



CITY OF SAN DIEGO
M E M O R A N D U M

DATE: April 16, 2015
TO: All Park and Recreation Department Employees
FROM: Herman D. Parker, Park and Recreation Director 
SUBJECT: Proposed FY 2016 Park and Recreation Department Budget

On Monday, April 13, 2015, Mayor Kevin Faulconer unveiled the Proposed Fiscal Year 2016 Budget. There are no reductions to the Department's programs and services in this proposal. The Department's General Fund will increase \$5,374,839 to \$103,344,987. The Golf Operations Enterprise Fund will increase \$76,318 to \$16,730,041. The attached summary describes the major changes in the FY 2016 Proposed Budget.

On May 4, 2015, the City Council will begin their review of the proposed budget. Per the approved City Council Budget Hearing Schedule, the Park and Recreation Department's budget is scheduled to be heard from 9 a.m. to 12 p.m. on Wednesday, May 6, 2015. City Council review of the proposed budget is scheduled to continue through May. Final decisions are expected to be made by the City Council in mid-June.

Every effort will be made to keep staff informed of the issues and decisions as this process moves forward. For the most current information regarding the City's budget you can log on directly to the department's website budget page at <http://www.sandiego.gov/park-and-recreation/general-info/budget/index.shtml>.

If you have specific questions or concerns please contact your Deputy Director.

Attachment: 1) Summary of Significant Park and Recreation Department Budget Changes
Proposed Fiscal Year 2016

cc: Scott Chadwick, Chief Operating Officer
Stacey LoMedico, Assistant Chief Operating Officer
David Graham, Deputy Chief Operating Officer
Mary Lewis, Chief Financial Officer
Tracy McCraner, Financial Management Director
Michael Zucchet, General Manager, Municipal Employees Association (MEA)
Frank Pitarro, President, AFSCME Local 127

PARK AND RECREATION DEPARTMENT
Summary of Significant Budget Changes
FY 2016 Proposed Budget
April 16, 2015

The following summarizes the major expenditure changes included in the Proposed FY 2016 Budget for the Park and Recreation Department. The Proposed General Fund Budget for the Department for FY 2016 is \$103,344,987 with 827.13 FTE.

Department Summary from the Proposed FY 2016 Budget Document:

	FY2014 BUDGET	FY 2015 BUDGET	FY 2016 PROPOSED	FY 2015-2016 CHANGE
Positions	882.84	896.78	926.13	+29.35
Personnel Expense	\$62,726,845	\$63,098,871	\$65,987,387	+\$2,888,516
Non-Personnel Expense	<u>\$55,324,777</u>	<u>\$65,163,932</u>	<u>\$68,713,625</u>	<u>+\$3,549,693</u>
TOTAL	\$118,051,622	\$128,262,803	\$134,701,012	+\$6,438,209

(Excludes Maintenance Assessment Districts and Capital Projects)

NOTE: FTE = Full Time Equivalent.

GENERAL FUND SIGNIFICANT ADJUSTMENTS

Non-Discretionary and Salary and Benefit Adjustments (+\$2,413,434, 0.00 FTE)

Total expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, rent, retirement contributions, retiree health contributions and labor negotiation adjustments.

Funding for Park Improvement Projects (+\$2,000,000, 0.00 FTE)

Addition of non-personnel expenditures to support Park Improvement Projects related to security lighting systems, upgrades to playgrounds and court repairs.

Expansion of Hours for Large Recreation Centers (\$976,410, +20.00 FTE)

Addition of 16.00 Assistant Recreation Center Directors and 4.00 Recreation Leader Is, associated non-personnel expenditures and revenue to increase operating hours at 16 large recreation centers from 45 to 60 hours per week.

Funding for New Facilities (+\$360,326, +2.90 FTE)

Addition of personnel and non-personnel expenditures for new and/or enhanced facilities (Charles Lewis III Neighborhood Park, Creekside, Montgomery Academy Joint Use, University Village Neighborhood Park, Wegeforth Elementary Joint Use, and West Maple Canyon Mini Park).

Funding for Citywide Maintenance for New Facilities (+\$434,194, 2.00 FTE)

Addition of 2.00 Tree Trimmers and associated non-personnel expenditures to support the expansion, maintenance and operation of the park system.

Attachment 1

Old Mission Dam Dredging (+\$400,000, 0.00 FTE)

Additional non-personnel expenditure to complete the dredging of the Old Mission Dam.

Park Assets Condition/Needs Assessment (+\$300,000, 0.00 FTE)

Additional non-personnel expenditure to support the condition/needs assessment of park assets. This is the continuation of a comprehensive analysis and assessment of assets toward the funding of a Park Master Plan.

Playground Repairs (+\$300,000, 0.00 FTE)

Funding for the repair of playground rubberized surfacing and playground equipment.

Park de la Cruz Community Center New Facility (+\$254,107, +3.40 FTE)

Addition of 3.40 hourly positions and associated non-personnel expenditure for the operations and maintenance of Park de la Cruz Community Center.

Engineering Services (+\$210,000, 0.00 FTE)

Addition of non-personnel expenditures to support engineering services provided by the Public Works – Engineering & Capital Projects Department.

Brush Management (+\$167,600, 0.00 FTE)

Funding for increased contractual costs for brush management.

Non-Standard Hourly Staffing Calculation (+\$72,115, -0.93 FTE)

Funding allocated according to a zero-based annual review of hourly funding requirements.

Adjustments for Information Technology Expenses (+\$93,486, 0.00 FTE)

Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.

Mandatory General Benefit Contribution (+\$92,300, 0.00 FTE)

Increase in State-mandated funding for the general benefit contribution for City parks maintained by Maintenance Assessment Districts.

Addition of Senior Management Analyst (+\$89,843, +1.00 FTE)

Addition of 1.00 Senior Management Analyst and associated non-personnel expenditure to support the department's Capital Improvements Program projects and manage the contracts for the downtown parks.

Otay Valley Brush Management (+\$88,500, 0.00 FTE)

Funding to conduct brush management in the Otay Valley Regional Park.

Addition of Biologist 3 (+\$85,251, +1.00 FTE)

Addition of 1.00 Biologist 3 to support the brush management program.

Attachment 1

Multiple Species Conservation Program Biological Monitoring (+\$79,000, 0.00 FTE)

Funding for environmental biological monitoring in support of the Multiple Species Conservation Program.

Sales Tax for Vulcan Barge Replacement (+\$50,000, 0.00 FTE)

Addition of non-personnel expenditure for sales tax related to the replacement of the Vulcan barge.

Addition of Grounds Maintenance Worker 2 for New Facilities/Annualization (+\$58,550, 1.00 FTE)

Addition of Grounds Maintenance Worker 2 to maintain new and enhanced park facilities and annualization of staffing for the Solana Ranch Neighborhood Park.

Port-A-Potties and Portland Loos Expenditures Transfer (+\$50,000, 0.00 FTE)

Transfer of non-personnel expenditure from the Environmental Services Department to the Park and Recreation Department to maintain Port-A-Potties and downtown public restrooms (Portland Loos).

Coastal Marine Life Management Plan (+\$50,000, 0.00 FTE)

Addition of non-personnel expenditure for consulting services associated with the mitigation of increasing marine life in the coastal areas within the City.

Citywide Natural Resource Management Plans (+\$41,726, 0.00 FTE)

Funding for the citywide Natural Resource Management Plans.

Extended Teen Nights Program (+\$39,553, +0.23 FTE)

Addition of 0.23 FTE positions and non-personnel expenditure to expand the Teen Nights Program to five additional recreation centers.

Position Reallocation (+\$20,363, +0.25 FTE)

Transfer 0.25 Payroll Specialist 2 from the Maintenance Assessment District Management Fund to the General Fund.

One-Time Reductions and Annualizations (-\$2,506,987, 0.00 FTE)

Removal of one time additions to the Fiscal Year 2015 budget (e.g., vehicle purchases for new facilities, funding for parking lot repairs, etc.). No impact to service levels.

Re-engineering of Maintenance Assessment District (-\$700,000, 0.00 FTE)

Reduction of non-personnel expenditure associated with the general benefits to Maintenance Assessment Districts based on revised costs provided by the Assessment Engineer.

Reduction of Limited Balboa Park Centennial Positions (-\$154,932, -1.50 FTE)

Reduction of 0.50 Program Manager, 0.50 District Manager, and 0.50 Clerical Assistant 2, and associated non-personnel expenditure due to the completion of the Balboa Park Centennial Celebration 2015. Positions eliminated as of January 1, 2016.

NON GENERAL FUND SIGNIFICANT ADJUSTMENTS

Support for Open Space/Park Maintenance/Reimbursement (+\$1,328,968, 0.00 FTE)

Adjustment to reflect changes in the Environmental Growth Fund for expenditures and reimbursements for open space and park maintenance activities. No impact to service levels.

Play, Laugh and Appreciate Youth Golf Program (+\$50,000, 0.00 FTE)

Addition of non-personnel expenditures for the Play, Laugh, and Appreciate Youth (P.L.A.Y.) Golf Program to introduce the youth to the sport of golf.

Non-Standard Hourly Staffing Calculation (+\$24,572, 0.00 FTE)

Funding allocated according to a zero-based annual review of hourly funding requirements for Golf Operations.

Automated Ball Dispenser/Washer (+\$17,000, 0.00 FTE)

Addition of non-personnel expenditures for an automated driving range golf ball dispenser/washer at the Mission Bay Golf Course.

Adjustments for Information Technology Expenses (+\$11,602, 0.00 FTE)

Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.

Mandatory General Benefit Contribution in the Environmental Growth Fund (+\$2,094, 0.00 FTE)

Increase in State-mandated funding for the general benefit contribution for City parks maintained by Maintenance Assessment Districts.

Non-Discretionary and Salary and Benefit Adjustments (-\$370,866, 0.00 FTE)

Total expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, rent, retirement contributions, retiree health contributions and labor negotiation adjustments.

FEES

Possible fee revisions are under review and are not included in the FY 2016 Proposed Budget. Information regarding proposed fees can be found on the Department's website at:
<http://www.sandiego.gov/parkandrecboard/reports/index.shtml>.

BUDGET SCHEDULE

The Park and Recreation Department's FY 2016 Proposed Budget is tentatively scheduled for review by the City Council as follows:

Operating and Golf	May 6, 2015, Wednesday from 9 a.m. to 12 p.m.
Capital Improvement Program	May 5, 2015, Tuesday from 9 a.m. to 12 p.m.

Attachment 1

The budget hearings will be open to public testimony. This schedule may change. Please check the City's web site for the latest information.

For more detailed information and updates, you can find the Park and Recreation Proposed Budget on-line at <http://www.sandiego.gov/park-and-recreation/general-info/budget/index.shtml>.