

CITY OF SAN DIEGO  
ADMINISTRATIVE REGULATION

SUBJECT	Number 57.00	Issue 2	Page 1 of 3
CITY CABINET FOR WATER POLICY	Effective Date June 22, 2018		

1. PURPOSE

- 1.1. To establish a formal working structure and the necessary resources to ensure regular dialogue and coordination between the City of San Diego’s (City) Director of Water Policy, the Public Utilities Department Director and the City’s delegates serving on the Board of Directors of the San Diego County Water Authority (Water Authority) to address external water policy issues impacting the City and the Water Authority.

2. SCOPE

- 2.1. This Administrative Regulation applies to the Mayor’s Office and the Public Utilities Department.

3. DEFINITIONS

- 3.1. *Water Policy Cabinet (City Cabinet)* – *Water Policy Cabinet* members include nine citizen volunteers who are appointed by the Mayor and confirmed by City Council to serve on the Board of Directors of the San Diego County Water Authority. The tenth member is the Director of the Public Utilities Department. A current list of Cabinet members can be found at [www.sandiego.gov/city-clerk/boards-commissions/water](http://www.sandiego.gov/city-clerk/boards-commissions/water).

4. POLICY

- 4.1. The Public Utilities Department Director will convene monthly meetings of the *City Cabinet*, or at a frequency required for the group to remain apprised of current external water policy items being deliberated or worked on at the Water Authority and City.
- 4.2. The Public Utilities Department Director will assure that sufficient staffing resources are maintained to facilitate the ongoing meetings of the *City Cabinet* for external water policy and provide ongoing staff analysis of relevant issues.

5. RESPONSIBILITY

5.1. *Water Policy Cabinet*

- 5.1.1. The members of the *City Cabinet* for external water policy will discuss and deliberate current regional and other external water policy matters to support positions and approaches benefitting the City.

(Supersedes Administrative Regulation 57.00, Issue 1, effective June 16, 1996)

---

Authorized

Signature on File  
CHIEF OPERATING OFFICER

CITY OF SAN DIEGO  
ADMINISTRATIVE REGULATION

SUBJECT	Number 57.00	Issue 2	Page 2 of 3
CITY CABINET FOR WATER POLICY	Effective Date June 22, 2018		

- 5.1.2. The members of the *City Cabinet* for external water policy will address all policy matters relating to the interaction between the City, the Water Authority, and the Metropolitan Water District of Southern California (MWD).
- 5.1.3. The members of the *City Cabinet* for external water policy will review and participate where appropriate in federal, state and regional water policy matters impacting the City.
- 5.1.4. The members of the *City Cabinet* for external water policy will report to the City Council as necessary and appropriate to communicate and receive feedback on pertinent external water policy issues.
- 5.1.5. It is understood that Water Authority staff and other Board Members may be invited to participate in the *City Cabinet* meetings as is necessary and appropriate.
- 5.1.6. The *City Cabinet* for external water policy will meet prior to all Board meetings and prior to Special Committee meetings as needed.
- 5.2. Public Utilities Department
  - 5.2.1. The Public Utilities Department Director will serve as one of the City’s Delegates serving on the Water Authority’s Board of Directors.
  - 5.2.2. The Public Utilities Department will provide sufficient staffing resources to track the issues for policy deliberation at the Water Authority and MWD’s Board Meetings and provide analysis regarding the anticipated impacts these policy issues would have on the Public Utilities Department and City.
  - 5.2.3. The Public Utilities Department staff will act as support staff to work closely and productively with the City’s Delegates serving on the Water Authority’s Board of Directors through the *City Cabinet*.
  - 5.2.4. The Public Utilities Department staff will provide new City Delegates with an orientation program to review the history of external water policy issues and to encourage close collaboration among the City’s Delegates serving on the Water Authority’s Board of Directors.

CITY OF SAN DIEGO  
ADMINISTRATIVE REGULATION

SUBJECT	Number 57.00	Issue 2	Page 3 of 3
CITY CABINET FOR WATER POLICY	Effective Date June 22, 2018		

APPENDIX

Legal References

None

Forms

None

Subject Index

City Cabinet  
Water Authority

Administering Department

Public Utilities Department