

**OFFICE OF INDEPENDENT BUDGET ANALYST
CITY OF SAN DIEGO
M E M O R A N D U M**

DATE: April 7, 2006

TO: Ronne Froman, COO
Members of the Mayor's Leadership Team
Department and Division Heads

FROM: Andrea Tevlin, Independent Budget Analyst

SUBJECT: Council Budget Process

Andrea T.

On Friday, April 14, the Mayor will release his recommended FY 2007 Proposed Budget to the City Council and the citizens of San Diego in accordance with the City Charter. Per the City's new form of government, it is at this point that the Mayor's Budget will be reviewed by both the Independent Budget Analyst (IBA) and the City Council for approximately six weeks. As soon as the Mayor's budget is released, the IBA will undertake a two week review and analysis of the Mayor's proposal, and will issue a preliminary report on our initial findings to the City Council on Friday, April 28.

On May 3, 4 and 5 of the following week, the Budget and Finance Committee, chaired by Councilwoman Toni Atkins, will be holding 2 ½ days of selected departmental budget reviews, along with several opportunities for public comment. Based on information gathered from the citizens, City Council, City departments, and the IBA's independent review, the IBA will issue a final report on budget recommendations to the City Council on Friday, May 19. Final City Council decisions on the Mayor's budget will be made on Tuesday, May 30, and submitted to the Mayor. Should the Mayor then choose to exercise his veto authority, he must do so by Wednesday, June 7; and the City Council, if they so choose, must exercise their override authority by Monday, June 12.

To meet Charter requirements that emanated from the new form of government, the timetable for the IBA and the City Council budget review is very tight. I ask for your assistance during this time by responding quickly to information requests and/or meeting requests from the IBA staff.

Attached for your reference is a list of the IBA staff members and their assigned budget areas. In addition, I have attached the FY 2007 Budget Development and Community Input Calendar that was approved by the City Council and the Mayor in February. I thank you in advance for your assistance in helping this process go as smoothly as possible.

Attachments (2)

OFFICE OF THE IBA

Jeff Sturak

- CDBG
- Auditor & Comptroller
- City Attorney
- Financial Management
- CIO/Information Technology and Communication
- City Clerk
- Personnel
- Real Estate Assets

Angela Means

- Land Use & Housing Committee
- Redevelopment Agencies
- Economic Development
- Community Services
- Development Services
- Engineering & Capital Projects
- Neighborhood Code Compliance
- Planning

Penni Takade

- Public Safety & Neighborhood Services Committee
- Pension
- Fire-Rescue
- Police
- Library
- Park & Recreation
- Risk Management
- Family Justice Center
- Special Promo
- Office of Homeland Security

Tom Haynes

- Natural Resources & Culture Committee
- Major City Revenues
- Environmental Services
- General Services
- Metropolitan Wastewater
- Water
- City-wide
- Qualcomm
- PETCO Park
- Debt Service and Tax Funds

Fiscal Year 2006-2007 Budget Process Key Dates

Friday, April 14	Mayor Sanders unveils his budget
Monday, April 17	Mayor's budget introduced at City Council
Wednesday, April 19	Budget Hearing: General public comment Council Chambers, 9 a.m.-Noon
Wednesday, April 26	Budget Hearing: General public comment Stephen and Mary Birch North Park Theatre at 2891 University Avenue, 6 p.m.-9 p.m
Friday, April 28	Independent Budget Analyst's report issued
Wednesday, May 3	Budget Hearing: Overview and public comment on selected departments: Parks & Recreation, Library, Community and Economic Development Council Chambers, 9 a.m.-Noon and 2 p.m.-6 p.m.
Thursday, May 4	Budget Hearing: Overview and public comment on selected departments: Public Safety, TOT/Special Promo, other departments as requested Council Chambers, 9 a.m.-Noon and 2 p.m.-6 p.m.
Friday, May 5	Budget Hearing: Unfinished overview and public comment from previous two days' hearings Council Chambers, 9 a.m.-Noon
Monday, May 15	Full Council deliberations on budget
Friday, May 19	Independent Budget Analyst's report on Council recommendations for budget changes
Wednesday, May 24	Joint Budget Committee/City Council meeting on changes to the Mayor's budget Council Committee Room, 9 a.m.-Noon
Tuesday, May 30	Full Council decision on changes to the budget
Wednesday, May 31	Mayor's veto period begins
Wednesday, June 7	Mayor's veto period ends
Monday, June 12	Full Council decision to override veto, if applicable

APRIL 2006

Office of the IBA

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 Mayor releases recommended FY07 Budget	15 Mayor's Budget due per City Charter
16	17 2:00 – Mayor presents FY07 Budget to City Council	18 IBA analysis of Mayor's budget to 4/28	19 9:00 – Noon – Budget Committee and Council Public Hearing on Budget at City Hall	20	21	22
23	24	25	26 Special Budget Committee & City Council – Public Hearing on Budget at Stephen and Mary Birch North Park Theatre at 2891 University Avenue (6:00 – 9:00 p.m.)	27	28 IBA Issues Preliminary Report on Mayor's Budget	29
30						

ATTACHMENT A

MAY 2006

Office of the IBA

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 * 9:00 – evening – Budget Comm & City Council . CFO & IBA Presentations . Selected dept reviews . Public Comment	4 * 9:00 – evening – Budget Comm & City Council . CFO & IBA Comments . Selected dept reviews . Public Comment	5 * 9:00 – Noon – Budget Comm & City Council . CFO & IBA Comments . Carryover departments . Public Comment	6
7	8	9	10 Individual Councilmember budget memos due to Chairwoman Atkins	11	12	13
14	15 2:00 - City Council Budget Deliberations	16	17	18	19 IBA Issues Final Report on Budget recommendations	20
21	22	23	24 ** 9:00 – Noon – Special Budget Committee Formulate Budget recommendations to full Council	25	26	27
28	29 MEMORIAL DAY	30 Final City Council decisions on Mayor's Budget	31 Mayor's veto period begins			

ATTACHMENT A

* See attached detailed schedule.

** The Budget Committee was originally scheduled for Wednesday, May 17th and the Rules Committee for Wednesday, May 24th. The Budget Committee will meet on May 24th and the Rules Committee will move to May 31st.

JUNE 2006

Office of the IBA

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 LEGISLATIVE	6 RECESS	7 Mayor resubmits Budget to Council with vetoes, if any	8	9	10
11	12 2:00 – Council takes override action, if any	13	14 9:00 – Noon – Budget Committee reviews Appropriations Ordinance	15	16	17
18	19	20	21	22	23	24
25	26	27	28 9:00 – Noon – Budget Committee reviews Appropriations Ordinance	29	30	

ATTACHMENT A

JULY 2006

Office of the IBA

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 LEGISLATIVE	4 RECESS	5	6	7	8
9	10	11	12	13	14	15
16	17 2:00 - Council takes action on Appropriation Ordinance	18	19 - SPECIAL COUNCIL MTG. Second reading for the Appropriation Ordinance (time to be determined)	20	21	22
23	24	25	26	27	28	29
30	31					

ATTACHMENT A