



City of San Diego
Citywide Volunteer Program
Manzanita Canyon



ENVIRONMENTAL ENHANCEMENT VOLUNTEER OPPORTUNITY

When:

January 11, 2014 from 9:00a.m. to 12:00p.m.

Where:

Manzanita Canyon in City Heights. Meet Freddy from San Diego Canyonlands at 3958 Manzanita Drive, San Diego, CA 92105 and she will walk you down into the canyon North of the meeting spot. Park on street.

Activities:

Volunteers will join Park Rangers in watering plants, removing non-native weeds, and picking up litter. Tools and gloves will be provided. Bring a sufficient amount of water for yourself to drink. Please wear close-toed shoes and protection from the sun (a hat, sunscreen, etc.). Volunteers must be physically able to hike on uneven terrain down into canyon during some volunteer events and perform varying degrees of manual labor. Tasks vary and can be accommodated to fit volunteer's abilities.

Volunteer Age Requirement:

The minimum age to volunteer is 8 with an adult and 14 without an adult. Youth ages 14 and over must have parent/legal guardian signed waiver prior to volunteering. The waiver can be found on the next page. Please print and fill out the waiver, and bring it with you to the event (the waiver can also be signed on the day of event). All volunteers over age 18 will also be asked to sign a waiver.

Contact:

Ranger Jason Allen by phone at 619-235-5262 or by email at JWAllen@sandiego.gov



City of San Diego Citywide Volunteer Program Volunteer Participation Agreement



Name (Last, First MI) _____

Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Cell Phone (____) _____

Are you 18 or older? (Circle One:) Yes No If No, state DOB ____/____/____

Email address: _____

I (or my child) _____, agree to volunteer my (or his/her) services to the City of San Diego in the capacity of _____, (initial ____ if court-referred volunteer) in the _____ department. I (or my child) understand my (or his/her) volunteer schedule to be the following days: _____ during the following hours: _____ for _____ months or until the project is completed.

I (or my child) am volunteering my (his/her) services for the City of San Diego on a voluntary basis without anticipation of payment of any kind.

I (or my child) certify that I (or he/she) have read and understand the Volunteer Opportunity Description and the Risk Assessment for this volunteer opportunity, and the rules and regulations applicable to the volunteer opportunity and the City's Volunteer Program. I (or my child) agree to abide by those rules and regulations.

I (or my child) further certify that I (or my child) am capable of performing the tasks set forth in the opportunity description and know of no physical condition which would preclude the performance of those tasks.

I understand that I (or my child) must follow policies and procedures, per City staff supervising my volunteer efforts, which ensure compliance with such legislation.

I agree (or agree to inform my child) not to use any equipment or tools with which I (or my child) am unfamiliar or do not know how to operate safely.

I agree (or agree to inform my child) to perform only those tasks assigned, observe all safety rules, and use care in the performance of assignments.

If I (or my child) cannot complete the project or otherwise meet my commitment, I (or my child) will notify the supervisor immediately.

I understand that I (or my child) may be photographed, videotaped, or recorded and that the resultant photographs, videos, or recordings may be used for promotional materials. I understand that I (or my child) will not receive compensation for the use of these and that I (or my child)



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might not be given notice of when these materials are used.

I (or my child) acknowledge that the City Council has adopted legislation governing liability and Workers' Compensation claims that may arise from my (or my child's) volunteer service. I understand that I (or my child) must follow policies and procedures, per City staff supervising my volunteer efforts, which ensure compliance with such legislation.

I acknowledge that I (or my child) may be dismissed at anytime.

Emergency Contact Information

Person(s) to contact if I become ill or injured while on volunteer assignment:

Name _____ Home Phone (____) _____
 Work/Cell Phone (____) _____ Relationship to Volunteer _____

Any other information you would like in our files in case of emergency, including known allergies or physical limitations:

Volunteer's signature _____ **Date** ____/____/____

FOR CITY USE ONLY:

Location of Opportunity _____

On Site Supervisor Signature _____

- Received Volunteer Opportunity Description and Risk Assessment
- Received applicable rules and regulations
- If volunteer will be driving personal vehicle, attach photocopy of Driver's License, auto registration and insurance card.



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This page will not apply to all volunteers

If the volunteer is a minor (17 years of age and under) a parental/legal guardian must also complete the following information.

I, _____, consent to allow my minor child or dependant _____ to participate in the City of San Diego's Volunteer Program on the terms and conditions set forth above. I have signed this agreement on behalf of _____ and certify that I am his/her parent or legal guardian.

Legal Guardian's signature _____ **Date** ___/___/_____

If the volunteer is a City of San Diego employee, they must also complete the following information.

I, _____, agree to perform volunteer services for the City of San Diego's under the terms and conditions set forth above. I acknowledge and agree that the services I will provide pursuant to this agreement are outside the scope of my duties as an employee of the City of San Diego, and are not within my job classification and are separate and apart from any paid work responsibility with the City of San Diego.

Volunteer's signature _____ **Date** ___/___/_____

If a group is volunteering, Volunteer Group Leader must also complete the following information.

It is the responsibility of the Volunteer Group Leader to obtain permission slips from parents/legal guardians of minors 17 years of age and under. (Please attach permission slips to this sheet.) In addition to the On Site Volunteer Program Supervisor, the Group Leader must be present and provide supervision of minors 17 years of age and under during the volunteer work assignment.

Volunteer's signature _____ **Date** ___/___/_____