

Appendix XI. Inspection Forms

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Recheck Assessment	BMP (Minimum BMP #)	N/A	Adequate	Not Adequate	Comments	Unkn
AD / NAD /	Implement a pollution prevention system for uncovered outdoor sources of pollutants (31)					
AD / NAD /	Properly dispose of process and wash water (3)					
AD / NAD /	Eliminate floor mat cleaning discharges (11)					
AD / NAD /	Properly dispose of water from fire sprinkler maintenance activities (5)					
C.2 Landscaping						
AD / NAD /	Protect unpaved areas, including landscaping, from erosion using vegetation or physical stabilization (14)					
AD / NAD /	Eliminate irrigation runoff (6)					
AD / NAD /	Eliminate nursery irrigation discharges (7)					
AD / NAD /	Properly store and dispose of green waste (34)					
AD / NAD /	Properly manage pesticides and fertilizers (22)					
C.3 Materials and Wastes						
AD / NAD /	Protect waste storage areas from contact with storm water and non-storm water flows on to the property (36)					
AD / NAD /	Keep trash/waste storage areas free of exposed trash, sediment, and debris (33)					
AD / NAD /	Cooking oil waste shall be managed to prevent illegal discharges (37)					
AD / NAD /	Cover, contain, and/or elevate materials stored outside that may become a source of storm water pollutants (20)				<input type="checkbox"/> Minimum cover	
AD / NAD /	Label containers to prevent mishandling of hazardous materials and other potential pollutants (21)					
AD / NAD /	Provide and maintain secondary containment to catch spills when storing potential liquid pollutants in outdoor areas (18)				<input type="checkbox"/> Minimum containment	
AD / NAD /	Properly store and dispose of hazardous substances (19)				Waste Hauler: _____	
AD / NAD /	Maintain a readily accessible spill cleanup kit that is appropriate for the type of material stored (26)					
AD / NAD /	Properly dispose of discharges from swimming pools, spas, fountains, reflective pools, ponds, and filter backwash. (8)					

Recheck Assessment	BMP (Minimum BMP #)	N/A	Adequate	Not Adequate	Comments	Unkn
AD / NAD /	Manage animal waste and animal washing in a manner that prevents transport of waste and wash water off-site (35)					

C.4 Equipment, Vehicles, and Outdoor Activities

AD / NAD /	Implement controls to prevent pollution from exposed outdoor work areas (24)					
AD / NAD /	Prevent or capture liquid leaks from vehicles and equipment (25)					
AD / NAD /	Drain fluids from inoperable vehicles and store or dispose of properly (27)					
AD / NAD /	Temporarily protect storm drains while conducting activities with the potential to result in a discharge (29)					
AD / NAD /	Eliminate the discharge of vehicle and equipment wash water (4b)					

C.5 Other

AD / NAD /	Control air conditioning condensation discharges (9)					
AD / NAD /	Eliminate pumped groundwater, foundation, and footing drain discharges (10)					
AD / NAD /	Minimize flows from groundwater, diverted streams, springs, etc. that are a source of pollutants (12)					
AD / NAD /	Eliminate illicit connections to the storm drain system (1)					
AD / NAD /	Eliminate illicit non-storm water discharges (2)				<input type="checkbox"/> Discontinued and cleaned during inspection <input type="checkbox"/> Add'l BMPs required for permanent abatement	
AD / NAD /	Regularly clean and maintain structural BMPs and LID installations to ensure proper performance (13)					
AD / NAD /	Train appropriate employees on storm water pollution prevention (32)					
AD / NAD /	Develop a written plan identifying appropriate BMPs & spill response procedures (23)					

C.6 Additional Required Actions:

C.7 Educational Materials Distributed: BMP IGP NONE

D. Summary

Follow-Up Priority: 1 2 3 None

Level of knowledge regarding storm water (1-5):

Areas of concern corrected prior to report finalization

Think Blue Case Referral # 35- | | | | | | | |

County Hazmat Referral #12- | | | | | | | |

Unverified outdoor sewer drain (location, type, use):

**CITY OF SAN DIEGO
CASE PROGRESS ATTACHMENT**

E. AREAS OF CONCERN

Business-specific Areas of Concern Property Owner-specific Areas of Concern

F. RECHECK RESULTS

Recheck efforts initiated: Date ___/___/___ **Status Update:** Moved, Vacant Moved, Replaced by _____

Case Progress Log:

Event Date	Event Type <i>(Site visit, etc)</i>	Notes
___/___/___		
___/___/___		
___/___/___		
___/___/___		
___/___/___		
___/___/___		
___/___/___		
___/___/___		

Remaining Areas of Concern No change since routine inspection Think Blue Case Referral #: 35-|_|_|_|_|_|_|_|

Additional Required Actions:

Business-specific Areas of Concern Property Owner-specific Areas of Concern

G. CASE SUMMARY

FOLLOW-UP PRIORITY: 1 2 3 NONE **CASE COMPLETE. CASE RESOLVED DATE:** ___/___/___

POLLUTANT SOURCES REMAINING ON FACILITY: Sediment Nutrients Aluminum Iron Heavy Metals Organics
 Trash/Debris Oxygen Demanding Oil & Grease Bacteria/Viruses Pesticides Acid/Base



CITY OF SAN DIEGO

STORM WATER COMPLIANCE INSPECTION FOR MUNICIPAL FACILITIES



Inspector Name _____ Date ____ / ____ / ____ Time ____ AM / PM
 Telephone #: (____) _____ - _____ ext. _____ First Inspection Second Inspection

FACILITY/SITE INFORMATION

Facility Name: _____
 Facility Address: _____ Zip Code _____

BMP ASSESSMENT

BMP (Minimum BMP Number)	N/A	Adequate	Not Adequate	Comments	Date Resolved
General					
Implement good housekeeping to keep site free of trash and debris (17)					
Regularly clean parking lots (15)					
Immediately clean up spills (28)					
Keep storm drain inlets and under drains free of sediment, trash, & debris (16)					
Provide pollution prevention signage for storm drains (30)					
Implement a pollution prevention system for uncovered outdoor sources of pollutants (31)					
Properly dispose of process and wash water (3)					
Eliminate floor mat cleaning discharges (11)					
Properly dispose of water from fire sprinkler maintenance activities (5)					
Landscaping					
Protect unpaved areas, including landscaping, from erosion using vegetation or physical stabilization (14)					
Eliminate irrigation runoff (6)					
Eliminate nursery irrigation discharges (7)					
Properly store and dispose of green waste (34)					
Properly manage pesticides and fertilizers (22)					
Materials and Wastes					
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Cooking oil waste shall be managed to prevent illegal discharges (37)					
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Provide and maintain secondary containment to catch spills when storing potential liquid pollutants in outdoor areas (18)					
Properly store and dispose of hazardous substances (19)					
Maintain a readily accessible spill cleanup kit that is appropriate for the type of material stored (26)					
Properly dispose of discharges from swimming pools, spas, fountains, reflective pools, ponds, and filter backwash. (8)					
Manage animal waste and animal washing in a manner that prevents transport of waste and wash water off-site (35)					
Equipment, Vehicles, and Outdoor Activities					
Implement controls to prevent pollution from exposed outdoor work areas (24)					
Prevent or capture liquid leaks from vehicles and equipment (25)					
Drain fluids from inoperable vehicles and store or dispose of properly (27)					
Temporarily protect storm drains while conducting activities with the potential to result in a discharge (29)					
Eliminate the discharge of vehicle and equipment wash water (4b)					
Other					
Control air conditioning condensation discharges (9)					
Eliminate pumped groundwater, foundation, and footing drain discharges (10)					
Minimize flows from groundwater, diverted streams, springs, etc. that are a source of pollutants (12)					
Eliminate illicit connections to the storm drain system (1)					
Eliminate illicit non-storm water discharges (2)					
Regularly clean and maintain structural BMPs and LID installations to ensure proper performance (13)					
Train appropriate employees on storm water pollution prevention (32)					
Develop a written plan identifying appropriate BMPs & spill response procedures (23)					
<p>Any BMPs determined to be "Not Adequate" must be resolved within 30 days, or a rationale must be provided:</p> <hr/> <hr/> <hr/>					

**SPECIAL EVENTS
STORM WATER SITE COMPLIANCE INSPECTION CHECKLIST**

I. Inspection Information

Special Event Category _____	Person Inspecting: _____
Date/Time of Inspection _____	Phone Number: _____

II. Special Event Information

NAME OF SPECIAL EVENT	
EVENT ADDRESS	ZIP CODE
EVENT HOST/COORDINATOR	PHONE

III. General Site Conditions and Storm Water Best Management Practices Review

		Yes	No	N/A	(If "No") Resolution
General	Does event have BMPs in place?				
	Is event reasonably clean and free of litter and debris?				
	Are enough trash cans provided for event?				
	Are storm drain inlets protected?				
	Is there storm water signage at applicable locations?				
Trash storage areas	Is area reasonably clean and uncluttered?				
	Are trash cans and garbage bins being disposed of needed?				
Spill Kits	Spill containment and cleanup kits readily available at designated spots?				
	Is there evidence of discharges, spills, and or leaks in any areas?				
End of Event	Was area left clean?				
	Were all BMPs, signage and chalk removed from site?				
	Are the storm drains clean of debris?				

IV. Reporting Pollutant Discharges

NOTE: If a spill is observed, and the spill entered the storm drain system, *please report the discharge to the City's Storm Water Hotline: (619) 235-1000.*

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