



**KEVIN L. FAULCONER
MAYOR**

M E M O R A N D U M

DATE: June 16, 2014

TO: Herman Parker, Director, Park and Recreation
James Nagelvoort, Director, Public Works
Dennis Gakunga, Director, Purchasing & Contracting

FROM: Mayor Kevin L. Faulconer

SUBJECT: Linda Vista and City Heights Skatepark Projects

In January 2014, the City submitted a grant application to the State of California to fund the design and construction of the Linda Vista and City Heights Skatepark Projects. In February 2014, the Tony Hawk Foundation provided additional grant funding. Given the extremely stringent timeline associated with the grant funding, it is imperative that these projects move forward promptly with no delays.

In order for these important projects to proceed on schedule and within budget, I am requesting that you direct your staff to expedite the processing of these projects so that they can be completed within the timeframe of the grant requirements. Please ensure that these projects are implemented in accordance with the submitted grant application and grant agreements.

I appreciate your assistance with this matter.

KLF:ag

cc: Brian Schoenfisch, Program Manager, Planning, Neighborhoods & Economic Development