



SAN DIEGO POLICE DEPARTMENT - PERMITS AND LICENSING



ADULT ENTERTAINER INFORMATION SHEET

San Diego Municipal Code, Section 33.0101(c), states you must have a valid police permit to operate a business designated as police regulated. You are responsible for being familiar with and complying with the rules and regulations related to Nude Entertainment Businesses or Outcall Nude Entertainment. Copies of the Nude Entertainment Business Ordinance, Outcall Entertainment Business Ordinance, and General Divisions for police regulated activities may be obtained from the City Clerk’s office located at 202 C Street, 2nd Floor, Telephone # (619) 533-4000 or via the City’s website: <http://www.sandiego.gov> (Department, City Clerk, Documents, Municipal Code), [SDMC Chapter 3, Article 3, Divisions 1-5, and 36.](#)

Adult Entertainer - means any person who, at a fixed business location, provides nude entertainment or whose performance is distinguished or characterized by an emphasis upon the display of specified anatomical areas or specified sexual activities. It includes persons who perform dances, such as: “stage dances,” “lap dances,” “table dances,” and “couch dances,” whether or not the entertainer is nude.

ALL NEW APPLICATIONS MUST BE SUBMITTED IN PERSON TO THE OFFICE OF THE CITY TREASURER located at 1200 Third Avenue, Suite 100, San Diego, CA 92101. For questions, contact the Business Tax Program at (619) 615-1500.

Note: Regulation and enforcement will continue to be performed by SDPD.

YOU MUST PROVIDE ALL OF THE FOLLOWING WHEN APPLYING FOR THE ABOVE MENTIONED POLICE PERMIT

INCOMPLETE APPLICATION PACKETS WILL NOT BE ACCEPTED

- **POLICE PERMIT APPLICATION** - Fill out the application completely. A thirty (30) day investigation period begins at the time the application is submitted. A criminal records check will be made on each applicant.
- **LIVE SCAN FINGERPRINTS** - **Required** for all new applicants. The San Diego Municipal Code states Fingerprints must be taken by a Governmental Agency. See attached list of locations. Fill out the attached “Request for Live Scan Service” form and bring it with you to a Live Scan agency. Return your completed application to the Office of the City Treasurer so your application can be processed. **The completed "Request for Live Scan Service" form is valid for only thirty (30) days from the date your fingerprints were taken. After thirty (30) days you will be required to re-do your Live Scan fingerprints.**
- **BUSINESS TAX CERTIFICATE** – City of San Diego Business Tax Certificates can be obtained from the City Treasurer’s Office located at 1200 Third Avenue, 1st floor, San Diego, CA 92101 – Phone: (619) 615-1500.
- **STATEMENT OF UNDERSTANDING** – Read, initial each line, sign and date.
- **IDENTIFICATION** - A current U.S. government issued photo identification card (i.e. Driver’s License or Military I.D., U.S. Passport) is required.
- **FEES** – Cash, checks, and credit cards are accepted. Please make checks, money orders, and cashier’s checks payable to the **City Treasurer**.

In addition to the annual PD Regulatory fee, all permits are assessed a non-refundable *Application Fee. The application fee consists of a \$15 investigative fee (background review) for one Owner/Officer and a \$41 application fee for new permits (\$37 at time of renewal).

PHOTOGRAPHS – Photo ID will be taken at the time of application at the Office of the City Treasurer.

The **Photo ID Fee (\$15.00) is non-refundable.

\$304.00 - Regulatory Permit Fee / Adult Entertainer
\$56.00 - *Application Fee
\$15.00 - **Photo ID Fee
\$375.00 - Total



POLICE PERMIT APPLICATION

SUBMIT FORM IN PERSON AT:
OFFICE OF THE CITY TREASURER
1200 THIRD AVE SUITE 100, SAN DIEGO, CA 92101
(619) 615-1500



PERMIT TYPE: _____ BUSINESS TAX CERTIFICATE #: _____

Ownership Type

Sole Proprietor Partnership Corporation LLC Other _____

<i>Applicable to Entertainment Industry Only</i>		LIVE ENTERTAINMENT:
AGE GROUP	EXPECTED ATTENDANCE _____	CIRCLE WHICHEVER APPLIES
18 and UP <input type="checkbox"/>	0 - 49 persons <input type="checkbox"/>	DANCING KARAOKE LIVE BAND D.J. OTHER
21 and UP <input type="checkbox"/>	50 or more persons <input type="checkbox"/>	

Applicant's Full Name: _____
Last First Middle

Date of Birth: _____ Driver's License/ID #: _____ State: _____

Other Names (Maiden, Alias, Etc.): _____ Stage Name (A/E): _____

Residence Address: _____ City, State, Zip: _____

Mailing Address: _____ City, State, Zip: _____

Business Phone #: _____ Cell Phone #: _____

Email Address: _____

Social Security #: _____ Place of Birth: _____
City/State/Country

Eyes: _____ Hair: _____ Height: _____ Weight: _____ Race: _____ Sex: _____

Business Where Applicant Expects to be Employed (Applicable to Adult Entertainers, Massage, HHP):

Business Name: _____

Business Address: _____ City, State, Zip Code: _____

LIST ALL FICTITIOUS NAMES THE BUSINESS WILL OPERATE OR ADVERTISE UNDER:

	FICTITIOUS NAME	PHONE #
1		
2		
3		

FOR OFFICE USE ONLY

App. Date: _____ Permit Number: _____ Received by: _____ Live Scan Rec: _____

Records Check: _____ RI01 ok or _____
Initials/ID #

Approving Officer: _____ Date: _____

IF APPLICANT IS A CORPORATION:

NAME OF CORPORATION AS SHOWN IN ARTICLES OF INCORPORATION OR CHARTER	DATE OF INCORPORATION	STATE OF INCORPORATION

NAMES AND RESIDENCE ADDRESSES OF EACH CURRENT CORPORATE OFFICER, DIRECTOR, OR PARTNER (INCLUDING LIMITED PARTNERS):
(ADDITIONAL OWNERS/OFFICERS MUST COMPLETE OWNER/OFFICER ADDENDUM)

NAME	TITLE

LIST FULL TRUE NAME AND ANY OTHER NAMES USED BY THE OWNERS AND ANY PERSONS WHO EXERCISE CONTROL OVER THE OPERATION, MANAGEMENT, DIRECTION OR POLICY OF THE BUSINESS, OR WHO ARE RESPONSIBLE FOR THE DAILY OPERATION OF THE BUSINESS:

	FULL NAME	TITLE
1		
2		
3		
4		
5		

APPLICANT'S PREMISES ARE "" ""OWNED "" ""LEASED/RENTED

IF RENTED OR LEASED, PLEASE PROVIDE THE NAME AND ADDRESS OF THE PROPERTY OWNER(S):

PROPERTY OWNER'S NAME	PROPERTY OWNER'S ADDRESS	PHONE #

1. List similar permits or licenses issued by any agency or board, or any city, county, state or federal agency in the past five (5) years.
IF NONE, INITIAL HERE: _____

1.	TYPE OF LICENSE	LICENSE NUMBER	DATES HELD		CITY AND STATE
			From	To	
2.			From	To	
3.			From	To	
4.			From	To	
5.			From	To	

2. Have you ever had any permit or license issued by any agency or board, or any city, county, state or federal agency suspended or revoked? ""Yes "" No

If yes, please complete below:

CITY/STATE	DATE OF SUSPENSION OR REVOCATION	REASON
1.		
2.		
3.		

3. List all criminal convictions, excluding infractions. Include pleadings of guilty to a lesser charge in satisfaction of, or as a substitute for, an original charge, and pleadings of *nolo contendere*. Expunged convictions must be listed per California Penal Code section 1203.4(a).

IF NONE, INITIAL HERE: _____

	CHARGE	DATE CONVICTED	LOCATION OF COURT
1			
2			
3			
4			
5			

*For additional info in any section, please use separate sheet(s).

APPLICANTS: It is the responsibility of the permit holder to renew the permit no later than fifteen (15) calendar days after the expiration date on the permit. Failure to renew on time will result in a penalty fee of \$25.00 plus 10% of the regulatory fee. If a renewal is not completed with all fees and penalties paid within the following calendar month after the due date, the permit expires and business operations, occupations, or activities allowed by the permit must cease. Any outstanding balance (PD or Business Tax fees) may be referred to our Delinquent Accounts Program.

A police permit is required for any person or entity engaged in any occupation or business deemed to be police regulated, as set forth in Chapter 3, Article 3 of the San Diego Municipal Code, <http://www.sandiego.gov/city-clerk/officialdocs/legisdocs/muni.shtml>. Under penalty of perjury, applicant understands and agrees: To abide by all federal, state, and local laws; Applicant consents to inspection by the Chief of Police per SDMC § 33.0103; Applicant is aware the investigation fee is non-refundable per SDMC § 33.0307; Applications must be complete and truthful; Applicant will not willfully make a false statement or fail to report any material fact in the application per SDMC § 11.0401(b); Any changed circumstance which would have been grounds for denial of the application is grounds for denying a renewal application; Failure to disclose any material circumstance, whether or not such circumstance would have been grounds for denial, is grounds for denying a renewal permit.

To review Grounds for Denial, please refer to SDMC §33.0305 of the San Diego Municipal Code or specific industry code sections which may be accessed at the web address referenced above.

APPLICANT'S SIGNATURE

DATE OF APPLICATION

PLEASE BE ADVISED THE INFORMATION YOU PROVIDE ON YOUR APPLICATION MAY BE SUBJECT TO PUBLIC DISCLOSURE PER THE CALIFORNIA PUBLIC RECORDS ACT



San Diego Police Department - Permits and Licensing Unit
1400 'E' Street, MS 735
San Diego, CA 92101
Telephone No.: (619) 531-2250



**ADULT ENTERTAINER
Statement Of Understanding
Operating Requirements And Regulations**

PLEASE READ CAREFULLY: It is unlawful to work as an adult entertainer without a police permit. The adult entertainer permit issued to you is not a license to conduct a nude entertainment business. To legally work as an adult entertainer, you must be employed by someone who possesses a Nude Entertainment Business permit. The permit is valid for a period of one (1) year from the date of issuance. An adult entertainer may perform in a temporary status with a permit during the thirty (30) day investigation period or until the application for a permit is denied. It is your responsibility to renew the permit before the expiration date. No renewal notice will be mailed to you.

Copies of the Nude Entertainment Business Ordinance and General Divisions Ordinances for police regulated activities may be obtained from the City Clerk's office located at 202 C Street, 2nd Floor, San Diego, CA 92101, Telephone No.: (619) 533-4000 or via the City's website: www.sannet.gov/ go to (Department, City Clerk, Documents, Municipal Code, SDMC Chapter 3, Article 3, Divisions 1-5, and 36). The following summarized sections are from the San Diego Municipal Code unless otherwise indicated:

PLEASE INITIAL:

_____ **33.3602 – Adult Entertainer** means any person who, at a fixed business location, provides nude entertainment or whose performance is distinguished or characterized by an emphasis upon the display of specified anatomical areas or specified sexual activities. It includes persons who perform dances such as stage dances, lap dances, table dances, and couch dances, whether or not the entertainer is nude.

Nude Entertainment Business means any establishment or business operating at a fixed location where (a) any person engages in or operates nude entertainment; or (b) there are live performances which are distinguished or characterized by an emphasis upon the display of specified anatomical areas or specified sexual activities. It includes nightclubs, bars, lingerie modeling studios, and similar commercial establishments commonly known as topless or nude.

Nude means being devoid of an opaque covering which covers the genitals, pubic hair, buttocks, perineum, anus or anal region of any person, or any portion of the female breast at or below the areola.

Specified anatomical areas means and includes less than completely and opaquely covered human genitals, pubic region, buttocks, anus, female breasts below a point immediately above the top of the areola, or human male genitals in a discernible turgid state, even if completely and opaquely covered.

Specified sexual activities means and includes the fondling or other touching of human genitals, pubic region, buttocks, anus or female breasts; sex acts, normal or perverted, actual or simulated, including intercourse, oral copulation, or sodomy; masturbation, actual or simulated; excretory functions as part of, or in connection with, any of the activities set forth above.

- _____ **33.3604 – Permits Required:** It is unlawful for any person to act as an adult entertainer without a police permit.
- _____ **33.3610(a) – Six-Foot Rule:** While nude, an adult entertainer shall not be within six feet of a patron.
- _____ **33.3610(b) – No Touching During Performances:** An adult entertainer shall not intentionally touch any patron during any performance, or allow any patron to intentionally touch the entertainer whether the entertainer is nude or not.
- _____ **33.3610(c) – No Touching of Specified Anatomical Areas at any Time:** An adult entertainer shall not touch specified anatomical areas of any person, or allow any person to touch the specified anatomical areas of the adult entertainer.
- _____ **33.3610(d) – Change of Address Requirements:** Adult entertainers must notify the Chief of Police of any change in their business or residential address within fifteen (15) calendar days of the change.
- _____ **33.3609(b) – Operating Hours:** It is unlawful for any nude entertainment establishment to be open for business between the hours of 2:00 a.m. and 6:00 a.m.
- _____ **311.6 – California Penal Code:** It is a misdemeanor to knowingly engage in, or participate in, obscene live conduct.
- _____ **647(b) – California Penal Code:** It is a misdemeanor to solicit or agree to engage in any act of prostitution. Prostitution includes any lewd act between persons for money or other consideration. (In addition to agreeing to a sex act, encouraging a patron to masturbate while you perform could be considered a violation of this section).

I have read and understand the operating requirements and regulations summarized above. I understand it is my responsibility to be familiar with all laws and regulations governing this activity. I understand that my permit to act as an “Adult Entertainer” may be suspended or revoked for violation of the laws and regulations governing nude entertainment. I understand that I may schedule an interview with a Permits and Licensing Police Code Compliance Officer if I have any questions regarding these regulations or my employment in a police regulated occupation.

Applicants Signature: _____ **Date:** _____

Application Received by: _____

REQUEST FOR LIVE SCAN SERVICE

BCII 8016 (3/07)

Applicant Submission

ORI: CA0371100 Type of Application: Permits and Licensing
Code assigned by DOJ

Job Title or Type of License, Certification or Permit: _____

Agency Address Set Contributing Agency:

San Diego Police Department 08228
Agency authorized to receive criminal history information Mail Code (five-digit code assigned by DOJ)

P.O. Box 121431- MS 735 _____
Street No. Street or PO Box Contact Name (Mandatory for all school submissions)

San Diego California 92112-1431 (619) 531-2250
City State Zip Code Contact Telephone No.

Name of Applicant: _____
(Please print) Last First MI

Alias: _____ Driver's License No: _____
Last First

Date of Birth: _____ Sex: Male Female Misc. No. BIL - APPLICANT TO PAY
Agency Billing Number

Height: _____ Weight: _____ Misc. Number: _____

Eye Color: _____ Hair Color: _____ Home Address: _____
Street No. Street or PO Box

Place of Birth: _____
City, State and Zip Code

Social Security Number: _____

Your Number: _____
OCA No. (Agency Identifying No.)

If resubmission, list Original ATI Level of Service: DOJ FBI
 Number: _____

Employer: (Additional response for agencies specified by statute)

Not Applicable
 Employer Name

Street No. _____ Street or PO Box _____ Mail Code (five digit code assigned by DOJ) _____
City State Zip Code Agency Telephone No. (optional)

Live Scan Transaction Completed By: _____
Name of Operator Date

Transmitting Agency _____ ATI No. _____ Amount Collected/Billed _____

Live Scan Fingerprint Information

Municipal Code §33.0304 - Applicant and Employees to Furnish Fingerprints and Photographs

For the purpose of investigation and for regulation of the occupation or business during the time it is licensed, applicants, *responsible persons*, managers, or *employees* may be required to furnish their fingerprints and photographs. ***Fingerprints must be taken by a governmental agency.*** The *Chief of Police* shall forward the fingerprints to the Identification Division of the State of California, Department of Justice, or the Federal Bureau of Investigation, for identity confirmation and criminal histories.

The following are acceptable US Governmental Agencies located in San Diego County:

CHULA VISTA

Chula Vista Police Department
315 Fourth Street
Chula Vista, CA 92010
Contact: (619) 409-5954
M - F (8am-12pm) **Appointments Only**
M - F (1pm-4pm) **Appointments Only**
www.chulavistapd.org

ESCONDIDO

Escondido Police Department
700 W Grand Ave
Escondido, CA 92025
Contact: (760) 839-4431
M - Th (9am-11:30am) & (2:30pm – 3:30pm)
Appointments Only

SAN DIEGO – LSID X54/ML1

San Diego Community College Police
1536 Frazee Road, 1st Floor
San Diego, CA 92108
Contact: (619) 388-6416
M - Th (7:30am-5pm) **Walk-In**
F (8am-12pm) **Walk-In**
E-mail address: dpicou@sdcc.edu

LA MESA

La Mesa Police Department
8085 University Avenue
La Mesa, CA 91942
Contact: (619) 677-7592
M-F (9am-4:30 pm) **Appointments/Walk-In**
***Hours may vary. Call to confirm.**

LA JOLLA

UCSD Police Department
9500 Gilman Dr. #0017
La Jolla, CA 92093
Contact: (858) 534-4361
Appointments Only
M-F 9am-3pm