

General Services



Department Description

The General Services Department is comprised of eight distinct divisions/programs. The Department operates with a core mission to provide the most efficient and effective service to the residents and visitors of San Diego and to its fellow City departments with every member of the Department striving for excellence in public service. Included in the General Services Department are the following divisions:

- Communications Division
- Facilities Division
- Fleet Services Division
- Publishing Services Division
- Street Division

In addition, the Department manages the following programs:

- Contracts (under Facilities)
- Department Administration
- Public Works Dispatch Center (under Street)



Division Description

The Communications Division provides primary service delivery for wireless communications technologies; engineers, installs, operates, and maintains private, metropolitan-wide, wireless voice and data communications systems and equipment; and contracts for commercially-provided wireless services.

The Division's mission is:

To provide responsive and dependable delivery of wireless communication technology services to the City organization to support effective government

Goals and Objectives

The following goals and objectives represent the action plan for the Division.

Goal 1: Effectively manage the delivery of City-wide wireless technology services

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Ensure wireless communications infrastructure meets the organizations business needs
- Manage the Division's budget effectively

Goal 2: Ensure a skilled workforce that keeps current with evolving technologies

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Promote training and development
- Hire and retain highly qualified employees

Goal 3: Provide high quality customer service

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Establish and meet customer expectations in delivering core wireless technology services
- Comply with City Administrative Regulation 35.80, Environmentally Preferable Purchasing Program

Service Efforts and Accomplishments

The Communications Division continues to provide life-line voice and data communications for emergency first responders. Toward that end, a new state-of-the-art land mobile radio system has been successfully deployed. The new system supports day-to-day public safety and public service operations in the City of San Diego and enhances communications with neighboring agencies. The Division actively pursues grant funding for regional interoperability initiatives such as the nationally recognized Command and Control Communications (3Cs) project. A significant effort currently underway to re-organize the FCC-licensed frequency spectrum in Southern California will save the City of San Diego several million dollars in mobile and portable radio expenses. The Communications Division has successfully negotiated service contracts with commercial cellular service providers to provide cost-effective mobile data services for City departments. These contracts are saving City departments money by taking advantage of economies of scale while the mobile technology is enabling business transformation.

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Budget Dollars at Work: Performance Expectations

Goal 1: Effectively manage the delivery of City-wide wireless technology services

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of time critical wireless infrastructure is available	N/A	99.98%	99.99%
2. Percent of mobile/portable radio subscribers using digital radios	10%	24%	50%
3. Percent deviation between budgeted and actual expenditures	N/A	-8% (estimated)	3%

Goal 2: Ensure a skilled workforce that keeps current with evolving technologies

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of employees that complete at least one formal training course annually	80%	100%	100%
2. Percent deviation from planned completion date for developing the IP network fundamentals curriculum	0%	0%	N/A ¹

Goal 3: Provide high quality customer service

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Results of customer satisfaction survey	3.5/5.0	5.0/5.0	4.5/5.0
2. Average number of busy seconds for voice radio access (per month)	N/A	2.5 seconds	<30.0 seconds
3. Average time to repair and test 800MHz mobile and portable radios	N/A	2.5 hours	2.0 hours

Budget Dollars at Work: Sizing and Workload Data

	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
Sizing Data					
Number of push-to-talks (PTTs) on wireless communication devices	N/A	N/A	N/A	22M	20M
Percentage of public safety talkgroup usage	N/A	N/A	N/A	66%	65%
Percentage of non-public safety talkgroup usage	N/A	N/A	N/A	33%	35%
Workload Data					
Number of service requests completed	N/A	N/A	N/A	656	800
Number of communications equipment units maintained	N/A	N/A	34,532	35,367	34,500
Number of digital (radio) mobile/portable units in service (installed)	N/A	N/A	1,528	3,194	>1,200
Number of fixed communication sites registered and maintained	N/A	N/A	22	22	22

¹ This was a project specific goal that will be deleted in future versions of the performance expectations as the IP network fundamentals curriculum development was completed in Fiscal Year 2009.



Division Description

The Facilities Division provides day-to-day maintenance and repair services to over 1,600 facilities including preventive maintenance, scheduled maintenance, emergency repairs, and deferred maintenance. Deferred maintenance work includes re-roofing facilities, replacing Heating, Ventilating, and Air Conditioning (HVAC) systems, performing structural improvements, and other repair work.

The Division's mission is:

To proactively, systematically, and in an environmentally-responsible manner maintain and enhance the City's capital assets, ensuring that they are safe, clean, and functional

Goals and Objectives

The following goals and objectives represent the action plan for the Division.

Goal 1: Provide preventive, corrective, and emergency maintenance to City facilities to ensure efficient and effective operations

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Develop and implement preventive maintenance programs for City facilities
- Provide ongoing condition assessment of facilities
- Utilize available resources effectively to maintain the City's physical assets

Goal 2: Provide quality facility services efficiently and economically

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Provide quality customer service at a high level of user satisfaction
- Utilize a computerized maintenance management system for work control
- Respond to emergency requests in a timely manner

Goal 3: Ensure facilities comply with industry standards with regard to environmental responsibility

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Comply with hazardous material regulations and laws
- Comply with City Administrative Regulation 35.80, Environmentally Preferable Purchasing Program

Goal 4: Provide a team of skilled facility professionals, prepared and able to serve as the City's provider of facilities asset management, maintenance, and repair

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Provide ongoing professional training related to job classification
- Maximize workplace safety
- Provide on-going training to ensure knowledge of building codes

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Service Efforts and Accomplishments

The Facilities Division focused on defining the backlog of deferred maintenance and reducing this backlog.

A comprehensive Facilities Condition Assessment is being performed on 370 City facilities for the Fire-Rescue, Library, Park & Recreation, and Police departments and lifeguard stations. The Facilities Division also completed its business blueprint for SAP implementation.

The Division has completed roof repairs for Serra Museum, Morley Field Senior Club House, Cadman Recreation Center, Redwood Club, Skyline Hills Library, Allied Gardens Pool, and College Rolando Community Service Center. The Division completed HVAC upgrades for Recreation Centers at Adams, Allied Gardens, Canyonside, Encanto, Kearny Mesa, Golden Hill, La Jolla, Martin Luther King, Mira Mesa, Pacific Beach, San Ysidro, and Serra Mesa. Also, the modernization of the elevator systems in the City Administration Building and City Parkade is being performed.

Budget Dollars at Work: Performance Expectations

Goal 1: Provide preventive, corrective, and emergency maintenance to City facilities to ensure efficient and effective operations

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Number of facilities for which a preventative maintenance program has been established	40	10	30
2. Number of major City facilities for which a condition assessment has been completed	0 ²	380	N/A ³
3. Number of work orders in backlog	1,486	1,320	1,300
4. Age of open work orders – percent of tickets older than 120 days	37%	42%	37%

Goal 2: Provide quality facility services efficiently and economically

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Total number of work orders completed per month	725	775	741
2. Average response time for emergency requests during standard work hours	1 hour	54 minutes	1 hour
3. Average response time for emergency requests during non-standard work hours	2 hours	44 minutes	2 hours

Goal 3: Ensure facilities comply with industry standards with regard to environmental responsibility

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Number of Notices of Violation per year	0	0	0

² The facilities assessment contract was awarded in July 2008.

³ In Fiscal Year 2010, 66 additional assessments will be completed at which time all major facilities will have been assessed. It is anticipated that assessments will be completed on a six-year cycle in the future.

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Goal 4: Provide a team of skilled facility professionals, prepared and able to serve as the City's provider of asset management, maintenance, and repair

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of employees current with on-going certification requirements	79%	95%	100%

Budget Dollars at Work: Sizing and Workload Data

	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
Sizing Data					
Number of City facilities maintained	1,641	1,647	1,660	1,660	1,670
Square feet of City facilities maintained	8,129,339	9,690,737	9,820,737	9,820,737	10,020,737
Workload Data					
Number of work orders received for City facilities	9,653	11,266	8,635	9,483	9,000
Number of work orders on City facilities completed	8,745	8,461	7,529	9,709	8,900

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Fleet Services Division



Division Description

The Fleet Services Division provides all City departments with motive equipment and a full range of fleet management services. These services include acquisition, fitting, maintenance and repair, the provision of parts and fuel, body repair, painting, metal fabrication, disposal services, and other motive equipment-related support services, such as machining, equipment rental, and operator training.

The Division's mission is:

To provide our customers with safe, economical, state-of-the-art, environmentally-friendly and reliable fleet services, delivered by highly-skilled professionals

Goals and Objectives

The following goals and objectives represent the action plan for the Division.

Goal 1: Be responsive to and accountable for meeting our customers' fleet mission requirements

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Meet or exceed industry and customer standards for designated fleet availability rates
- Create and maintain life cycle replacement plans for equipment
- Replace motive equipment in accordance with life cycle standards

Goal 2: Provide quality fleet services efficiently and economically

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Ensure usage rates reflect the highest level of efficiency and effectiveness
- Provide quality customer service to achieve a high level of user satisfaction

Goal 3: Minimize the environmental impact of the fleet

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Reduce overall vehicle emissions
- Comply with hazardous materials regulations and laws

Goal 4: Provide a highly-trained and certified team of professionals prepared and able to serve as the City's consolidated provider of fleet services

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Maximize workplace safety
- Enhance the level of employee and team professional certifications

Service Efforts and Accomplishments

At the beginning of Fiscal Year 2009, the Fleet Services Division was able to establish twelve months of reliable data to project needed changes in its Customer Support. With the allocated resources of the consolidated Fleet, the

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Division continues to complete at 95 percent of the preventive maintenance work within one day and maintain over 95 percent vehicle availability. Through its Vehicle Replacement and Finance Plan the Division procured over 500 vehicles in the fiscal year and made a major impact on reducing the over-age and over-mileage vehicles within the Fleet. In addition, all Fiscal Year 2009 diesel particulate trap projects to reduce fleet emissions have been completed.

Major achievements for the Division include the recognition in May 2008 by the National Association of Fleet Administrators with the Larry Goill Award for excellence in Fleet Management; the Golden Watchdog Award presented in late May 2008 for excellence in government efficiencies; and in January 2009 was recognized by Government Fleet Magazine as one of the top 100 Government Fleets in North America. These awards continue to show that the Fleet Services Division of the City of San Diego is, and continues to be, one of the success stories of the Business Process Reengineering effort.

Budget Dollars at Work: Performance Expectations

Goal 1: Be responsive to and accountable for meeting our customers' fleet mission requirements

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of performance expectations in services to other departments that meet or exceed goals	99%	99%	98%
2. Percent of equipment classes that have established lifecycles	99%	100%	N/A ⁴
3. Percent of the total fleet that is over age and/or over mileage	25%	25%	20%

Goal 2: Provide quality fleet services efficiently and economically

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of time spent on preventive maintenance as opposed to unscheduled repair	50.6%	53.8%	60.0%

Goal 3: Minimize the environmental impact of the fleet

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of Non-Safety Light Duty fleet vehicles classified as Low Emissions Vehicles II	51%	51%	60% ⁵
2. Percent of Non-Safety Medium/Heavy Duty fleet on-road diesel powered vehicles meeting CA Code Reg. Title 13	31%	28% ⁶	57% ⁷
3. Percent reduction of carbon footprint of City's fleet ⁸	47,476,464 kg emissions	48,245,682 kg emissions +2%	45,833,397 kg emissions (-5%)

⁴ Life cycles have been established for all equipment classes. This measure will not be included in future performance expectations.

⁵ This equates to 715 vehicles.

⁶ This equates to 158 vehicles.

⁷ This equates to 320 vehicles.

⁸ Measure was previously reported as gallons of fuel used, with 4,762,703.5 gallons as the Fiscal Year 2008 baseline. Greenhouse gas emissions are a more accurate representation of the fleet's carbon footprint.

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Goal 4: Provide a highly-trained and certified team of professionals, prepared to and able to serve as the City's consolidated provider of fleet services

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of master technicians Automotive Service Excellence (ASE)/welder certified	38%	34%	40%
2. Number of shops ASE certified	2	2	3

Budget Dollars at Work: Sizing and Workload Data

	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
Sizing Data					
Number of pieces of motive equipment	4,426	4,371	4,343	4,254	4,240
Number of non-public safety fleet motive equipment pieces maintained	2,587	2,537	2,495	2,421	2,435
Number of public safety fleet motive equipment pieces maintained	1,839	1,834	1,848	1,833	1,805
Workload Data					
Number of pieces of equipment replaced or added	258	478	901	652	500
Number of Fleet Work Orders	43,113	42,375	65,104 ⁹	65,838	65,000
Number of Fleet Work Orders (unscheduled repair vs. preventive maintenance)	N/A	N/A	N/A	35,420/ 30,418	39,000/ 26,000

⁹ Beginning in Fiscal Year 2008, the Police Department and Fire-Rescue Department fleets were combined with the Equipment Division to form the Fleet Services Division.

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Publishing Services Division



Division Description

Publishing Services is the City of San Diego's full service, in-house reproduction and graphics center. Publishing Services provides full reproduction capability, including offset press operations, high-volume copying, and product finishing services. Graphic design and electronic publishing services are also provided. In addition, Publishing Services manages the citywide Photocopier Program and provides more than 580 copiers for departmental needs.

The Division's mission is:

To provide the highest quality of reprographic services to our customers in the most timely manner and at the lowest possible cost

Goals and Objectives

The following goals and objectives represent the action plan for the Division.

Goal 1: Respond adeptly to the City's requirements for reprographic services

The Division will move toward accomplishing this goal by focusing on the following objectives.

- Effectively market the services available from Publishing Services to other City departments
- Provide timely and efficient publishing services to the Division's customers
- Provide employee training and equipment to keep pace with the City of San Diego's reprographic needs

Goal 2: Offer the best technology at the best price for convenience copiers

Publishing Services is responsible for managing the City's photocopier program including the maintenance and administration of over 580 photocopiers distributed throughout the City. As such, it is imperative that Publishing Services leverages its resources to obtain the best technology and price for the City so that customers' low-volume copying needs can be conveniently met. The Division will move toward accomplishing this goal by focusing on the following objectives.

- Get the best value from the photocopier contract by ensuring that customers have the appropriate equipment for their operations and that the contract is properly managed
- Ensure the photocopier program is accurately and fully reimbursed by customer departments

Goal 3: Recover costs of services through appropriate pricing structures

As an Internal Service Fund division, it is imperative that Publishing Services be fully cost recoverable in its operations. Therefore, Publishing Services has the priority of ensuring its rates, accounting, and work management practices are accurate and current. The Division will move toward accomplishing this goal by focusing on the following objectives.

- Ensure the Publishing Services rate/cost structure is reviewed and updated on a yearly basis
- Ensure that work management and accounting systems are stable and accurately recover costs of doing business

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Service Efforts and Accomplishments

Publishing Services has supported City departments' reprographic needs throughout the year by administering convenience copier leases and providing large volume quick copy, offset press, and graphic services. These services were performed in the yearly production of the annual budget documents producing electronic (CD) versions as well as the standard hard copy volumes. Publishing Services also worked to improve efficiency in the City by providing copier analysis to assure client and vendor accuracy and assist departments with efforts to reduce copier expenditures as well as reducing inventory. The Business Process Reengineering was also completed during the past year and is expected to yield further operational efficiencies in the next year.

Budget Dollars at Work: Performance Expectations

Goal 1: Respond adeptly to the City's requirements for reprographic services

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Customer satisfaction score (out of a possible 5)	N/A	N/A ¹⁰	4
2. Percent of standard jobs completed within established turnaround times	85%	98%	90%
3. Staff productivity rate	85%	85%	85%

Goal 2: Offer the best technology at the best price for convenience copiers

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of up-time for convenience copiers	99.5%	99.1%	99.0%
2. Percent of photocopiers read monthly for usage information	75%	73%	80%

Goal 3: Recover costs of services through appropriate pricing structures

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of billings completed within 30 days	99%	100%	100%
2. Revenue to expenditure ratio	0.97	1.05	1.00

Budget Dollars at Work: Sizing and Workload Data

	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
Sizing Data					
Convenience photocopiers in service with the City	552	582	585	578	580
Work requests submitted annually	4,240	4,821	5,046	6,449	4,800
Workload Data					
Number of quick print impressions produced annually	16.8M	17.9M	19.9M	13.3M	16.5M
Number of off-set press impressions produced annually	6.9M	6.5M	6.1M	5.7M	6.0M
Direct graphic design labor hours performed annually	7,508	6,350	6,106	5,204	5,200
Direct bindery (finishing) labor hours performed annually	10,036	10,029	6,518	3,865	5,000

¹⁰ No survey was conducted in Fiscal Year 2009. The Division is planning to survey customers in Fiscal Year 2010.



Division Description

The Street Division maintains and repairs all streets, alleys, sidewalks, bridges, guardrails, and fences; administers annual resurfacing and slurry seal contracts; maintains and repairs street lights and traffic signals; performs traffic lane striping; paints and removes traffic markings and legends; maintains and manufactures traffic signs; and maintains street trees.

The Division's mission is:

To provide a safe City street system through effective and efficient maintenance with an emphasis on exceptional customer service

Goals and Objectives

The following goals and objectives represent the action plan for the Division.

Goal 1: Streets, sidewalks, and associated infrastructure are safe, operable, and pedestrian-friendly, as appropriate

It is vital to ensure public safety, preserve our infrastructure and improve life quality. The Division will move toward accomplishing this goal by focusing on the following objectives.

- Achieve industry standards for overall pavement condition index
- Achieve acceptable level of response for sidewalk locations that need repair
- Ensure that electrical facilities are operable and traffic control devices meet safety standards
- Respond to potholes in a timely manner

Goal 2: Planned maintenance is conducted on annual basis

Planned preventative maintenance will reduce requests for service, achieve an enhanced level of response, and improve the safety and operability of our infrastructure. The Division will move toward accomplishing this goal by focusing on the following objective.

- Develop and implement planned maintenance schedules

Goal 3: Asset maintenance and replacement is planned and proactive

This will preserve infrastructure, facilitate planned maintenance, and ensure appropriate response to service requests. The Division will move toward accomplishing this goal by focusing on the following objectives.

- Track assets through a complete and accurate asset inventory
- Maintain an updated assessment of the condition of infrastructure assets

Goal 4: Personnel are responsive to customers and provide exceptional customer service

This is part of the City's commitment for quality, timely, and friendly customer service. The Division will move toward accomplishing this goal by focusing on the following objectives.

- Continue to strive for exceptional customer service
- Provide ongoing professional training related to job classification

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Service Efforts and Accomplishments

The Street Division is responsible for a wide range of services and operations that are provided by the following sections: Roadways/Trench Restoration, Electrical/Traffic & Trees, and Resurfacing & Pavement Management sections.

Roadways/Trench Restoration

This section is responsible for maintaining the streets pavement surfaces and sidewalks. The Section receives and responds to over 9,000 service requests and fills over 50,000 potholes annually. In addition, under a Service Level Agreement (SLA) with the Water and Metropolitan Wastewater Departments, Roadways crew repair damaged roadways surfaces and sidewalks associated with water and sewer work within the street right-of-way.

Electrical/Traffic & Trees

This section is responsible for the maintenance and operations of over 1,600 traffic signals and flashing beacons and approximately 50,000 street and park lights. The electrical crews respond to over 19,000 service requests annually. This Section also assists with the set up of the Winter Homeless Shelters and the December Night Lights Festival at Balboa Park.

The Traffic Group within this section is responsible for maintaining traffic control devices and barriers along the City's 2,900 miles of streets and alleys. The Traffic Group receives and responds to approximately 14,000 service requests per year for maintenance of lane line striping, pavement legends, traffic signs, wooden barricades, guardrails, and pavement markers. In addition, this section is responsible for responding to emergency tree requests and issuing permits for planting trees within the public right-of-way.

Resurfacing & Pavement Management

This section is responsible for planning, evaluating, and executing street resurfacing contracts. One of this section's major objectives is to meet the City's goal to resurface planned miles for the fiscal year. Deferred maintenance funding for streets and sidewalks significantly increased in Fiscal Year 2009.

Budget Dollars at Work: Performance Expectations

Goal 1: Streets and sidewalks, and associated infrastructure are safe, operable, and pedestrian-friendly, as appropriate

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of streets with an Overall Condition Index (OCI) of 70 or greater	No survey conducted this year	No survey conducted this year ¹¹	No survey planned for FY2010
2. Percentage of service notifications for pothole repairs responded to within 48 and 72 hours	60%; 100 %	58%; 100%	90%; 100%
3. Percentage of service notifications for sidewalk tripping hazards responded to within 24 hours	70%	85%	85%
4. Percentage of service notifications for sidewalk tripping hazards with permanent repairs completed within 2 years	100%	100%	100%
5. Percentage of urgent traffic signal malfunctions responded to within one hour ¹²	100%	100%	100%

¹¹ The Division plans to update OCI data in Fiscal Year 2011.

¹² In the Fiscal Year 2009 Annual Budget, this measure was worded as "Average time to respond to repair notification for urgent traffic signal repair."

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Goal 2: Planned maintenance is conducted on an on-going basis

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of street lights relamped	9% ¹³	10%	10%
2. Percent of roadways maintained or improved annually	4.9%	6.5%	10.0%
3. Average response time for emergency tree trimming request	100% within 1 week	100% within 48 hours	100% within 72 hours
4. Percent of palm trees trimmed annually	<50%	12%	8%
5. Percent of street trees trimmed annually	16%	7%	7%
6. Number of trees planted annually	1,827	1,408	1,410

Goal 3: Asset maintenance and replacement is planned and proactive

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Frequency of street condition assessment completion	Every 2-4 years	N/A ¹⁴	N/A ¹⁵
2. Percent of street light assessments completed	0% ¹⁶	31%	30%
3. Percent of traffic signal assessments completed	100%	100%	100%

Goal 4: Personnel are responsive to customers and provide exceptional customer service

Performance Measure	Baseline FY2008	Actual FY2009	Target FY2010
1. Percent of customers providing a rating of "good" service or better as determined through a satisfaction survey	N/A	N/A ¹⁷	80%

Budget Dollars at Work: Sizing and Workload Data

	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
Sizing Data					
Miles of paved streets	2,685 (estimate)	2,700 (estimate)	2,721	2,721	2,735
Miles of sidewalks (estimate)	5,070	5,100	5,140	5,140	5,170
Number of street lights (estimate)	42,000	50,000	50,000	50,000	50,000
Number of traffic signals (including flashing beacons)	1,588	1,588	1,668	1,668	1,678
Number of signs (estimate)	250,000	250,000	250,000	250,000	250,000
Number of street trees (estimate)	226,546	231,022	233,000	234,408	235,000
Workload Data					

¹³ The Group Lamping Program started in Fiscal Year 2009.

¹⁴ No assessment was performed in Fiscal Year 2009. The Division plans on performing an assessment in 2011 and every four years thereafter.

¹⁵ This measure has been sunsetted. As the OCI surveys will only happen every two to four years, the Division has determined that this is not a meaningful measure for the majority of years.

¹⁶ Street lights will be assessed in conjunction with street light repairs in Fiscal Year 2009.

¹⁷ No survey was conducted in Fiscal Year 2009. The Division is planning to survey customers in Fiscal Year 2010.

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	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Target FY2010
Number of service orders/work requests filled for streets (including potholes), sidewalks, street lights, traffic signals, trees	49,238	46,569	45,000	34,238 ¹⁸	35,000
Miles of street repaved ¹⁹	4.5	28.3	22.0	33.8	200.0
Miles of street slurry sealed	20	110	104	142.4	70
Number of potholes filled	38,255	52,215	50,000	53,046	55,000

¹⁸ Street sweeping and storm drain maintenance service calls were handled by the Storm Water Department for the first time in Fiscal Year 2009.

¹⁹ Miles completed in Fiscal Year 2008 were funded by Fiscal Year 2007 and Fiscal Year 2008 budgets. Miles targeted for Fiscal Year 2010 will include funding from Fiscal Year 2008, Fiscal Year 2009, and Fiscal Year 2010 budgets.

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Department Summary

General Services				
	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL	FY 2009-2010 CHANGE
Positions	736.58	659.42	702.92	43.50
Personnel Expense	\$ 60,411,690	\$ 53,680,324	\$ 55,394,417	\$ 1,714,093
Non-Personnel Expense	\$ 133,204,255	\$ 122,118,215	\$ 123,186,491	\$ 1,068,276
TOTAL	\$ 193,615,945	\$ 175,798,539	\$ 178,580,908	\$ 2,782,369

Department Staffing

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
General Services Administration			
General Services Administration	6.00	7.00	5.00
Total	6.00	7.00	5.00
Facilities Division			
Administration / Management	11.00	9.00	8.00
Region 1	47.00	42.50	41.50
Region 2	60.00	57.50	57.50
Total	118.00	109.00	107.00
Storm Water			
Department Administration	7.00	0.00	0.00
Enforcement & Inspections	12.00	0.00	0.00
Engineering & BMP Development	4.00	0.00	0.00
Juris. & Watershed Impl.	6.00	0.00	0.00
Policy Development & Monitoring	10.00	0.00	0.00
Public Education & Contracting	3.00	0.00	0.00
Total	42.00	0.00	0.00
Street Division			
Electrical	49.33	49.33	48.33
Management	23.00	16.00	17.00
Roadways	63.00	64.00	64.00
Storm Drains	38.00	0.00	0.00
Traffic	55.00	51.00	49.00
Trench Restoration	0.00	39.34	39.34
Urban Forestry	55.00	34.00	33.00
Total	283.33	253.67	250.67
Contracts Division			
GRC/Improvements	5.00	4.00	3.00

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Department Staffing

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
Contracts Division			
Services Contracts	1.00	1.00	1.00
Total	6.00	5.00	4.00
Station 38			
Station 38	7.25	11.25	11.25
Total	7.25	11.25	11.25
PUBLISHING SERVICES INTERNAL SRVC FUND			
Publishing Services			
Citywide Photocopy	3.25	0.00	0.00
Division Administration	0.00	5.00	5.00
Printing Services	21.75	20.00	20.00
Total	25.00	25.00	25.00
FLEET SERVICES INTERNAL SERVICE FUND			
Fleet Services			
Acquisition, Fitting, and Disposal	8.75	8.75	8.75
Material Support Section	7.00	5.50	4.50
Motive Equip Serv & Rep Units	11.00	11.00	13.50
Repair and Maintenance	222.25	223.25	222.25
Total	249.00	248.50	249.00
WIRELESS COMMUNICATIONS TECHNOLOGY FU			
Communications			
Comm Eng & Support Services	0.00	0.00	5.00
Comm Mgmt & Support	0.00	0.00	6.00
Maint Elect & Comm Equipment	0.00	0.00	40.00
Total	0.00	0.00	51.00
DEPARTMENT TOTAL	736.58	659.42	702.92

Department Expenditures

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
General Services Administration			
General Services Administration	\$ 841,559	\$ 909,233	\$ 646,192
Total	\$ 841,559	\$ 909,233	\$ 646,192
Facilities Division			
ADA	\$ (15,054)	\$ -	\$ -
Administration / Management	\$ 1,788,308	\$ 2,562,691	\$ 2,843,042
CAB and DSC Facility Maintenance	\$ (12,412)	\$ -	\$ -
Contracts and Repair Support	\$ (1,685)	\$ -	\$ -

General Services

Department Expenditures

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
Facilities Division			
Enterprise Facilities	\$ (16,900)	\$ -	\$ -
Facilities	\$ (32,454)	\$ (215,566)	\$ (155,827)
Maintenance of Facilities	\$ (42,224)	\$ -	\$ -
Preventive Maintenance	\$ (4,715)	\$ -	\$ -
Region 1	\$ 5,073,372	\$ 4,796,210	\$ 4,594,313
Region 2	\$ 7,929,288	\$ 7,857,750	\$ 7,416,251
World Trade Center	\$ (1,213)	\$ -	\$ -
Total	\$ 14,664,311	\$ 15,001,085	\$ 14,697,779
Storm Water			
Department Administration	\$ 2,021,075	\$ -	\$ -
Enforcement & Inspections	\$ 1,753,277	\$ -	\$ -
Engineering & BMP Development	\$ 2,029,749	\$ -	\$ -
Juris. & Watershed Impl.	\$ 6,388,486	\$ -	\$ -
Policy Development & Monitoring	\$ 6,449,821	\$ -	\$ -
Public Education & Contracting	\$ 4,805,944	\$ -	\$ -
Storm Water	\$ (452,943)	\$ -	\$ -
Total	\$ 22,995,409	\$ -	\$ -
Street Division			
Electrical	\$ 12,477,805	\$ 12,798,328	\$ 12,161,982
Management	\$ 2,805,253	\$ 4,780,973	\$ 5,474,017
Roadways	\$ 9,562,484	\$ 9,901,369	\$ 9,167,374
Storm Drains	\$ 23,802,246	\$ -	\$ -
Street Division	\$ -	\$ (620,184)	\$ (349,112)
Traffic	\$ 9,873,636	\$ 15,638,437	\$ 7,867,762
Trench Restoration	\$ -	\$ 3,009,226	\$ 5,081,506
Urban Forestry	\$ 8,620,673	\$ 5,543,859	\$ 4,564,537
Total	\$ 67,142,097	\$ 51,052,008	\$ 43,968,066
Contracts Division			
Contracts Division	\$ -	\$ (14,219)	\$ (2,786)
GRC/Improvements	\$ 548,280	\$ 441,416	\$ 335,269
Services Contracts	\$ 1,301,293	\$ 1,151,822	\$ 977,456
Total	\$ 1,849,573	\$ 1,579,019	\$ 1,309,939
Station 38			
Station 38	\$ 556,512	\$ 783,532	\$ 771,332
Total	\$ 556,512	\$ 783,532	\$ 771,332

General Services

Department Expenditures

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
AB 2928 - TRANSPORTATION RELIEF			
AB 2928 - Transportation Relief			
AB 2928 - Transportation Relief	\$ -	\$ 12,676,642	\$ 15,535,558
Total	\$ -	\$ 12,676,642	\$ 15,535,558
PUBLISHING SERVICES INTERNAL SRVC FUND			
Publishing Services			
Citywide Photocopy	\$ 1,323,230	\$ 842,510	\$ 2,149,820
Customer and Support Services	\$ 17,633	\$ -	\$ -
Division Administration	\$ 33,656	\$ 1,188,830	\$ 898,281
Printing Services	\$ 2,798,207	\$ 2,552,177	\$ 2,474,948
Publishing Services	\$ 21,097	\$ (38,531)	\$ (47,187)
Total	\$ 4,193,823	\$ 4,544,986	\$ 5,475,862
FLEET SERVICES INTERNAL SERVICE FUND			
Fleet Services			
Acquisition, Fitting, and Disposal	\$ 855,110	\$ 849,702	\$ 813,476
Fleet Services	\$ 151,156	\$ (443,318)	\$ (492,857)
Material Support Section	\$ 17,037,764	\$ 19,872,084	\$ 19,394,200
Motive Equip Serv & Rep Units	\$ 2,561,651	\$ 2,486,942	\$ 2,766,314
Repair and Maintenance	\$ 29,166,821	\$ 30,030,419	\$ 28,881,682
Total	\$ 49,772,502	\$ 52,795,829	\$ 51,362,815
FLEET SERVICES REPLACEMENT FUND			
Fleet Services - Replacement			
Fire-Rescue Fleet Replacement	\$ -	\$ 12,215,055	\$ 11,969,326
Fleet Services - Replacement	\$ 31,600,159	\$ -	\$ -
Non-GF Fleet Replacement	\$ -	\$ 11,500,000	\$ 11,500,000
Non-Safety GF Fleet Replacement	\$ -	\$ 8,500,551	\$ 7,157,367
Police Fleet Replacement	\$ -	\$ 4,240,599	\$ 4,131,007
Total	\$ 31,600,159	\$ 36,456,205	\$ 34,757,700
WIRELESS COMMUNICATIONS TECHNOLOGY			
Communications			
Comm Eng & Support Services	\$ -	\$ -	\$ 3,990,638
Comm Mgmt & Support	\$ -	\$ -	\$ 1,202,448
Communications	\$ -	\$ -	\$ (132,839)
Maint Elect & Comm Equipment	\$ -	\$ -	\$ 4,995,418
Total	\$ -	\$ -	\$ 10,055,665
DEPARTMENT TOTAL	\$ 193,615,945	\$ 175,798,539	\$ 178,580,908

General Services

Significant Budget Adjustments

GENERAL FUND

General Services Administration	Positions	Cost	Revenue
<p>Salary and Benefit Adjustments</p> <p>Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.</p>	0.00 \$	(6,235) \$	0
<p>Equipment/Support for Information Technology</p> <p>Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.</p>	0.00 \$	5,864 \$	0
<p>Non-Discretionary Adjustment</p> <p>Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.</p>	0.00 \$	(425) \$	0
<p>OneSD Support Department Transfer</p> <p>Transfer of position(s) to the newly created OneSD Support Department to manage the integrated ERP System.</p>	(1.00) \$	(91,714) \$	0
<p>Transfer to the Park and Recreation Department</p> <p>Transfer of 1.00 Assistant Department Director to the Park & Recreation Department.</p>	(1.00) \$	(170,531) \$	0
Facilities Division			
<p>Salary and Benefit Adjustments</p> <p>Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.</p>	0.00 \$	(335,613) \$	0
<p>Equipment/Support for Information Technology</p> <p>Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.</p>	0.00 \$	239,945 \$	0
<p>Transfer from the Metropolitan Wastewater Department (MWWD)</p> <p>Transfer of 1.00 Building Supervisor, 1.00 Building Maintenance Supervisor, and 1.00 Building Service Technician from MWWD to General Services - Facilities Division for continued Service Level Agreement (SLA) support.</p>	3.00 \$	238,201 \$	244,234

General Services

Significant Budget Adjustments

GENERAL FUND

Facilities Division	Positions	Cost	Revenue
<p>Non-Discretionary Adjustment</p> <p>Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.</p>	0.00 \$	103,624 \$	0
<p>Funding of Terminal Leave</p> <p>Funding of additional personnel expenditures for terminal leave paid to employees who, upon conclusion of their tenure with the City, possess a large leave balance.</p>	0.00 \$	40,135 \$	0
<p>Support for Safety and Maintenance of Visitor-Related Facilities</p> <p>Support to reimburse the General Fund for expenditures associated with the safety and maintenance of visitor-related facilities.</p>	0.00 \$	0 \$	650,000
<p>Revised Revenue</p> <p>Adjustment to reflect Fiscal Year 2010 revenue projections.</p>	0.00 \$	0 \$	(519,100)
<p>Vacancy Savings</p> <p>Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.</p>	0.00 \$	(194,008) \$	0
<p>Fiscal Year 2009 Budget Amendment</p> <p>Adjustments to personnel and non-personnel expenses, and revenue as a result of the Fiscal Year 2009 Budget Amendment. These adjustments are further discussed in Volume 1: Budget Overview and Schedules.</p>	(5.00) \$	(395,590) \$	0
Street Division	Positions	Cost	Revenue
<p>Salary and Benefit Adjustments</p> <p>Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.</p>	0.00 \$	(374,072) \$	0
<p>Non-Discretionary Adjustment</p> <p>Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.</p>	0.00 \$	1,033,218 \$	0

General Services

Significant Budget Adjustments

GENERAL FUND

Street Division	Positions	Cost	Revenue
<p>Equipment/Support for Information Technology</p> <p>Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.</p>	0.00 \$	335,885 \$	0
<p>Funding of Terminal Leave</p> <p>Funding of additional personnel expenditures for terminal leave paid to employees who, upon conclusion of their tenure with the City, possess a large leave balance.</p>	0.00 \$	51,530 \$	0
<p>Support for Safety and Maintenance of Visitor-Related Facilities</p> <p>Support to reimburse the General Fund for expenditures associated with the safety and maintenance of visitor-related facilities.</p>	0.00 \$	0 \$	332,758
<p>Revised Revenue</p> <p>Adjustment to reflect Fiscal Year 2010 revenue projections.</p>	0.00 \$	0 \$	(402,914)
<p>Reduction in Equipment Outlay</p> <p>Adjustment reflects a reduction in equipment outlay, which is used for equipment replacement and equipment acquisitions.</p>	0.00 \$	(100,000) \$	0
<p>Vacancy Savings</p> <p>Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.</p>	0.00 \$	(425,945) \$	0
<p>Fiscal Year 2009 Budget Amendment</p> <p>Adjustments to personnel and non-personnel expenses, and revenue as a result of the Fiscal Year 2009 Budget Amendment. These adjustments are further discussed in Volume 1: Budget Overview and Schedules.</p>	(3.00) \$	(1,798,551) \$	0
<p>One-Time Reduction</p> <p>Adjustment to reflect the removal of one-time revenues and expenditures implemented in Fiscal Year 2009.</p>	0.00 \$	(5,806,007) \$	(5,806,007)
Contracts Division	Positions	Cost	Revenue
<p>Salary and Benefit Adjustments</p> <p>Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.</p>	0.00 \$	(11,785) \$	0
<p>Revised Revenue</p> <p>Adjustment to reflect Fiscal Year 2010 revenue projections.</p>	0.00 \$	0 \$	(58,500)

General Services

Significant Budget Adjustments

GENERAL FUND

Contracts Division	Positions	Cost	Revenue
Non-Discretionary Adjustment	0.00 \$	(20) \$	0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Fiscal Year 2009 Budget Amendment	(1.00) \$	(257,275) \$	0
Adjustments to personnel and non-personnel expenses, and revenue as a result of the Fiscal Year 2009 Budget Amendment. These adjustments are further discussed in Volume 1: Budget Overview and Schedules.			

Station 38	Positions	Cost	Revenue
Salary and Benefit Adjustments	0.00 \$	1,611 \$	0
Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.			
Equipment/Support for Information Technology	0.00 \$	2,951 \$	0
Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.			
Non-Discretionary Adjustment	0.00 \$	(8) \$	0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Vacancy Savings	0.00 \$	(16,754) \$	0
Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.			

WIRELESS COMMUNICATIONS TECHNOLOGY FUND

Communications	Positions	Cost	Revenue
Salary and Benefit Adjustments	0.00 \$	(203,185) \$	0
Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.			

Significant Budget Adjustments

WIRELESS COMMUNICATIONS TECHNOLOGY FUND

Communications	Positions	Cost	Revenue
<p>Equipment/Support for Information Technology</p> <p>Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.</p>	0.00 \$	325,679 \$	0
<p>FCC Radio Technology Mandate</p> <p>Addition to meet the Federal Communications Commission (FCC) mandate requiring that all government agencies operating within the VHF radio spectrum comply with the narrow-banding standard.</p>	0.00 \$	250,000 \$	0
<p>Position Additions</p> <p>Addition of 1.00 Clerical Assistant II for cell phone and modem billing and 1.00 Storekeeper II for inventory and supplies management.</p>	2.00 \$	134,382 \$	0
<p>Cowles Mountain Antenna Move</p> <p>Addition of funding for the Cowles Mountain antenna move needed for the police communications backbone.</p>	0.00 \$	57,039 \$	0
<p>Green Tank Ground Lease with Navy</p> <p>Adjustment reflects an increase in contractual services for the green tank ground lease with the Navy.</p>	0.00 \$	27,000 \$	0
<p>Contractual Services Increase</p> <p>Contractual services increase for miscellaneous on-going contracts.</p>	0.00 \$	15,600 \$	0
<p>Revised Revenue</p> <p>Adjustment to reflect Fiscal Year 2010 revenue projections.</p>	0.00 \$	0 \$	(1,646,469)
<p>Reduction in Hourly Positions and Supplies</p> <p>Reduction of supplies, 0.38 FTE hourly positions, and revenue related to the installation of communication equipment in vehicles.</p>	(0.38) \$	(47,236) \$	(48,035)
<p>Vacancy Savings</p> <p>Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.</p>	0.00 \$	(105,356) \$	0
<p>Transfer to the Department of Information Technology</p> <p>Transfer of 0.50 Department Director and 1.00 Payroll Specialist II to the Department of Information Technology.</p>	(1.50) \$	(160,366) \$	0
<p>Position Reduction</p> <p>Reduction of 3.00 Communication Technicians.</p>	(3.00) \$	(295,271) \$	0

General Services

Significant Budget Adjustments

WIRELESS COMMUNICATIONS TECHNOLOGY FUND

Communications	Positions	Cost	Revenue
Non-Discretionary Adjustment	0.00 \$	(315,224) \$	0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			

PUBLISHING SERVICES INTERNAL SRVC FUND

Publishing Services	Positions	Cost	Revenue
Salary and Benefit Adjustments	0.00 \$	(49,017) \$	0
Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.			
Convenience Copier Program	0.00 \$	1,300,000 \$	1,300,000
Increase in expenditures and related revenue for the Convenience Copier Program due to an increase in the use of copy machines city-wide.			
Non-Discretionary Adjustment	0.00 \$	16,190 \$	0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Revised Revenue	0.00 \$	0 \$	(442,190)
Adjustment to reflect Fiscal Year 2010 revenue projections.			
Vacancy Savings	0.00 \$	(33,752) \$	0
Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.			
Equipment/Support for Information Technology	0.00 \$	(302,545) \$	0
Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.			

FLEET SERVICES INTERNAL SERVICE FUND

Fleet Services	Positions	Cost	Revenue
Salary and Benefit Adjustments	0.00 \$	(640,874) \$	0
Adjustments to reflect the annualization of the Fiscal Year 2009 negotiated salary compensation schedule, changes to average salaries, retirement contributions, retiree health contributions, and labor negotiation adjustments.			

General Services

Significant Budget Adjustments

FLEET SERVICES INTERNAL SERVICE FUND

Fleet Services	Positions	Cost	Revenue
Position Increase Increase due to the reclassification of 0.50 Payroll Specialist I to 1.00 Administrative Aide II.	0.50 \$	37,887 \$	0
Equipment/Support for Information Technology Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00 \$	19,228 \$	0
Revised Revenue Adjustment to reflect Fiscal Year 2010 revenue projections.	0.00 \$	0 \$	(3,395,149)
Non-Discretionary Adjustment Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00 \$	(16,496) \$	0
Return of Underutilized Vehicles Reduction of non-personnel expenses and revenues due to the return of underutilized vehicles city-wide.	0.00 \$	(415,708) \$	(1,081,871)
Vacancy Savings Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.	0.00 \$	(417,051) \$	0

FLEET SERVICES REPLACEMENT FUND

Fleet Services - Replacement	Positions	Cost	Revenue
Revised Revenue Adjustment to reflect Fiscal Year 2010 revenue projections.	0.00 \$	0 \$	3,609,046
Non-Discretionary Adjustment Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00 \$	(1,698,505) \$	0

AB 2928 - TRANSPORTATION RELIEF

AB 2928 - Transportation Relief	Positions	Cost	Revenue
State Funding for Transportation Relief Increase in funding over Fiscal Year 2009 from the State of California for traffic decongestion road work per Proposition 42.	0.00 \$	2,858,916 \$	2,858,916

General Services

Expenditures by Category

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
PERSONNEL			
Salaries & Wages	\$ 38,262,407	\$ 34,011,671	\$ 36,499,376
Fringe Benefits	\$ 22,149,283	\$ 19,668,653	\$ 18,895,041
SUBTOTAL PERSONNEL	\$ 60,411,690	\$ 53,680,324	\$ 55,394,417
NON-PERSONNEL			
Supplies & Services	\$ 78,218,398	\$ 58,913,579	\$ 57,755,914
Information Technology	\$ 1,352,950	\$ 1,299,155	\$ 2,029,477
Energy/Utilities	\$ 20,977,954	\$ 24,517,982	\$ 24,873,779
Equipment Outlay	\$ 32,654,953	\$ 37,387,499	\$ 38,527,321
SUBTOTAL NON-PERSONNEL	\$ 133,204,255	\$ 122,118,215	\$ 123,186,491
TOTAL	\$ 193,615,945	\$ 175,798,539	\$ 178,580,908

Revenues by Category

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 FINAL
GENERAL FUND			
Revenue from Other Agencies	\$ 128,000	\$ 5,934,007	\$ 113,000
Charges for Current Services	\$ 6,874,290	\$ 10,539,296	\$ 10,898,632
Transfers from Other Funds	\$ 35,530,418	\$ 24,951,354	\$ 24,853,496
TOTAL	\$ 42,532,708	\$ 41,424,657	\$ 35,865,128

Salary Schedule

GENERAL FUND

Contracts Division

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1153	Asst Engineer-Civil	1.00	1.00	\$ 66,931	\$ 66,931
1225	Assoc Engineer-Mechanical	1.00	1.00	\$ 77,868	\$ 77,868
1601	Construction Estimator	1.00	1.00	\$ 65,184	\$ 65,184
1727	Principal Engineering Aide	1.00	0.00	\$ -	\$ -
1752	Project Officer II	1.00	1.00	\$ 90,065	\$ 90,065
	Furlough Savings	0.00	0.00	\$ -	\$ (5,872)
	Total	5.00	4.00		\$ 294,176

Facilities Division

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1104	Account Clerk	1.00	1.00	\$ 36,680	\$ 36,680
1106	Sr Management Analyst	1.00	1.00	\$ 69,135	\$ 69,135
1107	Administrative Aide II	1.00	1.00	\$ 48,897	\$ 48,897
1273	Building Maintenance Supv	4.00	5.00	\$ 72,560	\$ 362,799
1274	Building Supv	1.00	2.00	\$ 44,557	\$ 89,113

General Services

Salary Schedule

GENERAL FUND

Facilities Division

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>		<i>Total</i>
1279	Sr Building Maintenance Supv	2.00	2.00	\$	90,536	\$ 181,072
1280	Building Service Technician	17.00	18.00	\$	39,666	\$ 713,980
1288	Carpenter	12.00	12.00	\$	52,003	\$ 624,036
1290	Carpenter Supv	1.00	1.00	\$	57,986	\$ 57,986
1389	Custodian II	10.00	9.00	\$	31,107	\$ 279,967
1428	Electrician	12.00	12.00	\$	55,114	\$ 661,368
1510	Heating Technician	4.00	4.00	\$	56,439	\$ 225,756
1511	Heat, Vent & A/C Supv	1.00	1.00	\$	63,228	\$ 63,228
1597	Locksmith	2.00	2.00	\$	52,847	\$ 105,694
1635	Painter	8.00	7.00	\$	49,961	\$ 349,730
1637	Painter Supv	1.00	0.00	\$	-	\$ -
1648	Payroll Specialist II	1.00	1.00	\$	40,262	\$ 40,262
1672	Plasterer	1.00	0.00	\$	-	\$ -
1675	Plumber	10.00	10.00	\$	55,353	\$ 553,530
1677	Plumber Supv	1.00	1.00	\$	62,741	\$ 62,741
1746	Word Processing Operator	1.00	1.00	\$	36,514	\$ 36,514
1802	Sr Locksmith	1.00	1.00	\$	55,763	\$ 55,763
1810	Refrigeration Mechanic	7.00	6.00	\$	55,582	\$ 333,492
1819	Roofer	4.00	4.00	\$	47,689	\$ 190,756
1823	Safety Officer	1.00	1.00	\$	67,324	\$ 67,324
1913	Sr Refrigeration Mechanic	3.00	3.00	\$	59,583	\$ 178,749
2214	Deputy Director	1.00	1.00	\$	116,399	\$ 116,399
	Vacancy Factor Adjustment	0.00	0.00	\$	-	\$ (194,008)
	Furlough Savings	0.00	0.00	\$	-	\$ (27,894)
	Bilingual - Regular	0.00	0.00	\$	-	\$ 1,565
	Overtime Budgeted	0.00	0.00	\$	-	\$ 165,224
	Standby Pay	0.00	0.00	\$	-	\$ 14,920
	Termination Pay Annual Leave	0.00	0.00	\$	-	\$ 40,135
	Total	109.00	107.00		\$	5,504,913

General Services Administration

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>		<i>Total</i>
1365	Senior Department Human Resource Analyst	0.00	1.00	\$	69,607	\$ 69,607
1580	Laboratory Technician	1.00	0.00	\$	-	\$ -
1612	Org Effectiveness Specialist III	1.00	0.00	\$	-	\$ -
1876	Executive Secretary	1.00	1.00	\$	49,992	\$ 49,992
1917	Supv Management Analyst	1.00	1.00	\$	77,888	\$ 77,888
1926	Info Systems Analyst IV	1.00	1.00	\$	77,568	\$ 77,568
2132	Department Director	1.00	1.00	\$	138,488	\$ 138,488
2181	Asst Department Director	1.00	0.00	\$	-	\$ -

General Services

Salary Schedule

GENERAL FUND

General Services Administration

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
	Furlough Savings	0.00	0.00	\$ -	\$ (1,250)
	Total	7.00	5.00	\$	412,293

Station 38

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1766	Public Works Dispatcher	8.25	8.25	\$ 41,676	\$ 343,830
1767	Public Works Dispatch Supv	1.00	1.00	\$ 47,860	\$ 47,860
1776	Public Information Clerk	2.00	2.00	\$ 36,314	\$ 72,627
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (16,754)
	Furlough Savings	0.00	0.00	\$ -	\$ (11,608)
	Overtime Budgeted	0.00	0.00	\$ -	\$ 19,632
	Total	11.25	11.25	\$	455,587

Street Division

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1104	Account Clerk	1.00	1.00	\$ 36,680	\$ 36,680
1106	Sr Management Analyst	1.00	1.00	\$ 69,135	\$ 69,135
1107	Administrative Aide II	2.00	2.00	\$ 48,897	\$ 97,793
1153	Asst Engineer-Civil	4.00	4.00	\$ 66,931	\$ 267,723
1157	Asst Engineer-Electrical	1.00	1.00	\$ 67,430	\$ 67,430
1221	Assoc Engineer-Civil	1.00	1.00	\$ 77,530	\$ 77,530
1233	Assoc Engineer-Traffic	1.00	0.00	\$ -	\$ -
1293	Cement Finisher	14.34	14.34	\$ 51,095	\$ 732,697
1348	Info Systems Analyst II	2.00	1.00	\$ 61,373	\$ 61,373
1349	Info Systems Analyst III	0.00	1.00	\$ 69,453	\$ 69,453
1356	Code Compliance Officer	3.00	3.00	\$ 42,838	\$ 128,514
1428	Electrician	14.33	14.33	\$ 55,114	\$ 789,784
1431	Electrician Supv	3.00	2.00	\$ 63,010	\$ 126,019
1438	Equipment Technician II	1.00	1.00	\$ 46,896	\$ 46,896
1439	Equipment Operator I	4.00	4.00	\$ 44,591	\$ 178,363
1440	Equipment Operator II	18.00	18.00	\$ 49,096	\$ 883,734
1443	Electronics Technician	1.00	1.00	\$ 56,718	\$ 56,718
1445	Equipment Operator III	2.00	2.00	\$ 51,834	\$ 103,668
1512	Heavy Truck Driver II	21.00	21.00	\$ 44,642	\$ 937,482
1513	Heavy Truck Driver I	11.00	11.00	\$ 42,599	\$ 468,593
1514	Horticulturist	1.00	1.00	\$ 61,205	\$ 61,205
1535	Clerical Assistant II	1.00	1.00	\$ 34,340	\$ 34,340
1626	Traffic Striper Operator	4.00	4.00	\$ 48,506	\$ 194,022
1648	Payroll Specialist II	2.00	2.00	\$ 40,262	\$ 80,523
1727	Principal Engineering Aide	2.00	2.00	\$ 58,255	\$ 116,510
1746	Word Processing Operator	1.00	1.00	\$ 36,514	\$ 36,514

General Services

Salary Schedule

GENERAL FUND

Street Division

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1751	Project Officer I	1.00	1.00	\$ 78,040	\$ 78,040
1823	Safety Officer	1.00	1.00	\$ 67,324	\$ 67,324
1861	Sr Engineering Aide	2.00	2.00	\$ 52,002	\$ 104,004
1891	Sign Painter	2.00	2.00	\$ 50,945	\$ 101,889
1955	Traffic Signal Supv	2.00	2.00	\$ 72,808	\$ 145,616
1957	Traffic Signal Technician II	16.00	16.00	\$ 65,026	\$ 1,040,412
1961	Public Works Supv	16.00	15.00	\$ 57,310	\$ 859,655
1968	Tree Maintenance Crewleader	2.00	2.00	\$ 42,682	\$ 85,363
1969	Tree Trimmer	3.00	3.00	\$ 41,763	\$ 125,288
1977	Public Works Superintendent	3.00	3.00	\$ 80,162	\$ 240,487
1978	Utility Worker I	51.00	51.00	\$ 36,233	\$ 1,847,873
1979	Utility Worker II	36.00	35.00	\$ 39,666	\$ 1,388,297
1985	Welder	1.00	1.00	\$ 52,509	\$ 52,509
2214	Deputy Director	1.00	1.00	\$ 114,458	\$ 114,458
2270	Program Manager	0.00	1.00	\$ 101,850	\$ 101,850
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (425,945)
	Furlough Savings	0.00	0.00	\$ -	\$ (67,376)
	Class B	0.00	0.00	\$ -	\$ 1,375
	Confined Space Pay	0.00	0.00	\$ -	\$ 2,960
	Ex Perf Pay-Unclassified	0.00	0.00	\$ -	\$ 1,596
	Overtime Budgeted	0.00	0.00	\$ -	\$ 462,322
	Termination Pay Annual Leave	0.00	0.00	\$ -	\$ 51,530
	Total	253.67	250.67	\$	12,102,226
	General Fund Total	385.92	377.92	\$	18,769,195

PUBLISHING SERVICES INTERNAL SRVC FUND

Publishing Services

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1104	Account Clerk	1.00	1.00	\$ 36,680	\$ 36,680
1107	Administrative Aide II	1.00	1.00	\$ 48,897	\$ 48,897
1261	Bindery Worker II	6.00	6.00	\$ 32,667	\$ 196,000
1262	Bindery Worker III	2.00	2.00	\$ 37,747	\$ 75,494
1348	Info Systems Analyst II	0.00	1.00	\$ 61,372	\$ 61,372
1401	Info Systems Technician	1.00	0.00	\$ -	\$ -
1490	Graphic Designer	4.00	4.00	\$ 50,595	\$ 202,381
1535	Clerical Assistant II	1.00	1.00	\$ 34,340	\$ 34,340
1583	Electronic Publishing Specialist	2.00	2.00	\$ 48,233	\$ 96,466
1595	Lithographic Technician	1.00	1.00	\$ 47,841	\$ 47,841
1736	Print Shop Supv	1.00	1.00	\$ 61,875	\$ 61,875
1868	Sr Offset Press Operator	5.00	5.00	\$ 45,496	\$ 227,480

General Services

Salary Schedule

PUBLISHING SERVICES INTERNAL SRVC FUND

Publishing Services

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (33,752)
	Furlough Savings	0.00	0.00	\$ -	\$ (12,016)
	Overtime Budgeted	0.00	0.00	\$ -	\$ 19,462
	Total	25.00	25.00	\$ -	\$ 1,062,520

FLEET SERVICES INTERNAL SERVICE FUND

Fleet Services

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1104	Account Clerk	2.00	2.00	\$ 36,680	\$ 73,360
1106	Sr Management Analyst	1.00	1.00	\$ 69,135	\$ 69,135
1107	Administrative Aide II	0.00	1.00	\$ 48,898	\$ 48,898
1225	Assoc Engineer-Mechanical	1.00	1.00	\$ 77,868	\$ 77,868
1237	Payroll Specialist I	0.50	0.00	\$ -	\$ -
1249	Fleet Parts Buyer Supervisor	1.00	1.00	\$ 60,786	\$ 60,786
1250	Fleet Parts Buyer	5.00	5.00	\$ 49,448	\$ 247,240
1264	Body And Fender Mechanic	5.00	5.00	\$ 53,397	\$ 266,986
1348	Info Systems Analyst II	1.00	1.00	\$ 61,372	\$ 61,372
1401	Info Systems Technician	2.00	2.00	\$ 47,732	\$ 95,464
1435	Equipment Repair Supv	17.00	17.00	\$ 63,520	\$ 1,079,836
1437	Equipment Mechanic	109.00	112.00	\$ 52,813	\$ 5,915,088
1442	Equipment Trainer	1.00	1.00	\$ 52,260	\$ 52,260
1446	Equipment Painter	2.00	2.00	\$ 53,207	\$ 106,413
1447	Equipment Service Writer	6.00	6.00	\$ 57,158	\$ 342,950
1450	Sr Motive Service Technician	27.00	26.00	\$ 43,610	\$ 1,133,862
1452	Motive Service Technician	24.00	22.00	\$ 40,524	\$ 891,524
1535	Clerical Assistant II	1.00	0.00	\$ -	\$ -
1602	Machinist	2.00	2.00	\$ 55,270	\$ 110,540
1616	Metal Fabrication Supv	2.00	2.00	\$ 63,696	\$ 127,392
1648	Payroll Specialist II	1.00	1.00	\$ 40,262	\$ 40,262
1746	Word Processing Operator	1.00	1.00	\$ 36,514	\$ 36,514
1762	Fleet Manager	3.00	3.00	\$ 86,023	\$ 258,069
1823	Safety Officer	1.00	1.00	\$ 67,324	\$ 67,324
1899	Stock Clerk	12.00	12.00	\$ 33,985	\$ 407,817
1902	Storekeeper I	2.00	2.00	\$ 40,090	\$ 80,180
1978	Utility Worker I	3.00	3.00	\$ 36,233	\$ 108,699
1982	Vehicle And Fuel Clerk	3.00	4.00	\$ 36,909	\$ 147,637
1985	Welder	12.00	12.00	\$ 52,509	\$ 630,112
2214	Deputy Director	1.00	1.00	\$ 109,901	\$ 109,901
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (417,051)

General Services

Salary Schedule

FLEET SERVICES INTERNAL SERVICE FUND

Fleet Services

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
	Furlough Savings	0.00	0.00	\$ -	\$ (67,799)
	ASE Cert	0.00	0.00	\$ -	\$ 214,300
	Class B	0.00	0.00	\$ -	\$ 107,000
	Ex Perf Pay-Classified	0.00	0.00	\$ -	\$ 3,000
	Night Shift Pay	0.00	0.00	\$ -	\$ 171,620
	Overtime Budgeted	0.00	0.00	\$ -	\$ 645,527
	Standby Pay	0.00	0.00	\$ -	\$ 15,600
	Total	<u>248.50</u>	<u>249.00</u>		<u>\$ 13,319,686</u>

WIRELESS COMMUNICATIONS TECHNOLOGY FUND

Communications

<i>Class</i>	<i>Position Title</i>	<i>FY 2009 Positions</i>	<i>FY 2010 Positions</i>	<i>Salary</i>	<i>Total</i>
1104	Account Clerk	0.00	2.00	\$ 36,680	\$ 73,359
1106	Sr Management Analyst	0.00	1.00	\$ 69,135	\$ 69,135
1219	Assoc Communications Engineer	0.00	4.00	\$ 78,304	\$ 313,215
1346	Sr Communications Engineer	0.00	1.00	\$ 90,368	\$ 90,368
1425	Sr Communications Technician Supv	0.00	1.00	\$ 83,977	\$ 83,977
1426	Communications Technician	0.00	22.00	\$ 69,742	\$ 1,534,333
1427	Communications Technician Supv	0.00	3.00	\$ 77,613	\$ 232,840
1436	Equipment Technician I	0.00	4.00	\$ 42,461	\$ 169,842
1438	Equipment Technician II	0.00	2.00	\$ 46,897	\$ 93,793
1535	Clerical Assistant II	0.00	1.00	\$ 34,340	\$ 34,340
1859	Sr Communications Tech	0.00	7.00	\$ 73,224	\$ 512,570
1879	Sr Clerk/Typist	0.00	1.00	\$ 41,822	\$ 41,822
1903	Storekeeper II	0.00	1.00	\$ 44,125	\$ 44,125
2214	Deputy Director	0.00	1.00	\$ 114,460	\$ 114,460
	Vacancy Factor Adjustment	0.00	0.00	\$ -	\$ (105,356)
	Furlough Savings	0.00	0.00	\$ -	\$ (24,580)
	Overtime Budgeted	0.00	0.00	\$ -	\$ 24,094
	Reg Pay For Engineers	0.00	0.00	\$ -	\$ 45,638
	Total	<u>0.00</u>	<u>51.00</u>		<u>\$ 3,347,975</u>

GENERAL SERVICES TOTAL 659.42 **702.92** **\$ 36,499,376**

General Services

Revenue and Expense Statement (Non-General Fund)

AB 2928 - TRANSPORTATION RELIEF 30307

	FY 2008*	FY 2009*	FY 2010
	BUDGET	BUDGET	FINAL
BEGINNING BALANCE AND RESERVE			
Balance from Prior Year	\$ -	\$ -	\$ -
TOTAL BALANCE	\$ -	\$ -	\$ -
REVENUE			
Current Year Appropriation	\$ -	\$ 12,676,642	\$ 12,645,157
Prior Year Deferred Payment	\$ -	\$ -	\$ 2,890,401
TOTAL REVENUE	\$ -	\$ 12,676,642	\$ 15,535,558
TOTAL BALANCE AND REVENUE	\$ -	\$ 12,676,642	\$ 15,535,558
OPERATING EXPENSE			
Transfer to General Services - Street Division	\$ -	\$ 12,676,642	\$ 15,535,558
TOTAL OPERATING EXPENSE	\$ -	\$ 12,676,642	\$ 15,535,558
TOTAL EXPENSE	\$ -	\$ 12,676,642	\$ 15,535,558
BALANCE	\$ -	\$ -	\$ -
TOTAL EXPENSE, RESERVE, AND BALANCE	\$ -	\$ 12,676,642	\$ 15,535,558

* The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

General Services

Revenue and Expense Statement (Non-General Fund)

FLEET SERVICES INTERNAL SERVICE FUNDS 50030 & 50031	FY 2008* BUDGET	FY 2009* BUDGET	FY 2010 FINAL
BEGINNING BALANCE AND RESERVE			
Balance from Prior Year	\$ 30,700,000	\$ 27,200,000	\$ 43,700,000
Prior Year Encumbrances	\$ 8,100,000	\$ 19,400,000	\$ 10,000,000
TOTAL BALANCE	\$ 38,800,000	\$ 46,600,000	\$ 53,700,000
REVENUE			
Direct Charge for Services	\$ 1,220,000	\$ 1,095,000	\$ 2,095,000
Equipment Usage Charge	\$ 46,633,035	\$ 49,712,912	\$ 44,235,892
Other Revenue	\$ 222,000	\$ 245,000	\$ 245,000
Sale of Equipment / Material / Fuel	\$ 3,505,000	\$ 3,742,917	\$ 3,742,917
Transfer from General Fund	\$ 2,932,606	\$ 3,119,490	\$ 3,119,490
Vehicle Assignment	\$ 29,689,293	\$ 33,225,000	\$ 36,834,046
TOTAL REVENUE	\$ 84,201,934	\$ 91,140,319	\$ 90,272,345
TOTAL BALANCE AND REVENUE	\$ 123,001,934	\$ 137,740,319	\$ 143,972,345
CAPITAL IMPROVEMENTS PROGRAM (CIP)			
Transfer to CIP	\$ -	\$ -	\$ 350,000
TOTAL CIP EXPENSE	\$ -	\$ -	\$ 350,000
OPERATING EXPENSE			
Acquisition / Fitting	\$ 25,214,163	\$ 26,234,092	\$ 26,190,713
Administration	\$ 2,561,651	\$ 2,467,319	\$ 2,748,995
Equipment & Vehicle Lease Program (EVFP)	\$ 7,241,106	\$ 11,056,205	\$ 9,357,700
Repair / Maintenance	\$ 29,317,977	\$ 29,632,146	\$ 28,439,793
Support Services	\$ 17,037,764	\$ 19,862,272	\$ 19,383,314
TOTAL OPERATING EXPENSE	\$ 81,372,661	\$ 89,252,034	\$ 86,120,515
EXPENDITURE OF PRIOR YEAR FUND			
Encumbrances Expended	(1) \$ 8,100,000	\$ 19,400,000	\$ 10,000,000
TOTAL EXPENDITURE OF PRIOR YEAR FUND	\$ 8,100,000	\$ 19,400,000	\$ 10,000,000
TOTAL EXPENSE	\$ 89,472,661	\$ 108,652,034	\$ 96,470,515
RESERVE			
Reserve for Encumbrances	\$ 5,000,000	\$ -	\$ -
Reserve for Fuel	\$ -	\$ -	\$ 2,900,000
TOTAL RESERVE	\$ 5,000,000	\$ -	\$ 2,900,000
BALANCE	\$ 28,529,273	\$ 29,088,285	\$ 44,601,830
TOTAL EXPENSE, RESERVE, AND BALANCE	\$ 123,001,934	\$ 137,740,319	\$ 143,972,345

* The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

(1) Encumbrances are not budgeted.

General Services

Revenue and Expense Statement (Non-General Fund)

PUBLISHING SERVICES INTERNAL SERVICE FUND 50020	FY 2008* BUDGET	FY 2009* BUDGET	FY 2010 FINAL
BEGINNING BALANCE AND RESERVE			
Balance from Prior Year	\$ (1,229,191)	\$ (1,400,000)	\$ (1,000,000) ⁽¹⁾
TOTAL BALANCE	\$ (1,229,191)	\$ (1,400,000)	\$ (1,000,000)
REVENUE			
Bindery Operations	\$ 427,811	\$ 427,811	\$ 450,000
Blueprinting Operations	\$ 65,000	\$ -	\$ -
Citywide Photocopy Program	\$ 1,436,269	\$ 1,508,082	\$ 2,900,000
Electronic Publishing	\$ 72,748	\$ -	\$ -
Graphics and Photography	\$ 355,214	\$ 427,962	\$ 390,000
Lithography Operations	\$ 79,557	\$ 79,557	\$ 70,000
Miscellaneous Revenue	\$ 6,500	\$ -	\$ -
Printing Operations	\$ 989,770	\$ 1,107,509	\$ 1,000,000
Quick Copy	\$ 1,067,131	\$ 1,067,131	\$ 665,862
TOTAL REVENUE	\$ 4,500,000	\$ 4,618,052	\$ 5,475,862
TOTAL BALANCE AND REVENUE	\$ 3,270,809	\$ 3,218,052	\$ 4,475,862
OPERATING EXPENSE			
Non-Personnel Expense	\$ 2,406,597	\$ 2,778,926	\$ 3,792,571
Personnel Expense	\$ 1,787,226	\$ 1,766,060	\$ 1,683,291
TOTAL OPERATING EXPENSE	\$ 4,193,823	\$ 4,544,986	\$ 5,475,862
TOTAL EXPENSE	\$ 4,193,823	\$ 4,544,986	\$ 5,475,862
BALANCE	\$ (923,014)	\$ (1,326,934)	\$ (1,000,000)
TOTAL EXPENSE, RESERVE, AND BALANCE	\$ 3,270,809	\$ 3,218,052	\$ 4,475,862

* The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

(1) It is anticipated that the Publishing Services Fund will end Fiscal Year 2010 with a fund deficit. To mitigate this fund deficit several courses of action will be explored, including expenditure reductions, possible BPR efficiencies, and if necessary requesting assistance from the General Fund to balance the fund. Fee increases to make the fund cost recoverable were implemented in late Fiscal Year 2008.

General Services

Revenue and Expense Statement (Non-General Fund)

WIRELESS COMMUNICATIONS TECHNOLOGY FUND 50080	FY 2008* BUDGET	FY 2009* BUDGET	FY 2010 FINAL
BEGINNING BALANCE AND RESERVE			
Balance from Prior Year	\$ -	\$ -	\$ 1,084,480
Prior Year Reserves	\$ -	\$ -	\$ 605,520
TOTAL BALANCE	\$ -	\$ -	\$ 1,690,000
REVENUE			
General Fund Transfer	\$ -	\$ -	\$ 6,617,946
Non-General Fund Transfer	\$ -	\$ -	\$ 1,899,727
Other Revenue	\$ -	\$ -	\$ 450,000
TOTAL REVENUE	\$ -	\$ -	\$ 8,967,673
TOTAL BALANCE AND REVENUE	\$ -	\$ -	\$ 10,657,673
OPERATING EXPENSE			
Non-Personnel Expense	\$ -	\$ -	\$ 5,192,969
Personnel Expense	\$ -	\$ -	\$ 4,862,696
TOTAL OPERATING EXPENSE	\$ -	\$ -	\$ 10,055,665
TOTAL EXPENSE	\$ -	\$ -	\$ 10,055,665
BALANCE	\$ -	\$ -	\$ 602,008
TOTAL EXPENSE, RESERVE, AND BALANCE	\$ -	\$ -	\$ 10,657,673

* The Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.

Note: The budget for the Wireless Communications Technology Fund was previously included in the Information Technology Fund 50064. Upon transfer of Communications Division to the General Services Department in Fiscal Year 2009, the funding was separated.

