



City of San Diego
 Parks and Recreation
 202 C Street, MS 35
 San Diego, CA 92101
 (619)-235-5257

Community Garden Evaluation

FORM
 PR 1004
 May 2013

Thank you for your assistance with inspecting and preparing a community garden area evaluation on property owned by the City of San Diego. Please complete and submit this evaluation to the Park and Recreation Department, 202 C Street, MS 35, San Diego, CA 92101. This evaluation will be processed and forwarded to the appropriate City staff, recreation council and organization associated with the operation of this community garden. For additional information or assistance contact City staff at (619)-235-5257

Facility Name	Evaluation Type			Date
	<input type="checkbox"/> One Yr.	<input type="checkbox"/> Three Yr.	<input type="checkbox"/> Special	

Facility Address / Park

Evaluator Name	Telephone	E-Mail

Weather Conditions				Est. Temp	Wind
<input type="checkbox"/> Sunny	<input type="checkbox"/> Partly Cloudy	<input type="checkbox"/> Cloudy	<input type="checkbox"/> Rain / Wet		

Start Time	No. People	Finish Time	No. People	Plots Reg	Plots ADA

Organization Name / Type
<input type="checkbox"/> Non-Profit <input type="checkbox"/> Recreation Council <input type="checkbox"/> Other (explain)

Facility Improvements

Grass Turf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
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Turf is mowed and kept at a uniform height of less than ankle height.

Comments	
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Decomposed Granite	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
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Surface is smooth and free of holes, obstructions and loose surface material is less than 1/4" in depth

Comments	
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Other Surface (sand, woodchips, dirt)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
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Surface is smooth, level and free of holes and obstructions

Comments	
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Garden Plots Appearance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
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Garden plots have plot addresses, are marked at corners, free of weeds, free of major structures and trellises

Comments	
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Garden Drainage	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
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Eighty percent (80%) of garden is free of standing water two days after rain or two hours after irrigation

Comments	
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Garden Cleanliness		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Surface is free of litter, debris and other objectionable material.				
Comments				
Fence		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Fencing is functional, free of protrusions and free of holes / passages.				
Comments				
Gates		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Pedestrian gate and vehicle gates are present and gates, latches and locks are operational				
Comments				
Hose Bibs		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Hose bibs are present and operate properly.				
Comments				
Compost Area		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Is in good repair and is neat.				
Comments				
Tool Storage Area		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Is in good repair, free of graffiti and has functional locks.				
Comments				
Signage		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Community garden signs are legible, free of graffiti and properly installed in visible locations.				
Comments				
Drinking Fountain		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Drinking fountains is accessible, operational and free of standing water and debris.				
Comments				

.Benches / Tables		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Benches and tables are free of litter, dirt, rust and graffiti				
Comments				
.Trash Cans		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Trash cans are present, not overflowing and free of graffiti				
Comments				
.Information Kiosk		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Kiosk is free of graffiti and vandalism. Materials posted are appropriate and legible.				
Comments				
Informational Materials		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Kiosk contains materials less than 30 days old and information about stewardship group / responsible operator				
Comments				
Security Lighting		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Applicable
Lights are operational				
Comments				
Other Comments, observations and recommendations (including general park use)				
Comments				

Signature		Print Name		Date	
Office Use Only / Routing					
Date Received	Received By	Committee/Council	Deputy Director	District Manager	Area Manager