



THE CITY OF SAN DIEGO
TO THE PARK AND RECREATION BOARD

DATE ISSUED: September 7, 2012 REPORT NO. 201

ATTENTION: San Diego Regional Park Improvement Fund Oversight Committee
Agenda of September 20, 2012

SUBJECT: Clarification of San Diego Regional Park Improvement Fund Oversight
Committee Minutes of April 21, 2011 relative to a recommendation to
approve appropriation of Regional Park Improvement Funds in the amount
of \$250,000 for the Ocean Beach Comfort Station Replacement Project.

SUMMARY

**THIS IS AN INFORMATION ITEM ONLY. THERE IS NO ACTION REQUIRED BY
THE BOARD.**

Issue - Clarify the April 21, 2011 San Diego Regional Park Improvement Fund Oversight
Committee minutes regarding the action of the Oversight Committee to recommend
appropriation of \$250,000 for the Ocean Beach Comfort Station Replacement Project?

BACKGROUND

In recent months the Park and Recreation Department staff has been working closely with staff
from the Comptroller's Office, Financial Management Department, and Development Services
Department (Facilities Finance Division to reconcile project funding appropriations and fund
balances in the Mission Bay Park Improvement and Regional Park Improvement Funds as a
result of the completion of fund audits by the Office of the Auditor earlier this year.

In reconciling project appropriations Park and Recreation Staff reviewed official actions on the
part of San Diego Regional Park Oversight Committee (Oversight Committee) relative to the
approval of recommended project funding. In reviewing the minutes of the April 21, 2011
Oversight Committee meeting staff found that the minutes did not clearly outline the actions
taken and as such this document will provide clarity for future reference.

At the April 21, 2011 Oversight Committee staff made a recommendation for various project
funding allocations via Report #101, as attached. This included an appropriation request of

\$443,000 for the Ocean Beach Comfort Station Replacement Project. However, during the report presentation as made by Assistant Director Scott Reese he indicated that the funding being requested for the Ocean Beach Comfort Station should be \$250,000 and NOT the \$443,000 as was requested in the report.

Staff comments relative to the revised amount and Oversight Committee discussion and recognition of the revised amount are clearly evident when listening to the audio tape of the meeting. The minutes of the meeting, as attached, reference the discussion regarding staff's recommendation and change to \$250,000 and the motion is clear to accept the staff's recommendation, but the minutes do not detail this correction. The specific section is highlighted on page two, the fourth bullet point under Board Member Comments and Questions, within remarks made by Mr. Smith.

- Specifically, Chair Wilbur Smith states he was glad to see the Ocean Beach Comfort Station cost was reduced. What precipitated the reduction? (Mr. Reese stated that the request was reduced to \$250,000 but the project cost remains the same.)

This report therefore requests clarification of the actions taken at the April 21, 2011 meeting. As the minutes were approved and are final record they will not be changed, but this report will be attached to those minutes for further clarification and for the record.

Respectfully submitted,



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Park and Recreation Department



Prepared by:
Scott Reese, Assistant Director
Park and Recreation Department

Attachments:

1. San Diego Regional Park Improvement Fund Oversight Committee Minutes - April 21, 2011
2. San Diego Regional Park Improvement Fund Oversight Committee Report 101 – Appropriation of FY 2010 Regional Park Improvement Funds to Old Mission Dam Preservation, Diamond Street Repairs, Pescadero Street Stairs and Ocean Beach Comfort Station Replacement Projects