



City of San Diego PURCHASE ORDER

PO No. 4500052778

Ship To: Center ID: RMAD RISK MANAGEMENT - ADMINISTRATION 1200 3RD AVE STE 1000 SAN DIEGO CA 92101-4189	Bill To: RISK MANAGEMENT - ADMINISTRATION 1200 3RD AVE STE 1000 SAN DIEGO CA 92101-4189	Date: 06/21/2014 Page 1 of 3 Billing Contact: SHARON N FERGUSON Telephone:
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Vendor: Staples Advantage 5151 Murphy Canyon Rd Ste 350 San Diego CA 92123-7303 Vendor ID: 20000609 Phone: 800-693-4463	Terms: within 30 days Due net Delivery Terms: FREE ON BOARD Deliver on or before: 06/30/2015 Buyer: Beverly Asbill-Gum Telephone: 619-236-5923
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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
1	Dept Open - Staples - Admin Issued for payment of purchases made by the Risk Management Department via Stapleslink only as may be required through 6/30/2015 as per Bid 10047844-15-E. Contact/Billing Person: Sharon Ferguson 619-236-6697 SNFerguson@sandiego.gov Please send all invoices by email to SNFerguson@sandiego.gov	6,000 EA	USD 1.00	USD 6,000.00
2	Dept Open - Staples - PL Issued for payment of purchases made by the Risk Management Department via Stapleslink only as may be required through 6/30/2015 as per Bid 10047844-15-E. Contact/Billing Person: Sharon Ferguson 619-236-6697 SNFerguson@sandiego.gov Please send all invoices by email to SNFerguson@sandiego.gov	6,000 EA	USD 1.00	USD 6,000.00
3	Dept Open - Staples - Benefits Issued for payment of purchases made by the Risk Management Department via Stapleslink only as may be required through 6/30/2015 as per Bid 10047844-15-E. Contact/Billing Person: Sharon Ferguson 619-236-6697 SNFerguson@sandiego.gov	6,000 EA	USD 1.00	USD 6,000.00

Notes: The Terms and Conditions of this Purchase Order are available at http://sandiego.gov/purchasing/	<h2 style="margin: 0;">SEE LAST PAGE FOR TOTAL</h2>
IMPORTANT! To ensure prompt payments, PO # must appear on all shipments and invoices; and, all invoices must be directed to <i>Billing</i> Contact person at <i>Bill-To</i> address listed above	



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Line #	Item ID/Description	Quantity/UM	Unit Price	Extended Price
	Please send all invoices by email to SNFerguson@sandiego.gov			
4	Dept Open - Staples - WC Issued for payment of purchases made by the Risk Management Department via Stapleslink only as may be required through 6/30/2015 as per Bid 10047844-15-E. Contact/Billing Person: Sharon Ferguson 619-236-6697 SNFerguson@sandiego.gov Please send all invoices by email to SNFerguson@sandiego.gov	6,000 EA	USD 1.00	USD 6,000.00
5	Dept Open - Staples - Safety Issued for payment of purchases made by the Risk Management Department via Stapleslink only as may be required through 6/30/2015 as per Bid 10047844-15-E. Contact/Billing Person: Sharon Ferguson 619-236-6697 SNFerguson@sandiego.gov Please send all invoices by email to SNFerguson@sandiego.gov	6,000 EA	USD 1.00	USD 6,000.00

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