



THE CITY OF SAN DIEGO

## BOARD OF LIBRARY COMMISSIONERS

### Members

Salvatore Giametta, Chair

Ann Haddad • Katherine Nakamura • Abby Silverman Weiss • Sarah White • Alan Ziegaus

### MINUTES

#### BOARD OF LIBRARY COMMISSIONERS

#### SAN DIEGO PUBLIC LIBRARY

Wednesday, June 25, 2014

### ATTENDANCE

#### Commissioners:

**Present:** Salvatore Giametta, Ann Haddad, Katherine Nakamura, Sarah White, Ileana Ovalle Engel (newly appointed)

**Absent:** Abby Silverman Weiss, Alan Ziegaus

**Staff:** Deborah Barrow, Library Director; Misty Jones, Deputy Director, Central Library; Bruce Johnson, Deputy Director, Branch Libraries; Nicole Spriggs, Executive Assistant; Cynthia Meinhardt, Project Officer II and Elif Cetin, Senior Civil Engineer, Engineering and Capital Projects, Public Works Department

**Public:** Joan Curry

### CALL TO ORDER

Meeting was called to order by Commissioner Giametta at 12:39 p.m. in the Sullivan Commission Room.

### APPROVAL OF MINUTES

Correction to the April meeting minutes section of the Library Foundation update. Sarah White gave Foundation update, not Ann Haddad. Also, the name of the proposed naming of the Mission Hills/Hillcrest Branch Library should be Mission Hills/Hillcrest Harley and Bessie Knox Branch Library.

The March 5, 2014 minutes were approved unanimously.

### REQUESTS FOR CONTINUANCE

None.

**NON-AGENDA PUBLIC COMMENT:**

None.

**COMMISSIONER COMMENT:**

- Mr. Giametta welcomed the newest member of Library staff, Nicole Spriggs, Executive Assistant.
- Mr. Giametta congratulated the commissioners that were reappointed back to the Board of Library Commissioners: Ann Haddad, Alan Ziegaus and Abby Silverman Weiss.
- Mr. Giametta introduced and welcomed the newest appointment to the Board of Library Commissioners, Ileana Ovalle Engel.
- Ms. Engel stated that at Cox Communications she is focused on technology, high speed internet, video and phone for the last 9 years. She spends a lot of time making sure she is involved in the community. Joining the Board of Library Commissioners was the perfect opportunity to come on board to something she feels passionate about.
- Mr. Giametta thanked Ms. Barrow for her years of service to the San Diego Public Library and wished her well on her retirement. He also congratulated her on receiving the *Silver Knight Award*.
- Ms. Nakamura suggested that the library connect to Trip Advisor and expressed her appreciation to Deborah Barrow for her work on the Budget.
- Ms. Nakamura discussed how important the after school program is to the school district and thanked the Friends of the Library for being very effective and having their voices heard as it relates to the budget.
- Ms. Nakamura expressed how pleased she was with the Commission for Arts & Culture event that was held to select the next public artist for Skyline Hills Branch Library.

**REPORT FROM THE FRIENDS OF THE LIBRARY:** Joan Curry

The Grand Celebration for the Essay Contest was held on Thursday, May 1, 2014 at the Central Library. Approximately 200 people attended this meeting. Thirteen students who wrote outstanding essays were chosen to receive laptop computers. The best overall essay award of \$500 given in memory of Jack and Carolyn Winer was given to Uma Talagadadivi, a tenth grade student at Scripps High School. Her essay dealt with the book *THE BOOK THIEF*.

The Friends of the Library is reorganizing the Friends Board. They have eight Directors. The purposes for this reorganization are as follow:

- To increase personal contacts with the 36 libraries.
- To develop a more interactive system between Corporate Friends and the Chapter Friends.
- To help Chapters meet deadlines, organize their Chapters.
- To give them a “go to person” for various questions or problems.
- To ultimately make communication easier and faster among Friends groups.

## **LIBRARY FOUNDATION UPDATE: Sarah White**

The Foundation is closing out the end of the Fiscal Year and is working on a million dollar match. The Foundation is grateful for support from the Friends of the Library. Library Foundation CEO, Jay Hill, wanted the Foundation to mention the great collaboration with Friends of the Library and the wonderful support provided at Council. The Foundation is working on new leadership on their Board. They have added some new trustees and Amy Valeiras is now the Chair of the Board.

The Foundation will also be hosting its inaugural Donor gala called *Celebration Under the Dome* on Friday, October 10, 2014. The committee is working on getting sponsorships and honorary committee members. The goal of the gala is to celebrate the New Central Library and the library system to raise needed funding for innovative technology and programming excellence in all 36 San Diego Public Library locations.

## **AGENDA ITEMS**

- a. Report on Library Construction Projects by Cynthia Meinhardt and Elif Cetin (Discussion Item)
  - Mission Hills/Hillcrest Branch Library: On January 14, 2014, the City Council approved \$4 million in capital bond money for this project. Staff met with Interim Mayor Gloria's office to discuss community input. The architects, staff and Library Foundation met in February 2014 to prepare for an upcoming meeting with the donor, and to discuss design changes. The architect's contract was approved in April 2014. The new project design was presented to the donor on April 10 and was well received. City Council approved receiving the donation and moving forward with the donation agreement on May 20, 2014. Community meetings for the design presentation and public input are scheduled for the month of June – July 1, 2014.
  - Skyline Hills Branch Library: The Winning Design Ceremony was a success. Councilmember Cole was in attendance. The winning design was well received in the community. The next step is to go back to the community one last time for any additional input on the winning design that can be accommodated within the budget. An upcoming meeting with the design build team will bring further updates. On October 28 the City Council's Infrastructure Committee approved \$2.8 million in capital bond money to complete this project.
  - San Ysidro Branch Library: On October 28 the City Council's Infrastructure Committee approved \$3 million in capital bond money for land acquisition and design of this project. A Phase I Assessment Report and land survey were completed in January 2014. The appraisal of adjacent land/property was completed. The land survey map is being finalized with the Development Services Department. The Real Estate Assets Department will negotiate with the property owner and make a purchase offer to the property owner.

- San Carlos Branch Library: On January 14, 2014, the City Council approved \$1 million in capital bond money for land acquisition and completion of bridging documents. A briefing with Councilmember Sherman's office occurred on November 22. Project management staff and the project architect met in January to kick off the project and met with the Library Department in February to review the schematic plans for updated programmatic input. After the Library Department provides the updated library program, the architectural contract will be amended in order to revise the design and develop bridging documents. A consensus was reached for a new design approach at an April 11 meeting with Library Department, Friends of the San Carlos Branch Library, Council District 7 and architects. Staff is moving forward to amend the consultant agreement for schematic design and bridging documents and awaiting the architectural fee proposal.
  - Ms. Barrow gave an update on the proposed naming of the Mission Hills/Hillcrest Branch Library to Mission Hills/Hillcrest Harley and Bessie Knox Branch Library. Harley Knox was the 25<sup>th</sup> Mayor of San Diego and was in office from 1943 to 1951. Mr. Knox was instrumental in expanding Lindberg Field, constructing the San Diego Aqueduct, and initiated the planning for Mission Bay Park.
- b. Review of Mayor's FY 2015 Budget Proposal (Action Item)
- Ms. Barrow confirmed that Mayor Faulconer signed the FY 2015 budget a day after it was heard by Council. The budget is just over \$45 million, an increase of \$1.4 million and 25 FTE.
  - Ms. Barrow discussed the budget process and confirmed that additional library hours were approved. There will be an addition of over 200 hours per week total for all facilities.
  - Ms. Barrow advised that the additional hours will take the library to the highest number of hours in a decade.
  - Ms. Barrow discussed the additional staff to accommodate the *Do Your Homework @ the Library* program.
  - With the approval of the budget, there will be 436 full-time equivalent staff members.
  - Ms. Barrow discussed the library materials collection and stated that the budget for materials remains intact.
  - Ms. Barrow reiterated the importance of re-examining the materials budget, looking at the composition of it, how much of it needs to be electronic or hard copy and using new tools that we have to make the collection as effective as possible.
- c. Update from the Library Director (Discussion Item)
- Ms. Barrow asked for a report from Deputy Director, Misty Jones.
  - Ms. Jones discussed an award the library received from the American Steel Construction Organization for the Dome. This award was the top award for innovation.

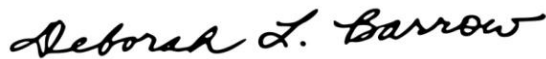
- Ms. Jones noted the library also received an award for galvanized steel for the dome.
- Ms. Jones discussed the proposed hours of service for the Central Library. Monday – Thursday 10:00am - 7:00pm, Friday – Sunday 12:00 - 6:00pm.
- Ms. Jones discussed Comic Con, the next big event for the Central library. There are signs around the library that are a part of an interactive alternate reality game going on throughout the month of July called, “*Rabbit Hole*” related to Comic Con.
- There will also be Comic Con library commemorative cards this year. Comic Con will also provide the library with a booth. Random House will have their event at the Central library this year.
- Ms. Barrow discussed that recruitment for the Library Director position will open soon. She is confident that the library staff is efficient, dedicated and things will go well in the future.

## **OTHER BUSINESS**

Commissioners motioned to postpone the July 2, 2014 commission meeting. The next commission meeting will be held on August 6, 2014.

## **ADJOURNMENT**

Commissioner Giametta adjourned the meeting at 1:25 p.m.



DEBORAH L. BARROW

Library Director

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