

BALBOA PARK WEST ADVISORY GROUP

**June 4, 2008
6:00 to 7:30 pm**

**Redwood Bridge Club
3111 Sixth Avenue in Balboa Park**

TONIGHT'S DISCUSSION: BALBOA PARK SPECIAL EVENTS PERMIT PROCESS - HOW CAN THE WEST MESA GIVE INPUT?

AGENDA

- 1. WELCOME BACK!**
- 2. WHAT WE HEARD AT THE FIRST MEETING – Janet Fairbanks**
- 3. THE SPECIAL EVENT PERMIT PROCESS – Susan Lowery-Mendoza, City of San Diego Park and Recreation Department**

Susan will cover the following issue areas:

- a. Policies. A review of City policies governing special event permitting.
- b. The application process. A review of the special event application form, including issues considered.
- c. The review process. A review of the application review process; staff review, committee review and approval, the appeal process.
- d. Conditions. A review of conditions that may be required before the event can proceed. A review of how these conditions are determined.
 1. Noise abatement
 2. Parking
 3. Trash clean-up
 4. Duration of event
 5. Hours of operation
 6. Safety and security
 7. Traffic circulation
 8. Rehabilitation of the area
 9. Alcohol sales

- e. Fees. How are fees determined? Do the fees pay for the need? Does the permit address damages and/or cost recovery issues?
- f. Cumulative effects. Does the permit consider how the event will impact the park's physical condition? How do decision makers consider the cumulative effects and full cost recovery of special events?
- g. Ongoing events. Are existing events "grandfathered" into the process? Can the Balboa Park Committee place conditions on existing events?

4. Review an Existing Permitted Event – Vicki Granowitz & Susan Lowery-Mendoza

5. Next Steps

Recommendations from BPWAG on the special event permit review process will be forwarded to the Balboa Park Committee, Mayor Sanders, and City Councilmembers Faulconer and Atkins.

6. Ideas for Future Meetings

We can select a topic from the list generated in April for a more in depth discussion. Or, since the summer is upon us, we can organize an afternoon clean-up event at an agreed upon location on the west side of the park. Or, we can walk the West Mesa discussing park needs and issues along the way. Please bring your ideas to the meeting!

7. Set next meeting

August 6, 2008 at 6:00 pm, if we have an evening meeting; or August 9, 2008, if we organize a clean-up day.

BPWAG Organizing Committee: Vicki Granowitz, Janet Fairbanks, Alyssa Wolven, Jim Frost, Bruce Dammann, and Mike Thompson

HOW TO REACH US:

EMAIL ADDRESS: BPWAG@cox.net

PHONE NUMBER: 619.675.1978

Send us your email address for automatic notification of future meetings

THE NEXT MEETING DATE, TIME, AND LOCATION WILL ALSO BE POSTED ON THE CITY'S WEBSITE:

www.sandiego.gov

AND OUR WEBSITE:

www.bpwag.org

PLEASE CONTACT US IF YOU HAVE QUESTIONS, CONCERNS, AND/OR IDEAS FOR FUTURE AGENDA TOPICS

THANK YOU FOR YOUR INTEREST IN BALBOA PARK!!