



THE CITY OF SAN DIEGO

BOARD OF LIBRARY COMMISSIONERS

Members

Abby Weiss, Chair

Ileana Ovalle Engel • Ann Haddad • Katherine Nakamura • Wendy Urushima-Conn • Sarah White • Alan Ziegaus

MINUTES

BOARD OF LIBRARY COMMISSIONERS SAN DIEGO PUBLIC LIBRARY Wednesday, November 4, 2015

ATTENDANCE

Commissioners:

Present: Ileana Ovalle Engel, Wendy Urushima-Conn, Sarah White, Alan Ziegaus

Absent: Abby Weiss, Katherine Nakamura, Ann Haddad

Staff: Misty Jones, Library Director; Bob Cronk, Deputy Director, Public Services; Victor Westmoreland, Admin Aide II; Jay Hill, Chief Executive Officer, San Diego Public Library Foundation; Charlie Goldberg, Marketing Director, San Diego Public Library Foundation; Elise Ciez, Community Relations Specialist, San Diego Public Library Foundation, Cynthia Meinhardt, Project Officer II, Engineering and Capital Projects, Public Works Department

Public: Joan Reese, Ann McDonald, Amy Valeiras

CALL TO ORDER

Meeting was called to order by Misty Jones at 12:39 p.m. in the Sullivan Commission Room.

APPROVAL OF MINUTES

The September 2, 2015 minutes were approved unanimously.

REQUESTS FOR CONTINUANCE

None.

NON-AGENDA PUBLIC COMMENT

None.

REPORT FROM THE FRIENDS OF THE LIBRARY: Joan Reese

The 37th Anniversary Annual Meeting of the Friends of the San Diego Public Library was held on Saturday, September 12, 2015 at the San Diego Central Library @ Joan A Irwin Jacobs Common Shiley Special Events Suite. There were approximately 250 attendees. 134 volunteers recognized and presented with certificates of appreciation. Speakers included Jay Hill, CEO of the San Diego Library Foundation; Erin Zlotnik, Library Shop Manager; and the featured speaker Robert Cronk, Deputy Director, San Diego Public Library Public Services. The election of Officers and Directors of the Corporate Friends of the San Diego Public Library was completed. The 19th Essay Contest is now underway. The deadline for the essays is December 18, 2015. October Power Book Sale yielded approximately \$2,600. Members of the Executive Board of the Friends of the San Diego Public Library will be hosting a holiday luncheon on Thursday, December 3, 2015 from 11:30-1:00 at the College/Rolando Branch Library Meeting Room.

LIBRARY FOUNDATION UPDATE: Jay Hill & Amy Valeiras

The San Diego Public Library Foundation presented the 2015-2018 Strategic Plan.

Mission

The Library Foundation strengthens communities by supporting excellence in the San Diego Public Library system through philanthropy, advocacy and outreach.

Core Values

The San Diego Public Library Foundation believes in:

Access Education Accountability Literacy Community Innovation

Vision

We will create a community where all people are engaged, literate and empowered to fully participate in society. We accomplish this vision by partnering with the San Diego Public Library to develop the world's best library system.

Strategic Initiatives

- Financial Sustainability – Develop strong and secure financial stability to ensure the long-term success of the Foundation and its mission.
- Stakeholder Relations – Value all relationships of the Library Foundation through on-going outreach, involvement, education, collaboration and advocacy.
- Institutional Development – Ensure board and staff leadership demonstrates necessary skills and competencies to guarantee the Foundation's long-term sustainability.

Top Priorities

- Invest in New Readers.
- Create Vibrant Cultural and Civic Centers.
- Ensure Academic and Career Success.
- Develop the Virtual Library.

Staff and attendees commented on the success of the Celebration under the Dome. They discussed the various highlights of the event. Jay Hill noted the elected official visits are going well. Charlie Goldberg and Elise Ciez were acknowledged for all of their hard work.

AGENDA ITEMS

a. Report on Library Construction Projects by Cynthia Meinhardt
(Discussion Item)

- Skyline Hills Branch Library: On September 28, 2015 the DB Contractor started the site grading work. Ground breaking ceremony was performed on October 7, 2015. The construction is estimated to be completed by December 2016.
- San Ysidro Branch Library: In September 2015, the City purchased a 1.62 acre land located at 123 E. Seaward Avenue in San Ysidro community. We are in the process of retaining a design firm to provide professional services consisting of: performance specifications for a design build delivery system; architectural evaluation of the existing historic home and preparation of a technical report for CEQA determination; design of architectural restoration of the existing historic home; structural survey and report of the existing historic home. The project schedule is as follows:

Performance Spec. & RFQ (6 Months)	October 2015-March 2016
RFP/A&A (5 Months)	April 2016-August 2016
DB (30 Months)	September 2016-February 2019
- Mission Hills-Hillcrest Branch Library: The architect has completed the draft bridging documents and submitted them to the City for review and comment. Work has begun on a draft CEQA document that needs to be prepared prior to the Design Build Request for Proposals advertisement.
- San Carlos Branch Library: The consultant approved and signed the consultant agreement for Bridging Documents and it is being routed for the contracting group and attorney's approval.

b. Update from the Library Director (Discussion Item)

- Mr. Cronk gave an overview of various central/branch library programs for the month of November. *Natural Hair Care & Braiding* will be held December 2, 2015 at Valencia Park/Malcolm X Branch Library. This event will also be held on January 16, 2015 and February 7, 2015. *The First Thanksgiving* event will be held on November 18, 2015 at the Allied Gardens/Benjamin Branch Library. This presentation by Greg Miller of Colonial Educators is about the first Thanksgiving and includes humor, stories, demonstration and artifacts. *Paper Cities* will be opening on November 3, 2015 at City Heights Performance Annex. This event is an adult-themed puppetry, animated objects, film, live music and performer talk back. *Canvas and Coffee* will begin on November 18, 2015 at Carmel Mountain Ranch Branch Library. This is a fun class taught by Artist Joe Nyiri where adults 18 and up can have some light snacks and beverages while learning how to paint.

Bus Trip to San Diego Museum of Art will be taking place on November 14, 2015 at Oak Park Branch Library. *Globe for All: Much Ado About Nothing* will be held on November 14, 2015 at Valencia Park/Malcolm X Branch Library and November 15, 2015 at the Central Library. *Globe for all* presents Shakespeare's *Much Ado About Nothing*, featuring actors from the Old Globe in Balboa Park.

- Ms. Jones distributed a report from Commissioner Weiss regarding the ongoing Elected Officials visits. This report listed budget priorities being put forth. Increase in library hours, programming budget, materials budget are included.
- Ms. Jones noted that the Library is currently going through a Performance Audit with the City of San Diego Auditor's office. The Auditor's office is conducting an internal controls audit looking at the Libraries processes, procedures, staffing, services and the programs we offer.
- Ms. Jones stated that the Library completed meet and confer regarding additional library hours. An agreement was made and additional hours will be added on January 3, 2016. Central Library and branches will open at 9:30 a.m. Monday thru Saturday. Closing hours will stay the same for Central Library. This will add about seven hours to Central Library. Every branch location will stay open until 6:00 p.m. on Saturdays adding three hours. Sunday hours will be added to Pacific Beach.
- Ms. Jones distributed information regarding the Campaign for Grade Level Reading. This national campaign ensures that all children are able to read at grade level by 3rd grade. The Library will lead the campaign for the San Diego region.

COMMISSIONER COMMENT

Central Library won the Library Journal Landmark Library Award.

On November 5th and 6th, the Central Library will be hosting Code Day. This event is for high school and college students to make code for 24 hours.

OTHER BUSINESS

The next Board of Library Commissioners meeting will be held on December 2, 2015, at the San Diego Central Library @ Joan A Irwin Jacobs Common in the Sullivan Commission Room on the 9th Floor.

ADJOURNMENT

Misty Jones adjourned the meeting at 2:03 p.m.



MISTY JONES
Library Director
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