



**City of San Diego Public Utilities Department
Industrial Wastewater Control Program**



Request for Authorization to Discharge Extracted Groundwater to Sewer

Return Completed Application to:
Industrial Wastewater Control Program
9192 Topaz Way, MS 901D - San Diego, CA 92123
Phone (858) 654-4100 – Fax (858) 654-4110

For IWCP Use Only:
Facility: _____ Permit: _____
Category: _____ Reviewer: _____
Date Received: _____ Date Reviewed: _____

Project Information	1. Project or Facility Name:	
	2. Project Description:	
	3. Street Address: City: _____ State: _____ Zip Code: _____	
Applicant Information	4. Applicant Company Name:	
	5. Street Address (Mailing): City: _____ State: _____ Zip Code: _____	
	6. Street Address (Billing): City: _____ State: _____ Zip Code: _____	
	7. Person to contact regarding this application: Title: _____ Ph: _____ Fax: _____ Email: _____	
	8. Person to contact for site inspection: Title: _____ Ph: _____ Fax: _____ Email: _____	
	9. Person to contact to sample at site: Title: _____ Ph: _____ Fax: _____ Email: _____	
	10. Applicant is: <input type="checkbox"/> Property Owner <input type="checkbox"/> Consultant <input type="checkbox"/> Contractor <input type="checkbox"/> Other:	
Property Information	11. Describe current activity/business use for property:	
	12. Describe historic use of property:	
Discharge Information	13. Proposed Start Date: _____	14. Proposed Completion Date: _____
	15. Max flow rate: _____ gallons/minute	16. Total volume to be discharged: _____ gals
	17. How will discharges above the maximum flow rate be prevented?	
	18. Circle days of discharge: S M T W Th F S	19. Hours of discharge: _____
	20. Describe proposed discharge point:	
	21. Attach a map showing the location of the discharge point and sewer lateral. Include building walls, streets, alleys, process areas, treatment equipment and all prominent physical features of the site.	
	22. Attach a schematic of piping, including lengths and O/I diameters, from extraction to discharge point, showing all pumps, flow meters, any holding tanks, and pretreatment equipment. Also, attach copies of manufacturer specifications for all pumps, flow meters, and pretreatment equipment.	
	23. Wastewater will be discharged to: <input type="checkbox"/> Private sewer connection lateral on site <input type="checkbox"/> City of San Diego manhole: A signed “hold harmless agreement” is attached. <input type="checkbox"/> Other Municipality manhole. Agency: _____	
	Discharges must be made to a private sewer connection whenever possible. Municipal manholes may not be opened without the consent of the municipality. It is the permittee’s responsibility to obtain the required consent and to conform to all applicable safety regulations.	
Wastewater Information	24. Wastewater source: <input type="checkbox"/> Construction dewatering <input type="checkbox"/> Remediation <input type="checkbox"/> Other: _____	
	25. Pollutants known or suspected to be present in wastewater:	
	26. Is any liquid hydrocarbon (“free product”) present in the groundwater? <input type="checkbox"/> Yes <input type="checkbox"/> No	

APPENDIX

Please use the checklist below to assist in submitting a complete groundwater application package. Missing information from the application package will delay the permitting process.

Y NA	DESCRIPTION
<input type="checkbox"/> <input type="checkbox"/>	Complete all 32 sections of the application and sign it.
<input type="checkbox"/> <input type="checkbox"/>	Attach a map showing the location of the discharge point and sewer lateral, or manhole. See item #21.
<input type="checkbox"/> <input type="checkbox"/>	Attach a schematic of piping, including lengths and O/I diameters, from extraction to discharge point, showing all pumps, flow meters, any holding tanks, and pretreatment equipment. See item #22.
<input type="checkbox"/> <input type="checkbox"/>	Attach copies of manufacturer specifications for all pumps, totalizing flow meters, and pretreatment equipment. Please specify on application/manufacturer specifications, equipment sizes and model numbers for all equipment.
<input type="checkbox"/> <input type="checkbox"/>	Attach copies of the manufacturer installation recommendations for proposed totalizing flow meter(s).
<input type="checkbox"/> <input type="checkbox"/>	Attach a signed "Hold Harmless Agreement," if discharging to a City of San Diego manhole. http://www.sandiego.gov/mwwd/environment/iwcp/groundwater.shtml
<input type="checkbox"/> <input type="checkbox"/>	Attach a copy of the analysis report(s) from the Environmental Laboratory Accreditation Program (ELAP) certified laboratory, if required. See item #27.
<input type="checkbox"/> <input type="checkbox"/>	Please ensure Groundwater Policy Revision Date and Applicant's Initials are completed on item #32.
<input type="checkbox"/> <input type="checkbox"/>	Attach a signed "Confirmation/Delegation of Signatory Authority." See link below, it is entitled "Signatory Authority Confirm or Delegate", http://www.sandiego.gov/mwwd/environment/iwcp/other.shtml .
<input type="checkbox"/> <input type="checkbox"/>	Attach proof of an approved Traffic Control Plan if the proposed work site is in the Public Right of Way.
<input type="checkbox"/> <input type="checkbox"/>	If free product (petroleum product that is not in dissolved phase, and is present with a thickness of 0.01 feet or more) is present, or could potentially be present, at the project site, ensure that the pretreatment system is equipped with a feature that will shutdown the system if free product is detected. See item #29. The proper operation of this device will be verified during the on-site inspection of the treatment system and periodic testing throughout the duration of the project will be required.
<input type="checkbox"/> <input type="checkbox"/>	Attach copies of manufacturer specifications for the system shutdown device, including set-points, and for the free product removal equipment.
<input type="checkbox"/> <input type="checkbox"/>	For projects within the City of San Diego expected to continue beyond the permit expiration date, in order to renew the permit and extend the one-year waiver for purchase of sewer capacity for one additional year, include in your application, proof that you have applied to the Regional Water Quality Control Board (RWQCB) for a National Pollutant Discharge Elimination System (NPDES) permit to discharge to surface waters. Otherwise, proof of purchase of sewer capacity is required in order to receive authorization to continue discharging extracted groundwater to sewer.
<input type="checkbox"/> <input type="checkbox"/>	For second permit renewal, if the NPDES option was selected in the first renewal step, and the NPDES permit was denied, or you have elected to discharge to sewer, proof of sewer capacity purchase needs to be submitted along with application. Contact the City of San Diego Development Services Department for sewer capacity purchase information. The new permit will be issued considering only the amount of sewer capacity purchased.