

Park CIP Streamlining Council Policy 600-33 Proposed Amendment

**Park and Recreation Board
October 29, 2015**

Presented by:

**PARK AND RECREATION DEPARTMENT
PLANNING DEPARTMENT
PUBLIC WORKS DEPARTMENT**



Workshop Outline

- Introductions
- Objectives
- Background
- Existing Council Policy 600-33
- Proposed Council Policy 600-33
- Next Steps



Introductions

- **Andy Field**, Assistant Director, Park and Recreation Department
- **Mark Nassar**, Deputy Director, Public Works Department
- **Robin Shifflet**, Development Project Manager III, Planning Department



Objectives

- Outline challenges with the current process
- Outline proposed changes to current process
- Solicit further input from community
- Obtain feedback from Park and Recreation Board

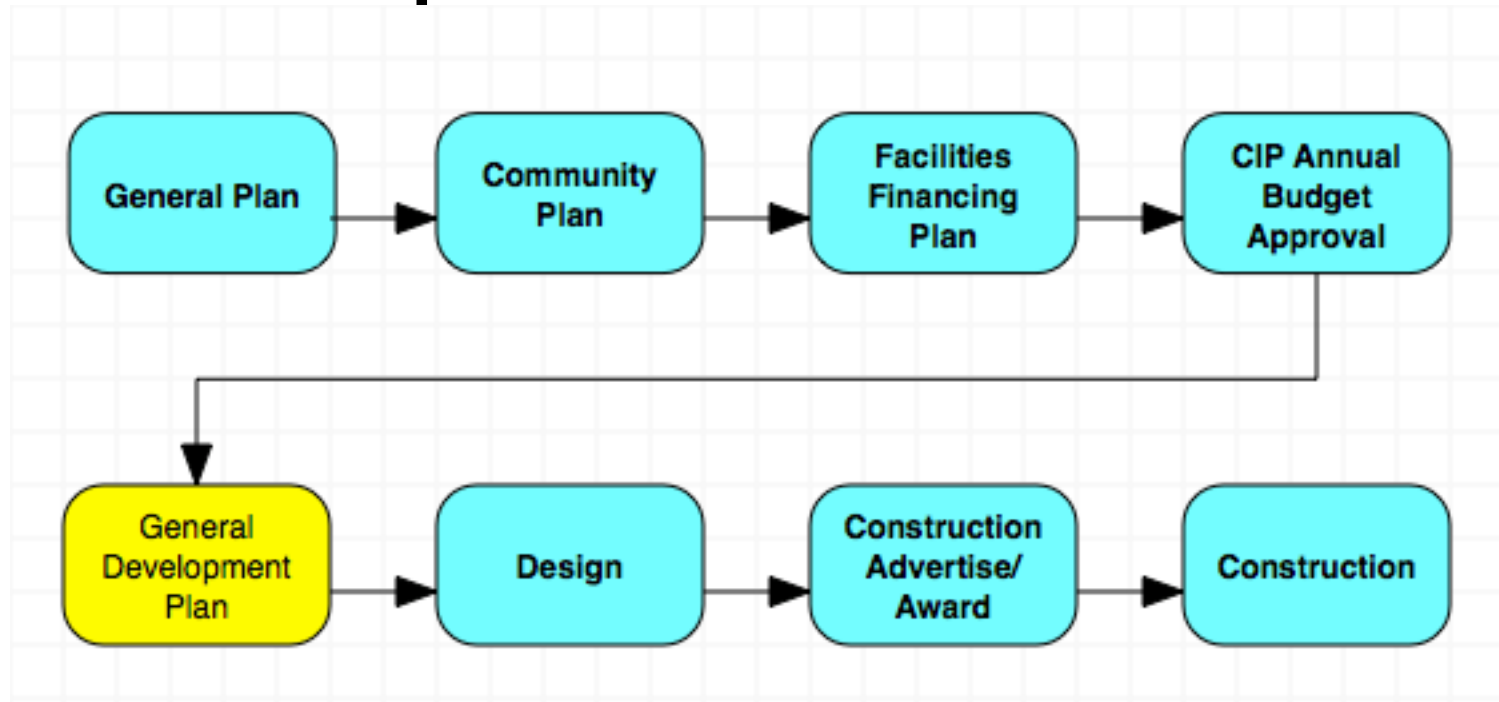


Background

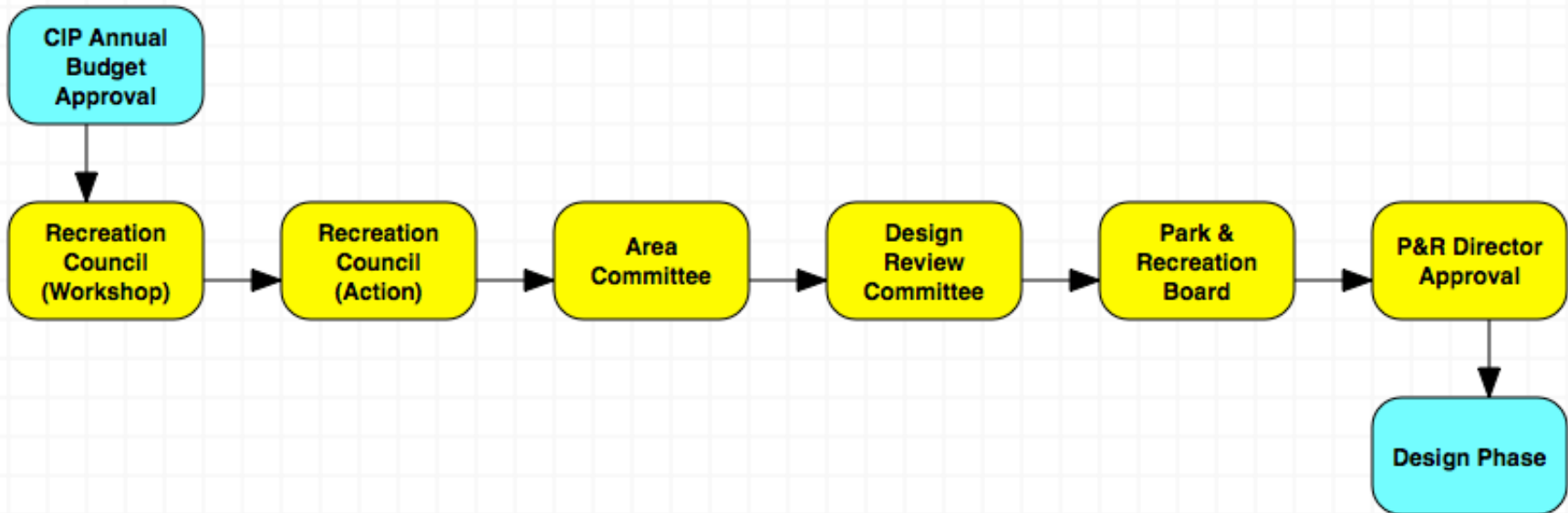
- CP 200-14 – Adopted 1981
- CP 600-33 – Adopted 2003
- CP 600-33 – Amended 2012
- Infrastructure Committee – March and July 2015
- Park and Recreation Board – May 2015
- Council Memorandum – June 2015

- CP 600-33 is intended to:
 - Provide for adequate advance community notification on park capital improvement efforts
 - Engage the community for input during the park projects development process
 - Establish a park conceptual plan on which the detailed design/construction drawing will be based
 - Obtain recommendation on project scope from the Park and Recreation Board prior to final Director approval

- **Park Development Process**



- **General Development Plan (GDP) Process**



- Concerns with increases in park development project duration and cost
- Applies same level of effort to all parks, regardless of:
 - GDP approval status
 - Facility Type/use
 - Nature of Improvement (new vs. expansion of existing)
 - Size
 - Complexity
 - Urgency

- Extended duration causes significant impact on project costs, including:
 - Inflation
 - Added Regulations
 - Administrative Charges
- Project risks delay or stalling until:
 - Full funding is secured, or
 - Amenities reduced, or
 - Project phased

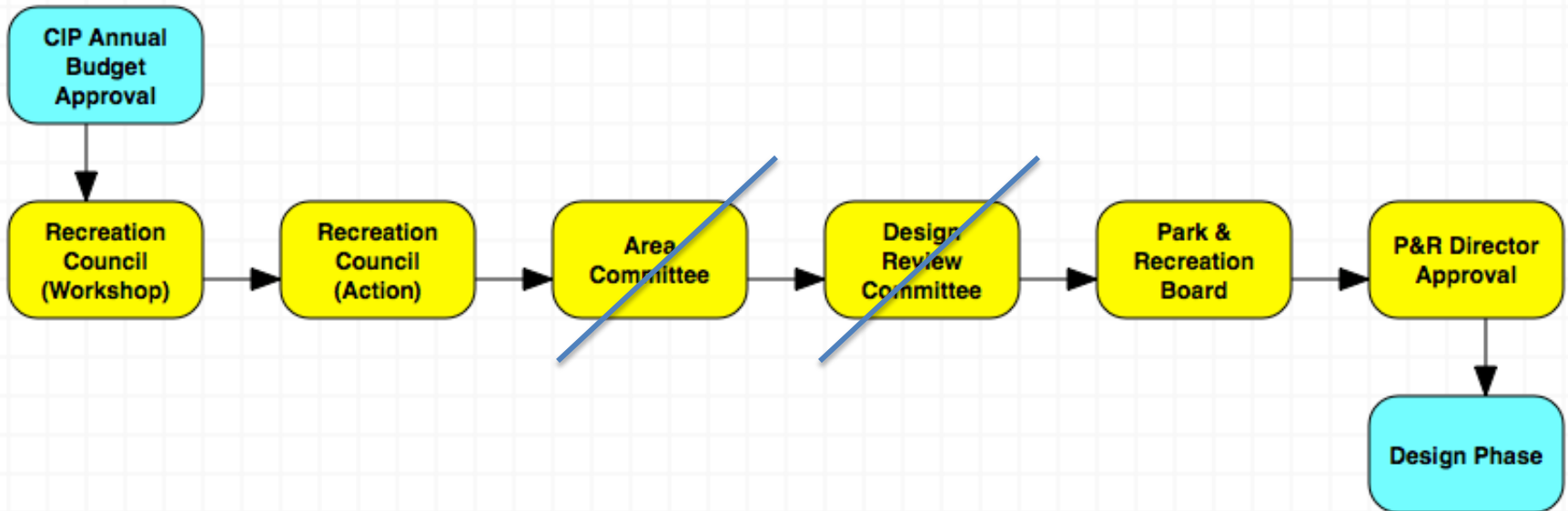
- Address changes through changes to CP 600-33
- Objectives:
 - Solicit input for improvements
 - Increase flexibility
 - Shorten the GDP phase
 - Reduce cost and schedule impacts

	Existing GDP	Minor Project/GDP Amendment	Major Project/New GDP or Amendment
GDP Status:	Previously Approved	Amendment for MINOR Park Improvements	Creation or Amendment for MAJOR Park Improvements
Project Type:	<ul style="list-style-type: none"> ▪ Security Lighting ▪ Picnic Shade Structure ▪ Accessibility Improvement ▪ Comfort Station Improvement 	<ul style="list-style-type: none"> ▪ New Comfort Station ▪ New Sports Field Lighting ▪ Tot Lot Upgrade or Expansion ▪ Parking Lot Expansion (<25% tot parking) ▪ Turf Conversion 	<ul style="list-style-type: none"> ▪ New/Expanded Park ▪ New Recreation Center ▪ New Aquatic Complex ▪ New Joint Use Facility ▪ New Tot Lot ▪ Special Activity (Skate Park, Dog Off-Leash, etc.) ▪ Parking Lot Expansion (>25% tot parking)

	Existing GDP	Minor Project/GDP Amendment	Major Project/New GDP or Amendment
Recreation Council	Informational	Meeting 1: Workshop Meeting 2: Action <i>(* Additional meetings will extend the schedule and reduce the available budget</i>	Meeting 1: Workshop Meeting 2: Action <i>(* Additional meetings will extend the schedule and reduce the available budget</i>
Park and Recreation Board	N/A	<ul style="list-style-type: none"> - Board will be formally noticed of GDP amendment - Item is considered approved unless Board requests Action Meeting 	Action Meeting

No established role for Area Committees and Design Review Committee

- Revision to Flow Chart



CURRENT	PROPOSED		
	PROCESS 1	PROCESS 2	PROCESS 3
Recreation Council <i>2 meetings (*)</i>	Recreation Council <i>1 meeting</i>	Recreation Council <i>2 meetings (*)</i>	Recreation Council <i>2 meetings (*)</i>
Area Committee	N/A	N/A	N/A
Design Review Committee	N/A	N/A	N/A
Park & Recreation Board	N/A	(**)	Park & Recreation Board

(*) May involve >2 meetings

(**) Meeting held only at the request of P&R Board

- Clarifies that the GDP is a conceptual plan for the purpose of scope approval
- Clarifies that environmental review is necessary prior to GDP approval
- Eliminates Area Committee Review Step
- Eliminates Design Committee Review Step
- Establishes project classifications based on project complexity
- Applies a progressive level of effort based on project complexity
- Reduces number of staff presentations at Park and Recreation Board



Next Steps

- Infrastructure Committee – targeting November 18, 2015
- Council Committee December 2015
- Amended Policy Effective in 2016

Questions?

Park CIP Process Streamlining

Andy Field

Mark Nassar

Robin Shifflet

Park and Recreation

Public Works

Planning