

2014

PROPOSED BUDGET



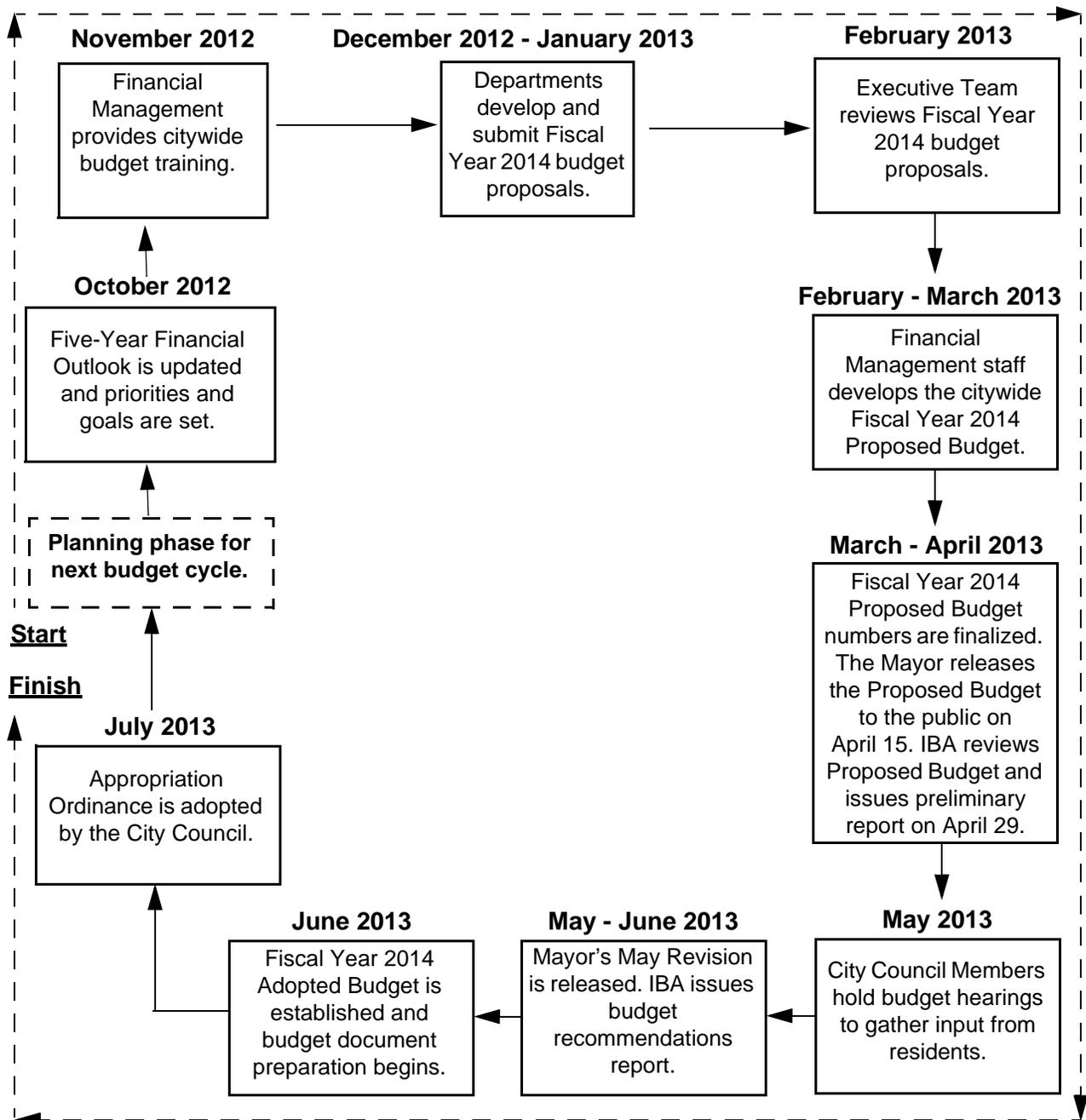
City Budget Process Overview



City of San Diego

City Budget Process Overview

The City of San Diego's operating budget is created in conjunction with the Mayor, City Council, City departments and public input. The budget process considers the fiscal and policy goals for the upcoming fiscal year, while following a timeline for budget publication codified within the City of San Diego's Charter. This section provides an overview of the annual workflow and the specific processes that contribute to producing the City's budget for Fiscal Year 2014. The chart below summarizes the process, and more detailed descriptions of key points are listed on the following pages.



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The Budget Process consists of three main phases: Budget Development, Budget Review, and Budget Adoption.

Budget Development

October 2012: Fiscal Planning

The Five-Year Financial Outlook for Fiscal Years 2014 through 2018 was released on October 24, 2012 and served as the framework for the development of the Fiscal Year 2014 Proposed Budget by incorporating a variety of economic assumptions and newly mandated expenditure requirements into the budget document.

November 2012: Citywide Budget Development Training

Budget development training on the budgeting system and the current budget process was provided to all City departments. At these trainings, guidance and expectations were provided to department representatives for developing budget requests within the goals and priorities established for the Fiscal Year 2014 Proposed Budget.

December 2012- January 2013: Budget Submission

Departments developed and submitted their proposed budget requests for the coming fiscal year. In order to manage the variance between forecasted revenues and expenses, direction was given to General Fund departments and non-general funds which affect the General Fund to limit the budget requests to those that were considered mandated. Financial Management staff analyzed budget submissions and prepared a summary of changes and adjustment recommendations for discussion at the Executive Budget Reviews (EBRs).

February 2013: Budget Meetings

The EBRs took place throughout the month of February. In these meetings, department directors and their support staff met with the Chief Operating Officer, Assistant Chief Operating Officer, and the Financial Management Director to discuss strategic priorities. City Management reviewed the departments' budget proposals and ensured that requests were aligned with the City's fiscal policies.

February - March 2013: Budget Development

Based on information provided by management, Financial Management staff began the development of the Proposed Budget. During the development of the budget, General Fund revenues were balanced with expenditures and adjustments were made to keep the budget in line with the City's fiscal policies and priorities.

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March - April 2013: Proposed Budget Finalized

In March, General Fund expenditures and revenues were balanced, any remaining changes to the non-general funds were made, and the Fiscal Year 2014 Proposed Budget numbers were finalized. The budget document (document was recorded onto CD) was then created during the month of March and the beginning of April. The Mayor released the Fiscal Year 2014 Proposed Budget to the public on April 15, 2013 in compliance with the City of San Diego Charter [Article XV, Section 265, Item (b) (15)]. The Mayor will present the Proposed Budget to the City Council on April 16, 2013. The Office of the Independent Budget Analyst (IBA) will review the Proposed Budget and issue a preliminary report on April 29, 2013.

Budget Review

May 2013: City Council Budget Hearings

During the month of May, the City Council is scheduled to hold a series of public budget hearings to obtain input from San Diego residents on spending priorities. Council members will use the information received at these hearings to develop the districts' priorities and to recommend changes to the Fiscal Year 2014 Proposed Budget.

May - June 2013: Mayor's/IBA Recommended Revision Reports

On May 21, 2013, the Mayor's May Revision to the Fiscal Year 2014 Proposed Budget is scheduled to be released. In this report, the Mayor will recommend changes to the budget based on up-to-date policy-related issues and revised Fiscal Year 2013 year-end expenditure and revenue projections. In June 2013, the IBA is anticipated to issue a report of budget recommendations to the City Council based on the Fiscal Year 2014 Proposed Budget and the Mayor's May Revision report.

Budget Adoption

May - June 2013: Adopted Budget

On May 22, 2013, the City Council is scheduled to hold the first public hearing on the Fiscal Year 2014 Proposed Budget. The final modifications to the budget will be presented to the City Council during the second public hearing on June 10, 2013. The Mayor's veto period will begin on June 12, 2013 and end on June 18, 2013.

June 2013: Adopted Budget Finalized

At the end of June, the final changes to the Fiscal Year 2014 budget will be implemented. Once these changes are made, preparation of the Fiscal Year 2014 Adopted Budget will be completed. The Change Letter will be created to summarize the May Revision and Council Action changes to the Fiscal Year 2014 Proposed Budget by department.

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**July 2013:
Appropriation Ordinance**

On July 22, 2013, the Fiscal Year 2014 Appropriation Ordinance is scheduled to be presented and is anticipated to be adopted by the City Council, codifying the Fiscal Year 2014 Adopted Budget into law.