



**COUNCILMEMBER CHRIS CATE
CITY OF SAN DIEGO
SIXTH DISTRICT**

M E M O R A N D U M

DATE: March 22, 2018
TO: Tracy McCraner, Director, Financial Management
FROM: Councilmember Chris Cate 
SUBJECT: FY 18 District 6 CPPS Funding Transfer to the Mira Mesa Branch Library

I would like to transfer \$600.00 in FY18 District 6 CPPS funds to the Mira Mesa Branch Library. The funds will be used to purchase a STEM games, and equipment and supplies for Story Time activities.

These funds should be transferred from:

Cost Center: 1106110006; Fund: 100000; G/L: 512059

And transferred to:

Cost Center: 1713121114; Fund: 100000; G/L: 512117

Thank you for your time and attention to this request. If you have any questions, please contact Jenna Harris in my office at (619) 533-6463.

cc: Lori Witzel, Council Administration
Jennifer Berry, Office of the City Attorney
Jeremy Broadhead, Department of Financial Management
Alyssa Brooks, Office of the Comptroller
Barbara Schwartz, Mira Mesa Library Branch Manager