



**THE CITY OF SAN DIEGO
SENIOR AFFAIRS ADVISORY BOARD**

MINUTES

**Wednesday, June 4, 2014
11:00 a.m. – 1:00 p.m.
City Hall – Committee Room
202 C Street, 12th Floor
San Diego, CA 92101**

BOARD MEMBERS PRESENT:

Ruth Cardenas	William “Bill” Kelly	Harve Lubin, Chair
Burton Disner	Evie Kosower	Jerome Pollock
Erskine Garrette	Elissa Landsman	

BOARD MEMBERS ABSENT:

Susan Deininger

STAFF:

Denise Sandoval, City Staff, City of San Diego
Thyme Curtis, Interim Executive Director, Office of ADA Compliance & Accessibility
Elvia Sandoval, Administrative Aide, Office of ADA Compliance & Accessibility

CALL TO ORDER / ROLL CALL: Meeting called to order by Evie Kosower.

APPROVAL OF: May 7, 2014, Meeting Minutes
Minutes approved with amendments (6-0-0)

NON-AGENDA PUBLIC COMMENT: None

PRESENTATION

- Thyme Curtis, Interim Executive Director introduced herself and Elvia Sandoval. Both will be staffing the Board meetings.
 - An overview on the Office of ADA Compliance and Accessibility was given.
 - Questions regarding SAAB issues should be sent to Thyme.
 - Information for members will be sent from Thyme to the Chair who will then forward to the rest of the members.
 - Evie requested a follow-up on PS&NS Committee – Denise or Thyme will follow-up and report back.
 - The City does not allow voting by proxy.

STAFF UPDATES

- Presented new Fiscal Year Meeting Schedule
 - Meetings are held on first Wednesday of each month for the remainder of 2014.
 - Meetings are held in City Hall at 202 C Street, 12th Floor, San Diego, CA.
 - Website is missing agendas, minutes, and committees 2014. This information should be added so new members can learn SAAB history.
 - A good reference for committee work is the website for Age-Friendly Cities project. Bill Kelly volunteered to collect information from members and create a master resource list.
 - Motion to cancel July meeting and resume in August failed for lack of second.

DISCUSSION ITEMS (Discuss and Motion needed to move to Action Items)

- Discussed adopting of a mission statement from suggestions provided by board members
 - Municipal Code states the purpose/intent of SAAB. Thyme will forward the code to the Chair for distribution. SAAB does not have bylaws, however, Thyme will research standard bylaws for Boards and Commissions if available.
 - **This item was tabled.**
- Discuss policies, procedures and processes set forth by the City for SAAB
 - Website will be updated to contain SAAB history/accomplishments.
 - **This item was tabled.**
- Discuss an executive committee
 - **This item was tabled.**
- Discuss subcommittee
 - Age-Friendly Committee meets July 9, 2014, at 1:00 p.m.

ACTION ITEMS

- Rotating Chair Selection and approval
 - Discussed selecting permanent chair
 - Municipal Code states in absence of the Mayor designating a Chair, the board can select a Chair after July 15th. If interested in Chair position, contact Francis Barraza in the Mayor's office.
 - Motion by Bill Kelly to cancel July meeting failed for lack of second.

CHAIR/BOARD MEMBER ANNOUNCEMENTS

- Board Member Community Reports
 - HRC meeting attended – HRC will support AB1523 – Liability Insurance and AB2171 Bill of Rights and they asked SAAB to support them on these issues. This item was asked to be placed on the next agenda.
- Thanked Denise Sandoval for all her great support to this board.
- Upcoming events and announcements were distributed.

ADJOURNED