



A Message to Teachers

The San Diego Public Library knows the importance of literature in children's lives. We also understand the crucial role school teachers play in creating life-long readers. We hope to make your job easier and to provide an enriching experience for you and your students.

The Staff of the San Diego Public Library looks forward to seeing you at the library.

One great way to introduce children to the world of literature is by planning a trip to the library.

Please schedule class visits at least three weeks in advance.

Class visits may include library card registration, tours, age appropriate storytimes, booktalks and research skills.

Ways You Can Help

Notify the library of school assignments in advance.

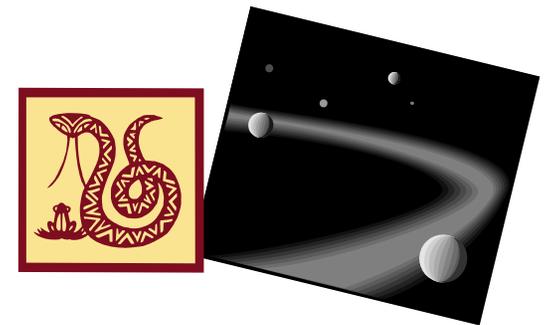
Consult with the librarian when preparing reading lists. The library may not own some of the books you require. We may be able to recommend new or special titles.

Schedule class visits at least three weeks in advance. Let us know of your particular needs.



Special Programs

Storytelling, music, magic, puppet shows, and crafts are planned throughout the year. Please make an appointment for your class for these highly popular events. Other programs can also be arranged.



Children's Collection

Materials: Books, magazines, DVDs, music CDs, Books on CD, etc. are available to borrow. Download ebooks, videos, and audiocassettes from Overdrive from our Library website: www.

Reserves: Materials available at other city branches or Central Library may be requested by phone or by internet and sent to your branch for free.

Teacher Collection: Lesson plans, educational issues, classroom ideas, big books and storytime book kits are available at the Central Library.



Library Cards

At least three weeks before the class visit, come to the library or call and request applications for parents to fill out for each child.

Before you return the library card applications to the library, please make sure that all forms have been completely filled in, including the child's signature, parent's signature and I.D. (if available.)

Two weeks before the visit, please return the completed applications to the library.

Library cards are valid for two years, and may be used and renewed at any San Diego Public Library.

Loan policies

Fines:

- Materials for Children: .10/day
Maximum \$5.00/item, Video/DVD fines \$2.00/day, maximum \$10/item
- Materials for Adults: .30/day
Maximum \$20/item, Video/DVD fines \$2.00/day, maximum \$20/item
- Loan period for all circulating books is 21 days.
- Loan period for videos & DVDs is 7 days.
- All items may be renewed once unless someone else has a hold on the item.

This information will be made available in alternative formats on request.

Children's Room 619-236-5838
Teen Space 619-238-6675

Allied Gardens/Benjamin	619-533-3970
Balboa	858-573-1390
Carmel Mountain	858-538-8181
Carmel Valley	858-552-1668
City Heights/Weingart	619-641-6100
Clairemont	858-581-9935
College-Rolando	619-533-3902
Kensington-Normal Heights	619-533-3974
La Jolla/Riford	858-552-1657
Linda Vista	858-573-1399
Logan Heights	619-533-3968
Mira Mesa	858-538-8165
Mission Hills	619-692-4910
Mission Valley	858-573-5007
Mountain View/Beckwourth	619-527-3404
North Clairemont	858-581-9931
North Park	619-533-3972
North University Community	858-581-9637
Oak Park	619-527-3406
Ocean Beach	619-531-1532
Otay Mesa-Nestor	619-424-0474
Pacific Beach/Taylor	858-581-9934
Paradise Hills	619-527-3461
Point Loma/Hervey	619-531-1539
Rancho Bernardo	858-538-8163
Rancho Penasquitos	858-538-8159
San Carlos	619-527-3430
San Ysidro	619-424-0475
Scripps Miramar Ranch	858-538-8158
Serra Mesa-Kearny Mesa	858-573-1396
Skyline Hills	619-527-3485
Tierrasanta	858-573-1384
University Community	858-552-1655
University Heights	619-692-4912
Valencia Park/Malcolm X	619-527-3405

Youth Services 2011



San Diego Public Library Tips for Teachers

