

**LIVING WAGE ORDINANCE ANNUAL
CONTRACTOR COMPLIANCE REPORT**
REQUIRED BY SAN DIEGO MUNICIPAL CODE §22.4225(d)

Firm Name: _____

Reporting Period: _____

What is the total number of service workers employed by your firm (include those covered and not covered by LWO)? _____ Total service workers

How many of your firm's workers are paid LWO rates? _____ Full-time workers

Approximately how many total hours each week are worked on LWO contracts? _____ Part-time workers

_____ Full-time workers

How does your firm pay LWO covered employees' health benefits? _____ Part-time workers

- ☐ Full cash wage
☐ Cash wage + health benefits
☐ Employee's choice

Does your firm offer a health plan to LWO covered employees? ☐ Yes

☐ No

If a health plan is offered, how many LWO covered employees receive benefits? _____ LWO workers

If a health plan is offered, what is the hourly premium cost? \$_____ hourly premium cost
[Note: Hourly cost = monthly premium cost ÷ hours worked per month]

Firms must provide covered employees a minimum of 10 compensated leave days (80 hours) per year. Does your firm comply with this requirement? ☐ Yes

☐ No

If requested, a firm must provide LWO covered employees with up to 10 unpaid leave LWO workers days (80 hours) off per year. How many workers, if any, received unpaid hours off in this period? _____ LWO workers

Does your firm use subcontractors on LWO contracts? ☐ Yes

☐ No

Do you need additional assistance in understanding your firm's LWO obligations? ☐ Yes, I fully understand

☐ No, please contact me

CONTRACTOR CERTIFICATION

By signing, the contractor certifies under Penalty of Perjury under laws of the State of California that information submitted is true and correct to the best of the contractor's knowledge.

Name of Signatory

Title of Signatory

Signature

Date

Note: A prime contractor is also responsible for ensuring compliance with the requirements of the LWO and submittal of required documents by all subcontractors.