

Development Services



Page Intentionally Left Blank

Development Services



Department Description

The Development Services Department (DSD) provides review, permit, inspection, and code enforcement services for private and public development projects throughout the City of San Diego to ensure healthy, safe, and livable neighborhoods. The Department's major functions include Entitlements, Building Construction & Safety, Engineering Mapping, Current Planning, and Code Enforcement, which are organized to efficiently plan and manage the development process for the complete lifecycle of development in the City. The Development Services Department (development review and inspection services only) is operated without General Fund subsidy. Development Services customers pay for the Department's operating costs similar to most businesses.

The Department's mission is:

To provide healthy, safe, and livable neighborhoods and enhance San Diegans' quality of life through superior development, timely and effective management of development and enforcement processes, and quality customer service

Goals and Objectives

The following goals and objectives represent the action plan for the Department:

Goal 1: Protect the public's health, safety, and welfare

The purpose of any development regulation is to protect the health, safety, and welfare of the public. To that end, the Department will focus on the following objectives to:

- Implement and enforce established policies, regulations, standards, and codes
- Provide regulation reviews
- Provide construction inspections

Development Services

Goal 2: Provide quality services at a reasonable cost

In order to provide the most value to its customers for the services provided, as well as to minimize the cost of the regulatory process of development in time and actual costs, the Department will:

- Continually review services to ensure that they are in line with expectations
- Train staff to deliver outstanding service
- Utilize efficient and effective processes in service delivery
- Develop strategies to appropriately size the Department's resources to workload/demand fluctuations

Goal 3: Serve the City by balancing the diverse desires and needs of its stakeholder groups

The City's development policies and regulations are designed to balance the needs of the community with the rights of the individual. The Department has a very wide range of stakeholders whose needs and desires constantly change. The Department will:

- Meet with stakeholders
- Share information with stakeholders
- Provide excellent customer service
- Remain sensitive and responsive to public interest
- Continually update regulations and processes to align with the City's overall goals

Key Performance Indicators

Performance Indicator	Actual FY2014	Target FY2015	Actual FY2015	Target FY2016
1. Percent of plan reviews completed in two cycles or less	88%	80%	87%	85%
2. Percent of plan reviews achieved within stakeholder group-established turnaround times	87%	80%	87%	85%
3. Percent of development inspections completed within next working day of request	93%	90%	92%	90%
4. Percent of code enforcement cases meeting required code enforcement action deadlines	77%	90%	76% ¹	85%

1. Ongoing specialized enforcement and associated complex cases continue to impact the Division's ability to meet performance targets. The Department anticipates that the addition of nine (9) Code Enforcement positions for the Fiscal Year 2016 budget, as well as organizational and procedural changes, ensure that the Fiscal Year 2016 target will be met.

Service Efforts and Accomplishments

Affordable In-Fill Housing and Sustainable Buildings Expedite Program

Since its inception in August 2003, the Affordable/In-Fill Housing and Sustainable Buildings Expedite Program has over 350 affordable and/or sustainable building projects, proposing a total of over 2,650 affordable housing units and 2,700 sustainable housing units. Discretionary permits are processed twice as fast as the Department's standard permit process.

OpenDSD via the Internet

This year, DSD implemented OpenDSD which is a true open data initiative that provides over 13 years of permit data and three years of code enforcement data to any interested party. This service includes programming hooks for third party application developers, schools, and data junkies to pore through the DSD data. For the community, it includes

Development Services

easy-to-browse maps showing location, scope, and status of current construction, as well as status on code enforcement cases. DSD customers can use the new function to review and pay DSD invoices online. DSD customers can also schedule inspections online. This is a popular service that has appeared in the local media and has garnered over one million Internet page views in the first three months.

Storm Water Pollution Prevention

The Department continues to work with all identified stakeholders to enforce the provisions of the City's National Pollutant Discharge Elimination System (NPDES) Permit using the Department's Project Tracking System to automatically track and schedule compliance inspections of private development during construction. This also simplified the Department's process for generating mandatory storm water best management practices inspections and made mandatory reporting requirements of the Regional Water Quality Control Board more efficient.

Public Improvements

The Department works with asset-owning departments, the City Engineer, other public agencies, and industry groups to establish and enforce standards for public improvements to assure that new development provides the necessary infrastructure to support that development while protecting public safety, complying with storm water and Americans with Disabilities Act (ADA) standards, and minimizing the operation and maintenance costs to City departments.

Enterprise Fund

Other than the Code Enforcement Division, the Development Services Department development review and inspection services are operated without General Fund subsidy. Development Services customers pay for the Department's operating costs similar to most businesses. The Department has been balancing its revenues and expenditures since the implementation of its 2009 fee study. The Department is going through a comprehensive fee study which also includes conversion of deposit accounts for engineering, subdivision, and entitlement processes to flat fee.

Solar Photovoltaic Installation

In an effort to respond to increased demand on permitting solar photovoltaic (PV) installations, the Department prepared a PV plan template to assist installers with the plan review and inspection process. The Department has also implemented several customer enhancements for solar industry to reduce permit processing time to two working days.

Professional Certification Programs

To improve customer service, the Department implemented two professional certification programs which has saved customers time and money in the permitting process for solar PV and Completeness Check for Discretionary Review. DSD successfully hosted three free seminars allowing 54 Solar PV contractors to obtain permits for PV installations without going through plan review and two free seminars training over 50 pre-qualified design professionals to submit discretionary development projects (for distribution to reviewers) without an intermediary staff inspection at the submittal counter.

Extended Hours Service

To improve customer service, DSD now offers evening plan check and Saturday inspection services.

Code Enforcement

The addition of two Program Manager positions in Fiscal Year 2015 budget provided an important management component to the Code Enforcement Division. Field staff have been restructured into interdisciplinary teams assigned to areas more closely aligned with Council District boundaries along with increased supervision of senior level staff has increased the Division's ability to manage case assignments, provide enhanced staff training, and monitor and meet performance measure targets.

Development Services

During Fiscal Year 2015, Code Enforcement reinitiated enforcement efforts against unpermitted marijuana dispensaries. Between July 2014 and June 2015, Code Enforcement opened 95 new cases related to marijuana dispensaries. Seventy-six (76) of those cases have been referred to the City Attorney's Office's Code Enforcement Unit (CEU) for prosecution. Code Enforcement staff are continuing their efforts to bring the remainder of the cases into compliance, as well as investigate new illegal dispensaries.

The addition of a Zoning Investigator in the Fiscal Year 2015 budget has been assigned to citywide nuisance residential rental properties and has increased efforts to address violations of the Residential High Occupancy Permit (RHOP) regulations. During the period from July 1, 2014 through June 30, 2015, 120 cases were opened and 75 of those cases were closed with efforts continuing to bring the remainder of the cases into compliance.

Local Enforcement Agency

The Local Enforcement Agency (LEA) assures a high level of regulatory compliance at all solid waste facilities including monthly inspections of the West Miramar and Sycamore landfills, three composting sites, and two transfer/processing facilities. Two limited-volume transfer operations and 29 closed disposal sites are routinely inspected. Closed disposal sites demand continuous oversight when development is planned on, or adjacent to, these old landfills. Proper maintenance of environmental controls at closed sites mitigates potential environmental risks such as landfill gas migration. LEA inspectors conduct over 1,220 inspections, administer four State-funded grant programs, and actively participate in State-wide solid waste policy committees. The LEA will process the permit for the proposed expansion of the Sycamore landfill. Over 550 tire-related businesses are inspected in San Diego and four other jurisdictions under the Regional Waste Tire Enforcement Program which is funded by State grants from CalRecycle.

Public Records Services

Development Services provides public records services for most documents arising from the development process. The Department handles over 9,000 over-the-counter service requests. In addition, the Department receives approximately 15 Public Records Act (PRA) or subpoena requests every week. One in every three PRA requests that comes to the City is forwarded to DSD.

Development Services

Department Summary

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
FTE Positions (Budgeted)	559.85	493.75	525.15	31.40
Personnel Expenditures	\$ 49,481,567	\$ 44,285,374	\$ 49,272,432	\$ 4,987,058
Non-Personnel Expenditures	12,975,451	13,282,758	13,794,007	511,249
Total Department Expenditures	\$ 62,457,018	\$ 57,568,132	\$ 63,066,439	\$ 5,498,307
Total Department Revenue	\$ 54,979,339	\$ 49,807,593	\$ 53,446,067	\$ 3,638,474

General Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
City Planning	\$ 6,700,993	\$ -	\$ -	\$ -
Code Enforcement	6,301,975	7,011,989	6,991,059	(20,930)
Total	\$ 13,002,969	\$ 7,011,989	\$ 6,991,059	\$ (20,930)

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
City Planning	50.75	0.00	0.00	0.00
Code Enforcement	57.00	63.00	70.00	7.00
Total	107.75	63.00	70.00	7.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Substandard Housing Code Enforcement Addition of 1.00 Zoning Investigator 2 and 3.00 Combination Inspector 2s for proactive substandard code enforcement.	4.00	\$ 333,411	\$ -
Medical Marijuana Enforcement Addition of 2.00 Zoning Investigator 2s and 1.00 Combination Inspector 2 for medical marijuana enforcement.	3.00	220,817	-
Code Compliance Support Addition of 1.00 Senior Combination Inspector and 1.00 Zoning Investigator 2 to support code compliance efforts.	2.00	185,288	-
Overtime Expenditures Addition of overtime expenditures for code enforcement compliance.	0.00	100,000	-
Hourly Sick Leave Addition of personnel expenditures for paid sick leave benefits for eligible hourly employees consistent with the requirements of Assembly Bill 1522.	0.00	1,328	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(4,364)	-

Development Services

Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
One-Time Reductions and Annualizations Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2015.	0.00	(4,500)	-
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	(15,682)	-
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	(126,990)	-
Reduction of Senior Civil Engineer Reduction of 1.00 Senior Civil Engineer from the Code Enforcement Division.	(1.00)	(188,496)	-
Transfer of Code Compliance Officer Transfer of 1.00 Code Compliance Officer and associated non-personnel expenditures from the Development Services Department to the Transportation & Storm Water Department for graffiti removal assignments.	(1.00)	(521,742)	-
Revenue from New/Revised User Fees Adjustment to reflect an anticipated revenue increase or decrease from the implementation of new and revised user fee charges.	0.00	-	23,929
Revised Revenue Adjustment to reflect Fiscal Year 2016 revenue projections.	0.00	-	18,000
Transfer of Noise and Newsrack Permits Reduction of revenue for noise and newsrack permits due to the transfer of the function to the Development Services Department Enterprise Fund.	0.00	-	(75,484)
Total	7.00	\$ (20,930)	\$ (33,555)

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 6,329,798	\$ 3,545,044	\$ 4,005,886	\$ 460,842
Fringe Benefits	4,635,429	2,420,081	2,396,322	(23,759)
PERSONNEL SUBTOTAL	10,965,228	5,965,125	6,402,208	437,083
NON-PERSONNEL				
Supplies	\$ 71,993	\$ 49,088	\$ 52,375	\$ 3,287
Contracts	1,436,796	714,096	249,373	(464,723)
Information Technology	320,939	156,050	140,368	(15,682)
Energy and Utilities	89,488	37,430	36,535	(895)
Other	105,911	90,200	110,200	20,000
Transfers Out	4,872	-	-	-
Capital Expenditures	7,741	-	-	-
NON-PERSONNEL SUBTOTAL	2,037,741	1,046,864	588,851	(458,013)

Development Services

Expenditures by Category (Cont'd)

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Total	\$ 13,002,969	\$ 7,011,989	\$ 6,991,059	\$ (20,930)

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Charges for Services	\$ 1,435,738	\$ 391,633	\$ 411,769	\$ 20,136
Fines Forfeitures and Penalties	94,845	89,000	86,500	(2,500)
Licenses and Permits	3,076,205	147,191	96,000	(51,191)
Other Revenue	10,721	2,000	2,000	-
Total	\$ 4,617,509	\$ 629,824	\$ 596,269	\$ (33,555)

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	1.00	1.00	1.00	\$31,491 - \$37,918	\$ 37,918
20000012	Administrative Aide 1	2.00	2.00	2.00	36,962 - 44,533	89,066
20000024	Administrative Aide 2	1.00	0.00	0.00	42,578 - 51,334	-
20001202	Assistant Deputy Director	1.00	0.00	0.00	23,005 - 137,904	-
90001155	Assistant to the Planning Director - Hourly	0.35	0.00	0.00	46,966 - 172,744	-
20000167	Associate Engineer-Traffic	4.00	0.00	0.00	66,622 - 80,454	-
20000119	Associate Management Analyst	3.00	1.00	1.00	54,059 - 65,333	65,333
20000162	Associate Planner	5.00	0.00	0.00	56,722 - 68,536	-
20000306	Code Compliance Officer	6.00	6.00	5.00	37,232 - 44,803	215,681
20000214	Combination Inspector 2	14.00	14.00	18.00	55,141 - 66,581	1,105,713
20000303	Community Development Specialist 4	2.00	0.00	0.00	66,768 - 80,891	-
20001168	Deputy Director	2.00	1.00	1.00	46,966 - 172,744	120,000
20000105	Development Project Manager 3	1.00	0.00	0.00	76,794 - 92,851	-
20000924	Executive Secretary	1.00	0.00	0.00	43,555 - 52,666	-
20000487	Graphic Designer	1.00	0.00	0.00	43,264 - 51,979	-
20000290	Information Systems Analyst 2	1.00	0.00	0.00	54,059 - 65,333	-
20000998	Information Systems Analyst 4	1.00	0.00	0.00	66,768 - 80,891	-
90001073	Management Intern - Hourly	0.66	0.00	0.00	24,274 - 29,203	-
20000669	Park Designer	2.00	0.00	0.00	66,664 - 80,496	-
20000172	Payroll Specialist 1	1.00	1.00	0.00	33,093 - 39,832	-
20000680	Payroll Specialist 2	1.00	0.00	1.00	34,611 - 41,787	35,526
90001145	Planning Intern - Hourly	2.64	0.00	0.00	24,274 - 29,203	-
20000743	Principal Engineering Aide	2.00	0.00	0.00	50,003 - 60,549	-
20001222	Program Manager	3.00	2.00	2.00	46,966 - 172,744	210,000
90000763	Project Officer 2 - Hourly	0.35	0.00	0.00	76,794 - 92,851	-
20000783	Public Information Clerk	3.00	3.00	3.00	31,491 - 37,918	112,616
20000885	Senior Civil Engineer	1.00	1.00	0.00	76,794 - 92,851	-
20000927	Senior Clerk/Typist	2.00	1.00	1.00	36,067 - 43,514	42,861

Development Services

Personnel Expenditures (Cont'd)

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
20000873	Senior Combination Inspector	2.00	2.00	3.00	63,315 - 76,461	229,383
20000918	Senior Planner	13.75	0.00	0.00	65,354 - 79,019	-
20000919	Senior Planner	1.00	1.00	1.00	65,354 - 79,019	73,455
20000926	Senior Traffic Engineer	1.00	0.00	0.00	76,794 - 92,851	-
20000928	Senior Zoning Investigator	6.00	5.00	5.00	55,182 - 66,851	319,577
20000970	Supervising Management Analyst	1.00	0.00	0.00	66,768 - 80,891	-
20000756	Word Processing Operator	3.00	5.00	5.00	31,491 - 37,918	170,534
20001069	Zoning Investigator 2	15.00	17.00	21.00	50,232 - 60,757	1,179,662
	Bilingual - Regular					14,560
	Budgeted Vacancy Savings					(155,355)
	ICBO Certification					6,381
	Overtime Budgeted					113,420
	Sick Leave - Hourly					1,328
	Termination Pay Annual Leave					18,227
FTE, Salaries, and Wages Subtotal		107.75	63.00	70.00		\$ 4,005,886
		FY2014 Actual	FY2015 Budget	FY2016 Adopted		FY2015-2016 Change
Fringe Benefits						
	Employee Offset Savings	\$ 57,405	\$ 29,043	\$ 25,999		\$ (3,044)
	Flexible Benefits	677,144	447,457	565,848		118,391
	Insurance	35	-	-		-
	Long-Term Disability	50,741	11,970	12,555		585
	Medicare	82,057	42,237	48,389		6,152
	Other	3,418	-	-		-
	Other Post-Employment Benefits	614,141	363,960	388,476		24,516
	Retiree Medical Trust	2,093	1,300	3,579		2,279
	Retirement 401 Plan	6,399	4,598	5,047		449
	Retirement ADC	2,541,308	1,203,860	981,433		(222,427)
	Retirement DROP	23,551	16,004	17,343		1,339
	Retirement Offset Contribution	317	-	-		-
	Risk Management Administration	91,208	56,820	69,300		12,480
	Supplemental Pension Savings Plan	313,784	171,701	226,398		54,697
	Unemployment Insurance	17,394	6,858	7,206		348
	Workers' Compensation	154,433	64,273	44,749		(19,524)
Fringe Benefits Subtotal		\$ 4,635,429	\$ 2,420,081	\$ 2,396,322		\$ (23,759)
Total Personnel Expenditures					\$ 6,402,208	

Development Services

Development Services Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
Administration & Support Services	\$ 20,883,279	\$ 18,219,786	\$ 15,859,107	\$ (2,360,679)
Building & Safety	18,032,807	19,087,497	22,305,808	3,218,311
Land Development Review	7,978,989	12,493,907	10,312,041	(2,181,866)
Project Submittal & Management	-	-	6,832,111	6,832,111
Total	\$ 46,895,076	\$ 49,801,190	\$ 55,309,067	\$ 5,507,877

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
Administration & Support Services	119.50	119.50	61.20	(58.30)
Building & Safety	185.75	181.75	203.40	21.65
Land Development Review	125.50	123.50	94.20	(29.30)
Project Submittal & Management	0.00	0.00	90.35	90.35
Total	430.75	424.75	449.15	24.40

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	\$ 2,342,507	\$ -
Project Tracking System Addition of non-personnel expenditures associated with finance payments for the Project Tracking System.	0.00	696,537	-
Addition of Program Managers Addition of 4.00 Program Managers to manage and improve operational functions in the Information Technology, Transportation Review and Traffic Safety, Land Development Review and Building Inspection sections.	4.00	545,243	-
Positions for Civil Engineering Reviews Addition of 2.00 Associate Engineers - Civil and 3.00 Assistant Engineers - Civil and associated revenue to improve Civil Engineering reviews.	5.00	422,123	422,123
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	397,684	-
Non-Standard Hour Personnel Funding Adjustment to expenditures according to a zero-based annual review of non-standard hour personnel funding requirements.	6.40	397,452	-
Positions for Photovoltaic Reviews Addition of 1.00 Senior Mechanical Engineer and 2.00 Junior Engineers - Electrical and associated revenue to improve reviews of solar photovoltaic installations.	3.00	257,533	257,533

Development Services

Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
Positions for Ministerial Reviews Addition of 2.00 Development Project Manager 1s and 1.00 Development Project Manager 2 and associated revenue to improve ministerial section reviews.	3.00	250,879	250,879
Addition of Plan Review Specialists Addition of 3.00 Plan Review Specialist 3s and associated revenue to improve customer service for plan intake reviews.	3.00	216,462	216,462
Operating Reserve Addition of expenditures to meet the Development Services operating reserve target.	0.00	100,000	-
Addition of Development Project Manager Addition of 1.00 Development Project Manager 2 and associated revenue to improve submittal section reviews.	1.00	89,917	89,917
Stormwater Inspection Addition of 1.00 Senior Combination Inspector and associated revenue to improve inspections for Stormwater permits.	1.00	86,860	86,860
Sprinkler Code Inspections Addition of 1.00 Mechanical Inspector 2 and associated revenue to improve inspections for new fire sprinkler code requirements.	1.00	78,856	78,856
Hourly Sick Leave Addition of personnel expenditures for paid sick leave benefits for eligible hourly employees consistent with the requirements of Assembly Bill 1522.	0.00	12,468	-
Supplemental Cost of Living Adjustment (COLA) Adjustment to reflect the allocation of the pay-go costs for the continued funding of the Supplemental COLA Benefit.	0.00	3,076	-
Department Efficiencies Reduction of 1.00 Cashier, 1.00 Senior Cashier, 1.00 Senior Drafting Aide and associated revenue due to the transition of accepting online payments.	(3.00)	(172,602)	286,625
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	(217,118)	-
Revised Revenue Adjustment to reflect Fiscal Year 2016 revenue projections.	0.00	-	1,907,290
Transfer of Noise and Newsrack Permits Addition of revenue for noise and newsrack permits due to the transfer of the function to the Development Services Department Enterprise Fund.	0.00	-	75,484
Total	24.40	\$ 5,507,877	\$ 3,672,029

Development Services

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 22,050,037	\$ 23,406,473	\$ 26,812,536	\$ 3,406,063
Fringe Benefits	14,322,343	14,352,344	15,473,979	1,121,635
PERSONNEL SUBTOTAL	36,372,380	37,758,817	42,286,515	4,527,698
NON-PERSONNEL				
Supplies	\$ 438,655	\$ 392,314	\$ 390,415	\$ (1,899)
Contracts	7,194,877	7,607,500	8,361,981	754,481
Information Technology	1,676,846	2,071,095	1,853,977	(217,118)
Energy and Utilities	439,184	543,110	634,711	91,601
Other	463,536	409,698	508,931	99,233
Reserves	-	500,000	600,000	100,000
Transfers Out	309,597	416,603	672,537	255,934
Capital Expenditures	-	102,053	-	(102,053)
NON-PERSONNEL SUBTOTAL	10,522,695	12,042,373	13,022,552	980,179
Total	\$ 46,895,076	\$ 49,801,190	\$ 55,309,067	\$ 5,507,877

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Charges for Services	\$ 10,935,588	\$ 15,173,831	\$ 10,782,173	\$ (4,391,658)
Fines Forfeitures and Penalties	(1,989,352)	650,000	-	(650,000)
Licenses and Permits	37,603,679	31,574,334	39,955,113	8,380,779
Other Revenue	1,160,401	866,115	1,216,023	349,908
Rev from Money and Prop	110,674	127,072	110,072	(17,000)
Total	\$ 47,820,989	\$ 48,391,352	\$ 52,063,381	\$ 3,672,029

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	3.00	3.00	3.00	\$31,491 - \$37,918	\$ 113,185
90000011	Account Clerk - Hourly	0.00	0.00	0.35	31,491 - 37,918	13,271
20000012	Administrative Aide 1	1.00	1.00	1.00	36,962 - 44,533	44,533
20000024	Administrative Aide 2	4.00	4.00	4.00	42,578 - 51,334	194,562
20000249	Apprentice 1-Electrician (4 Yr)	0.00	1.00	1.00	32,427 - 43,243	32,427
20001202	Assistant Deputy Director	5.00	5.00	6.00	23,005 - 137,904	620,905
20001075	Assistant Development Services Director	1.00	1.00	1.00	31,741 - 173,971	102,856
20000070	Assistant Engineer-Civil	24.00	24.00	22.00	57,866 - 69,722	1,411,113
20000071	Assistant Engineer-Civil	0.00	0.00	3.00	57,866 - 69,722	173,597
20000074	Assistant Engineer-Civil	2.00	2.00	2.00	57,866 - 69,722	138,398
20000077	Assistant Engineer-Electrical	2.00	2.00	2.00	57,866 - 69,722	135,233
20000116	Assistant Engineer-Traffic	8.00	8.00	8.00	57,866 - 69,722	506,368
20000148	Associate Engineer-Civil	1.00	1.00	1.00	66,622 - 80,454	66,622
20000143	Associate Engineer-Civil	9.00	9.00	11.00	66,622 - 80,454	833,463
20000150	Associate Engineer-Electrical	3.00	3.00	3.00	66,622 - 80,454	237,398

Development Services

Personnel Expenditures (Cont'd)

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
90000150	Associate Engineer-Electrical - Hourly	0.00	0.00	0.35	66,622 - 80,454	28,159
20000154	Associate Engineer-Mechanical	6.00	7.00	7.00	66,622 - 80,454	519,672
20000167	Associate Engineer-Traffic	6.00	6.00	6.00	66,622 - 80,454	477,092
20000119	Associate Management Analyst	4.00	4.00	4.00	54,059 - 65,333	260,075
20000162	Associate Planner	38.00	29.00	29.00	56,722 - 68,536	1,860,494
20000110	Auto Messenger 2	1.00	0.00	0.00	29,931 - 36,067	-
20000649	Biologist 3	1.00	1.00	1.00	62,005 - 75,067	72,790
20000266	Cashier	3.00	3.00	2.00	31,491 - 37,918	75,267
20000539	Clerical Assistant 2	23.00	12.00	11.00	29,931 - 36,067	358,298
90000539	Clerical Assistant 2 - Hourly	0.00	0.00	0.35	29,931 - 36,067	12,624
20000214	Combination Inspector 2	33.00	31.00	31.00	55,141 - 66,581	1,880,688
90000214	Combination Inspector 2 - Hourly	0.00	0.00	0.70	55,141 - 66,581	46,606
20001168	Deputy Director	3.00	6.00	5.00	46,966 - 172,744	620,000
20000103	Development Project Manager 1	9.00	9.00	11.00	57,866 - 69,722	661,190
20000104	Development Project Manager 2	13.50	15.50	18.50	66,622 - 80,454	1,434,718
20000105	Development Project Manager 3	9.00	9.00	9.00	76,794 - 92,851	761,031
20001100	Development Services Director	1.00	1.00	1.00	59,155 - 224,099	175,000
20000082	Electrical Inspector 2	9.00	9.00	9.00	55,141 - 66,581	577,421
90000082	Electrical Inspector 2 - Hourly	0.00	0.00	0.35	55,141 - 66,581	23,303
20000408	Electrician	1.00	0.00	0.00	47,091 - 56,534	-
20000924	Executive Secretary	1.00	1.00	1.00	43,555 - 52,666	49,258
20000178	Information Systems Administrator	1.00	1.00	1.00	73,466 - 88,982	88,982
20000290	Information Systems Analyst 2	1.00	2.00	2.00	54,059 - 65,333	130,666
20000998	Information Systems Analyst 4	1.00	1.00	1.00	66,768 - 80,891	80,891
20000555	Junior Engineer-Electrical	0.00	0.00	2.00	50,003 - 60,549	100,006
20000556	Junior Engineering Aide	1.00	1.00	1.00	38,688 - 46,571	38,688
20001018	Land Surveying Assistant	8.00	7.00	7.00	57,866 - 69,722	482,140
20001019	Land Surveying Associate	1.00	1.00	2.00	66,622 - 80,454	145,869
20000346	Legislative Recorder 1	1.00	2.00	2.00	41,558 - 50,232	98,523
90001073	Management Intern - Hourly	0.00	0.00	0.50	24,274 - 29,203	14,602
20000093	Mechanical Inspector 2	9.00	9.00	10.00	55,141 - 66,581	614,088
90000093	Mechanical Inspector 2 - Hourly	0.00	0.00	0.35	55,141 - 66,581	23,303
20000669	Park Designer	1.00	1.00	1.00	66,664 - 80,496	80,496
20000680	Payroll Specialist 2	4.00	4.00	4.00	34,611 - 41,787	147,076
20000692	Plan Review Specialist 3	33.75	33.75	36.75	50,294 - 60,694	2,025,520
20000693	Plan Review Specialist 4	6.00	5.00	5.00	55,162 - 66,456	317,995
20000743	Principal Engineering Aide	1.00	0.00	0.00	50,003 - 60,549	-
20001222	Program Manager	2.00	2.00	6.00	46,966 - 172,744	638,359
20000783	Public Information Clerk	22.00	33.00	34.00	31,491 - 37,918	1,223,200
90000783	Public Information Clerk - Hourly	0.00	0.00	0.70	31,491 - 37,918	26,542
20000864	Senior Cashier	1.00	1.00	0.00	36,067 - 43,514	-
20000885	Senior Civil Engineer	5.00	5.00	5.00	76,794 - 92,851	442,590

Development Services

Personnel Expenditures (Cont'd)

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
20000927	Senior Clerk/Typist	7.00	7.00	7.00	36,067 - 43,514	275,696
20000873	Senior Combination Inspector	6.00	5.00	6.00	63,315 - 76,461	419,328
20000400	Senior Drafting Aide	5.00	5.00	4.00	44,429 - 53,706	177,716
90000400	Senior Drafting Aide - Hourly	0.00	0.00	0.35	44,429 - 53,706	18,797
20000904	Senior Electrical Engineer	0.00	0.00	1.00	76,794 - 92,851	76,794
20000083	Senior Electrical Inspector	2.00	2.00	2.00	63,315 - 76,461	152,126
20000453	Senior Engineer-Fire Protection	1.00	2.00	2.00	76,794 - 92,851	168,252
20000900	Senior Engineering Aide	1.00	1.00	1.00	44,429 - 53,706	44,429
20000830	Senior Engineering Geologist	1.00	1.00	1.00	76,794 - 92,851	76,794
20001014	Senior Land Surveyor	1.00	1.00	1.00	76,794 - 92,851	90,387
20000015	Senior Management Analyst	1.00	1.00	1.00	59,363 - 71,760	71,760
20000856	Senior Mechanical Engineer	1.00	1.00	2.00	76,794 - 92,851	169,645
20000094	Senior Mechanical Inspector	1.00	2.00	2.00	63,315 - 76,461	149,786
20000918	Senior Planner	15.00	15.00	15.00	65,354 - 79,019	1,164,723
90000918	Senior Planner - Hourly	0.00	0.00	0.35	65,354 - 79,019	27,657
20000916	Senior Public Information Officer	1.00	0.00	0.00	54,059 - 65,333	-
20000099	Senior Structural Inspector	2.00	3.00	3.00	63,315 - 76,461	215,090
20000926	Senior Traffic Engineer	2.00	2.00	2.00	76,794 - 92,851	182,512
20000166	Structural Engineering Associate	17.00	18.00	18.00	66,622 - 80,454	1,399,060
90000166	Structural Engineering Associate - Hourly	0.00	0.00	1.05	66,622 - 80,454	84,477
20000923	Structural Engineering Senior	7.00	7.00	7.00	76,794 - 92,851	632,403
20000098	Structural Inspector 2	12.00	12.00	12.00	55,141 - 66,581	742,889
90000964	Student Engineer - Hourly	0.00	0.00	1.00	26,707 - 32,011	29,932
20000970	Supervising Management Analyst	1.00	1.00	1.00	66,768 - 80,891	80,891
20001002	Supervising Plan Review Specialist	9.00	9.00	8.00	60,653 - 73,112	564,597
20001021	Supervising Public Information Officer	1.00	0.00	0.00	59,363 - 71,760	-
20000756	Word Processing Operator	13.50	13.50	13.50	31,491 - 37,918	448,304
	Bilingual - Regular					52,416
	Budgeted Vacancy Savings					(4,067,601)
	Engineering Geologist Pay					20,916
	ICBO Certification					55,814
	Landscape Architect Lic					12,074
	Overtime Budgeted					1,241,558
	Reg Pay For Engineers					715,250
	Sick Leave - Hourly					12,468
	Structural Registration					8,046
	Termination Pay Annual Leave					60,397
FTE, Salaries, and Wages Subtotal		430.75	424.75	449.15		\$ 26,812,536

Development Services

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Fringe Benefits				
Employee Offset Savings	\$ 160,764	\$ 181,559	\$ 164,910	\$ (16,649)
Flexible Benefits	2,102,103	2,442,525	3,193,926	751,401
Insurance	116	-	-	-
Long-Term Disability	163,787	73,741	80,305	6,564
Medicare	296,629	299,537	350,242	50,705
Other Post-Employment Benefits	1,928,723	1,971,450	2,160,162	188,712
Retiree Medical Trust	10,819	10,134	21,097	10,963
Retirement 401 Plan	16,593	17,798	16,265	(1,533)
Retirement ADC	7,528,276	7,391,800	7,066,250	(325,550)
Retirement DROP	78,372	80,516	88,619	8,103
Retirement Offset Contribution	926	-	-	-
Risk Management Administration	286,848	307,775	385,350	77,575
Supplemental Pension Savings Plan	1,219,071	1,295,637	1,633,282	337,645
Unemployment Insurance	56,190	42,243	46,060	3,817
Workers' Compensation	473,126	237,629	267,511	29,882
Fringe Benefits Subtotal	\$ 14,322,343	\$ 14,352,344	\$ 15,473,979	\$ 1,121,635
Total Personnel Expenditures			\$ 42,286,515	

Facilities Financing Fund¹

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Facilities Financing Program	\$ 1,813,697	\$ -	\$ -	\$ -
Total	\$ 1,813,697	\$ -	\$ -	\$ -

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Facilities Financing Program	15.35	0.00	0.00	0.00
Total	15.35	0.00	0.00	0.00

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 875,791	\$ -	\$ -	\$ -
Fringe Benefits	642,753	-	-	-
PERSONNEL SUBTOTAL	1,518,544	-	-	-

1. The Facilities Financing Fund is displayed in the Planning Department in the Fiscal Year 2015 and prior year publications.

Development Services

Expenditures by Category (Cont'd)

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
NON-PERSONNEL				
Supplies	\$ 3,322	\$ -	\$ -	-
Contracts	221,394	-	-	-
Information Technology	54,196	-	-	-
Energy and Utilities	566	-	-	-
Other	199	-	-	-
Transfers Out	15,477	-	-	-
NON-PERSONNEL SUBTOTAL	295,153	-	-	-
Total	\$ 1,813,697	\$ -	\$ -	-

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Charges for Services	\$ 1,780,130	\$ -	\$ -	-
Licenses and Permits	37,500	-	-	-
Other Revenue	327	-	-	-
Rev from Money and Prop	(204)	-	-	-
Total	\$ 1,817,753	\$ -	\$ -	-

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
2000024	Administrative Aide 2	1.00	0.00	0.00	\$42,578 - \$51,334	\$ -
20000119	Associate Management Analyst	2.00	0.00	0.00	54,059 - 65,333	-
20001168	Deputy Director	1.00	0.00	0.00	46,966 - 172,744	-
20000743	Principal Engineering Aide	2.00	0.00	0.00	50,003 - 60,549	-
20000015	Senior Management Analyst	6.00	0.00	0.00	59,363 - 71,760	-
20000970	Supervising Management Analyst	2.00	0.00	0.00	66,768 - 80,891	-
90000970	Supervising Management Analyst - Hourly	0.35	0.00	0.00	66,768 - 80,891	-
20000756	Word Processing Operator	1.00	0.00	0.00	31,491 - 37,918	-
FTE, Salaries, and Wages Subtotal		15.35	0.00	0.00		\$ -

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
--	------------------	------------------	-------------------	-----------------------

Fringe Benefits

Employee Offset Savings	\$ 9,135	\$ -	\$ -	-
Flexible Benefits	94,152	-	-	-
Long-Term Disability	7,175	-	-	-
Medicare	9,939	-	-	-
Other	1,367	-	-	-
Other Post-Employment Benefits	78,776	-	-	-
Retiree Medical Trust	(18)	-	-	-
Retirement 401 Plan	(70)	-	-	-
Retirement ADC	352,787	-	-	-
Retirement DROP	5,852	-	-	-
Retirement Offset Contribution	42	-	-	-
Risk Management Administration	11,862	-	-	-

Development Services

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Supplemental Pension Savings Plan	50,806	-	-	-
Unemployment Insurance	2,455	-	-	-
Workers' Compensation	18,491	-	-	-
Fringe Benefits Subtotal	\$ 642,753	\$ -	\$ -	\$ -
Total Personnel Expenditures		\$ -	\$ -	

Local Enforcement Agency Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Solid Waste Local Enforcement Agency	\$ 745,276	\$ 754,953	\$ 766,313	\$ 11,360
Total	\$ 745,276	\$ 754,953	\$ 766,313	\$ 11,360

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Solid Waste Local Enforcement Agency	6.00	6.00	6.00	0.00
Total	6.00	6.00	6.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	\$ 21,970	\$ -
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	4,686	-
Hourly Sick Leave Addition of personnel expenditures for paid sick leave benefits for eligible hourly employees consistent with the requirements of Assembly Bill 1522.	0.00	307	-
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	(15,603)	-
Total	0.00	\$ 11,360	\$ -

Development Services

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 353,753	\$ 331,700	\$ 336,445	\$ 4,745
Fringe Benefits	271,663	229,732	247,264	17,532
PERSONNEL SUBTOTAL	625,415	561,432	583,709	22,277
NON-PERSONNEL				
Supplies	\$ 3,591	\$ 6,000	\$ 6,000	\$ -
Contracts	78,724	151,479	161,257	9,778
Information Technology	14,936	20,408	4,805	(15,603)
Energy and Utilities	3,400	2,718	3,968	1,250
Other	2,032	6,574	6,574	-
Transfers Out	6,538	6,342	-	(6,342)
Capital Expenditures	10,640	-	-	-
NON-PERSONNEL SUBTOTAL	119,861	193,521	182,604	(10,917)
Total	\$ 745,276	\$ 754,953	\$ 766,313	\$ 11,360

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Charges for Services	\$ 177,562	\$ 273,863	\$ 273,863	\$ -
Licenses and Permits	541,956	501,830	501,830	-
Other Revenue	140	-	-	-
Rev from Money and Prop	3,656	10,724	10,724	-
Transient Occupancy Tax	(226)	-	-	-
Total	\$ 723,088	\$ 786,417	\$ 786,417	\$ -

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000539	Clerical Assistant 2	1.00	1.00	1.00	\$29,931 - \$36,067	\$ 36,067
20000522	Hazardous Materials Inspector 2	1.00	1.00	1.00	55,078 - 66,768	46,603
20000548	Hazardous Materials Inspector 3	1.00	1.00	1.00	60,674 - 73,507	60,674
20000550	Hazardous Materials Inspector 3	2.00	2.00	2.00	60,674 - 73,507	147,014
20001222	Program Manager	1.00	1.00	1.00	46,966 - 172,744	104,998
	Bilingual - Regular					1,456
	Budgeted Vacancy Savings					(60,674)
	Sick Leave - Hourly					307
FTE, Salaries, and Wages Subtotal		6.00	6.00	6.00		\$ 336,445

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Fringe Benefits				
Employee Offset Savings	\$ 4,925	\$ 4,601	\$ 4,620	\$ 19
Flexible Benefits	36,433	40,717	47,246	6,529
Long-Term Disability	2,896	1,136	1,092	(44)
Medicare	5,184	4,809	4,874	65
Other Post-Employment Benefits	33,511	30,330	29,430	(900)
Retiree Medical Trust	73	114	117	3

Development Services

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Retirement ADC	151,700	117,717	126,532	8,815
Retirement DROP	1,105	1,100	1,100	-
Retirement Offset Contribution	13	-	-	-
Risk Management Administration	5,001	4,735	5,250	515
Supplemental Pension Savings Plan	21,860	21,503	21,803	300
Unemployment Insurance	994	651	624	(27)
Workers' Compensation	7,967	2,319	4,576	2,257
Fringe Benefits Subtotal	\$ 271,663	\$ 229,732	\$ 247,264	\$ 17,532
Total Personnel Expenditures			\$ 583,709	

Development Services

Revenue and Expense Statement (Non-General Fund)

Development Services Fund	FY2014 Actual	FY2015* Budget	FY2016 Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 8,768,819	\$ 9,740,698	\$ 11,421,017
Continuing Appropriation - CIP	5	—	—
TOTAL BALANCE AND RESERVES	\$ 8,768,824	\$ 9,740,698	\$ 11,421,017
REVENUE			
Charges for Current Services	\$ 10,935,588	\$ 15,173,831	\$ 10,782,173
<i>Reimbursement between Funds/Depts</i>	9,302,761	13,238,408	9,200,002
<i>Subdivision Surcharge</i>	472,035	435,000	435,000
<i>Misc Fees</i>	1,160,792	1,500,423	1,147,171
Fines Forfeitures and Penalties	(1,989,352)	650,000	—
<i>Delinquent Payment Fee -Bonds</i>	(1,989,352)	650,000	—
Licenses and Permits	37,603,679	31,574,334	39,955,113
<i>Plan Check Fees</i>	14,645,128	10,431,839	8,167,982
<i>Miscellaneous Permit Fees</i>	22,839,830	21,047,495	31,692,131
<i>Street Address Change</i>	118,721	95,000	95,000
Other Revenue	1,160,401	866,115	1,216,023
<i>Sales of Publications</i>	1,017,998	866,115	1,216,023
<i>Miscellaneous Revenue</i>	142,403	—	—
Revenue from Use of Money and Property	110,674	127,072	110,072
<i>Interest Earnings</i>	110,674	127,072	110,072
TOTAL REVENUE	\$ 47,820,989	\$ 48,391,352	\$ 52,063,381
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 56,589,813	\$ 58,132,050	\$ 63,484,398
OPERATING EXPENSE			
Personnel Expenses	\$ 22,050,037	\$ 23,406,473	\$ 26,812,536
<i>Personnel</i>	22,050,037	23,406,473	26,812,536
Fringe Benefits	14,322,343	14,352,344	15,473,979
Supplies	438,655	392,314	390,415
Contracts	7,194,877	7,607,500	8,361,981
<i>General Government Service Billing</i>	2,317,332	2,507,721	3,030,017
<i>Rent</i>	660,346	660,346	660,346
<i>City Services Billed</i>	1,387,630	1,115,188	1,115,188
<i>Miscellaneous Contracts</i>	2,829,569	3,324,245	3,556,430
Information Technology	1,676,846	2,071,095	1,853,977
Energy and Utilities	439,184	543,110	634,711
<i>Electric and Gas Services</i>	384,194	487,774	575,468
<i>Cell Phones</i>	53,053	55,072	41,372
<i>Wireless Communications</i>	—	—	17,390
<i>Fleet Fuel</i>	1,937	264	481
Other Expenses	463,536	409,698	508,931
<i>Transportation Allowance</i>	382,854	406,543	386,543
<i>Other Miscellaneous Expenses</i>	80,682	3,155	122,388

Development Services

Revenue and Expense Statement (Non-General Fund)

Development Services Fund	FY2014 Actual	FY2015* Budget	FY2016 Adopted
Transfers Out	309,597	416,603	672,537
<i>Transfer Cash Bond Interest</i>	21,118	10,759	–
<i>Transfer Cash Bond Principal</i>	269,606	279,967	–
<i>Transfer Out</i>	18,873	125,877	672,537
Capital Expenditures	–	102,053	–
<i>Cap-Exp Equipment</i>	–	102,053	–
Reserves	–	500,000	600,000
<i>DSD Appropriated Reserve</i>	–	500,000	600,000
TOTAL OPERATING EXPENSE	\$ 46,895,076	\$ 49,801,190	\$ 55,309,067
TOTAL EXPENSE	\$ 46,895,076	\$ 49,801,190	\$ 55,309,067
BALANCE	\$ 9,694,738	\$ 8,330,860	\$ 8,175,331
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 56,589,813	\$ 58,132,050	\$ 63,484,398

* At the time of publication, audited financial statements for Fiscal Year 2015 were not available. Therefore, the Fiscal Year 2015 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2015 Adopted Budget, while the beginning FY 2015 balance amount reflects the audited Fiscal Year 2014 ending balance.

Development Services

Revenue and Expense Statement (Non-General Fund)

Local Enforcement Agency Fund	FY2014 Actual	FY2015* Budget	FY2016 Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 916,583	\$ 895,584	\$ 855,927
TOTAL BALANCE AND RESERVES	\$ 916,583	\$ 895,584	\$ 855,927
REVENUE			
Charges for Current Services	\$ 177,562	\$ 273,863	\$ 273,863
Licenses and Permits	541,956	501,830	501,830
Other Revenue	140 ¹	–	–
Revenue from Use of Money and Property	3,656	10,724	10,724
Transient Occupancy Taxes	(226)	–	–
TOTAL REVENUE	\$ 723,088	\$ 786,417	\$ 786,417
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 1,639,671	\$ 1,682,001	\$ 1,642,344
OPERATING EXPENSE			
Personnel Expenses	\$ 353,753	\$ 331,700	\$ 336,445
Fringe Benefits	271,663	229,732	247,264
Supplies	3,591	6,000	6,000
Contracts	78,724	151,479	161,257
<i>Rent Expense</i>	35,259	32,639	38,607
<i>Contracts-Misc</i>	26,378	60,642	65,952
<i>City Services Billed</i>	17,087	58,198	56,698
Information Technology	14,936	20,408	4,805
Energy and Utilities	3,400	2,718	3,968
<i>Cellular Phone</i>	1,018	144	1,644
<i>Fleet Fuel (ND)</i>	1,153	1,632	1,614
<i>Wireless Communication</i>	1,229	942	710
Other Expenses	2,032	6,574	6,574
<i>Transportation Allowance</i>	2,029	6,574	6,574
<i>Other Expenses-Misc</i>	3	–	–
Transfers Out	6,538	6,342	–
<i>Transfer Cash Bond-Interest</i>	461	–	–
<i>Transfer Cash Bond-Principal</i>	5,880	235	–
<i>Transfers to Other</i>	197	6,107	–
Capital Expenditures	10,640	–	–
TOTAL OPERATING EXPENSE	\$ 745,276	\$ 754,953	\$ 766,313
TOTAL EXPENSE	\$ 745,276	\$ 754,953	\$ 766,313
BALANCE	\$ 894,395	\$ 927,048	\$ 876,031
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 1,639,671	\$ 1,682,001	\$ 1,642,344

* At the time of publication, audited financial statements for Fiscal Year 2015 were not available. Therefore, the Fiscal Year 2015 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2015 Adopted Budget, while the beginning FY 2015 balance amount reflects the audited Fiscal Year 2014 ending balance.

¹ Occasional Citywide P-Card Rebate