**COUNCILMEMBER CHRIS CATE**
**CITY OF SAN DIEGO**
**SIXTH DISTRICT**

# MEMORANDUM

**DATE:** **March 22, 2018**

**TO:** **Tracy McCraner, Director, Financial Management**

**FROM:** **Councilmember Chris Cate**

**SUBJECT:** **FY 18 District 6 CPPS Funding Transfer to the Lopez Ridge Recreation Center**

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I would like to transfer $500.00 in FY18 District 6 CPPS funds to the Park and Recreation Department, Mira Mesa Area. The funds will be used to purchase exercise equipment for the Lopez Ridge Recreation Center.

These funds should be transferred from:

Cost Center: 1106110006; Fund: 100000; G/L: 512059

And transferred to:

Cost Center: 1714121101; Fund: 100000; G/L: 511137

Thank you for your time and attention to this request. If you have any questions, please contact Jenna Harris in my office at (619) 533-6463.

cc: Lori Witzel, Council Administration
Jennifer Berry, Office of the City Attorney
Jeremy Broadhead, Department of Financial Management
Alyssa Brooks, Office of the Comptroller
Andy Field, Assistant Director, Park and Recreation