



SAN DIEGO POLICE DEPARTMENT - PERMITS AND LICENSING

TRADITIONAL/SPECIALIZED PEDICAB OPERATOR INFO SHEET



San Diego Municipal Code, Section 33.0101(c), states you must have a valid police permit to operate a business designated as police regulated. You are responsible for being familiar with and complying with the rules and regulations related to Pedicab Operators & Pedicab Decal Owners. Copies of the Pedicab Operators Ordinance and General Divisions for police regulated activities may be obtained from the City Clerk's office located at 202 C Street, 2nd Floor, Telephone # (619) 533-4000 or via the City's website: <http://www.sandiego.gov> (Department, City Clerk, Documents, Municipal Code), SDMC Chapter 3, Article 3, Division 46 & Chapter 8, Article 3, Division 1.

Traditional Pedicab Operator (3-Wheel Pedicab) - means any person who pedals, steers, uses the brakes, or otherwise controls a pedicab within the City of San Diego as defined in section 467.5(a) & (b) of the California Vehicle Code.

Specialized Pedicab Operator (4-Wheel Pedicab) - means any person who pedals, steers, uses the brakes, or otherwise controls a pedicab within the City of San Diego as defined in section 467.5(c) of the California Vehicle Code.

ALL NEW APPLICATIONS MUST BE SUBMITTED IN PERSON TO THE OFFICE OF THE CITY TREASURER located at 1200 Third Avenue, Suite 100, San Diego, CA 92101. For questions, contact the Business Tax Program at (619) 615-1500.

Note: Regulation and enforcement will continue to be performed by SDPD.

YOU MUST PROVIDE THE FOLLOWING WHEN APPLYING FOR THE ABOVE MENTIONED POLICE PERMITS

INCOMPLETE APPLICATION PACKETS WILL NOT BE ACCEPTED

POLICE PERMIT APPLICATION - Fill out the application completely. Indicate the Permit Type (Traditional or Specialized. Review definitions above. A thirty (30) day investigation period begins at the time the application is submitted. A criminal records check will be made on each applicant.

- LIVE SCAN FINGERPRINTS - **Required** for all new applicants. The San Diego Municipal Code states Fingerprints must be taken by a Governmental Agency. See attached list of locations. Fill out the attached "Request for Live Scan Service" form and bring it with you to a Live Scan agency. Return your completed application to the Office of the City Treasurer so your application can be processed. **The completed "Request for Live Scan Service" form is valid for only thirty (30) days from the date your fingerprints were taken. After thirty (30) days you will be required to re-do your Live Scan fingerprints.**
- BUSINESS TAX CERTIFICATE - City of San Diego Business Tax Certificates can be obtained from the City Treasurer's Office located at 1200 Third Avenue, 1st floor, San Diego, CA 92101 – Phone: (619) 615-1500.
- VALID CALIFORNIA DRIVER'S LICENSE - A current California Driver's License issued by the Department of Motor Vehicles.
- CODE OF CONDUCT - Read, initial each line, sign and date.
- FEES - Cash, checks, and credit cards are accepted. Please make checks, money orders, and cashier's checks payable to the **City Treasurer.**

In addition to the annual PD Regulatory fee, all permits are assessed a non-refundable *Application Fee. The application fee consists of a \$20 investigative fee (background review) for one Owner/Officer and a \$54 application fee for new permits (\$50 at time of renewal).

PHOTOGRAPHS – Photo ID will be taken at the time of application at the Office of the City Treasurer. The

**Photo ID Fee (\$16.00) is non-refundable.

\$525.00 - Regulatory Permit Fee / Traditional Operator
\$74.00 - *Application Fee
\$16.00 - **Photo ID Fee
\$615.00 - Total

\$164.00 - Regulatory Permit Fee / Specialized Operator
\$74.00 - *Application Fee
\$16.00 - **Photo ID Fee
\$254.00 - Total



POLICE PERMIT APPLICATION

SUBMIT FORM IN PERSON AT:
OFFICE OF THE CITY TREASURER
1200 THIRD AVE SUITE 100, SAN DIEGO, CA 92101
(619) 615-1500



PERMIT TYPE: _____ BUSINESS TAX CERTIFICATE #: _____

Ownership Type

☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC ☐ Other _____

Applicable to Entertainment Industry Only

LIVE ENTERTAINMENT:

AGE GROUP EXPECTED ATTENDANCE _____
18 and UP ☐ 0 - 49 persons ☐
21 and UP ☐ 50 or more persons ☐

CIRCLE WHICHEVER APPLIES
DANCING KARAOKE LIVE BAND D.J. OTHER

Applicant's Full Name: _____
Last First Middle

Date of Birth: _____ Driver's License/ID #: _____ State: _____

Other Names (Maiden, Alias, Etc.): _____ Stage Name (A/E): _____

Residence Address: _____ City, State, Zip: _____

Mailing Address: _____ City, State, Zip: _____

Business Phone #: _____ Cell Phone #: _____

Email Address: _____

Social Security #: _____ Place of Birth: _____
City/State/Country

Eyes: _____ Hair: _____ Height: _____ Weight: _____ Race: _____ Sex: _____

Business Where Applicant Expects to be Employed (Applicable to Adult Entertainers, Massage, HHP, Escorts, Tobacco Retailers, Peep Shows):

Business Name: _____

Business Address: _____ City, State, Zip Code: _____

LIST ALL FICTITIOUS NAMES THE BUSINESS WILL OPERATE OR ADVERTISE UNDER:

	FICTITIOUS NAME	PHONE #
1		
2		
3		

FOR OFFICE USE ONLY

App. Date: _____ Permit Number: _____ Received by: _____ ☐ Live Scan Rec: _____

Records Check: _____
Initials/ID #

☐ RI01 ok or _____

Approving Officer: _____ Date: _____

IF APPLICANT IS A CORPORATION:

NAME OF CORPORATION AS SHOWN IN ARTICLES OF INCORPORATION OR CHARTER	DATE OF INCORPORATION	STATE OF INCORPORATION

NAMES AND RESIDENCE ADDRESSES OF EACH CURRENT CORPORATE OFFICER, DIRECTOR, OR PARTNER (INCLUDING LIMITED PARTNERS):

(ADDITIONAL OWNERS/OFFICERS MUST COMPLETE OWNER/OFFICER ADDENDUM)

NAME	TITLE

LIST FULL TRUE NAME AND ANY OTHER NAMES USED BY THE OWNERS AND ANY PERSONS WHO EXERCISE CONTROL OVER THE OPERATION, MANAGEMENT, DIRECTION OR POLICY OF THE BUSINESS, OR WHO ARE RESPONSIBLE FOR THE DAILY OPERATION OF THE BUSINESS:

	FULL NAME	TITLE
1		
2		
3		
4		
5		

APPLICANT'S PREMISES ARE "" ""OWNED "" ""LEASED/RENTED

IF RENTED OR LEASED, PLEASE PROVIDE THE NAME AND ADDRESS OF THE PROPERTY OWNER(S):

PROPERTY OWNER'S NAME	PROPERTY OWNER'S ADDRESS	PHONE #

1. List similar permits or licenses issued by any agency or board, or any city, county, state or federal agency in the past five (5) years.

IF NONE, INITIAL HERE: _____

	TYPE OF LICENSE	LICENSE NUMBER	DATES HELD	CITY AND STATE
1.			From To	
2.			From To	
3.			From To	
4.			From To	
5.			From To	

2. Have you ever had any permit or license issued by any agency or board, or any city, county, state or federal agency denied, suspended or revoked? ☐ Yes ☐ No

If yes, please complete below:

CITY/STATE	DATE OF SUSPENSION OR REVOCATION	REASON
1.		
2.		
3.		

3. List all criminal convictions, including convictions in another state and those under appeal. Include pleading of guilty to a lesser charge in satisfaction of, or as a substitute for, an original charge, and pleadings of *nolo contendere* or no contest. Expunged convictions must be listed per California Penal Code section 1203.4(a). Infractions are excluded.

IF NONE, INITIAL HERE: _____

	CHARGE	DATE CONVICTED	LOCATION OF COURT
1.			
2.			
3.			
4.			

*For additional info in any section, please use separate sheet(s).

APPLICANTS: It is the responsibility of the permit holder to renew the permit no later than fifteen (15) calendar days after the expiration date on the permit. Failure to renew on time will result in a penalty fee of \$25.00 plus 10% of the regulatory fee. If a renewal is not completed with all fees and penalties paid within the following calendar month after the due date, the permit expires and business operations, occupations, or activities allowed by the permit must cease. Any outstanding balance (PD or Business Tax fees) may be referred to our Delinquent Accounts Program.

INITIAL HERE: _____

A police permit is required for any person or entity engaged in any occupation or business deemed to be police-regulated, as set forth in Chapter 3, Article 3 of the San Diego Municipal Code, <http://www.sandiego.gov/city-clerk/officialdocs/legisdocs/muni.shtml>. Under penalty of perjury, applicant understands and agrees: To abide by all federal, state, and local laws; Consent to inspection by the Chief of Police per SDMC § 33.0103; The investigation fee is non-refundable per SDMC § 33.0307; Applications must be complete and truthful; Applicant will not willfully make a false statement or fail to report any material fact in the application per SDMC § 11.0401(b); Any changed circumstance which would have been grounds for denial of the application is grounds for denying a renewal application; Failure to disclose any material circumstance, whether or not such circumstance would have been grounds for denial, is grounds for denying a renewal permit.

INITIAL HERE: _____

To review grounds for denial, please refer to Municipal Code section 33.0305. Municipal Code or specific industry code sections may be accessed at the web address referenced above.

APPLICANT'S SIGNATURE

DATE OF APPLICATION

**PLEASE BE ADVISED THE INFORMATION YOU PROVIDE ON YOUR APPLICATION MAY
BE SUBJECT TO PUBLIC DISCLOSURE PER THE CALIFORNIA PUBLIC RECORDS ACT**



Rules of Operation and Code of Conduct for City of San Diego Pedicab Operators



I (Name) _____, (Traditional/Specialized Pedicab operator permit #)
_____, hereby certify that in the course of my activities as a pedicab
operator within the City of San Diego, I will obey the following:

Initial

- ____ 1. I will operate my pedicab in compliance with the City of San Diego Municipal Code including but not limited to Chapter 8, Article 3: "Pedicabs, Pedestrians and Bicycles"

Traditional Pedicab means a bicycle that has three or more wheels, that transports, or is capable of transporting, passengers on seats attached to the bicycle, (2) is operated by a person, and (3) is used for transporting passengers for hire; or (4) pulls a trailer, sidecar, or similar device, (5) transports or is capable of transporting, passengers on seats attached to the trailer, sidecar, or similar device, (6) is operated by a person, and (7) is used for transporting passengers for hire.

Specialized Pedicab means a four-wheeled device that is primarily or exclusively pedal-powered, (2) has a seating capacity for eight or more passengers, (3) cannot travel in excess of 15 miles per hour, (4) and is being used for transporting passengers for hire.

- ____ 2. I will ensure the safety of my passengers at all times and take all necessary measures to avoid collisions or incidents.
- ____ 3. I will not ride my pedicab on sidewalks or in pedestrian areas, including the Martin Luther King Promenade.
- ____ 4. I will post a per person fare schedule clearly visible to all passengers in the pedicab.
- ____ 5. I will verbally discuss a total per person fare prior to allowing passengers to ride in my pedicab.
- ____ 6. I will not demand a fare greater than the fare posted on the fare schedule.
- ____ 7. I will at no time operate a pedicab under the influence of alcohol or any drug.
- ____ 8. I will ensure that all of my passengers wear a seat belt at all times while in my pedicab.



Rules of Operation and Code of Conduct for City of San Diego Pedicab Operators



- ____ 9. I will ensure that all luggage or personal items are properly secured within the pedicab.
- ____ 10. I will not aggressively solicit a fare.
- ____ 11. I will not overload my pedicab (All passengers must sit on the seat of my pedicab and no passengers are allowed on the lap of another passenger).
- ____ 12. I will not operate a pedicab in a pedicab-restricted zone without a pedicab restricted zone decal.
- ____ 13. I will not cause an obstruction to other vehicles or pedestrians.
- ____ 14. I will have my Traditional/Specialized operator's permit, company name and company phone number clearly displayed inside the pedicab at all times.
- ____ 15. I will carry out vehicle safety checks each time I take out my pedicab (seatbelts, lights, brakes etc.).
- ____ 16. I will not operate a pedicab within the perimeter of a special event, except at a designated drop off or pick up zone.
- ____ 17. I will not become involved in racing of any kind, while operating a pedicab.
- ____ 18. I will not park my pedicab at any metered or pay and display parking space, or at any location where it is illegal for a motor vehicle to park. (i.e. red, blue, yellow, green and white zones).
- ____ 19. I will not leave my pedicab unattended in a designated pedicab zone.
- ____ 20. I will not operate a pedicab after dark without a proper headlight, taillight and reflectors as defined in 33.4618 of the San Diego Municipal Code.
- ____ 21. I will take particular care to ensure that passengers arrive at their destination safely.
- ____ 22. I will not smoke or use a mobile phone while operating a pedicab.
- ____ 23. I will immediately report and document any injury collision involving my pedicab to the San Diego Police Department and to the owner of the pedicab.
- ____ 24. I will provide the pedicab company's insurance information upon demand by any party involved in a collision.



Rules of Operation and Code of Conduct for City of San Diego Pedicab Operators



- ____25. I will not operate a Traditional pedicab on any road with a speed limit greater than 25 mph, or a Specialized pedicab on any road with a speed limit greater than 30 mph.
- ____26. I will not operate a pedicab in the Petco Ball Park Zone 3 hours before and 1 hour after a Padre game or special event at Petco Park.
- ____27. I will keep my business tax certificate with me at all times while operating a pedicab.
- ____28. I will operate my pedicab in compliance with the California Vehicle Code.
- ____29. I will come to a complete stop at all stop signs.
- ____30. I will come to a complete stop and remain stopped at all the red traffic signals.
- ____31. I will ride my pedicab as close as practical to the right or left edge of the road on any two-way roadway.
- ____32. I will ride my pedicab as close as practical to the right or left edge of the road on any one-way roadway.
- ____33. I will ride my pedicab in the same direction, as vehicles are required to be driven on the roadway.
- ____34. I will obey all signs and signals designed to regulate traffic on a roadway.
- ____35. I will make all right turns from the far-right hand edge of the road.
- ____36. I will make all left turns from the far-left lane open to vehicles traveling in my direction.
- ____37. I will not pass a motor vehicle or pedicab left of a double yellow line.
- ____38. I will not ride my pedicab over or in a painted center island designated by double-parallel yellow lines.
- ____39. I will not ride my pedicab the wrong way on a one-way street.
- ____40. I will not grab onto or attach my pedicab to any moving vehicle.
- ____41. I will not move my pedicab to the right or to the left in an unsafe manner.



Rules of Operation and Code of Conduct for City of San Diego Pedicab Operators



- ____ 42. I will not make a U-turn in a business district, except at an intersection.
- ____ 43. I will not stop my pedicab in a manner that blocks a crosswalk.
- ____ 44. I will not operate a pedicab at a speed that is unsafe for roadway conditions.
- ____ 45. I will not operate my pedicab with any amplified sound devices on a public street or highway where the sound level is plainly audible from a distance of 50 feet from the pedicab.
- ____ 46. I will not operate a pedicab with a pedal assist device.
- ____ 47. I will only operate my pedicab with static singles color lights.

I know and understand the rules related to operation of a pedicab as set out in the California Vehicle Code and the San Diego Municipal Code, and will abide by those rules at all times while operating a pedicab within the City of San Diego. I also understand that failure to comply with these Rules of Operation and Code of Conduct may result in the suspension or revocation of my pedicab operator's permit and possible criminal prosecution.

Signature

Date

REQUEST FOR LIVE SCAN SERVICE

BCII 8016 (3/07)

Applicant Submission

ORI: CA0371100 Type of Application: Permits and Licensing
Code assigned by DOJ
Job Title or Type of License, Certification or Permit: _____

Agency Address Set Contributing Agency:

San Diego Police Department

Agency authorized to receive criminal history information

08228

Mail Code (five-digit code assigned by DOJ)

P.O. Box 121431- MS 735

Street No. Street or PO Box

Contact Name (Mandatory for all school submissions)

San Diego

City

California

State

92112-1431

Zip Code

(619) 531-2250

Contact Telephone No.

Name of Applicant: _____
(Please print) Last First MI

Alias: _____ Driver's License No: _____
Last First

Date of Birth: _____ Sex: ☐ Male ☐ Female Misc. No. BIL - APPLICANT TO PAY
Agency Billing Number

Height: _____ Weight: _____ Misc. Number: _____

Home Address: _____

Eye Color: _____ Hair Color: _____
Street No. Street or PO Box

Place of Birth: _____
City, State and Zip Code

Social Security Number: _____

Your Number: _____
OCA No. (Agency Identifying No.)

Level of Service: ☒ DOJ ☒ FBI

If resubmission, list Original ATI
Number: _____

Employer: (Additional response for agencies specified by statute)

Not Applicable

Employer Name

Street No. Street or PO Box Mail Code (five digit code assigned by DOJ)
()
City State Zip Code Agency Telephone No. (optional)

Live Scan Transaction Completed By: _____
Name of Operator Date

Transmitting Agency ATI No. Amount Collected/Billed

Live Scan Fingerprint Information

Municipal Code §33.0304 - Applicant and Employees to Furnish Fingerprints and Photographs

For the purpose of investigation and for regulation of the occupation or business during the time it is licensed, applicants, *responsible persons*, managers, or *employees* may be required to furnish their fingerprints and photographs. ***Fingerprints must be taken by a governmental agency.*** The *Chief of Police* shall forward the fingerprints to the Identification Division of the State of California, Department of Justice, or the Federal Bureau of Investigation, for identity confirmation and criminal histories.

The following are acceptable US Governmental Agencies located in San Diego County:

CHULA VISTA

Chula Vista Police Department
315 Fourth Avenue
Chula Vista, CA 91911
Contact: (619) 409-5954
M - F, 8am-12pm, **Appointments Only**
M - F, 1pm-4pm, **Appointments Only**
www.chulavistapd.org

LA MESA

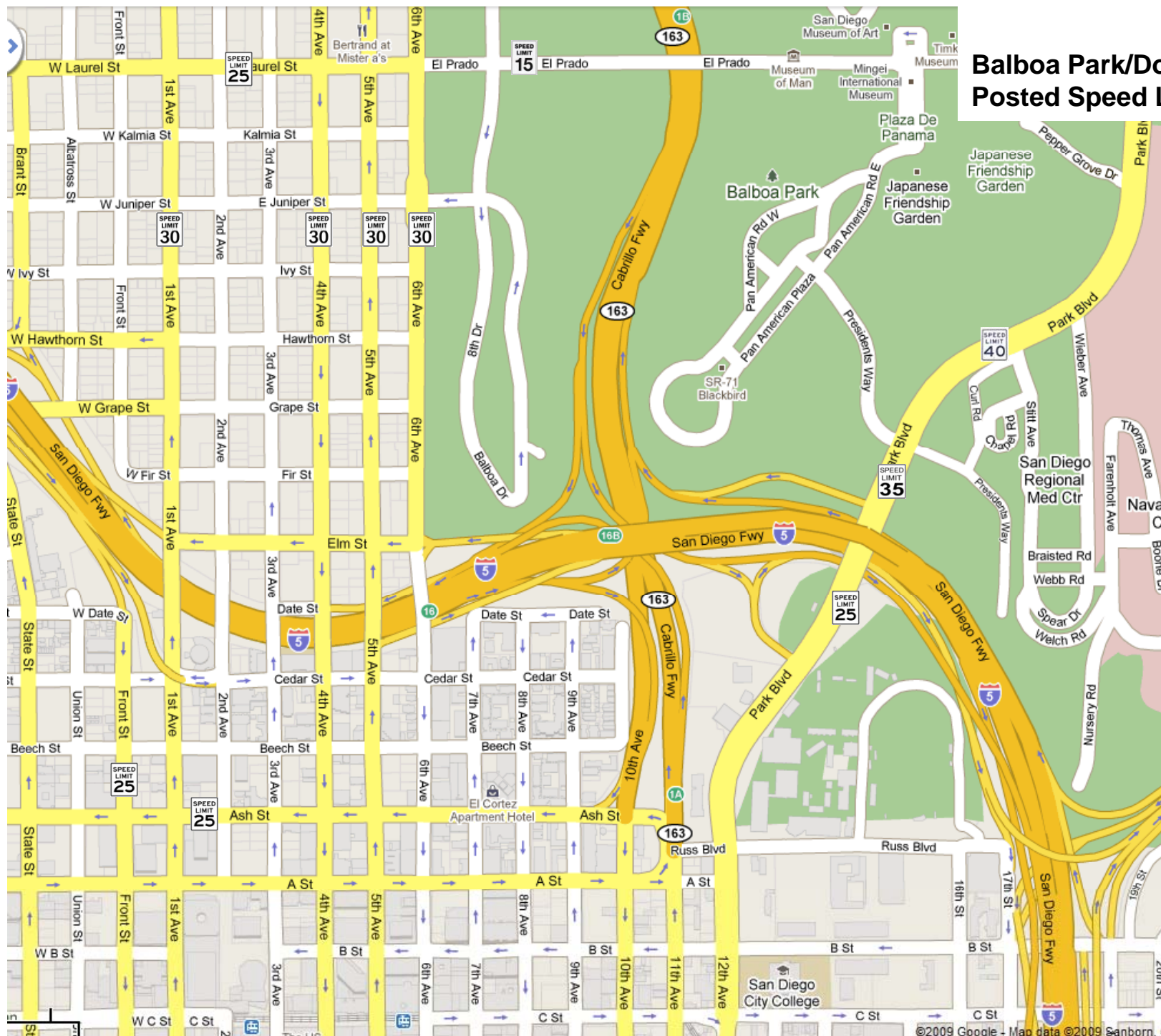
La Mesa Police Department
8085 University Avenue
La Mesa, CA 91942
Contact: (619) 667-7592
M - F, 9am - 430pm
Appointments/Walk-In
***Hours may vary. Call to confirm.**

SAN DIEGO – LSID X54/ML1

San Diego Community College Police
1536 Frazee Road, 1st Floor
San Diego, CA 92108
Contact: (619) 388-6416
M - F, 8am-4pm, **Appointments Only**

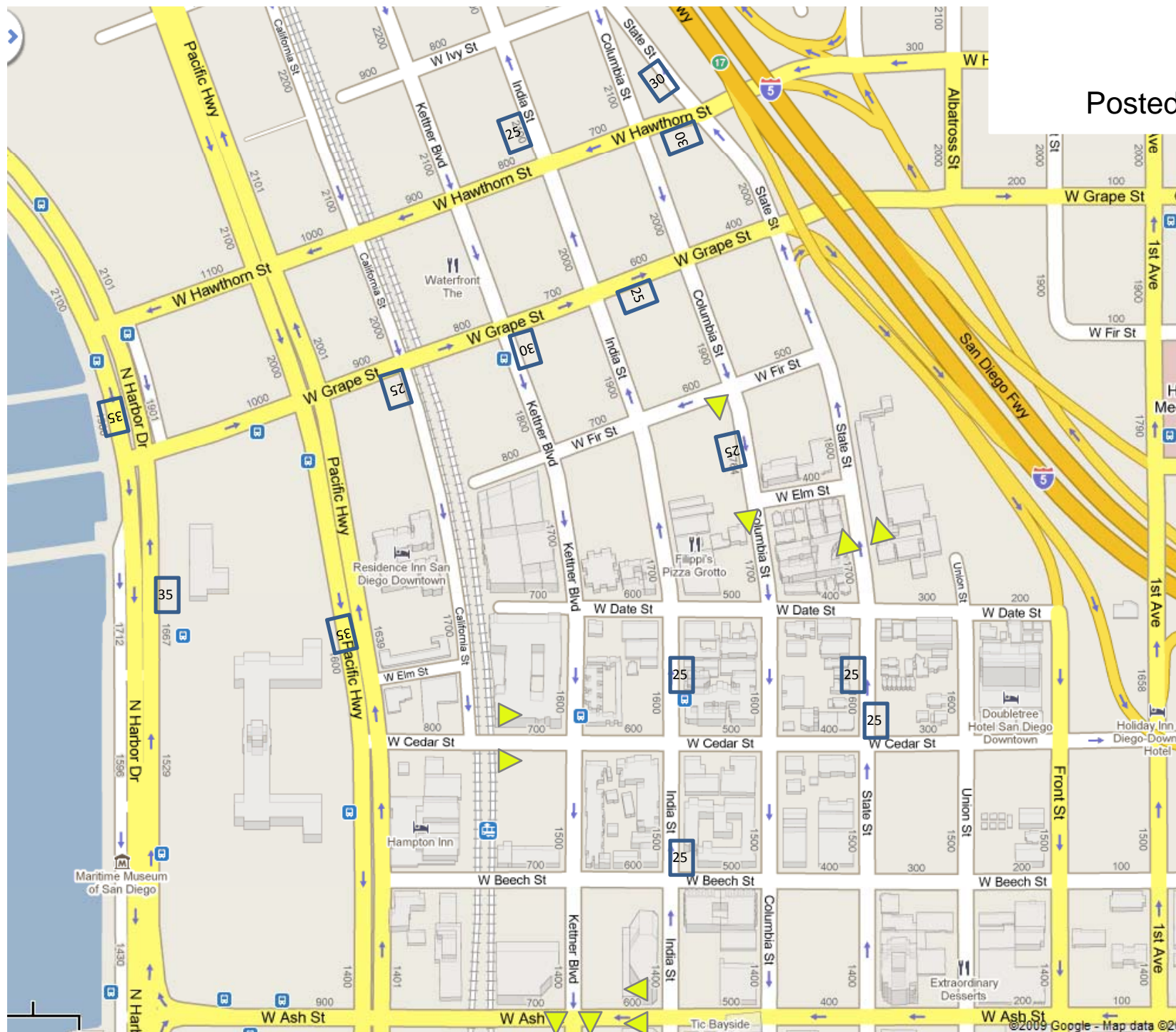
Posted 12-14-09

Balboa Park/Downtown Area Posted Speed Limits



Posted 12-14-09

Little Italy Posted Speed Limits



Legend:

- 25 Posted Speed Limit
- ▲ School Zone Signs