

## MEMORANDUM

DATE:

May 8, 2015

TO:

Chair Golba and Members of the Planning Commission

FROM:

**Edith Gutierrez, Development Project Manager** 

**SUBJECT:** 

Request for a continuance for EJ Marketing MMCC, Project No. 368343.

The above-referenced project was appealed and is scheduled before you on May 28, 2015. An appeal filed by David S. Demian, on behalf of Rick Engebretsen, included information on the existing square-footage and parking spaces on the premises that conflicts with the plans submitted and evaluated by staff. The applicant is in the process of submitting revised plans for staff evaluation to properly reflect the onsite conditions, however, will not be prepared in time to meet the Planning Commission deadline. The applicant and City staff is requesting a continuance with a date certain of June 18, 2015, to ensure the exhibits are correct and the project meets all the development regulations.