

Planning



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Department Description

The Planning Department is responsible for the long-range planning of San Diego's communities and neighborhoods. The Department's work is divided into three divisions: Long-Range Planning, Environmental & Resource Analysis, and Facilities Financing which is a separately funded program.

Long-Range Planning

The Long-Range Planning Division is responsible for maintaining a comprehensive citywide General Plan, updating and amending the City's community plans, and facilitating and monitoring implementation of those plans. The City has 52 community planning areas and 42 community planning groups. The Division has the following responsibilities:

- **Community Plan Updates:** Work with City Council-recognized community planning groups and diverse stakeholders to update and amend community plans. There are currently nine community plan updates underway in the following areas: San Ysidro, Southeastern San Diego, Encanto, Golden Hill, North Park, Uptown, Midway- Pacific Highway, Old Town San Diego, and Mission Valley.
- **Plan Amendments/Project Review:** Manage privately-initiated community plan amendments and review larger and complex development projects for conformance with community plans and the General Plan.
- **Focused/Specific Planning:** Prepare focused community plan amendments to implement the General Plan City of Villages strategy. Expand the use of smaller area land use plans, such as specific plans, as an implementation tool and continue to proactively seek grant funding to facilitate the preparation and implementation of Transit-Oriented Development (TOD) and active transportation plans, and to support community plan updates.

The Long-Range Planning Division's mission is:

To engage San Diegans to envision, plan, implement, and maintain a sustainable and equitable city through the wise use of land, resources, and aesthetics ensuring a high quality of life for all generations

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Goals and Objectives

The following goal and objectives represent the action plan for the Long-Range Planning Division:

Goal 1: Create visionary plans that are achievable and support the success of neighborhoods

The Division will move toward accomplishing this goal by focusing on the following objectives:

- Update community plans and prepare focused amendments, specific plans, and rezones to reflect the community's vision of the future, implement the General Plan, reflect changes that have taken place since the community plan was last updated, and proactively anticipate future needs
- Form collaborative, multi-disciplinary teams to prepare community, specific and other land use plans with an engaging process according to a predictable process and schedule
- Present plans in a cohesive and comprehensive way
- Monitor and revise adopted plans to ensure continued relevance and effectiveness
- Proactively seek grant funds to update and implement plans

Key Performance Indicators

Performance Indicator	Actual FY2014	Target FY2015	Actual FY2015	Target FY2016
1. Number of long-range plans brought to a City Council hearing	3 ¹	6 ²	4 ²	4 ³
2. Maintain a beneficial leveraging ratio between new grant funds awarded to matching General Fund financial requirements	10:1 ⁴	10:1 ⁴	10:1 ⁴	10:1 ⁴

1. Barrio Logan Community Plan Update (CPU); Bicycle Master Plan Update; Otay Mesa CPU
2. Ocean Beach CPU; Grantville TOD; Southeastern CPU; Encanto Neighborhoods Community Plan; Chollas Triangle TOD; General Plan focused amendments
3. At least four of the following: Uptown CPU, Greater Golden Hill CPU, North Park CPU, San Ysidro CPU, Southeastern CPU, Encanto CPU, and the Climate Action Plan
4. The Department received, or anticipates receiving, larger awards of grant funds without a City match requirement

Service Efforts and Accomplishments

Long-Range Planning

San Diego's General Plan, adopted in 2008, is the blueprint for how the City of San Diego will grow and develop over the next 20 to 30 years. General Plan implementation occurs through a wide variety of programs and actions that involve many City departments. Planning staff also works with other agencies, including the San Diego Association of Governments (SANDAG), to help ensure that City and regional plans together represent a unified vision and implementation strategy. Staff proactively pursues and secures grant funding to further General Plan implementation and leverage General Fund dollars. In Fiscal Year 2015, Long-Range Planning, under the leadership of the Mayor's Office, released a draft of the City's Climate Action Plan (CAP) and began preparation of the associated environmental document.

The Long-Range Planning Division continues to make progress on community plan updates. The Barrio Logan Community Plan was adopted by the City Council in July 2013, but was overturned by voter referendum in June 2014. The Otay Mesa Community Plan Update (CPU) was adopted by the City Council in March 2014, and the Ocean Beach CPU was adopted in July 2014. The Grantville Focused Plan Amendment (update to the Navajo

Community Plan) and the Chollas Triangle focused community plan amendment were adopted by City Council in June 2015. The Southeastern and the proposed Encanto Neighborhoods community plans are scheduled for Council adoption in Fiscal Year 2016. The Division currently administers 27 grants with a value totaling over \$16.1 million. In Fiscal Year 2015, Planning received notices of awards for approximately \$7.4 million in grant funds, including the Balboa Avenue Station Area Specific Plan (\$0.8 million), and a Housing-Related Parks Grant for approximately \$4.4 million to design and construct skate parks in Linda Vista and City Heights. Long-Range Planning provides support to San Diego's 42 City Council-recognized community planning groups and the Community Planners Committee. Four CPC training sessions were held in Fiscal Year 2015. In addition, a new program was instituted to reimburse community planning groups for some of their expenses.

Environmental & Resource Analysis

The Environmental & Resource Analysis (E&RA) Division is responsible for implementing General Plan policies related to environmental analysis of all citywide projects, historic preservation planning, implementing the Multiple Species Conservation Program (MSCP), and park planning.

- The Historic Resources Section reviews projects for impacts to historic resources, conducts historic surveys, takes forward historic designations, serves as staff to the Historical Resources Board and as liaison to the State Office of Historic Preservation, contributes to community plan updates, and implements the Mills Act.
- The Multiple Species Conservation Program (MSCP) Section reviews discretionary projects for impacts to wetlands and within the Multi-Habitat Planning Area (MHPA) preserve, contributes to community plan updates, works to acquire new MHPA open space lands, is preparing a Vernal Pool Habitat Conservation Plan, and coordinates with the federal and State wildlife agencies.
- The Park Planning Section reviews discretionary projects for impacts to population-based parks, prepares General Development and Natural Resource Management plans. It also contributes to community plan updates and impact fee studies, and prepares project sheets creating new CIP park projects.
- The CEQA & Environmental Policy Section reviews all City projects and other actions under CEQA for potential environmental impacts, prepares environmental documents, directs the work of outside environmental consultants, and provides CEQA training to community planning groups.

The Environmental & Resource Analysis Division's mission is:

To implement adopted plans, policies, and regulations in a manner that protects the quality of the environment, expands open space and parklands, and manages historical resources for future generations

Goals and Objectives

The following goals and objectives represent the action plan for the Environmental & Resource Analysis Division:

Goal 1: Improve the City's CEQA process for public and private projects

The Division will move toward accomplishing this goal by focusing on the following objectives:

- Coordinate delegated CEQA review by other departments
- Update the City's CEQA Significance Thresholds and associated resource guidelines to address current best legal practices and reflect State-approved streamlined review process for transit priority areas
- Conduct regular CEQA training for City staff, community planning groups, and environmental consultants

Goal 2: Plan for, and manage, the City's historical resources, Multiple Species Conservation Program, and Parks consistent with the General Plan

The Division will move toward accomplishing this goal by focusing on the following objectives:

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- Inspect existing historic Mills Act properties for compliance with conditions of contracts
- Process historic designation nominations for both individual sites and districts
- Acquire additional MSCP preserve open space through grant funding and project exactions
- Complete the Vernal Pool Habitat Conservation Plan
- Prepare the Recreation Elements for all the community plan updates
- Complete the Mission Trails Regional Park Master Plan update
- Review and provide recommendations for proposed developments in Balboa Park and Mission Bay Park
- Prepare new CIP projects for Fiscal Year 2016 and transfer to Public Works for development

Key Performance Indicators

Performance Indicator	Actual FY2014	Target FY2015	Actual FY2015	Target FY2016
1. Number of historic Mills Act inspections completed	200	250	121	250
2. Number of Planning PEIRs completed and certified by City Council	0	4	4	4

Service Efforts and Accomplishments

Environmental staff is preparing environmental documents for community plan updates, the Transportation & Storm Water Department Jurisdictional Urban Water Management Plans/Water Quality Improvement Plans, and amendments to the Storm Water Regulation Updates. In addition, approximately 50 projects were submitted for review in Fiscal Year 2015 resulting in the preparation of 25 environmental documents. The section conducted several tribal consultations with the local Native American community in accordance with Senate Bill 18.

During Fiscal Year 2015, the Historic Resources staff has completed and recorded 55 new Mills Act contracts and 111 inspections of historic properties. Staff also processed 36 new individual historic nominations and reviewed over 3,000 projects for compliance with the historical resources regulations. In addition, staff continues to work on several historic surveys, as well as processing two new historic district nominations. It is anticipated that during Fiscal Year 2016, another 2,500-3,000 projects will be reviewed.

The Multiple Species Conservation Program (MSCP) section continued work on a Habitat Conservation Plan (HCP) for endangered and threatened vernal pool species. During Fiscal Year 2015, staff conducted 74 development project reviews for compliance with the MSCP regulations, and anticipates similar activity in Fiscal Year 2016. Staff also began work on a new strategy for addressing impacts to burrowing owls and their habitat and completed the MSCP Annual Report. Fiscal Year 2015 staff completed Conservation elements of several community plan updates. In accordance with the City's MSCP Implementing Agreement, 52,727 acres are required to be conserved within the City's Multi-Habitat Planning Area (MHPA). To date, approximately 94 percent of this acreage has been conserved or is obligated for future conservation.

Park Planning staff continues to initiate and monitor the acquisition of parkland in accordance with requests from community groups and discretionary permit conditions, and to review development proposals for impacts to existing parks and open space. In Fiscal Year 2015, staff conducted 309 development project reviews. During Fiscal Year 2016, staff will continue to work on community plan updates and provide revisions to the associated impact fee studies. During Fiscal Year 2016, staff anticipates that there will be approximately three amendments initiated to the Mission Bay Park Master Plan. At the end of Fiscal Year 2015, staff reviewed eight City and school district surplus

sites for park acquisition. Park Planning staff has transferred eight new projects from the proposed Fiscal Year 2016 CIP Budget to Public Works Department to begin design and construction.

Program Description

Facilities Financing

The Facilities Financing Program, in the Planning Department, administers the Facilities Benefit Assessment (FBA) and Development Impact Fee (DIF) programs for the City. For additional detail, refer to the Facilities Financing Program section.



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Department Summary

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
FTE Positions (Budgeted)	0.00	62.08	67.08	5.00
Personnel Expenditures	\$ -	\$ 7,504,184	\$ 7,764,624	\$ 260,440
Non-Personnel Expenditures	-	1,821,433	2,558,494	737,061
Total Department Expenditures	\$ -	\$ 9,325,617	\$ 10,323,118	\$ 997,501
Total Department Revenue	\$ -	\$ 3,831,968	\$ 3,841,766	\$ 9,798

General Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
Planning	\$ -	\$ 9,325,617	\$ 10,323,118	\$ 997,501
Total	\$ -	\$ 9,325,617	\$ 10,323,118	\$ 997,501

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
Planning	0.00	62.08	67.08	5.00
Total	0.00	62.08	67.08	5.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Support for Community Plan Updates/Amendments Addition of 1.00 Assistant Traffic Engineer, 1.00 Park Designer, 1.00 Senior Management Analyst, non-personnel expenditures, and revenue to perform General Plan maintenance and additional Community Plan Updates.	3.00	\$ 609,224	\$ 58,646
Mission Bay Master Plan Addition of 1.00 Park Designer and associated non-personnel expenditures to support the De Anza Special Study and the Mission Bay Master Plan amendment.	1.00	501,727	-
Active Transportation Plans Addition of 1.00 Assistant Engineer-Traffic and offsetting revenue associated with the development of Active Transportation Plans.	1.00	80,193	80,193
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	36,655	-
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	8,106	-

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Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
Non-Standard Hour Personnel Funding Adjustment to expenditures according to a zero-based annual review of non-standard hour personnel funding requirements.	0.00	6,184	-
Hourly Sick Leave Addition of personnel expenditures for paid sick leave benefits for eligible hourly employees consistent with the requirements of Assembly Bill 1522.	0.00	2,906	-
One-Time Reductions and Annualizations Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2015.	0.00	(3,700)	(50,895)
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	(243,794)	-
Revenue from New/Revised User Fees Adjustment to reflect an anticipated revenue increase or decrease from the implementation of new and revised user fee charges.	0.00	-	1,115
Revised Revenue Adjustment to reflect Fiscal Year 2016 revenue projections.	0.00	-	(79,261)
Total	5.00	\$ 997,501	\$ 9,798

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ -	\$ 4,395,497	\$ 4,840,965	\$ 445,468
Fringe Benefits	-	3,108,687	2,923,659	(185,028)
PERSONNEL SUBTOTAL	-	7,504,184	7,764,624	260,440
NON-PERSONNEL				
Supplies	\$ -	\$ 85,374	\$ 74,717	\$ (10,657)
Contracts	-	1,463,419	2,188,055	724,636
Information Technology	-	171,298	179,404	8,106
Energy and Utilities	-	76,572	91,548	14,976
Other	-	24,770	24,770	-
NON-PERSONNEL SUBTOTAL	-	1,821,433	2,558,494	737,061
Total	\$ -	\$ 9,325,617	\$ 10,323,118	\$ 997,501

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Charges for Services	\$ -	\$ 1,178,814	\$ 1,187,497	\$ 8,683
Licenses and Permits	-	2,652,154	2,653,269	1,115
Other Revenue	-	1,000	1,000	-
Total	\$ -	\$ 3,831,968	\$ 3,841,766	\$ 9,798

Planning

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	0.00	1.00	1.00	\$31,491 - \$37,918	\$ 37,569
20000024	Administrative Aide 2	0.00	1.00	1.00	42,578 - 51,334	49,537
20000116	Assistant Engineer-Traffic	0.00	1.00	3.00	57,866 - 69,722	185,454
20001083	Assistant Planning Director	0.00	1.00	1.00	31,741 - 173,971	102,856
90001233	Assistant to the Director - Hourly	0.00	0.00	0.35	46,966 - 172,744	38,500
90001155	Assistant to the Planning Director - Hourly	0.00	0.35	0.00	46,966 - 172,744	-
20000167	Associate Engineer-Traffic	0.00	4.00	4.00	66,622 - 80,454	315,459
20000119	Associate Management Analyst	0.00	2.00	1.00	54,059 - 65,333	64,353
20000162	Associate Planner	0.00	14.00	11.00	56,722 - 68,536	674,417
20000539	Clerical Assistant 2	0.00	1.00	1.00	29,931 - 36,067	29,931
20000303	Community Development Specialist 4	0.00	2.00	2.00	66,768 - 80,891	161,782
20001168	Deputy Director	0.00	1.00	1.00	46,966 - 172,744	125,000
20001179	Deputy Planning Director	0.00	1.00	1.00	46,966 - 172,744	125,000
20000105	Development Project Manager 3	0.00	1.00	1.00	76,794 - 92,851	92,851
20000924	Executive Secretary	0.00	1.00	1.00	43,555 - 52,666	52,666
20000290	Information Systems Analyst 2	0.00	1.00	1.00	54,059 - 65,333	65,333
20000998	Information Systems Analyst 4	0.00	1.00	1.00	66,768 - 80,891	80,891
20000346	Legislative Recorder 1	0.00	1.00	1.00	41,558 - 50,232	49,479
90001073	Management Intern - Hourly	0.00	0.66	0.66	24,274 - 29,203	17,613
20000669	Park Designer	0.00	2.00	4.00	66,664 - 80,496	308,152
20000680	Payroll Specialist 2	0.00	1.00	1.00	34,611 - 41,787	41,787
20001132	Planning Director	0.00	1.00	1.00	59,155 - 224,099	160,000
90001145	Planning Intern - Hourly	0.00	1.32	1.32	24,274 - 29,203	35,226
20000743	Principal Engineering Aide	0.00	2.00	2.00	50,003 - 60,549	119,215
20001222	Program Manager	0.00	3.00	3.00	46,966 - 172,744	307,855
20000015	Senior Management Analyst	0.00	0.00	2.00	59,363 - 71,760	143,520
20000918	Senior Planner	0.00	13.75	16.75	65,354 - 79,019	1,284,697
20000926	Senior Traffic Engineer	0.00	1.00	1.00	76,794 - 92,851	92,851
20000970	Supervising Management Analyst	0.00	1.00	1.00	66,768 - 80,891	80,891
20000756	Word Processing Operator	0.00	1.00	1.00	31,491 - 37,918	31,491
	Bilingual - Regular					4,368
	Budgeted Vacancy Savings					(159,578)
	Landscape Architect Lic					46,222
	Overtime Budgeted					15,000
	Reg Pay For Engineers					49,769
	Sick Leave - Hourly					2,906
	Termination Pay Annual Leave					7,902
FTE, Salaries, and Wages Subtotal		0.00	62.08	67.08		\$ 4,840,965

Planning

		FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Fringe Benefits					
Employee Offset Savings	\$	-	\$ 62,072	\$ 42,629	\$ (19,443)
Flexible Benefits		-	454,706	575,189	120,483
Long-Term Disability		-	14,818	15,374	556
Medicare		-	63,575	69,823	6,248
Other Post-Employment Benefits		-	351,828	370,818	18,990
Retiree Medical Trust		-	339	4,115	3,776
Retirement 401 Plan		-	1,357	3,877	2,520
Retirement ADC		-	1,878,319	1,424,362	(453,957)
Retirement DROP		-	6,508	9,330	2,822
Risk Management Administration		-	54,926	66,150	11,224
Supplemental Pension Savings Plan		-	194,013	289,373	95,360
Unemployment Insurance		-	8,489	8,815	326
Workers' Compensation		-	17,737	43,804	26,067
Fringe Benefits Subtotal	\$	-	\$ 3,108,687	\$ 2,923,659	\$ (185,028)
Total Personnel Expenditures				\$ 7,764,624	

Facilities Financing Program



Program Description

The Facilities Financing Program, part of the Planning Department, administers the Facilities Benefit Assessment (FBA) and Development Impact Fee (DIF) programs for the City of San Diego. Core functions of this program include preparing and updating of Public Facilities Financing Plans (PFFPs) for Facilities Benefit Assessment (FBA) communities, Impact Fee Studies (IFS) for Development Impact Fee (DIF) communities, implementing the Capital Improvement Program (CIP) budget for PFFP- and IFS-programmed projects, and negotiating reimbursement agreements and coordinating with developers for the provision of public facilities throughout the City. Facilities Financing staff administers the City of San Diego Statewide Community Infrastructure Program (SCIP), the Regional Transportation Congestion Improvement Plan (RTCIP), and the Impact Fee Deferral Program (IFDP). They also monitor Development Agreements, Reimbursement Agreements, Special Park Funds, and a variety of other special purpose funds. The staff also coordinates with Park Planning on a variety of park projects and administers the Mission Bay and Regional Park Improvement Funds.

Goals and Objectives

The following goal and objectives represent the action plan for the Program:

Goal 1: Finance public facilities

Providing adequate financing is critical to developing and maintaining public facilities (e.g., parks, libraries, fire stations, and streets) that will serve the City's current and future populations. The Program will move toward accomplishing this goal by focusing on the following objectives:

- Maintain an effective facilities financing program to ensure that the impact of new development is mitigated through appropriate fees
- Coordinate with other departments and programs in order to pursue a broad range of funding sources to finance public facilities and infrastructure
- Invest in public infrastructure that supports and leverages private investment in communities

Key Performance Indicators

Performance Indicator	Actual FY2014	Target FY2015	Actual FY2015	Target FY2016
1. Number of Public Facilities Financing Plans and Impact Fee Studies updated/amended	10	10	4 ¹	8

1. Decrease in target number of updated/amended Public Facilities Financing Plans and Impact Fee Studies were in conjunction with community plan updates/amendments now scheduled for completion in Fiscal Year 2016.

Facilities Financing Program

Service Efforts and Accomplishments

During Fiscal Year 2015 the following PFFPs and IFSs were approved: Ocean Beach, Navajo, Black Mountain Ranch, and Otay Mesa. For Fiscal Year 2016, the following PFFPs and IFSs are anticipated to be approved: Del Mar Mesa, Encanto CP, Greater North Park CP, Golden Hill CP, Midway/Pacific Highway CP, Mira Mesa, Southeastern CP, Old San Diego CP, Pacific Highlands Ranch, San Ysidro CP, Torrey Highlands and Uptown CP. A CP designation has been included on all PFFPs and IFSs which are being prepared in conjunction with a Community Plan Update. As other community plan updates are completed, Facilities Financing staff will continue to coordinate with Long-Range Planning staff to concurrently prepare PFFP and IFS updates.

In Fiscal Year 2015, \$92.7 million in DIF, FBA, and other impact fees were collected for the year. Based on current economic conditions, approximately \$65.0 - \$70.0 million in fees are anticipated to be collected in Fiscal Year 2016 to fund community facilities identified in the PFFPs and IFSs.

Facilities Financing Program

Department Summary

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
FTE Positions (Budgeted)	0.00	16.35	16.70	0.35
Personnel Expenditures	\$ -	\$ 1,888,206	\$ 1,794,807	\$ (93,399)
Non-Personnel Expenditures	-	386,904	390,433	3,529
Total Department Expenditures	\$ -	\$ 2,275,110	\$ 2,185,240	\$ (89,870)
Total Department Revenue	\$ -	\$ 2,275,110	\$ 2,185,240	\$ (89,870)

Facilities Financing Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
Facilities Financing Program	\$ -	\$ 2,275,110	\$ 2,185,240	\$ (89,870)
Total	\$ -	\$ 2,275,110	\$ 2,185,240	\$ (89,870)

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change
Facilities Financing Program	0.00	16.35	16.70	0.35
Total	0.00	16.35	16.70	0.35

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Standard Hour Personnel Funding Adjustment to expenditures according to a zero-based annual review of non-standard hour personnel funding requirements.	0.35	\$ 23,336	\$ -
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	21,976	-
Hourly Sick Leave Addition of personnel expenditures for paid sick leave benefits for eligible hourly employees consistent with the requirements of Assembly Bill 1522.	0.00	859	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(18,447)	-
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	(117,594)	-

Facilities Financing Program

Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
Revised Revenue	0.00	-	(89,870)
Adjustment to reflect Fiscal Year 2016 revenue projections.			
Total	0.35	\$ (89,870)	\$ (89,870)

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ -	\$ 1,135,394	\$ 1,150,645	\$ 15,251
Fringe Benefits	-	752,812	644,162	(108,650)
PERSONNEL SUBTOTAL	-	1,888,206	1,794,807	(93,399)
NON-PERSONNEL				
Supplies	\$ -	\$ 12,011	\$ 12,011	\$ -
Contracts	-	284,790	281,976	(2,814)
Information Technology	-	71,836	93,812	21,976
Energy and Utilities	-	1,777	1,190	(587)
Other	-	1,294	1,294	-
Transfers Out	-	15,046	-	(15,046)
Capital Expenditures	-	150	150	-
NON-PERSONNEL SUBTOTAL	-	386,904	390,433	3,529
Total	\$ -	\$ 2,275,110	\$ 2,185,240	\$ (89,870)

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015-2016 Change
Charges for Services	\$ -	\$ 2,255,010	\$ 2,159,140	\$ (95,870)
Licenses and Permits	-	18,000	24,000	6,000
Rev from Money and Prop	-	2,100	2,100	-
Total	\$ -	\$ 2,275,110	\$ 2,185,240	\$ (89,870)

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000024	Administrative Aide 2	0.00	1.00	1.00	\$42,578 - \$51,334	\$ 44,634
20000119	Associate Management Analyst	0.00	2.00	2.00	54,059 - 65,333	119,392
20000743	Principal Engineering Aide	0.00	2.00	2.00	50,003 - 60,549	110,552
90000743	Principal Engineering Aide - Hourly	0.00	0.00	0.35	50,003 - 60,549	21,192
20001222	Program Manager	0.00	1.00	1.00	46,966 - 172,744	109,855
20000885	Senior Civil Engineer	0.00	1.00	1.00	76,794 - 92,851	76,794
20000015	Senior Management Analyst	0.00	6.00	6.00	59,363 - 71,760	424,311
20000970	Supervising Management Analyst	0.00	2.00	2.00	66,768 - 80,891	161,782
90000970	Supervising Management Analyst - Hourly	0.00	0.35	0.35	66,768 - 80,891	28,312
20000756	Word Processing Operator	0.00	1.00	1.00	31,491 - 37,918	31,491
	Bilingual - Regular					1,456
	Budgeted Vacancy Savings					(31,491)

Facilities Financing Program

Personnel Expenditures (Cont'd)

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Adopted	Salary Range	Total
	Overtime Budgeted					11,720
	Reg Pay For Engineers					11,519
	Sick Leave - Hourly					859
	Termination Pay Annual Leave					24,267
	Vacation Pay In Lieu					4,000
FTE, Salaries, and Wages Subtotal		0.00	16.35	16.70		\$ 1,150,645
		FY2014 Actual	FY2015 Budget	FY2016 Adopted	FY2015–2016 Change	
Fringe Benefits						
	Employee Offset Savings	\$ -	\$ 12,637	\$ 7,263	\$	(5,374)
	Flexible Benefits	-	119,895	137,337		17,442
	Long-Term Disability	-	3,798	3,576		(222)
	Medicare	-	13,158	13,880		722
	Other Post-Employment Benefits	-	90,990	88,290		(2,700)
	Retiree Medical Trust	-	-	756		756
	Retirement ADC	-	415,201	281,724		(133,477)
	Retirement DROP	-	6,503	6,083		(420)
	Risk Management Administration	-	14,205	15,750		1,545
	Supplemental Pension Savings Plan	-	58,954	75,120		16,166
	Unemployment Insurance	-	2,173	2,048		(125)
	Workers' Compensation	-	15,298	12,335		(2,963)
Fringe Benefits Subtotal		\$ -	\$ 752,812	\$ 644,162	\$	(108,650)
Total Personnel Expenditures					\$	1,794,807

Facilities Financing Program

Revenue and Expense Statement (Non-General Fund)

Facilities Financing Fund	FY2014 ¹ Actual	FY2015 [*] Budget	FY2016 Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ (359)	\$ 3,796	\$ 125,658
TOTAL BALANCE AND RESERVES	\$ (359)	\$ 3,796	\$ 125,658
REVENUE			
Charges for Current Services	\$ 1,780,130	\$ 2,255,010	\$ 2,159,140
Licenses and Permits	37,500	18,000	24,000
Other Revenue	327	—	—
Revenue from Use of Money and Property	(204)	2,100	2,100
TOTAL REVENUE	\$ 1,817,753	\$ 2,275,110	\$ 2,185,240
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 1,817,394	\$ 2,278,906	\$ 2,310,898
OPERATING EXPENSE			
Personnel Expenses	\$ 875,791	\$ 1,135,394	\$ 1,150,645
Fringe Benefits	642,753	752,812	644,162
Supplies	3,322	12,011	12,011
Contracts	221,394	284,790	281,976
<i>Rent Expenses</i>	<i>121,757</i>	<i>105,376</i>	<i>124,678</i>
<i>General Government Services Billing</i>	<i>58,274</i>	<i>92,911</i>	<i>69,545</i>
<i>Contracts-Miscellaneous</i>	<i>41,363</i>	<i>86,503</i>	<i>87,753</i>
Information Technology	54,196	71,836	93,812
Energy and Utilities	566	1,777	1,190
Other Expenses	199	1,294	1,294
Transfers Out	15,477	15,046	—
Capital Expenditures	—	150	150
TOTAL OPERATING EXPENSE	\$ 1,813,697	\$ 2,275,110	\$ 2,185,240
TOTAL EXPENSE	\$ 1,813,697	\$ 2,275,110	\$ 2,185,240
BALANCE	\$ 3,697	\$ 3,796	\$ 125,658
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 1,817,394	\$ 2,278,906	\$ 2,310,898

* At the time of publication, audited financial statements for Fiscal Year 2015 were not available. Therefore, the Fiscal Year 2015 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2015 Adopted Budget, while the beginning FY 2015 balance amount reflects the audited Fiscal Year 2014 ending balance.

¹The Facilities Financing Fund was budgeted in the Development Services Department in Fiscal Year 2014