughout the City.

The Department's mission is:

To engage San Diegans to envision, plan, implement, and maintain a sustainable city through the wise use of land, resources, and aesthetics ensuring a high quality of life for all generations

### **Goals and Objectives**

The following goals and objectives represent the action plan for the Department.

#### Goal 1: Create visionary plans that are achievable

Creating plans that are highly valued by the public requires coordination and collaboration in order to form implementation strategies that effectively execute plans. The Department will move toward accomplishing this goal by focusing on the following objectives.

- Employ the collaborative use of multi-disciplinary teams
- Present plans in a cohesive and comprehensive way
- Ensure that all work efforts include an implementation strategy

#### Goal 2: Plan and enhance San Diego's urban form

As the City develops over time, protection and creation of our open space and park systems, conservation of our historic resources, and attention to urban design are increasingly important to maintain and enhance community values. This requires envisioning the outcomes of the City's plans and policies so that the communities will embrace and support them. The Department will move toward accomplishing this goal by focusing on the following objectives.

- Create more preservation and incentive tools for respecting our historic resources
- Plan open space, trails, and parks comprehensively so that they become a connected citywide system
- Protect the natural habitat and sensitive species
- Include methods to achieve sustainability in plans and projects

Use flexible techniques to achieve excellence in urban design

#### Goal 3: Foster economic development

Encouraging community revitalization and promoting economic opportunity for all segments of the population is a key component in ensuring a high quality of life. It is essential to retain, attract, and maintain the type of businesses that contribute positively to the local economy. The Department will move toward accomplishing this goal by focusing on the following objectives.

- Leverage public incentives and assistance to promote community revitalization
- Promote economic development efforts to attract and induce investment in local businesses
- Support and encourage local businesses to provide private sector revitalization solutions

#### Goal 4: Implement redevelopment

The purpose of redevelopment is to assist local governments in the elimination of blight from designated areas through new development, infrastructure, public spaces and facilities, reconstruction, and rehabilitation. The Department will move toward accomplishing this goal by focusing on the following objectives.

- Provide, upgrade, restore, and enhance public infrastructure and facilities
- Increase the supply of affordable housing, improve housing conditions, and increase affordable housing opportunities
- Promote economic development activities that retain and expand business and employment opportunities
- Enhance and preserve neighborhood character and rehabilitate historical properties

#### Goal 5: Finance public facilities

Providing adequate financing is critical to developing and maintaining public facilities (such as parks, libraries, fire stations, and streets) that will serve the City's current and future populations. The Department will move toward accomplishing this goal by focusing on the following objectives.

- Maintain an effective facilities financing program to ensure that the impact of new development is mitigated through appropriate fees
- Pursue a broad range of funding sources to finance public facilities and infrastructure
- Invest in public infrastructure that supports and leverages private investment in communities
- Coordinate with redevelopment agencies to effectively utilize tax increment and other agency financing in order to leverage additional funds

#### Goal 6: Develop a focused and productive department workforce

A skilled and productive workforce is essential for every type of organization. Having highly-trained, self-directed employees result in more operational effectiveness, as well as a better work product. The Department will move toward accomplishing this goal by focusing on the following objectives.

- Establish and integrate CPCI work plan priorities
- Promote the use of cross-disciplinary teams
- Promote professional growth and development
- Reward and recognize good employee performance

### **Service Efforts and Accomplishments**

#### **Planning**

During Fiscal Year 2009, the Planning Division provided planning services including the preparation of community plans, special projects, and mobility studies, as well as General Plan monitoring, planning group support, grant administration, development project reviews, and other efforts.

San Diego's General Plan, adopted in March of 2008, is the blueprint for how the City of San Diego will grow and develop over the next 20 to 30 years. Work on the General Plan Action Plan occurred in Fiscal Year 2009 to outline how General Plan policies will be implemented over the short-, mid-, and long-term. The Action Plan was approved by the City Council on July 7, 2009.

The Planning Division made significant progress on community plan updates in the Otay Mesa and Ocean Beach communities. These plans are anticipated to be scheduled for City Council consideration in Fiscal Year 2010. The Barrio Logan Community Plan update and the Grantville Master Plan have significantly progressed while work on the Uptown, North Park, Golden Hill, Midway, Old San Diego, and San Ysidro Community Plan updates began in Fiscal Year 2009.

In addition to community plan updates, the Planning Division processed several community plan amendments. These amendments affected communities throughout the City and dealt with issues from providing mixed use policies for commercial/residential development to amending land use plans to allow appropriate uses that had not previously been anticipated. The Planning Division also applied for and obtained four smart growth incentive program grants which will analyze the potential for transit oriented development in key areas of the City. The division also supported San Diego's 42 recognized community planning groups. Most notably, the Division worked with community planning groups to bring their operating bylaws into conformance with provisions of the Brown Act and Council Policy 600-24. The Division trained planning group members on planning group operations, conformance with the Brown Act, and other topics. The Division also reviewed numerous discretionary development proposals in order to ensure conformance with adopted community plans and related policy documents. The Mobility Section of Planning continued to develop the Bicycle Master Plan as well as work on seven pilot communities for the Pedestrian Master Plan.

#### **Urban Form**

The Urban Form Division includes four sections: Urban Design, Park Planning, Historic Resources, and the Multiple Species Conservation Program (MSCP). Work conducted in this Division is focused on urban design strategies, project design, open space and park systems planning, and historic preservation.

The Park Planning section helped prepare the draft Recreation and Conservation components of the General Plan Action Plan, and new policies affecting the application of population-based park and recreation standards citywide. Park Planning staff initiated and monitored the acquisition of parkland located in six communities in accordance with development agreements and discretionary permit conditions, and reviewed approximately 250 discretionary and ministerial development proposals for impacts to existing parks and open space which resulted in six new parks and seven development/joint use/reimbursement agreements. Park Planning staff prepared and submitted 15 new park projects for the Fiscal Year 2009 Capital Improvements Program Budget. Additionally, Park Planning staff helped prepare recreation elements for three community plan updates, 16 park and recreation sections of public facilities financing plan updates, and continued work on the San Diego River Park Master Plan.

The Historic Resources section completed reform of the City's Mills Act program, prepared historic context statements and surveys for two community plan updates completed the Mission Hills Historic District appeal and new guidelines for historic district nominations and surveys, prepared historical resource evaluation report guidelines for discretionary projects, and updated information bulletins and new submittal requirements to better inform the public and permit customers about the historical review process. Staff also reviewed and took forward 50 individually significant historical resources for designation by the Historical Resources Board (HRB) and completed 1,421 project reviews of buildings that are 45 or more years old and designated historic sites. Staff began processing two new historic districts, one in Kensington and one in North Park, and a new Programmatic Agreement with the Airport Authority under Section 106 of the National Historic Preservation Act.

The Multiple Species Conservation Program (MSCP) section conducted 153 development review cycles for compliance with the MSCP Implementing Agreement, compiled the MSCP Annual Report for the U.S. Fish and Wildlife Service and California Department of Fish and Game (e.g., Wildlife Agencies), and administered over \$750,000 in grants for endangered species policy, monitoring, and habitat restoration. In accordance with the City's MSCP Implementing Agreement, 52,727 acres are required to be conserved within the City's Multi-Habitat Planning Area (MHPA). To date, approximately 93 percent of this acreage has been conserved or is obligated for future conservation. MSCP, in coordination with the Wildlife Agencies, has received a \$4.9 million dollar acquisition grant and is pursuing acquiring lands with sensitive vernal pool resources within Otay Mesa.

#### **Economic Development**

The Office of Small Business (OSB) provided individual assistance to more than 5,000 aspiring and existing entrepreneurs with information and referrals, and provided project and contract management services to more than

50 non-profit organizations developing economic opportunities in more than 15 neighborhoods or developing tourism to San Diego. OSB staff also provided project and contract management services to six community parking districts to develop local solutions to mitigate parking-related impacts and partnered on the Parking Meter Utilization Improvement plan designed to provide for more effective management of on-street parking.

The OSB managed the recently created Tourism Marketing District (TMD). The TMD will raise more than \$25.0 million annually over a five year period from 2008 through 2012 to promote tourism and increase hotel room night use in the City of San Diego. Of this \$25.0 million, approximately \$10.0 million offsets tourism support expenses previously provided by the City's General Fund.

The Community Development Block Grant (CDBG) Program provided over \$13.0 million in funds to programs that serve the low and moderate income communities of the City of San Diego. The CDBG Program staff provided oversight on 182 projects and directly managed 42 contracts. The City is continuing with major reforms to the CDBG Program.

The Business Finance section manages the HUD Section 108 Loan Program portfolio consisting of 17 loans totaling approximately \$33.6 million. An additional loan in the amount of \$353,000 for the Logan Heights Library has been approved by HUD. In addition, the Business Finance section manages three small business loan programs totaling \$4.3 million funded by Economic Development Administration grants. In Fiscal Year 2008, five loans were approved totaling \$2.1 million and creating 38 new jobs. In Fiscal Year 2009, two loans closed totaling \$1.3 million with an additional four loans totaling \$585,000 being approved.

#### **Facilities Financing**

Facilities Financing has been working on Public Facilities Financing Plan updates in several communities; however, due to the continuing recession, taking action on new updates that increase impact fees has been selective. In Fiscal Year 2009, two financing plans were updated and approved for the funding of public facilities. Approximately \$15.7 million in impact fees to fund future community facilities was collected in Fiscal Year 2009. Facilities Financing has prepared initial work on an infrastructure financing strategy as referenced in the recently approved General Plan Action Plan. Facilities Financing staff also administers two new programs for the City of San Diego—the Statewide Community Infrastructure Program (SCIP) and the Regional Transportation Congestion Improvement Plan (RTCIP). Four new reimbursement agreements were approved in Fiscal Year 2009. Approximately \$31.8 million was reimbursed in Fiscal Year 2009 under approved reimbursement agreements.

#### Redevelopment

The San Diego Redevelopment Agency contracts with the City of San Diego to provide staff to perform services for the management and general operation of the business of the San Diego Redevelopment Agency, as well as manage the redevelopment project areas and implement activities for those project areas that are not managed by the City's two redevelopment corporations (Centre City Development Corporation and Southeastern Economic Development Corporation). The City Redevelopment Division currently manages eleven of the Agency's seventeen project areas. Therefore, the Redevelopment Division's personnel budget is carried within the City budget. The Redevelopment Agency has a separate budget document including the administrative and activity costs for the Division and the two redevelopment corporations. The Redevelopment Division's section of the CPCI budget, as well as the balance of the administrative costs, redevelopment projects, and activities are part of the Redevelopment Agency budget document. Pursuant to California Redevelopment Law, the Redevelopment Agency budget document includes for each of the Agency's seventeen redevelopment project areas, goals work plans and programs for the coming year and an examination of performance achievements and a comparison of the achievements with the goals of the previous year's work program.

### **Budget Dollars at Work: Performance Expectations**

Goal 1: Create visionary plans that are achievable

	Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1.	Percent of General Plan Monitoring Report completed	N/A	N/A <sup>1</sup>	100%
2.	Percent of community plans equal to or less than:			
	<ul><li>5 years old</li></ul>	0%	2%	2%
	■ 10 years old	30%	11%	15%
	<ul> <li>15 years old</li> </ul>	51%	32%	30%
3.	Number of Community Plan updates underway	N/A	10	8
4.	Percent of Economic Development Strategic Plan	N/A	20%	100%
	completed			

Goal 2: Plan and enhance San Diego's urban form

	Godi 2. I fan and chianec ban biego s arban form						
	Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010			
1.	Percent of Citywide Parks Master Plan completed	N/A	1%	25%			
2.	Additional acreage of Multiple Species Conservation	39	17	25			
	Program (MSCP) lands secured						
3.	Number of new historic designations and Mills Act	123	147	115			
	agreements processed and historic surveys and historic						
	district nominations completed <sup>2</sup>						
4.	Number of historic properties monitored <sup>2</sup>	$0^3$	$0^3$	100			
5.	Number of environmental, open space, and park plans	8	7	7			
	initiated, ongoing, or completed						
6.	Percent of development plans reviewed to include	N/A	N/A <sup>4</sup>	80%			
	urban design principles into projects						
7.	Percent of discretionary reviews resulting in	N/A	N/A <sup>4</sup>	80%			
	sustainable elements included in the project						

**Goal 3: Foster economic development** 

	Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1.	Percent of Housing and Urban Development (HUD)	40%	60%	100%
	Community Development Block Grant (CDBG) audit			
	recommendations completed			
2.	Percent of Community Development Block Grant	50%	35%	100%
	reform and new Council policy completed			
3.	Number of businesses in targeted industries assisted	89	63	N/A <sup>5</sup>
4.	Number of small businesses assisted	5,233	5,358	5,000

<sup>&</sup>lt;sup>1</sup> This performance measure replaced the original measure of "Percent of General Plan Action Plan completed." The prior measure focused on the actual General Plan action while the new measure reflects monitoring.

<sup>5</sup> This performance measure has shifted to the Economic Growth Services under the Community & Legislative Services Department.

<sup>&</sup>lt;sup>2</sup> This performance measure was modified from 'Number of new historic designations and Mills Act agreements processed, and monitoring of historic properties completed' to remove the monitoring of historic properties in order to create a separate performance measure per Council's request.

<sup>&</sup>lt;sup>3</sup> The Department did not monitor any historical properties in Fiscal Year 2008 and Fiscal Year 2009. The Council adopted a monitoring fee and program in 12/08 which the Department is implementing in Fiscal Year 2010. Fees are expected to be collected in 9/09 and monitoring will be conducted in 10/09.

<sup>&</sup>lt;sup>4</sup> This is a new measure to track in Fiscal Year 2010.

	Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
5.	Number of Enterprise Zone Hiring Credit vouchers	2,714	4,814	N/A <sup>5</sup>
	issued			
6.	Private investment dollars leveraged by economic	\$190M	\$290M	N/A <sup>5</sup>
	development programs			
7.	Number of jobs created through economic	4,186	4,791	N/A <sup>5</sup>
	development programs			

**Goal 4: Implement redevelopment** 

		Baseline	Actual	Target
	Performance Measure	FY2008	FY2009	FY2010
1.	Percent of five year Implementation Plans updated	100%	100%	100%
2.	Percent of revised implementation strategies for Pilot	100%	40%	100% of
	Villages updated			balance
3.	Number of affordable housing units completed by the	409	382	499
	Redevelopment Agency			

**Goal 5: Finance public facilities** 

		Baseline	Actual	Target
	Performance Measure	FY2008	FY2009	FY2010
1.	Percent of Public Facilities Financing Plans (PFFPs)			
	equal to or less than:			
	<ul> <li>1 year old since last comprehensive update</li> </ul>	24%	10%	7%
	<ul> <li>2 years old since last comprehensive update</li> </ul>	37%	29%	14%
	<ul> <li>3 years old since last comprehensive update</li> </ul>	48%	36%	33%
2.	Amount of public facility improvements funded	\$43.9M	\$42.6M	\$35.0M
	through Facilities Benefit Assessments (FBAs)			
3.	Amount of public facility improvements funded	\$12.8M	\$8.1M	\$2.0M
	through Development Impact Fees (DIFs)			
4.	Amount of public facility improvements funded	\$25.2M	\$4.4M	\$12.5M
	through tax increment			
5.	Amount of public facility improvements funded	\$4.8M	\$4.9M	\$3.8M
	through other sources			

Goal 6: Develop a focused and productive workforce

	Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1.	Number of employees with professional certificatio	n 24	36	29
2.	Percent of staff (non-management) that attend train	ing 60%	40%	90%
3.	Percent of project managers trained on department	N/A	0%	80%
	grants and contracts management			

### **Budget Dollars at Work: Sizing and Workload Data**

	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
W	orkload Dat	ta			
Number of community plan updates initiated,	2	2	6	10	13
ongoing, or completed					
Number of environmental, open space, and park	N/A	N/A	8	7	7
plans initiated, ongoing, or completed					
Number of projects reviewed for historic impacts	N/A	N/A	N/A	1,421	1,000
Number of mobility plans initiated, ongoing, or completed	3	5	8	18	20
Number of new park projects initiated	N/A	N/A	N/A	15	15
Number of Multiple Species Conservation Program (MSCP) grants implemented	N/A	N/A	N/A	1	2
Total number of plan reviews completed by the Department	2,692	2,425	2,303	358	1,500
Number of community meetings attended	N/A	N/A	340	648	360
Number of historic designations for properties processed	N/A	71	58	51	N/A <sup>6</sup>
Number of historic resources area surveys completed	N/A	3	1	2	N/A <sup>7</sup>
Number of historic district designations processed	N/A	4	3	0	N/A <sup>7</sup>
Value of Assessment District funds managed <sup>7</sup>	\$8.7M	\$8.8M	\$17.7M	\$39.3M	\$30.0M
Value of Parking District funds managed	\$2.7M	\$2.7M	\$4.1M <sup>8</sup>	\$4.5M	\$2.7M
Value of CDBG <sup>9</sup> funds managed	\$18.3M	\$17.3M	\$15.5M	\$18.6M	\$14.6M
Value of new small business loans approved	\$0.7M	\$0.2M	\$1.2M	\$1.7M	\$0.5M
Number of contracts administered by the Economic Development Division	98	117	112	102	100
Number of businesses assisted by economic development programs	2,226	2,292	5,263	5,358	5,000
Number of redevelopment project areas managed	11	11	11	11	11
Total dollar amount of tax increment managed	\$32.3M	\$40.0M	\$40.5M	\$43.4M	\$46.0M
Total dollar amount of facilities financing funds managed	\$132.0M	\$116.7M	\$123.4M	\$149.5M	\$117.0M
Number of plans reviewed for impact fee assessments	1,201	821	764	465	563
Number of development agreements monitored	16	11	11	11	10

6

<sup>&</sup>lt;sup>6</sup> This was consolidated with the measure "Number of new historic designations and Mills Act agreements processed and historic surveys and historic district nominations completed."

<sup>&</sup>lt;sup>7</sup> This includes Business Improvement Districts (BIDs), Maintenance Assessment Districts (MADs), the Downtown Property and Business Improvement District (PBID), and the Tourism Marketing District (TMD).

This includes funds carried over from previous fiscal years.

<sup>9</sup> Community Development Block Grant (CDBG)

## **Department Summary**

City Planning & Community Investment										
		FY 2008 BUDGET		FY 2009 BUDGET		FY 2010 FINAL		FY 2009-2010 CHANGE		
Positions		137.45		128.45		124.70		(3.75)		
Personnel Expense	\$	14,516,262	\$	13,747,279	\$	12,772,333	\$	(974,946)		
Non-Personnel Expense	\$	8,751,752	\$	10,144,750	\$	10,203,504	\$	58,754		
TOTAL	\$	23,268,014	\$	23,892,029	\$	22,975,837	\$	(916,192)		

## **Department Staffing**

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
City Planning & Community Investment			
Admin & Tech Svcs Mgmt	0.00	1.00	1.00
Administrative Services	0.00	8.50	8.50
Brown Act Compliance	0.00	1.00	1.00
Comm Plan Updates & Spec Projs	20.75	6.00	5.00
CP&CI Management	0.00	1.00	2.00
Economic Development	18.00	11.00	2.00
Economic Development Mgmt	1.00	1.00	1.00
Grant Monitoring & Admin	9.00	10.00	0.00
Historical Resources Planning	0.00	4.75	6.00
Multiple Species Conservation Program	3.00	3.00	3.00
Park Planning	0.00	5.00	5.00
Park Planning Activity Group	7.00	0.00	0.00
Planning & Economic Research	0.00	1.00	1.00
Planning Implementation	0.00	8.00	8.00
Planning Mgmt	4.00	1.00	1.00
Planning Policy	5.00	4.00	5.00
Sm Bus & Neighbrhd Revitalize	0.00	9.00	7.00
Support Services	12.50	0.00	0.00
Support Services - Econ Dev	3.20	0.00	0.00
Technical Services	0.00	4.20	4.20
Transportation Planning	10.00	4.00	4.00
Urban Form Mgmt	0.00	1.00	1.00
Total	93.45	84.45	65.70
FACILITIES FINANCING FUND			
Facilities Financing			
Facilities Financing	16.00	16.00	16.00
Total	16.00	16.00	16.00

## **Department Staffing**

		FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
REDEVELOPMENT FUND				
Redevelopment				
Administration		6.00	8.00	9.00
Affordable Housing		3.10	1.00	1.00
Redevelopment Plan Implementation		18.90	19.00	19.00
Total		28.00	28.00	29.00
HUD PROGRAMS ADMINISTRATION FUN	ND			
<b>HUD Programs Administration</b>				
CDBG Administration		0.00	0.00	14.00
Total		0.00	 0.00	 14.00
DEPARTMENT TOTAL		137.45	128.45	124.70
Department Expenditures				
Department Experientares		FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND				
City Planning & Community Investment				
Admin & Tech Svcs Mgmt	\$	_	\$ 122,372	\$ 115,512
Administrative Services	\$	-	\$ 2,719,571	\$ 3,099,741
Brown Act Compliance	\$	-	\$ 60,836	\$ 78,277
Comm Plan Updates & Spec Projs	\$	2,974,752	\$ 2,276,061	\$ 3,993,474
Community Planning	\$	(244,063)	\$ (233,764)	\$ (197,467)
CP&CI Management	\$	_	\$ 266,200	\$ 312,961
Economic Development	\$	5,177,194	\$ 1,713,355	\$ 213,991
Economic Development Mgmt	\$	186,030	\$ 193,955	\$ 177,712
Grant Monitoring & Admin	\$	1,177,784	\$ 1,590,156	\$ -
Historical Resources Planning	\$	-	\$ 524,478	\$ 646,573
Multiple Species Conservation Program	\$	444,665	\$ 352,228	\$ 337,945
Park Planning	\$	-	\$ 631,801	\$ 609,822
Park Planning Activity Group	\$	766,883	\$ -	\$ -
Planning & Economic Research	\$	-	\$ 122,605	\$ 115,522
Planning Implementation	\$	-	\$ 991,113	\$ 950,497
Planning Mgmt	\$	647,520	\$ 175,693	\$ 164,678
Planning Policy	\$	640,334	\$ 496,993	\$ 605,459
Public Info & Comm	\$	-	\$ 51,049	\$ -
Public Involvement and Communications	\$	2,414	\$ -	\$ -
Sm Bus & Neighbrhd Revitalize	\$	-	\$ 4,475,298	\$ 1,975,742
Support Services	\$	1,352,385	\$ -	\$ -
Support Services - Econ Dev	\$	2,255,358	\$ -	\$ -
Technical Services	\$	-	\$ 565,488	\$ 829,250
Transportation Planning	\$	1,335,079	\$ 626,945	\$ 608,525

## **Department Expenditures**

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
City Planning & Community Investment			
Urban Form Mgmt	\$ -	\$ 175,693	\$ 164,467
Total	\$ 16,716,335	\$ 17,898,126	\$ 14,802,681
FACILITIES FINANCING FUND			
Facilities Financing			
Facilities Financing	\$ 2,687,127	\$ 2,655,287	\$ 2,473,364
Total	\$ 2,687,127	\$ 2,655,287	\$ 2,473,364
REDEVELOPMENT FUND			
Redevelopment			
Administration	\$ 613,238	\$ 824,207	\$ 1,100,446
Affordable Housing	\$ 308,180	\$ 119,870	\$ 114,608
Department Management	\$ 7,743	\$ -	\$ -
Redevelopment Plan Implementation	\$ 2,732,535	\$ 2,394,539	\$ 2,184,542
Total	\$ 3,661,696	\$ 3,338,616	\$ 3,399,596
CDBG ADMINISTRATION			
CDBG Admin/Youth Services			
CDBG Admin/Youth Services	\$ 202,856	\$ _	\$ -
Total	\$ 202,856	\$ -	\$ -
HUD PROGRAMS ADMINISTRATION FUND			
<b>HUD Programs Administration</b>			
CDBG Administration	\$ -	\$ -	\$ 1,769,822
<b>HUD Programs Administration</b>	\$ -	\$ -	\$ (48,326)
Services to CDBG	\$ 	\$ 	\$ 578,700
Total	\$ -	\$ -	\$ 2,300,196
DEPARTMENT TOTAL	\$ 23,268,014	\$ 23,892,029	\$ 22,975,837

## **Significant Budget Adjustments**

### **GENERAL FUND**

City Planning & Community Investment	Positions	Cost	Revenue
·	0.00 \$		0
Salary and Benefit Adjustments  Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00 \$	(159,280) \$	0
Community Plan Updates	0.00 \$	3,413,500 \$	0
One-time addition of funds for the Mission Valley, Ocean Beach, Otay Mesa, SESD/Skyline-Paradise Hills, and Uptown/North Park/Golden Hill Community Plan Updates.			
Public Use Lease Adjustment	0.00 \$	376,674 \$	0
One-time adjustment reflects the change in the contractually required payment and reserve amount for the Las Americas, Imperial Marketplace, and Marketplace at the Grove shopping centers.			
<b>Equipment/Support for Information Technology</b>	0.00 \$	342,123 \$	0
Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.			
<b>Development Services Transfer</b>	1.00 \$	95,437 \$	94,872
Transfer of 1.00 Associate Planner from the Development Services Department to the City Planning and Community Investment Department.			
Fiscal Year 2009 Reorganization	1.00 \$	77,955 \$	0
Transfer of 1.00 Executive Secretary from the City Planning and Development Department to the City Planning and Community Investment Department.			
Historical Resources Support	0.25 \$	27,493 \$	0
Addition of 0.25 Senior Planner to fully budget a position in the Historical Resources section, currently budgeted at 0.75 FTE position.			
Funding of Terminal Leave	0.00 \$	20,579 \$	0
Funding of additional personnel expenditures for terminal leave paid to employees who, upon conclusion of their tenure with the City, possess a large leave balance.			
Support for Safety and Maintenance of Visitor-Related Facilities	0.00 \$	0 \$	311,650
Support to reimburse the General Fund for expenditures associated with the safety and maintenance of visitor-related facilities.			

## **Significant Budget Adjustments**

### **GENERAL FUND**

City Planning & Community Investment	Positions	Cost	Revenue
Additional Revenue Generated by Park Planning	0.00 \$	0 \$	117,527
Addition of revenue to reflect 1.00 Park Designer focusing exclusively on community plan updates.			
Revenue from New/Revised User Fees	0.00 \$	0 \$	90,600
Adjustment to reflect an anticipated increase from the implementation of new and revised user fee charges.			
Additional Revenue from Community Development Block Grant (CDBG)	0.00 \$	0 \$	128,775
Addition of revenue for Deputy Director oversight of the newly created HUD Programs Administration Fund.			
Revised Revenue	0.00 \$	0 \$	(275,452)
Adjustment to reflect Fiscal Year 2010 revenue projections.			
Non-Discretionary Adjustment	0.00 \$	(66,881) \$	0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Vacancy Savings	0.00 \$	(168,819) \$	0
Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.			
Fiscal Year 2009 Budget Amendment	(1.00) \$	(178,888) \$	0
Adjustments to personnel and non-personnel expenses, and revenue as a result of the Fiscal Year 2009 Budget Amendment. These adjustments are further discussed in Volume 1: Budget Overview and Schedules.			
<b>Economic Growth Services Transfer</b>	(9.00) \$	(1,431,472) \$	(871,332)
Transfer of 9.00 FTE positions and associated non-personnel expenses from the City Planning and Community Investment Department to the Community and Legislative Services Department.			
One-Time Reduction	0.00 \$	(1,550,000) \$	0
Adjustment to reflect the removal of one-time revenues and expenditures implemented in Fiscal Year 2009.			

## **Significant Budget Adjustments**

### **GENERAL FUND**

City Planning & Community Investment	Positions	Cost	Revenue
Community Development Block Grant Admininstrative Group Transfer	(11.00) \$	(1,616,974) \$	(1,475,000)
Transfer of 11.00 FTE positions and associated non-personnel expenses and revenues from the Community Development Block Grant Administrative Group in the City Planning and Community Development Department to the newly created HUD Programs Administration Fund.			
Transfer of Community Parking District	0.00 \$	(2,276,892) \$	0
Transfer of Community Parking District appropriations from the City Planning and Community Investment Department to the City Treasurer Department to consolidate and support the Parking Utilization Plan.			

#### FACILITIES FINANCING FUND

Facilities Financing	Positions	Cost	Revenue
Salary and Benefit Adjustments  Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00 \$	(47,506) \$	0
Equipment/Support for Information Technology Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00 \$	4,032 \$	0
Revised Revenue  Adjustment to reflect Fiscal Year 2010 revenue projections.	0.00 \$	0 \$	(317,708)
Vacancy Savings  Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.	0.00 \$	(33,287) \$	0
Non-Discretionary Adjustment  Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00 \$	(105,162) \$	0

## **Significant Budget Adjustments**

### REDEVELOPMENT FUND

Redevelopment	Positions	Cost	Revenue
Salary and Benefit Adjustments	0.00 \$	(106,727) \$	0
Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.			
Additional Financial Support	2.00 \$	251,154 \$	0
Addition of 1.00 Financial Operations Manager and 1.00 Senior Management Analyst to work on budget and fiscal monitoring of Agency-related activities, continuing bond disclosures, internal control oversight, and bond proceeds monitoring.			
Additional Internship Support	0.00 \$	67,878 \$	0
Adjustment reflects the anticipated costs for interns to do work in Redevelopment. All costs associated with the interns are recoverable from the Redevelopment Agency.			
Non-Discretionary Adjustment	0.00 \$	9,728 \$	0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Revised Revenue	0.00 \$	0 \$	60,980
Adjustment to reflect Fiscal Year 2010 revenue projections.			
Equipment/Support for Information Technology	0.00 \$	(17,904) \$	0
Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.			
Vacancy Savings	0.00 \$	(67,703) \$	0
Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.			
OneSD Support Department Transfer	(1.00) \$	(75,446) \$	0
Transfer of position(s) to the newly created OneSD Support Department to manage the integrated ERP System.			

## **Significant Budget Adjustments**

### HUD PROGRAMS ADMINISTRATION FUND

<b>HUD Programs Administration</b>	Positions	Cost	Revenue
Salary and Benefit Adjustments  Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00 \$	(20,227) \$	0
Community Development Block Grant Administrative Group Transfer	11.00 \$	1,616,973 \$	1,475,000
Transfer of 11.00 FTE positions and associated non-personnel expenses and revenues from the Community Development Block Grant Administrative Group in the City Planning and Community Development Department to the newly created HUD Programs Administration Fund.			
Additional Administration Support	2.00 \$	578,224 \$	883,969
Addition of 1.00 Community Development Specialist II, 1.00 Accountant II, and associated expenditures and revenues including Temporary Help, to better meet the administration standards requested by the U.S. Department of Housing and Urban Development (HUD).			
<b>HUD Programs Administration Transfer</b>	1.00 \$	99,237 \$	0
Transfer of 1.00 Accountant III from the City Comptroller Department to the newly created HUD Programs Administration Fund to comply with the Housing and Urban Development (HUD) audit recommendations.			
Additional Administrative Support	0.00 \$	33,627 \$	0
Adjustment reflects addition of non-personnel administrative support.			
<b>Equipment/Support for Information Technology</b>	0.00 \$	20,461 \$	0
Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.			
Vacancy Savings	0.00 \$	(28,099) \$	0
Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.			

Expenditures by Category	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
PERSONNEL			
Salaries & Wages	\$ 9,648,323	\$ 9,223,153	\$ 8,645,793

Expenditures by Category	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
PERSONNEL			
Fringe Benefits	\$ 4,867,939	\$ 4,524,126	\$ 4,126,540
SUBTOTAL PERSONNEL	\$ 14,516,262	\$ 13,747,279	\$ 12,772,333
NON-PERSONNEL			
Supplies & Services	\$ 8,325,249	\$ 9,661,715	\$ 9,432,959
Information Technology	\$ 259,696	\$ 304,169	\$ 582,316
Energy/Utilities	\$ 105,100	\$ 125,331	\$ 154,523
Equipment Outlay	\$ 61,707	\$ 53,535	\$ 33,706
SUBTOTAL NON-PERSONNEL	\$ 8,751,752	\$ 10,144,750	\$ 10,203,504
TOTAL	\$ 23,268,014	\$ 23,892,029	\$ 22,975,837
Revenues by Category	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
Licenses and Permits	\$ 797,309	\$ 747,309	\$ 784,600
Revenue from Other Agencies	\$ 106,298	\$ 106,298	\$ 75,656
Charges for Current Services	\$ 2,700,483	\$ 3,363,598	\$ 1,733,292
Transfers from Other Funds	\$ 115,688	\$ 303,303	\$ 165,600
Other Revenues	\$ -	\$ 120,000	\$ 3,000
TOTAL	\$ 3,719,778	\$ 4,640,508	\$ 2,762,148

### **Salary Schedule**

#### **GENERAL FUND**

### **City Planning & Community Investment**

Class	Position Title	FY 2009 Positions	FY 2010 Positions	Salary	Total
1104	Account Clerk	0.00	1.00	\$ 36,680	\$ 36,680
1105	Administrative Aide I	2.00	2.00	\$ 42,243	\$ 84,486
1106	Sr Management Analyst	3.00	1.00	\$ 69,135	\$ 69,135
1107	Administrative Aide II	4.00	3.00	\$ 48,897	\$ 146,690
1218	Assoc Management Analyst	1.00	1.00	\$ 61,687	\$ 61,687
1227	Assoc Planner	7.00	8.00	\$ 64,561	\$ 516,486
1233	Assoc Engineer-Traffic	2.00	2.00	\$ 77,564	\$ 155,127
1348	Info Systems Analyst II	1.00	1.00	\$ 61,372	\$ 61,372
1350	Community Development Coord	4.00	1.00	\$ 88,455	\$ 88,455
1352	Community Development Spec II	8.00	1.00	\$ 62,194	\$ 62,194
1353	Community Development Spec III	1.00	1.00	\$ 69,621	\$ 69,621
1354	Community Development Spec IV	8.00	4.00	\$ 77,031	\$ 308,122
1401	Info Systems Technician	0.20	0.20	\$ 47,735	\$ 9,547
1535	Clerical Assistant II	3.50	0.50	\$ 34,338	\$ 17,169

## **Salary Schedule**

### **GENERAL FUND**

**City Planning & Community Investment** 

•	· ·	FY 2009	FY 2010		
Class	Position Title	Positions	Positions	Salary	Total
1638	Park Designer	3.00	3.00	\$ 77,503	\$ 232,509
1648	Payroll Specialist II	1.00	1.00	\$ 40,262	\$ 40,262
1727	Principal Engineering Aide	2.00	2.00	\$ 58,255	\$ 116,510
1746	Word Processing Operator	3.00	2.00	\$ 36,514	\$ 73,028
1751	Project Officer I	1.00	1.00	\$ 78,040	\$ 78,040
1752	Project Officer II	1.00	1.00	\$ 90,065	\$ 90,065
1872	Sr Planner	16.75	15.00	\$ 75,857	\$ 1,137,850
1876	Executive Secretary	0.00	1.00	\$ 49,992	\$ 49,992
1878	Sr Traffic Engineer	1.00	1.00	\$ 89,513	\$ 89,513
1879	Sr Clerk/Typist	1.00	2.00	\$ 41,822	\$ 83,644
1917	Supv Management Analyst	1.00	1.00	\$ 77,888	\$ 77,888
1926	Info Systems Analyst IV	1.00	1.00	\$ 77,568	\$ 77,568
2172	Planning Director	1.00	1.00	\$ 155,200	\$ 155,200
2214	Deputy Director	3.00	3.00	\$ 116,510	\$ 349,529
2234	Principal Planner	1.00	2.00	\$ 92,150	\$ 184,300
2270	Program Manager	2.00	1.00	\$ 80,510	\$ 80,510
2272	Homeless Services Coordinator	1.00	1.00	\$ 81,481	\$ 81,481
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (168,819)
	Furlough Savings	0.00	0.00	\$ -	\$ (78,418)
	Bilingual - Regular	0.00	0.00	\$ -	\$ 1,568
	Overtime Budgeted	0.00	0.00	\$ -	\$ 73,210
	Reg Pay For Engineers	0.00	0.00	\$ -	\$ 111,603
	Temporary Help	0.00	0.00	\$ -	\$ 5,957
	Termination Pay Annual Leave	0.00	0.00	\$ -	\$ 20,579
	Total	84.45	65.70		\$ 4,650,340

### FACILITIES FINANCING FUND

**Facilities Financing** 

Class	Position Title	FY 2009 Positions	FY 2010 Positions	Salary	Total
1106	Sr Management Analyst	7.00	7.00	\$ 69,134	\$ 483,941
1107	Administrative Aide II	0.00	1.00	\$ 48,897	\$ 48,897
1218	Assoc Management Analyst	2.00	2.00	\$ 61,688	\$ 123,376
1727	Principal Engineering Aide	2.00	2.00	\$ 58,255	\$ 116,510
1746	Word Processing Operator	1.00	1.00	\$ 36,513	\$ 36,513
1879	Sr Clerk/Typist	1.00	0.00	\$ -	\$ -
1917	Supv Management Analyst	2.00	2.00	\$ 77,888	\$ 155,775
2270	Program Manager	1.00	1.00	\$ 96,030	\$ 96,030
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (33,287)
	Furlough Savings	0.00	0.00	\$ -	\$ (20,231)

### **Salary Schedule**

### FACILITIES FINANCING FUND

<b>Facilities</b>	<b>Financing</b>
racmucs	Timancing

Class Position Title	FY 2009 Positions	FY 2010 Positions	Salary	Total
Overtime Budgeted	0.00	0.00	\$ - \$	15,720
Total	16.00	16.00	\$	1.023.244

#### REDEVELOPMENT FUND

#### Redevelopment

Class	Position Title	FY 2009 Positions	FY 2010 Positions	Salary	Total
1104	Account Clerk	1.00	1.00	\$ 36,680	\$ 36,680
1106	Sr Management Analyst	0.00	1.00	\$ 69,135	\$ 69,135
1218	Assoc Management Analyst	1.00	1.00	\$ 61,687	\$ 61,687
1350	Community Development Coord	3.00	3.00	\$ 88,455	\$ 265,366
1352	Community Development Spec II	5.00	5.00	\$ 62,194	\$ 310,972
1354	Community Development Spec IV	12.00	12.00	\$ 77,030	\$ 924,363
1382	Legislative Recorder I	1.00	1.00	\$ 45,476	\$ 45,476
1401	Info Systems Technician	1.00	0.00	\$ -	\$ -
1535	Clerical Assistant II	2.00	2.00	\$ 34,340	\$ 68,679
1917	Supv Management Analyst	1.00	1.00	\$ 77,888	\$ 77,888
2181	Asst Department Director	1.00	1.00	\$ 134,830	\$ 134,830
2217	Financial Operations Manager	0.00	1.00	\$ 106,700	\$ 106,700
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (67,703)
	Furlough Savings	0.00	0.00	\$ -	\$ (14,816)
	Overtime Budgeted	0.00	0.00	\$ -	\$ 10,000
	Temporary Help	0.00	0.00	\$ -	\$ 80,000
	Total	28.00	29.00		\$ 2,109,257

#### **HUD PROGRAMS ADMINISTRATION FUND**

#### **HUD Programs Administration**

CI	D :: T::	FY 2009	FY 2010	C 1	<i>a</i>
Class	Position Title	Positions	Positions	Salary	Total
1100	Accountant III	0.00	1.00	\$ 67,550	\$ 67,550
1106	Sr Management Analyst	0.00	2.00	\$ 69,135	\$ 138,270
1107	Administrative Aide II	0.00	1.00	\$ 48,897	\$ 48,897
1218	Assoc Management Analyst	0.00	1.00	\$ 61,687	\$ 61,687
1350	Community Development Coord	0.00	1.00	\$ 88,455	\$ 88,455
1352	Community Development Spec II	0.00	5.00	\$ 62,194	\$ 310,971
1354	Community Development Spec IV	0.00	1.00	\$ 77,031	\$ 77,031
1746	Word Processing Operator	0.00	1.00	\$ 36,514	\$ 36,514
1842	Accountant II	0.00	1.00	\$ 59,767	\$ 59,767
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (28,099)
	Furlough Savings	0.00	0.00	\$ -	\$ (18,091)

## **Salary Schedule**

### **HUD PROGRAMS ADMINISTRATION FUND**

**HUD Programs Administration** 

Class Position Title	FY 2009 Positions	FY 2010 Positions	Salary	Total
Temporary Help	0.00	0.00	\$ -	\$ 20,000
Total	0.00	14.00		\$ 862,952
CITY PLANNING & COMMUNITY INVESTMENT TOTAL	128.45	124.70		\$ 8,645,793

<b>Revenue and Expense Statement</b>		(Non-Ge	nera	al Fund)	
FACILITIES FINANCING FUND 10250		FY 2008* BUDGET		FY 2009* BUDGET	FY 2010 FINAL
BEGINNING BALANCE AND RESERVE					
Balance from Prior Year	\$	283,558	\$	-	\$ 135,785
TOTAL BALANCE	\$	283,558	\$	-	\$ 135,785
REVENUE					,
Facilities Benefit Assessments and Development Impact Fees	\$	1,879,604	\$	2,266,087	\$ 2,090,679
Interest	\$	18,300	\$	18,300	\$ 2,100
Miscellaneous Revenue	\$	1,500	\$	1,500	\$ 300
Services to Other Funds	\$	369,400	\$	369,400	\$ 244,500
TransNet Revenue	\$	134,765	\$	-	\$ -
TOTAL REVENUE	\$	2,403,569	\$	2,655,287	\$ 2,337,579
TOTAL BALANCE AND REVENUE	\$	2,687,127	\$	2,655,287	\$ 2,473,364
OPERATING EXPENSE					
Non-Personnel Expenses	\$	1,066,200	\$	1,048,446	\$ 947,316
Personnel Expenses	\$	1,620,927	\$	1,606,841	\$ 1,526,048
TOTAL OPERATING EXPENSE	\$	2,687,127	\$	2,655,287	\$ 2,473,364
TOTAL EXPENSE	\$	2,687,127	\$	2,655,287	\$ 2,473,364
BALANCE	\$	-	\$	-	\$ -
TOTAL EXPENSE, RESERVE, AND BALANCE	\$	2,687,127	\$	2,655,287	\$ 2,473,364

<sup>\*</sup> The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

### Revenue and Expense Statement (Non-General Fund)

HUD PROGRAMS ADMINISTRATION FUND 18555	 FY 2008* BUDGET	FY 2009* BUDGET	FY 2010 FINAL
REVENUE			
Grant Receipts	\$ -	\$ -	\$ 2,358,969
TOTAL REVENUE	\$ _	\$ _	\$ 2,358,969
TOTAL BALANCE AND REVENUE	\$ -	\$ -	\$ 2,358,969
OPERATING EXPENSE			
Non-Personnel Expenses	\$ -	\$ -	\$ 1,009,444
Personnel Expenses	\$ -	\$ -	\$ 1,290,752
TOTAL OPERATING EXPENSE	\$ _	\$ _	\$ 2,300,196
TOTAL EXPENSE	\$ -	\$ -	\$ 2,300,196
BALANCE	\$ -	\$ -	\$ 58,773
TOTAL EXPENSE, RESERVE, AND BALANCE	\$ -	\$ -	\$ 2,358,969

<sup>\*</sup> The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

<b>Revenue and Expense Statement</b>		(Non-General Fund)				
REDEVELOPMENT FUND 10275	_	FY 2008* BUDGET		FY 2009* BUDGET		FY 2010 FINAL
REVENUE						
Reimbursement from Redevelopment Agency	\$	3,661,696	\$	3,338,616	\$	3,399,596
TOTAL REVENUE	\$	3,661,696	\$	3,338,616	\$	3,399,596
TOTAL BALANCE AND REVENUE	\$	3,661,696	\$	3,338,616	\$	3,399,596
OPERATING EXPENSE						
Non-Personnel Expenses	\$	632,897	\$	327,629	\$	319,453
Personnel Expenses	\$	3,028,799	\$	3,010,987	\$	3,080,143
TOTAL OPERATING EXPENSE	\$	3,661,696	\$	3,338,616	\$	3,399,596
TOTAL EXPENSE	\$	3,661,696	\$	3,338,616	\$	3,399,596
BALANCE	\$	-	\$	-	\$	-
TOTAL EXPENSE, RESERVE, AND BALANCE	\$	3,661,696	\$	3,338,616	\$	3,399,596

<sup>\*</sup> The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

City of San Diego	
Fiscal Year 2010 Annual	Budget