

# City Agencies

The Fiscal Year 2012 Proposed Budget includes summary budget information as developed and reported by six City agencies: the Redevelopment Agency, Southeastern Economic Development Corporation (SEDC), Centre City Development Corporation (CCDC), San Diego Housing Commission (SDHC), San Diego City Employees' Retirement System (SDCERS), and the San Diego Data Processing Corporation (SDDPC).

All agency budgets are considered final upon receipt of approval from their respective governing boards. SDDPC's budget has been approved by its board, while the Redevelopment Agency, SEDC, CCDC, SDHC, and SDCERS budgets are all pending approval at this time.

**Table 1** summarizes the Fiscal Year 2012 budgets for these City agencies.

**Table 1: Fiscal Year 2012 Proposed Budget<sup>1</sup>**

	FY 2012 Proposed Budget (in millions)	Positions
San Diego Housing Commission	\$ 285.1	268.50
San Diego City Employees' Retirement System	42.7	62.24
San Diego Data Processing Corporation	40.3	215.00

<sup>1</sup> Budget information for the Redevelopment Agency, Centre City Development Corporation (CCDC), and Southeastern Economic Development Corporation (SEDC) was not available in time for publication due to uncertainties regarding the proposal to eliminate the State's redevelopment agencies.

## Redevelopment Agency

### Mission Statement

To improve the quality of life and ensure a healthy economy for all San Diegans through job development, business development, neighborhood revitalization, public improvements, redevelopment, social services, and revenue enhancement.

The Redevelopment Agency was created by the City Council in 1958 to alleviate blight in older urban areas. The Redevelopment Agency is able to use special legal and financial mechanisms to eliminate blight and to improve economic and physical conditions in designated areas of the City. This authority is conferred to the Agency through the State of California Health and Safety Code (Section 33000-et.seq.), also known as the California Community Redevelopment Law.

Although the Redevelopment Agency is a separate legal entity, the City Council serves as its legislative body. The Council President chairs the Agency, and the City Attorney serves as general counsel. The City's Redevelopment Department serves as staff to the Agency.

City staff working on behalf of the Agency coordinate budget and reporting requirements, prepare the Redevelopment Agency Docket, and maintain the Agency's official records. Staff also coordinates the activities of the Agency's two public nonprofit corporations: Centre City Development Corporation (CCDC) and Southeastern Economic Development Corporation (SEDC).

The Redevelopment Agency manages 14 Redevelopment Project Areas encompassing more than 11,759 acres. Of the 14 redevelopment areas, 11 are managed by the Redevelopment Department, with the other areas managed by CCDC and SEDC. The project areas managed by the

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Redevelopment Department are Barrio Logan, City Heights, College Community, College Grove, Crossroads, Grantville, Linda Vista, Naval Training Center (NTC), North Bay, North Park, and San Ysidro.

The Redevelopment Department administers six Project Area Committees that advise the Agency regarding plan adoption and project implementation activities.

Budget information was not available in time for publication in the City's Proposed Budget due to uncertainties regarding Governor Brown's proposal to eliminate the State's redevelopment agencies. The budget will be prepared and submitted for consideration by the Redevelopment Agency Board as appropriate, once the outcome of the Governor's proposal is known.

### **Southeastern Economic Development Corporation**

#### **Mission Statement**

The Southeastern Economic Development Corporation (SEDC) builds better neighborhoods and communities. We invest local dollars, support and create jobs, eliminate blight, and strengthen local economies by building safe, healthy, affordable, and sustainable communities in southeastern San Diego.

Economic development activities undertaken by Southeastern Economic Development Corporation (SEDC) complement the redevelopment activities that have already occurred throughout SEDC's jurisdiction. The economic activities include, but are not limited to: support to the oversight of the Agency's employment and training requirements for developers, the Entrepreneur Academy, technical assistance for small businesses, a water conservation campaign, and various business-related workshops.

SEDC is a public benefit, non-profit corporation responsible for all redevelopment activities within a seven-square-mile area immediately east of downtown San Diego. SEDC has a nine member Board of Directors appointed by the Mayor and the City Council. Established in 1981 by the City of San Diego, SEDC is responsible for an area bound by the Martin L. King, Jr. freeway (State Route 94) to the north, Interstate 5 to the south and west, and 69th Street to the east. SEDC's sphere of influence covers 15 neighborhoods within the Southeastern San Diego Merged Project Area, comprised of component areas Central Imperial, Gateway Center West, Mount Hope, and Southcrest.

SEDC's corporate strategy integrates the best of both redevelopment and economic development. As a result, we have been successful in providing new residential, industrial, and commercial developments throughout our entire geographic sphere of influence. At the same time, our commitment to encourage and actively assist both new and existing enterprises is clear and unequivocal.

Budget information was not available in time for publication in the City's Proposed Budget due to uncertainties regarding Governor Brown's proposal to eliminate the State's redevelopment agencies. The budget will be prepared and submitted for consideration by the Redevelopment Agency Board as appropriate, once the outcome of the Governor's proposal is known.

### **Centre City Development Corporation**

#### **Mission Statement**

To act on behalf of the Redevelopment Agency of the City of San Diego to create a 24-hour livable, downtown community by eliminating blight, providing affordable housing, improving the public realm, facilitating public and private developments, stimulating economic development, and creating jobs.

Centre City Development Corporation (CCDC) was created by the City of San Diego in 1975 as an independent non-profit corporation, in order to plan, implement, and direct the redevelopment of San Diego's urban core. CCDC oversees the redevelopment of approximately 1,450 acres, an area that includes Centre City and Horton Plaza Redevelopment Project Areas.

CCDC has a nine member Board of Directors appointed by the City Council to manage the Corporation and its professional staff.

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## San Diego Housing Commission

### Mission Statement

To provide quality housing opportunities in order to improve the lives of those in need.

The San Diego Housing Commission (SDHC) is a public Agency working to create work force and affordable housing opportunities in the City of San Diego. Each year the Agency helps more than 80,000 lower-income individuals access affordable housing through its award-winning programs. SDHC's programs benefit the City's economy and revitalize its neighborhoods through three major areas of work: housing assistance, housing development and finance partnerships, and housing policy advice.

In Fiscal Year 2012, SDHC will offer new opportunities to access affordable housing, including help for families who need assistance to prevent foreclosure, and help for individuals and families who need supportive housing or homeless services. The Agency plans to develop additional affordable housing units, and helps to shape the City's affordable housing programs by providing policy advice to the San Diego City Council as well as initiating, monitoring, or implementing municipal ordinances that address the City's housing needs and protect existing housing stock. Examples of municipal ordinances worked on by SDHC include inclusionary zoning, density bonus, single room occupancy preservation, and the housing impact fee.

The \$285.1 million Fiscal Year 2012 Proposed Budget will enable the San Diego Housing Commission to:

- Assist 14,000 households to rent private housing
- Subsidize approximately 90 first-time homebuyers
- Initiate the production of 650 additional affordable rental units, some of which are owned by the Housing Commission
- Oversee physical improvements to 368 homes and apartments
- Manage 2,161 units of Housing Commission-owned, State and City housing
- Provide special purpose housing opportunities for 1,015 persons, including homeless persons
- Assist 600 families toward self-sufficiency

A significant change to the Fiscal Year 2012 Proposed Budget is the Capital Budget, which includes funding for the development of additional units, or the major rehabilitation of existing housing units.

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The salaries, benefits, and services and supplies costs needed to accomplish the capital projects are included in the Real Estate Department's operating budget.

The Fiscal Year 2012 Proposed Budget will be presented to the City's Budget Committee on May 12 for their review, and then forwarded to the Housing Authority for review and approval in late May or June.

The San Diego Housing Commission's budget is composed of four activity groups: Housing Services and Special Initiatives, Real Estate, Operations, and Reserves.

The Housing Services and Special Initiatives activity group is budgeted at \$182.7 million in Fiscal Year 2012. Housing Services encompasses those activities that provide direct housing assistance and supportive services to the Agency's primary clients. These program activities provide eligible families with Rental Assistance, and coordinate to assist clients to promote self-sufficiency and economic stability through career planning and asset building. Special Initiatives include activities that address homelessness and the housing needs of those with extremely low incomes.

The Real Estate activity group, budgeted at \$43.9 million in Fiscal Year 2012, creates housing opportunities by developing affordable housing, owning and managing/maintaining affordable housing, lending funds to other developers, supporting low- and moderate-income homebuyers, preserving existing affordable housing, providing programs that revitalize communities, and providing technical assistance, underwriting, compliance monitoring, loan servicing, and the oversight of Agency-owned and managed properties.

The Operations activity group, budgeted at \$19.7 million in Fiscal Year 2012, provides support services to carry out housing program mission and goals. Included are 1) Board and Executive Functions that provide strategic planning, policy direction, leadership, and management to implement housing programs; 2) Support Services, the internal operations needed to deliver housing program services and projects; and 3) Community Relations and Communications activities that serve to increase awareness and build support among all audiences for and about the Agency's goals, programs, accomplishments, offerings, and initiatives.

Finally, the Reserves activity group is budgeted at \$38.8 million in Fiscal Year 2012, and contains funds budgeted in the current year to provide for a future event. The three types of reserves are: Program Reserves to provide for future personnel, services and supplies, and housing program expenditures; Contingency Reserves to provide for potential litigation, uninsured losses, and building reserves; and Unobligated Reserves, which include amounts available for any unanticipated housing purpose.

**Table 2: San Diego Housing Commission Summary**

	FY 2011 Adopted Budget <sup>1</sup>	FY 2012 Proposed Budget	Change
Positions	265.50	268.50	3.00
Personnel Expense	\$ 21,127,343	\$ 21,516,395	\$ 389,052
Non-Personnel Expense	290,968,566	263,612,658	(27,355,908)
<b>TOTAL</b>	<b>\$ 312,095,909</b>	<b>\$ 285,129,053</b>	<b>\$ (26,966,856)</b>

<sup>1</sup> FY 2011 Budget numbers do not match the Fiscal Year 2011 Adopted Budget publication because SDHC revises their budget periodically throughout the fiscal year. The numbers published here reflect SDHC's Fiscal Year 2011 budget as last revised and approved on November 12, 2010.

## Table 3: San Diego Housing Commission Expenditures

	FY 2011 Adopted Budget <sup>1</sup>	FY 2012 Proposed Budget	Change
<b>PERSONNEL</b>			
Salaries & Wages	\$ 15,413,809	\$ 15,650,285	\$ 236,476
Overtime	149,236	150,025	789
Fringe Benefits (health)	2,185,096	2,218,156	33,060
Fringe Benefits (pension)	2,178,830	2,212,059	33,229
Fringe Benefits (Life, LTD, Medicare, Workers Comp, SUI, and 457)	1,200,372	1,285,870	85,498
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 21,127,343</b>	<b>\$ 21,516,395</b>	<b>\$ 389,052</b>
<b>NON-PERSONNEL</b>			
Legal	\$ 840,572	\$ 1,053,715	\$ 213,143
Training	228,125	279,612	51,487
Travel	193,876	222,376	28,500
Audit	201,110	156,000	(45,110)
Professional Services	4,663,884	4,051,815	(612,069)
Office Rent	2,816,715	3,128,800	312,085
Sundry	2,366,294	2,378,557	12,263
Insurance	599,302	563,804	(35,498)
Management Fees	1,395,609	1,732,633	337,024
Office Equipment	1,091,160	901,927	(189,233)
Workforce & Economic Development Expenses	780,915	829,315	48,400
Maintenance Expenses	3,330,873	3,380,810	49,937
Utilities	2,650,367	2,737,970	87,603
Property, LLC Fees, & Taxes	99,801	88,799	(11,002)
Collection Loss	158,325	310,325	152,000
Mortgage Payments	8,101,094	16,197,226	8,096,132
Protective Services	624,026	553,526	(70,500)
Rent to Owners	171,553,824	166,568,133	(4,985,691)
Loans & Grants	28,084,443	17,653,553	(10,430,890)
Relocation	644,130	70,833	(573,297)
Site Acquisition & Housing Dev	20,978,567	1,527,360	(19,451,207)
Capital Improvements	1,622,963	217,475	(1,405,488)
Dwelling Equipment	227,940	202,940	(25,000)
Reserves	37,714,651	38,805,154	1,090,503
<b>SUBTOTAL NON-PERSONNEL</b>	<b>\$ 290,968,566</b>	<b>\$ 263,612,658</b>	<b>\$ (27,355,908)</b>
<b>TOTAL</b>	<b>\$ 312,095,909</b>	<b>\$ 285,129,053</b>	<b>\$ (26,966,856)</b>

<sup>1</sup> FY 2011 Budget numbers do not match the Fiscal Year 2011 Adopted Budget publication because SDHC revises their budget periodically throughout the fiscal year. The numbers published here reflect SDHC's Fiscal Year 2011 budget as last revised and approved on November 12, 2010.

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**Table 4: San Diego Housing Commission Budget Adjustments**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Significant Budget Adjustments</b>			
<b>Salaries and Benefits Adjustments</b>			
Adjustment is primarily the result of: the addition of 3.00 positions, the reclassification of 2.00 positions, the anticipated employee movement along the seven-step merit pay plan in Fiscal Year 2012, the change in benefits based on a percentage of salary, an increase in benefit rate for State Unemployment Insurance, and an increase in the benefit rate for Workers' Compensation.	3.00	\$ -	\$ 389,052
<b>Non-Personnel Expenditure Adjustments</b>			
<b>Legal</b> Adjustment provides for legal services for rental housing finance and development projects as well as policy and personnel issues.	-	\$ -	\$ 213,143
<b>Training</b> Adjustment is due to: \$53,387 increase to provide for technical training specific to the needs in procurement, fiscal matters, information technology, homeless issues, construction, rehabilitation, and compliance monitoring; and a \$1,900 reduction to align budget with actual expenditures	-	-	51,487
<b>Travel</b> Adjustment due to increase in technical training.	-	-	28,500
<b>Audit</b> Adjustment due to the removal of the audit budget in property management and a reduction to reflect the actual contract amount for FY 2012.	-	-	(45,110)
<b>Contract/Consultant</b> Adjustment due to: \$732,000 reduction in rental housing development consultant services and due diligence; \$341,726 reduction in programmatic consultant services related to rental assistance, homeownership, homeless issues, move to work, strategic planning, and needs assessments; \$283,152 net increase in direct hire contractors and temporary agency employees primarily to provide assistance in Information Technology, Purchasing, Community Relations & Communication, Rehabilitation, Special Housing Initiatives, and Portfolio Management.	-	-	(612,069)
<b>Office Rent</b> Adjustment is due to the annualization of the rent for the Achievement Academy in FY 2012 and the addition of a property management office, the off-site achievement academies rent, and the property managers apartment allowance.	-	-	312,085
<b>Sundry</b> Adjustment reflects the net change in miscellaneous accounts.	-	-	12,263
<b>Insurance</b> Adjustment reflects updated provider estimates.	-	-	(35,498)
<b>Management Fees</b> Adjustment is due to private management company fees for the management of the Hotel Sandford and Marineris Village.	-	-	337,024

**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Office Equipment</b> Adjustment is due to a \$202,366 reduction for equipment that was purchased in FY 2011 for Routine Maintenance, Rehabilitation, Workforce & Economic Development, Community Relations & Communications, Rental Housing Finance and Smart Corner office facility, and a \$13,133 increase in Information Technology computer equipment and software.	-	-	(189,233)
<b>Workforce &amp; Economic Development Expenses</b> Adjustment reflects the addition of three new self-sufficiency grants offset by the expected obligation/expenditures of FY 2011 funds.	-	-	48,400
<b>Maintenance Expenses</b> Adjustment reflects the actual costs of maintenance contracts in Routine Maintenance and the Smart Corner office facility.	-	-	49,937
<b>Utilities</b> Adjustment reflects rate increases at the Housing Commission-owned and managed properties offset by a reduction in actual utility expenses for the Smart Corner office facility and parking garage.	-	-	87,603
<b>LLC Fees &amp; Taxes</b> Adjustment reflects a \$13,600 reduction for LLC Fees and a \$2,598 increase for property assessment districts.	-	-	(11,002)
<b>Collection Loss</b> The \$152,000 increase in collection loss will provide for property management write-offs based on the FY11 pace of expenditures.	-	-	152,000
<b>Mortgage Payments</b> Adjustment is due to: a \$5,000,000 loan pay down for refinancing the Smart Corner facility, a \$2,300,000 loan payoff on the Maya Apartments, the \$663,132 annualization of the mortgage payments on FHA loan received in FY 2011, and \$133,000 in mortgage payments for the planned refinance of the Courtyard Apartments in FY 2012.	-	-	8,096,132
<b>Protective Services</b> Adjustment reflects the net change of the closing of learning opportunity centers, the completion of the protective services contracts in the Smart Corner parking garage, the adjustment of the budget for the Hotel Sandford to more accurately reflect costs, and the addition of \$500 to Mariner's Village budget.	-	-	(70,500)
<b>Rent to Owners</b> Adjustment is due to: a \$4,553,331 reduction to the Housing Choice Voucher program due to less carryover from FY 2011 and a projected decrease in funding of the program due to federal budget cuts; a \$1,534,300 decrease in the Homeless Prevention & Rapid Re-housing program due to the expected obligation/expenditure of funds in FY 2011; a \$236,319 decrease in the Veterans Administration Supportive Housing program due to projected federal budget cuts that is partially offset by an estimate of carryover from FY11.	-	-	(4,985,691)

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**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Loans &amp; Grants</b> The adjustment is the result of: \$21,775,546 less in carryover funds anticipated in FY 2012, and \$11,344,656 of new awards from CDBG Citywide, Coastal Housing, HOME Program, HTF Linkage Fees, Inclusionary Housing, and Redevelopment Agency funds.	-	-	(10,430,890)
<b>Relocation</b> Adjustment is due to: a \$610,130 commitment of funds for relocation during fumigation of SDHC Local Units, and a \$36,833 increase in newly awarded HUD lead control grant.	-	-	(573,297)
<b>Site Acquisition &amp; Housing Development</b> Adjustment is the result of a \$1,876,318 reduction in carryover and new funds, and a \$17,574,889 transfer of the site acquisition and housing development budget from the operating budget to the capital budget.	-	-	(19,451,207)
<b>Capital Improvements</b> The adjustment is due to: a \$658,429 reduction in estimated carryover, an addition of \$4,649,226 in new projects for FY 2012, and a \$5,396,285 transfer of capital improvements from the operating budget to the capital budget.	-	-	(1,405,488)
<b>Dwelling Equipment</b> Adjustment reflects the purchase of signage in FY 2011 that will not be needed in FY 2012.	-	-	(25,000)
<b>Reserves</b> Adjustment is the net result of: a \$601,127 increase in program reserves and the net addition of surplus property management and public housing funds for future capital improvement needs, the addition of a \$578,779 reserve for performance based incentives, and a decrease of \$89,403 in the unobligated reserves.	-	-	1,090,503
<b>TOTAL EXPENSE ADJUSTMENTS</b>	<b>3.00</b>	<b>\$ -</b>	<b>\$ (26,966,856)</b>
<b>Revenue Adjustments</b>			
<b>AHEAD Program</b> Adjustment reflects the completion of the program in FY 2011.	-	\$ (20,000)	\$ -
<b>Assets for Independence</b> Adjustment reflects the expected obligation/expenditure of funds in Workforce & Economic Development in FY 2011.	-	(76,501)	-
<b>Cal State Housing Trust Fund</b> Adjustment reflects the expected obligation/expenditure of funds in Special Housing Initiatives in FY 2011.	-	(24,967)	-
<b>CalHome Program</b> Adjustment reflects the expected obligation/expenditure of the FY 2011 CalHome award.	-	1,069,572	-

**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>CDBG</b> Adjustment reflects a reduction of \$3,407,282 due to the expected obligation/expenditure of funds in Portfolio Servicing, Rehab Rental Housing, and the Smart Corner Office Facility in FY 2011; a \$1,251,197 increase in the anticipated award for support of the Homeless Emergency Winter Shelter, the rehabilitation of the Picador state site and the Hotel Sandford, and for the Reinvestment Task Force; a decrease of \$8,056 due to the expected obligation/expenditure of the FY 2011 funds; and the transfer of \$1,616,616 from the operating budget to the capital budget for the rehabilitation of the Picador State site and the Hotel Sandford.	-	(2,156,085)	-
<b>Coastal Housing</b> The adjustment reflects the expected obligation/expenditure of \$172,703 in Rental Housing Finance funds in FY 2011, the anticipated award of \$150,000 for the Coastal Affordable Housing Program, and the expected obligation/expenditure of \$1,863 of Coastal Affordable Housing Program funds in FY 2011.	-	(24,566)	-
<b>Condo Conversion</b> Adjustment reflects the expected obligation/expenditure of \$95,719 in carryover funds and \$16,550 in new funds in FY 2011.	-	(112,269)	-
<b>County CDBG Reinvestment Task Force</b> Adjustment reflects a new award from the County of San Diego for support of the City & County Reinvestment Task Force in FY 2012.	-	8,000	-
<b>Emergency Shelter Grant</b> Adjustment reflects the expected increase in the budgeted amount of the award for homeless services in FY 2012.	-	33,000	-
<b>Family Health Centers of San Diego</b> Adjustment reflects the expected obligation/expenditure of \$7,707 in carryover and \$5,968 in new FY 2011 funds in Workforce & Economic Development.	-	(13,675)	-
<b>HOME Program</b> Adjustment reflects the expected obligation/expenditure of \$986,099 in FY 2011 funds in Rental Housing Finance, Homeownership, Rehabilitation and Special Housing Initiatives, and a reduction of \$868,511 due to lower awards in new funds and less program income in FY 2012.	-	(1,854,610)	-
<b>Homeless Prevention &amp; Rapid Re-housing</b> Adjustment reflects the expected obligation/expenditure of funds in Special Housing Initiatives in FY 2011.	-	(2,418,707)	-
<b>Housing Rehabilitation Trust Fund</b> Adjustment reflects the expected obligation/expenditure of Rehab Owner Occupied funds in FY 2011.	-	(207,506)	-
<b>Housing Trust Funds CDBG</b> Adjustment reflects the expected obligation/expenditure of Rehab Owner Occupied funds in FY 2011.	-	(37,483)	-

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**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Housing Trust Funds Linkage</b> Adjustment reflects the expected obligation/expenditure of \$1,513,218 in Rehab Owner Occupied, Special Housing Initiatives, Rental Housing Finance, and Homeownership funds in FY 2011 as well as a \$95,871 increase in new fees and principal and interest payments.	-	(1,417,347)	-
<b>Housing Trust Funds Redevelopment Agency</b> Adjustment reflects the expected obligation/expenditure of funds in Rental Housing Finance in FY 2011.	-	(59,794)	-
<b>Housing Trust Funds Transient Occupancy Tax</b> Adjustment reflects the expected obligation/expenditure of funds in Rental Housing Finance in FY 2011.	-	(16,203)	-
<b>HUD Development</b> Adjustment reflects the expected obligation/expenditure of Rental Housing funds in FY 2011.	-	(20,799)	-
<b>HUD Healthy Homes</b> Adjustment reflects the addition of funds for the HUD Healthy Homes program. These funds will provide for material and labor costs to implement healthy home principles and practices into existing housing rehabilitation and lead control programs administered by the Housing Commission. This program will focus on multiple housing-related hazards, rather than addressing one hazard at a time.	-	102,611	-
<b>HUD Lead Control Grants</b> Adjustment reflects the expected obligation/expenditure of \$695,442 in Rehabilitation funds in FY 2011, and the addition of \$151,953 from the HUD Lead Control grant.	-	(543,489)	-
<b>Inclusionary Housing Fund</b> Adjustment reflects the expected obligation/expenditure of \$2,987,142 in Rental Housing Finance and Homeownership funds in FY 2011, and the reduction of \$996,423 in new funds.	-	(3,983,565)	-
<b>Local Initiatives Support Corporation (LISC) Social Innovations</b> The addition of support for this new program establishes a Financial Opportunity Center (FOC) in the Achievement Academy. The FOC will offer a comprehensive range of services designed to move families to self-sufficiency, offering services related to workforce development, financial education, and access to income supports.	-	135,000	-
<b>Local Funds</b> Adjustment reflects a reduction of \$3,063,302 in carryover funds, and a \$985,842 decrease in new funds as the Agency has not received the unused portion of funds given to the City of San Diego for relocation at the De Anza Cove mobile home park in FY 2011.	-	(4,049,144)	-
<b>Neighborhood Stabilization Program</b> Adjustment reflects the expected obligation/expenditure of \$293,031 in Rehabilitation, Rental Housing Finance, Homeownership, and Rental Housing Development funds in FY 2011, and the reduction of \$759,188 in FY 2011 new funds with no new funds expected in FY 2012.	-	(1,052,219)	-

**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>North County Future Urbanizing Area</b> Adjustment reflects the additional income received in FY 2011 that will carry over into FY 2012.	-	3,670	-
<b>Property Management - City Properties</b> Adjustment reflects the reduction in units managed by the Housing Commission for the City of San Diego.	-	(47,461)	-
<b>Property Management - Courtyard Apartments</b> Adjustment reflects \$304,500 in new funds for FY 2012 minus \$161,800 which was transferred from the operating budget to the capital budget for tenant improvements at Courtyard.	-	142,700	-
<b>Property Management - Hotel Sandford</b> Adjustment is due to less rental income because of the continuing rehabilitation of units into FY 2012.	-	(186,968)	-
<b>Property Management - Marineris Village</b> Adjustment reflects \$835,317 of carryover funds due to lower management expenses in FY 2011, and \$1,838,365 of additional income in FY 2012 for the first full year of operations.	-	2,673,682	-
<b>Property Management - Maya Apartments</b> Adjustment reflects a \$931,147 reduction in carryover funds which were transferred from the operating budget to the capital budget for improvements at the Maya in FY 2012, and \$1,379,573 less income budgeted in FY 2012 primarily due to the net of the removal of a one-time settlement in FY 2011, less rental income, and additional other and interest income.	-	(2,310,720)	-
<b>Property Management - Parker Keir</b> Adjustment reflects an increase in carryover due to less expenses in FY 2011 than anticipated. No new funds are anticipated for this budget. Once the renovations on the Parker Keir are completed, a request for proposal process will determine the eventual use of the site. The budget will be revised to reflect this change in the contract approval process.	-	35,778	-
<b>Property Management - SDHC Local Units</b> Adjustment reflects a \$1,718,006 increase in carryover funds, and a \$3,404,671 decrease in new funds due to less developer and lender fees, the transfer of capital improvement funds from the operating budget to the capital budget, and lower interest rebates from Build America Bonds as a result of receiving a much lower financing rate than expected in the FY 2011 budget.	-	(1,686,665)	-
<b>Property Management - State Rental Housing</b> Adjustment reflects a \$260,331 decrease in carryover funds due to the lack of annuity funds received and the elimination of the capital improvements budget in FY 2011. The FY 2012 capital budget contains funds to rehabilitate the 113 units of State housing. The adjustment also reflects a \$58,586 decrease in new funds due less rental income and annuity requested from the State of California in FY 2012.	-	(318,917)	-

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**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Property Management - University Canyon</b> Adjustment reflects a \$465,370 increase in carryover due to lower expenses in FY 2011, and a \$156,623 decrease in new funds due to less rental income.	-	308,747	-
<b>Public Housing - Capital Funds</b> Adjustment reflects a \$993,443 decrease in carryover due to the transfer of funds from the operating budget to the capital budget, and a \$1,993,870 decrease in new funds as a result of not receiving the FY 2011 request for capital funds for the new Vista Verde public housing project and the transfer of capital funds from the operating budget to the capital budget in FY 2012.	-	(2,987,313)	-
<b>Public Housing - Management</b> Adjustment reflects a \$10,056,483 reduction in carryover funds due to the transfer of funds from the operating budget to the capital budget for capital improvements, rehabilitation, and rental housing development; and a \$61,551 decrease in new funds due primarily to less repositioning fees, investment income, and operating subsidies anticipated in FY 2012.	-	(10,118,034)	-
<b>Public Housing - ROSS Neighborhood Networks</b> Adjustment reflects a reduction in carryover funds from FY 2011.	-	(87,972)	-
<b>Redevelopment Agency HELP and SEDC Funds</b> Adjustment reflects a reduction of \$273,187 due to the expected obligation/expenditure of funds in the Rehab Owner Occupied activity, and a reduction of \$585,247 in anticipated new awards.	-	(858,434)	-
<b>Rental Rehabilitation</b> Adjustment reflects an increase in carryover funds due to an unexpected loan payoff.	-	2,093	-
<b>San Diego Foundation</b> Adjustment reflects a reduction in carryover funds due to the pace of expenditures in FY 2011.	-	(2,000)	-
<b>Section 8 Programs</b> Adjustment is due to a \$5,626,557 increase in carryover due to a net of less expenses in the Housing Choice Voucher program, the Veterans Administration Supportive Housing (VASH) program, and the Family Unification Program in FY 2011 and the transfer of funds from the operating budget to the capital budget for a Move to Work rental housing project; and a \$794,265 decrease in FY 2012 new funds due to anticipated reductions in awards from the VASH, Family Unification, and the Housing Choice Voucher FSS Coordinator programs.	-	4,832,292	-
<b>Shea Homes</b> Adjustment reflects a decrease in carryover funds due to the pace of expenditures in FY 2011.	-	(378,046)	-
<b>Shelter Plus Care</b> Adjustment reflects the carryover of \$10,072 for administrative expenses in FY 2012 and the addition of \$590,508 in continuing grants and two new awards expected in FY 2012.	-	600,580	-

**Table 4: San Diego Housing Commission Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>State REO</b> Adjustment reflects the pace of expenditures in FY 2011 and no new funds expected in FY 2012.	-	(256)	-
<b>United Way Adult Financial Education Program</b> Adjustment reflects support for this new program that focuses on improving the financial situation of SDHC adult clients, to help individuals change their financial behavior in a way that encourages a long-term commitment to increasing income, decreasing debt, building credit, and acquiring an asset.	-	133,473	-
<b>United Way Youth Financial Education Program</b> Adjustment reflects support for this new program from which young people will receive individual counseling and coaching, classroom instruction, employment for income, a way to apply learned financial skills, and an IDA match savings for long-term assets.	-	62,570	-
<b>WED Youth Individual Development Accounts</b> Adjustment reflects a reduction of \$37,409 due to the expected obligation/expenditure of funds in the Workforce & Economic Development activity in FY 2011, and a reduction of \$1,500 due to no new funds expected in FY 2012.	-	(38,909)	-
<b>TOTAL REVENUE ADJUSTMENTS</b>	-	<b>\$ (26,966,856)</b>	<b>\$ -</b>

**Table 5: San Diego Housing Commission Revenue**

	FY 2011 Adopted Budget <sup>1</sup>	FY 2012 Proposed Budget	Change
<b>Revenue Source</b>			
AHEAD Program	\$ 20,000	\$ -	\$ (20,000)
Assets for Independence	313,035	236,534	(76,501)
Cal State Housing Trust Fund	109,362	84,395	(24,967)
CalHome Program	30,428	1,100,000	1,069,572
Community Development Block Grant	4,242,698	2,086,613	(2,156,085)
Coastal Housing	174,566	150,000	(24,566)
Condo Conversion	112,269	-	(112,269)
County Community Development Block Grant RTF	52,000	60,000	8,000
Emergency Shelter Grant	662,000	695,000	33,000
Family Health Centers of SD	13,675	-	(13,675)
HOME	14,737,655	12,883,045	(1,854,610)
Homeless Prevention & Rapid Rehousing	4,734,430	2,315,723	(2,418,707)
Housing Rehabilitation Trust Fund	207,506	-	(207,506)
Housing Trust Funds	2,185,679	654,852	(1,530,827)
HUD Development	20,799	-	(20,799)

# City Agencies

**Table 5: San Diego Housing Commission Revenue (Cont'd)**

	FY 2011 Adopted Budget <sup>1</sup>	FY 2012 Proposed Budget	Change
HUD Healthy Homes	-	102,611	102,611
HUD Lead Hazard Control Grant	1,338,353	794,864	(543,489)
Inclusionary Housing Fund	5,590,661	1,607,096	(3,983,565)
LISC Social Innovations	-	135,000	135,000
Local Funds	21,071,438	17,022,294	(4,049,144)
Neighborhood Stabilization Program	1,521,175	468,956	(1,052,219)
North County Future Urbanizing Area	155,432	159,102	3,670
Property Management	46,564,658	45,174,834	(1,389,824)
Public Housing	17,022,416	3,829,097	(13,193,319)
Redevelopment Agency Funds	2,971,118	2,112,684	(858,434)
Rental Rehabilitation	6,698	8,791	2,093
San Diego Foundation	5,463	3,463	(2,000)
San Diego Lead Safe	716	716	-
Section 8 Programs	184,876,623	189,708,915	4,832,292
Shea Homes	378,320	274	(378,046)
Shelter Plus Care	2,885,340	3,485,920	600,580
State REO	26,617	26,361	(256)
United Way Financial Education	-	196,043	196,043
WED Youth Individual Development Accounts	64,779	25,870	(38,909)
<b>TOTAL</b>	<b>\$ 312,095,909</b>	<b>\$ 285,129,053</b>	<b>\$ (26,966,856)</b>

<sup>1</sup> FY 2011 Budget numbers do not match the Fiscal Year 2011 Adopted Budget publication because SDHC revises their budget periodically throughout the fiscal year. The numbers published here reflect SDHC's Fiscal Year 2011 budget as last revised and approved on November 12, 2010.

**Table 6: San Diego Housing Commission Salary Schedule**

Position Title	FY 2011 Adopted Budget <sup>1</sup>					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>
Accountant	2.00	\$ 111,230	\$ -	\$ 111,230	\$ 39,776	2.00	\$ 112,977	\$ 1,382	\$ 114,359	\$ 40,982
Accounting Assistant	1.00	34,799	-	34,799	15,587	1.00	35,672	-	35,672	15,975

# City Agencies

**Table 6: San Diego Housing Commission Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget <sup>1</sup>					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>
Accounting Supervisor	4.00	290,150	2,705	292,855	93,025	3.00	219,576	2,660	222,236	71,038
Accounting Technician	3.00	128,920	2,142	131,062	52,269	3.00	129,981	1,061	131,042	52,966
Administrative Assistant	4.00	188,943	2,959	191,902	73,242	4.00	185,748	6,170	191,918	74,237
Assistant Real Estate Manager	2.00	137,612	-	137,612	45,232	2.00	145,466	-	145,466	47,512
Assistant Director of Housing Programs	3.00	252,429	18,535	270,964	79,971	3.00	251,264	17,166	268,430	80,106
Budget Analyst	1.00	52,624	-	52,624	19,270	1.00	58,619	-	58,619	20,794
Budget Officer	1.00	85,800	2,145	87,945	25,803	1.00	85,800	2,145	87,945	26,183
Business Analyst	1.00	68,807	-	68,807	22,616	1.00	68,807	-	68,807	22,933
Client Services Receptionist	2.00	68,572	2,959	71,531	31,574	2.00	69,396	2,987	72,383	32,171
Communications Officer	1.00	79,664	-	79,664	25,359	1.00	81,661	1,992	83,653	26,550
Communications Writer/Website Coordinator	1.00	63,700	-	63,700	21,560	1.00	62,400	-	62,400	21,587
Community Liaison	1.00	74,090	2,704	76,794	24,266	1.00	74,090	853	74,943	24,221
Contract Analyst	1.00	59,468	-	59,468	20,684	1.00	58,376	-	58,376	20,172
Director	7.00	622,946	48,382	671,328	209,697	7.00	631,971	14,799	646,770	204,643
Docket Coordinator	1.00	50,107	-	50,107	18,750	1.00	52,604	-	52,604	19,531
Executive Vice President & COO	1.00	160,644	-	160,644	49,000	1.00	160,644	-	160,644	49,155
Financial Analyst	1.00	62,708	-	62,708	21,355	1.00	64,023	-	64,023	21,928
Financial Services Supervisor	-	-	-	-	-	1.00	74,090	1,853	75,943	24,431
Financial Specialist	1.00	75,878	853	76,731	24,254	1.00	75,879	853	76,732	24,598
Fiscal Services Specialist	1.00	58,074	1,452	59,526	20,698	1.00	58,074	1,456	59,530	20,984
Housing Aide II	1.50	39,926	-	39,926	20,569	1.50	40,904	-	40,904	21,315
Housing Assistant II	38.00	1,626,958	57,178	1,684,136	659,781	39.00	1,700,718	61,914	1,762,632	699,624

# City Agencies

**Table 6: San Diego Housing Commission Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget <sup>1</sup>					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>
Housing Construction Officer	1.00	85,800	853	86,653	25,555	1.00	85,800	853	86,653	25,930
Housing Construction Specialist	12.00	841,918	6,177	848,095	270,717	12.00	838,315	1,706	840,021	270,746
Housing Construction Supervisor	3.00	227,886	3,869	231,755	70,327	3.00	233,439	7,750	241,189	72,524
Housing Inspector	9.00	472,451	16,174	488,625	173,160	9.00	473,942	20,230	494,172	174,541
Housing Specialist	10.00	520,396	6,249	526,645	190,937	10.00	528,080	6,241	534,321	196,503
Housing Supervisor	11.00	701,738	8,004	709,742	237,064	11.00	702,085	8,685	710,770	244,992
Human Resources Analyst	1.00	64,023	1,061	65,084	21,846	1.00	59,468	-	59,468	20,971
Human Resources Officer	1.00	85,800	2,145	87,945	27,072	1.00	85,800	2,145	87,945	27,452
Information Technology Analyst	1.00	67,184	-	67,184	22,279	1.00	67,184	-	67,184	22,591
Information Technology Assistant	2.00	66,993	852	67,845	30,809	2.00	67,754	-	67,754	31,196
Information Technology Officer	1.00	85,800	9,279	95,079	28,547	1.00	85,800	2,145	87,945	27,452
Information Technology Technician	1.00	41,309	-	41,309	16,932	1.00	38,356	-	38,356	16,538
Loan Management Supervisor	1.00	85,800	-	85,800	25,390	1.00	85,800	-	85,800	25,764
Loan Production Specialist	1.00	52,708	-	52,708	18,527	1.00	51,418	-	51,418	19,280
Loan Servicing Specialist	2.00	116,148	-	116,148	39,122	2.00	116,148	2,912	119,060	40,250
Maintenance Supervisor	1.00	48,943	4,375	53,318	25,750	1.00	48,943	4,375	53,318	26,409
Maintenance Technician II	13.00	532,169	58,581	590,750	300,745	13.00	534,634	57,728	592,362	308,764
Office Assistant II	10.00	339,918	14,595	354,513	156,467	10.00	336,816	13,012	349,828	158,311
On-site Property Manager	12.00	422,444	4,265	426,709	185,986	12.00	426,840	4,265	431,105	188,130

# City Agencies

**Table 6: San Diego Housing Commission Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget <sup>1</sup>					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>
PIU Hearing Coordinator	1.00	58,074	1,089	59,163	19,768	1.00	43,556	1,089	44,645	17,215
President & Chief Executive Officer	1.00	251,990	-	251,990	89,582	1.00	252,000	-	252,000	90,035
Program Analyst	7.00	414,650	15,702	430,352	146,869	6.00	370,746	18,886	389,632	131,805
Project Manager	5.00	396,972	-	396,972	122,719	6.00	459,850	2,043	461,893	146,802
Purchasing Supervisor	1.00	59,467	1,487	60,954	20,992	1.00	68,807	-	68,807	22,933
Resident Initiatives Coordinator	3.00	156,210	1,706	157,916	57,103	3.00	157,479	1,706	159,185	58,361
Secretary to the President and CEO	1.00	69,757	-	69,757	23,832	1.00	69,757	-	69,757	23,951
Senior Accountant	1.00	62,790	-	62,790	21,438	1.00	65,968	-	65,968	22,336
Senior Accounting Technician	2.00	96,846	2,142	98,988	37,298	2.00	98,307	1,061	99,368	37,834
Senior Administrative Assistant	10.00	506,505	6,399	512,904	189,183	11.00	540,506	10,240	550,746	208,190
Senior Budget Analyst	2.00	134,050	1,852	135,902	42,916	2.00	145,191	3,340	148,531	46,015
Senior Housing Assistant	14.00	696,201	28,174	724,375	266,492	14.00	690,549	29,624	720,173	269,268
Senior Information Technology Analyst	3.00	206,670	9,858	216,528	69,935	3.00	206,670	9,670	216,340	70,881
Senior Maintenance Technician	2.00	83,554	8,750	92,304	46,837	2.00	80,981	8,750	89,731	47,137
Senior Office Assistant	8.00	315,505	16,255	331,760	135,725	8.00	317,723	12,734	330,457	137,271
Senior Program Analyst	16.00	1,127,932	6,158	1,134,090	366,091	17.00	1,197,439	9,436	1,206,875	394,111
Senior Storekeeper	2.00	82,618	-	82,618	33,580	2.00	82,618	-	82,618	33,512
Senior Vice President	1.00	157,500	-	157,500	43,077	1.00	116,553	-	116,553	34,174
Senior Resident Initiatives Coordinator	4.00	241,007	2,975	243,982	83,568	4.00	248,019	2,975	250,994	84,800
Supervising Project Manager	1.00	81,703	8,174	89,877	26,972	1.00	85,800	6,162	91,962	27,795

# City Agencies

**Table 6: San Diego Housing Commission Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget <sup>1</sup>					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>	FTE	Base Salary	Salary Increase <sup>2</sup> (Merit, Bonus, etc.)	Salary Subtotal	Fringe Benefits <sup>3</sup>
Supervising Resident Initiatives Coordinator	2.00	141,150	-	141,150	44,992	2.00	136,095	4,951	141,046	45,210
Vice President	6.00	656,096	-	656,096	193,759	6.00	706,978	-	706,978	204,469
0.5 percent Vacancy Factor <sup>4</sup>	-	-	-	(76,893)	-	-	-	-	(78,649)	-
<b>TOTAL</b>	<b>265.50</b>	<b>15,250,724</b>	<b>389,214</b>	<b>15,563,045</b>	<b>5,564,298</b>	<b>268.50</b>	<b>15,506,954</b>	<b>372,005</b>	<b>15,800,310</b>	<b>5,716,085</b>

<sup>1</sup> FY 2011 Budget numbers do not match the Fiscal Year 2011 Adopted Budget publication because SDHC revises their budget periodically throughout the fiscal year. The numbers published here reflect SDHC's Fiscal Year 2011 budget as last revised and approved on November 12, 2010.

<sup>2</sup> Salary Increases include provisions for merit pay, differentials, bilingual, and overtime.

<sup>3</sup> Fringe Benefits include provisions for 14 percent Defined Contribution Pension, 2.5 percent 457 contribution, Life Insurance, Long Term Disability Insurance, Workers' Compensation, Medicare, State Unemployment Insurance, and Flex Plan benefits.

<sup>4</sup> A Vacancy Factor of 0.5 percent is incorporated into the budget to provide for vacant positions.

## San Diego City Employees' Retirement System

### Mission Statement

To deliver accurate and timely benefits to its members, retirees, and beneficiaries, and to ensure the Trust Fund's safety, integrity, and growth.

The San Diego City Employees' Retirement System (SDCERS) invests, manages, and administers the retirement pension plans for general members, safety members, and legislative officers of the City. In addition, the employees of the San Diego Unified Port District and the San Diego County Regional Airport Authority are members of SDCERS by virtue of contractual agreements.

The Fiscal Year 2012 Proposed Budget will be presented to the SDCERS' Board of Administration on April 15, 2011 and again for approval on May 20, 2011. SDCERS will present their Fiscal Year 2012 Proposed Budget to the San Diego City Council on May 12, 2011.

**Table 7: San Diego City Employees' Retirement System Summary**

	FY 2011 Adopted Budget	FY 2012 Proposed Budget	Change
Positions	62.24	62.24	-
Personnel Expense	\$ 7,097,780	\$ 7,097,780	\$ -
Non-Personnel Expense	35,587,665	35,587,665	-
<b>TOTAL</b>	<b>\$ 42,685,445</b>	<b>\$ 42,685,445</b>	<b>\$ -</b>

# City Agencies

**Table 8: San Diego City Employees' Retirement System Expenditures**

	FY 2011 Adopted Budget	FY 2012 Proposed Budget	Change
<b>PERSONNEL</b>			
Salaries & Wages	\$ 4,326,557	\$ 4,326,557	\$ -
Overtime	24,500	24,500	-
Fringe Benefits (Health)	847,359	847,359	-
Fringe Benefits (Pension)	1,438,566	1,438,566	-
Fringe Benefits (Employee Offset Savings, LTD, Risk Mgmt Admin, SPSP, Unemployment Ins, Unused Sick Leave, Workers' Comp)	460,798	460,798	-
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 7,097,780</b>	<b>\$ 7,097,780</b>	<b>\$ -</b>
<b>NON-PERSONNEL</b>			
Data Processing & Special Projects	\$ 2,476,524	\$ 2,476,524	\$ -
Legal/External	1,440,000	1,440,000	-
General Operations	3,003,810	3,003,810	-
Investment Management Expenses	28,667,331	28,667,331	-
<b>SUBTOTAL NON-PERSONNEL</b>	<b>\$ 35,587,665</b>	<b>\$ 35,587,665</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 42,685,445</b>	<b>\$ 42,685,445</b>	<b>\$ -</b>

**Table 9: San Diego City Employees' Retirement System Salary Schedule**

Position Title	FY 2011 Adopted Budget					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits
Accountant 3	1.00	\$ 69,966	\$ -	\$ 69,966	\$ 45,865	1.00	\$ 69,966	\$ -	\$ 69,966	\$ 45,865
Accountant 4	1.00	79,332	-	79,332	56,088	1.00	79,332	-	79,332	56,088
Administrative Aide 2	2.00	96,051	-	96,051	71,997	2.00	96,051	-	96,051	71,997
Assoc Counsel	3.00	170,136	-	170,136	94,703	3.00	170,136	-	170,136	94,703
Assoc Mgmt Analyst	10.00	615,689	-	615,689	359,845	10.00	615,689	-	615,689	359,845
Assoc Mgmt Analyst (Ret Fnc'l Spec 2)	2.00	118,924	-	118,924	81,973	2.00	118,924	-	118,924	81,973
Asst Investment Ofcr	1.00	130,948	-	130,948	78,812	1.00	130,948	-	130,948	78,812
Asst Retirement Administrator	1.00	179,999	-	179,999	162,002	1.00	179,999	-	179,999	162,002
Asst to the Director	2.00	231,105	-	231,105	142,315	2.00	231,105	-	231,105	142,315
Benefits Rep 1	1.00	36,970	-	36,970	30,546	1.00	36,970	-	36,970	30,546
Clerical Asst 2	3.24	110,797	-	110,797	90,566	3.24	110,797	-	110,797	90,566

# City Agencies

**Table 9: San Diego City Employees' Retirement System Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits
Executive Secretary	1.00	51,349	-	51,349	21,992	1.00	51,349	-	51,349	21,992
Info Sys Analyst 3	1.00	71,760	-	71,760	46,773	1.00	71,760	-	71,760	46,773
Info Sys Analyst 4	1.00	80,891	-	80,891	50,814	1.00	80,891	-	80,891	50,814
Investment Officer	1.00	174,603	-	174,603	104,673	1.00	174,603	-	174,603	104,673
Legal Secretary 2	1.00	51,349	-	51,349	38,329	1.00	51,349	-	51,349	38,329
Medical Review Officer	1.00	91,811	-	91,811	60,238	1.00	91,811	-	91,811	60,238
Paralegal (Ret Paralegal)	2.00	123,220	-	123,220	63,769	2.00	123,220	-	123,220	63,769
Payroll Audit Spec 2	2.00	92,879	-	92,879	69,885	2.00	92,879	-	92,879	69,885
Payroll Spec 1	1.00	38,836	-	38,836	32,249	1.00	38,836	-	38,836	32,249
Principal Accountant	2.00	256,929	-	256,929	112,590	2.00	256,929	-	256,929	112,590
Program Coordinator	3.00	236,549	-	236,549	144,289	3.00	236,549	-	236,549	144,289
Program Manager	1.00	135,000	-	135,000	71,563	1.00	135,000	-	135,000	71,563
Public Info Clerk	2.00	75,396	-	75,396	61,640	2.00	75,396	-	75,396	61,640
Retirement Administrator	1.00	120,952	-	120,952	73,138	1.00	120,952	-	120,952	73,138
Retirement Assistant	8.00	349,915	-	349,915	254,747	8.00	349,915	-	349,915	254,747
Retirement General Counsel	1.00	179,999	-	179,999	104,517	1.00	179,999	-	179,999	104,517
Sr Mgmt Analyst (Ret Fncl Spec 3)	1.00	69,966	-	69,966	22,924	1.00	69,966	-	69,966	22,924
Sr Paralegal	1.00	59,754	-	59,754	45,862	1.00	59,754	-	59,754	45,862
Sr Public Info Ofcr	1.00	63,700	-	63,700	40,961	1.00	63,700	-	63,700	40,961
Supv Mgmt Analyst	3.00	161,782	-	161,782	111,058	3.00	161,782	-	161,782	111,058
Overtime	-	24,500	-	24,500	-	-	24,500	-	24,500	-
<b>TOTAL</b>	<b>62.24</b>	<b>4,351,057</b>	<b>-</b>	<b>4,351,057</b>	<b>2,746,723</b>	<b>62.24</b>	<b>4,351,057</b>	<b>-</b>	<b>4,351,057</b>	<b>2,746,723</b>

## San Diego Data Processing Corporation

### Mission Statement

To support, improve, build, and maintain clients' information technology needs through an open and honest partnership.

## City Agencies

San Diego Data Processing Corporation (SDDPC) was formed in 1979 by the City of San Diego to realize the benefit of privatizing its information technology (IT) functions. SDDPC continues to provide those benefits, while also supporting the City with professional, quality IT services.

SDDPC is at the forefront of providing IT and telecommunications services to the departments of the City of San Diego, as well as other municipal and nonprofit organizations. SDDPC provides hardware, software, and networks to give our customers immediate access to the information they need. These programs and services have been nationally recognized by Gartner and the Project Management Institute for innovation and efficiency.

The Fiscal Year 2012 Budget for SDDPC was developed based on the Fiscal Year 2012 IT budgets of City departments and other (non-City) customers. SDDPC has its own Board of Directors, appointed by the Mayor. The Fiscal Year 2012 Proposed Budget was approved by the SDDPC Board of Directors on April 6, 2011.

In Fiscal Year 2011, working with direction from the Mayor's Office and the City Council, SDDPC has worked to significantly increase business outside of the City of San Diego. The Agency has added sales, marketing, and proposal development resources as part of their effort to broaden and diversify their business base by targeting other city and municipal departments as well as commercial customers. In doing so, services will be "insourced", and will result in a reduction of the IT service rates charged to the City of San Diego, thereby lowering the costs to San Diego residents.

As a partner of the City, SDDPC is committed to delivering cost-effective, efficient, and high-quality IT services so that the residents of San Diego receive quality public safety, library, parks and recreation, and related services that depend on the performance of IT services. The Agency's continuing goal is to be an on-going effective and secure resource for the City of San Diego.

**Table 10: San Diego Data Processing Corporation Summary**

	FY 2011 Adopted Budget	FY 2012 Proposed Budget	Change
Positions	233.00	215.00	(18.00)
Personnel Expense	\$ 23,859,123	\$ 22,892,593	\$ (966,530)
Non-Personnel Expense	15,764,638	17,434,837	1,670,199
<b>TOTAL</b>	<b>\$ 39,623,761</b>	<b>\$ 40,327,430</b>	<b>\$ 703,669</b>
Procured Services <sup>1</sup>	\$ 21,097,372	\$ 14,293,380	\$ (6,803,992)
Capital Expenditures <sup>2</sup>	1,483,069	7,053,903	5,570,834

<sup>1</sup> Procured Services: These figures represent the dollar value of goods and services procured by San Diego Data Processing Corporation (SDDPC) at the request of their customers. These amounts are funded by customers and therefore not part of the annual SDDPC Operating Budget.

<sup>2</sup> Capital Expenditures: These figures represent the dollar value of capital investments by SDDPC. The depreciation associated with Capital Expenditures is included in the Agency expenses as a line item on Table 11.

**Table 11: San Diego Data Processing Corporation Expenditures**

	FY 2011 Adopted Budget	FY 2012 Proposed Budget	Change
<b>PERSONNEL</b>			
Salaries & Wages	17,607,826	16,971,927	(635,899)

# City Agencies

**Table 11: San Diego Data Processing Corporation Expenditures (Cont'd)**

	FY 2011 Adopted Budget	FY 2012 Proposed Budget	Change
Overtime	131,447	162,031	30,584
Fringe Benefits (Health, Workers' Compensation, Insurance)	2,101,644	1,887,560	(214,084)
Fringe Benefits (pension)	3,508,724	3,394,331	(114,393)
Fringe Benefits (other--Payroll Taxes, Benefit Allowance, Tuition, Recognition, Recruiting, Accrued Vacation)	509,482	476,744	(32,738)
<b>SUBTOTAL PERSONNEL</b>	<b>\$ 23,859,123</b>	<b>\$ 22,892,593</b>	<b>\$ (966,530)</b>
<b>NON-PERSONNEL</b>			
Data/Voice Circuits & Lines	\$ 4,001,906	\$ 4,351,481	\$ 349,575
Professional Services	1,079,472	3,050,498	1,971,026
Equipment & Software Maintenance	4,921,099	4,196,876	(724,223)
Depreciation	3,995,632	4,102,237	106,605
Facilities	1,134,700	1,057,594	(77,106)
Supplies & Other	631,829	676,151	44,322
<b>SUBTOTAL NON-PERSONNEL</b>	<b>\$ 15,764,638</b>	<b>\$ 17,434,837</b>	<b>\$ 1,670,199</b>
<b>TOTAL</b>	<b>\$ 39,623,761</b>	<b>\$ 40,327,430</b>	<b>\$ 703,669</b>

**Table 12: San Diego Data Processing Corporation Budget Adjustments**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Significant Budget Adjustments</b>			
<b>Salaries and Benefits Adjustments</b>			
The net reduction in Salary and Overtime is \$605,315 and the overall reduction in fringe benefits is \$361,215. The reduction reflects a net reduction of 2.00 FTE positions and an anticipated reduction of 16.00 FTE positions.	(18.00)	\$ -	\$ (966,530)
<b>Non-Personnel Expenditure Adjustments</b>			
<b>Depreciation</b> Adjustment reflects capital asset acquisitions in support of Voice Over Internet Protocol (VOIP) for telecommunications.	-	\$ -	\$ 106,605
<b>Data &amp; Voice Circuits &amp; Lines</b> Increase reflects additional circuit and line cost.	-	-	349,575
<b>Facilities</b> Reduction reflects lower insurance and maintenance costs.	-	-	(77,106)
<b>Professional Services</b> Adjustment is primarily the result of additional services required to support the outside sales initiative.	-	-	1,971,026
<b>Equipment &amp; Software Maintenance</b> Reduction of maintenance costs due to the elimination of mainframe services.	-	-	(724,223)

**Table 12: San Diego Data Processing Corporation Budget Adjustments (Cont'd)**

Significant Budget Adjustments	Position	Revenue	Expenses
<b>Supplies &amp; Other</b> Adjustment reflects higher printing and photocopy expenses associated with the outside sales initiative.	-	-	44,322
<b>TOTAL EXPENSE ADJUSTMENTS</b>	<b>(18.00)</b>	\$ -	<b>\$ 703,669</b>
Revenue Adjustments			
<b>City Of San Diego</b> Adjustment primarily reflects lower professional services revenue due to an anticipated decrease in volume and lower professional services labor rates.	-	\$ (890,354)	\$ -
<b>All Other Customers (Non City)</b> Increase in revenue is primarily the result of new sales and marketing activities to other Cities and Municipalities, as well as to commercial customers.	-	1,594,023	-
<b>TOTAL REVENUE ADJUSTMENTS</b>	-	<b>\$ 703,669</b>	<b>\$ -</b>

**Table 13: San Diego Data Processing Corporation Revenue**

Revenue Source	FY 2011 Adopted Budget	FY 2012 Proposed Budget	Change
City of San Diego <sup>1</sup>	\$ 34,750,760	\$ 33,860,406	\$ (890,354)
San Diego City Employees' Retirement System (SDCERS)	1,204,737	1,622,402	417,665
Automated Regional Justice Information System (ARJIS)	3,455,348	2,423,042	(1,032,306)
County	99,243	1,082,057	982,814
All Other	113,673	1,339,523	1,225,850
<b>TOTAL</b>	<b>\$ 39,623,761</b>	<b>\$ 40,327,430</b>	<b>\$ 703,669</b>

<sup>1</sup> In FY 2011 this line item was broken out to distinguish between revenue received from the City of San Diego and the OneSD project.

**Table 14: San Diego Data Processing Corporation Salary Schedule**

Position Title	FY 2011 Adopted Budget					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits
Admin Assistant	1.00	\$ 50,120	\$ -	\$ 50,120	\$ 17,291	1.00	\$ 50,120	\$ -	\$ 50,120	\$ 16,845
Billing Supp. Analyst	1.00	50,980	-	50,980	17,588	1.00	50,980	-	50,980	17,134
Business Analyst	2.00	166,626	-	166,626	57,484	2.00	166,625	-	166,625	56,002
Business Development Manager	-	-	-	-	-	2.00	300,000	-	300,000	100,828
Buyer	3.00	161,582	-	161,582	55,744	3.00	213,822	-	213,822	71,865

# City Agencies

**Table 14: San Diego Data Processing Corporation Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits
Chief Financial Officer	1.00	135,268	-	135,268	46,666	1.00	135,268	-	135,268	45,571
Communication Consultant	-	-	-	-	-	1.00	70,013	-	70,013	23,531
Corporate Counsel	1.00	177,637	-	177,637	61,283	1.00	177,637	-	177,637	59,703
Corporate Legal Assistant	1.00	52,000	-	52,000	17,939	1.00	52,000	-	52,000	17,477
Data Center Operations Analyst	1.00	67,865	-	67,865	23,413	1.00	67,865	-	67,865	22,809
Data Center Operator	8.00	345,527	-	345,527	119,203	8.00	352,447	-	352,447	118,456
Database Administrator	8.00	724,000	-	724,000	249,772	7.00	634,766	-	634,766	213,342
Desktop Support Analyst	9.00	488,904	-	488,904	168,666	8.00	431,258	-	431,258	144,944
Division Director	2.00	288,269	-	288,269	99,449	3.00	443,279	-	443,279	148,984
Executive Assistant	1.00	55,973	-	55,973	19,310	1.00	55,973	-	55,973	18,812
Executive Director	1.00	190,000	-	190,000	65,548	1.00	210,000	-	210,000	70,580
Facilities Manager	1.00	84,249	-	84,249	29,065	1.00	79,040	-	79,040	26,565
Financial Analyst	2.00	132,453	-	132,453	45,695	2.00	132,453	-	132,453	44,517
Help Desk Specialist	1.00	44,971	-	44,971	15,515	1.00	44,971	-	44,971	15,115
Human Resources Rep	1.00	52,000	-	52,000	17,939	1.00	60,000	-	60,000	20,166
Information Security Officer	1.00	128,961	-	128,961	44,490	1.00	100,000	-	100,000	33,609
Information Security Specialist	2.00	157,000	-	157,000	54,163	2.00	171,000	-	171,000	57,472
Inventory Control Specialist	1.00	36,092	-	36,092	12,451	1.00	36,092	-	36,092	12,130
Mail Systems Administrator	4.00	297,967	-	297,967	102,795	4.00	269,953	-	269,953	90,730
Maintenance	1.00	34,840	-	34,840	12,019	1.00	34,840	-	34,840	11,710
Network Administrator	13.00	925,357	-	925,357	319,238	11.00	766,934	-	766,934	257,763
Network Coordinator	1.00	75,681	-	75,681	26,109	1.00	75,681	-	75,681	25,436
Network Engineer	5.00	529,016	-	529,016	182,505	5.00	529,016	-	529,016	177,800
Network Svcs. Tech	6.00	329,565	-	329,565	113,696	5.00	280,791	-	280,791	94,372

# City Agencies

**Table 14: San Diego Data Processing Corporation Salary Schedule (Cont'd)**

Position Title	FY 2011 Adopted Budget					FY 2012 Proposed Budget				
	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits	FTE	Base Salary	Salary Increase	Salary Subtotal	Fringe Benefits
NOC Analyst	4.00	288,003	-	288,003	99,358	4.00	271,005	-	271,005	91,083
Payroll Specialist	1.00	51,500	-	51,500	17,767	1.00	51,500	-	51,500	17,309
Principal Analyst	56.00	5,015,378	-	5,015,378	1,730,250	57.00	5,212,038	-	5,212,038	1,751,739
Prod Control Analyst	3.00	132,898	-	132,898	45,849	4.00	175,377	-	175,377	58,943
Program Manager	7.00	640,388	-	640,388	220,927	6.00	591,342	-	591,342	198,747
Programmer Analyst	26.00	1,713,685	-	1,713,685	591,198	28.00	1,697,101	-	1,697,101	570,387
Proposal Response Manager	-	-	-	-	-	1.00	75,000	-	75,000	25,207
Project Manager	7.00	588,351	-	588,351	202,975	7.00	597,151	-	597,151	200,699
Receptionist	1.00	38,462	-	38,462	13,269	1.00	38,462	-	38,462	12,927
Resource Manager	14.00	1,531,544	-	1,531,544	528,366	13.00	1,388,247	-	1,388,247	466,583
Service Delivery Analyst	8.00	454,328	-	454,328	156,739	7.00	403,411	-	403,411	135,584
Sr. Accountant	1.00	63,038	-	63,038	21,747	1.00	63,038	-	63,038	21,187
Sr. Technical Specialist	9.00	983,271	-	983,271	339,218	9.00	964,215	-	964,215	324,068
Supervisor Operations	4.00	227,919	-	227,919	78,630	3.00	175,652	-	175,652	59,036
Supervisor Sr. Comp Spec	1.00	73,883	-	73,883	25,489	-	-	-	-	-
Supervisor Technical Services	1.00	78,200	-	78,200	26,978	1.00	78,200	-	78,200	26,283
Systems Programmer	8.00	753,795	-	753,795	260,051	7.00	647,242	-	647,242	217,535
Technical Support Analyst	3.00	129,972	-	129,972	44,839	3.00	135,009	-	135,009	45,376
Overtime	-	131,447	-	131,447	45,348	-	162,031	-	162,031	54,458
Market Adj/ Promotions/ Critical Skills	-	50,000	-	50,000	17,249	-	50,000	-	50,000	16,805
Vacancy Factor	-	(989,692)	-	(989,692)	(341,433)	(16.00)	(1,634,887)	-	(1,634,887)	(549,585)
<b>TOTAL</b>	<b>233.00</b>	<b>17,739,273</b>	<b>-</b>	<b>17,739,273</b>	<b>6,119,850</b>	<b>215.00</b>	<b>17,133,958</b>	<b>-</b>	<b>17,133,958</b>	<b>5,758,635</b>