

CITY OF SAN DIEGO HISTORICAL RESOURCES BOARD

POLICY SUBCOMMITTEE

Monday, August 14, 2006, at 3:00 PM

4th Floor Large Conference Room

City Administration Building

202 C Street, San Diego, CA

The Policy Subcommittee is a subcommittee of the City of San Diego's Historical Resources Board. It is primarily composed of Historical Resources Board members who are interested in policy matters. In general, the Subcommittee is not a voting entity, but rather a forum for discussing issues and policy matters related to historic resources and their preservation. Comments at the meeting do not predispose future positions on any matter by the Historical Resources Board.

Members of the public will be allowed an opportunity to speak, for up to one minute each, at the end of the Subcommittee's discussion on an agenda item. Each member of the public is required to state their name and the organization (if any) that they represent prior to their one minute presentation.

MEETING AGENDA

1. Introductions
2. Public Comment (on matters not on the agenda)
3. Various Issues:

3A Historical Research Report Guidelines. In order to achieve consistency in reports that are submitted for designation of historical resources, a standardized format with specific requirements was previously proposed by staff. At this meeting staff will respond to comments received on the proposed guidelines. Additional comments can be submitted to staff through the end of August. It is anticipated that the Historical Research Report Guidelines will be presented to the full Board for adoption at the November meeting. [30 minutes; Kelley Saunders]

3B Mills Act Program and Policy for Cancellation/Non-renewal of Agreements. Staff would like to begin preparation of a Mills Act Program handout and a HRB Policy for the Cancellation and Non-renewal of Mills Act Agreements. An example from the City of Pasadena will be available for review by Subcommittee members. [15 minutes; Cathy Winterrowd]

3C Revisions to HRB District Policy. Staff will introduce a revised district policy reducing the district types from five to two, while continuing to protect the range of resources protected under the existing policy. In addition to the reduced district types, the new policy will provide different requirements for the establishment of districts and the designation of contributing

resources. This item was first discussed with Board members at the May Retreat. [60 minutes, Kelley Saunders]

3D Distribution of HRB Materials. Currently two copies of the historical research report are required at the time of submittal with an additional 32 copies required for full distribution prior to the HRB meeting. In an attempt to reduce costs to homeowners and other historical designation applicants, staff is proposing to reduce the number of copies and scope of distribution of printed reports in conjunction with requiring submittal of an electronic copy that will be posted on the website along with staff reports for each nomination. [15 minutes; Cathy Winterrowd]

4. Adjourn

Next Subcommittee Meeting will be on September 11, 2006 at 3:00 PM.

For more information, please contact Cathy Winterrowd by phone at (619) 235-5217 or email at cwinterrowd@sandiego.gov