



**COUNCILMEMBER CHRIS CATE
CITY OF SAN DIEGO
SIXTH DISTRICT**

M E M O R A N D U M

DATE: March 26, 2018
TO: Tracy McCraner, Director, Financial Management
FROM: Councilmember Chris Cate 
SUBJECT: FY 18 District 6 CPPS Funding Transfer to the Serra Mesa -
Kearny Mesa Branch Library

I would like to transfer \$300.54 in FY18 District 6 CPPS funds to the Serra Mesa - Kearny Mesa Branch Library. The funds will be used to purchase new meeting room tables.

These funds should be transferred from:

Cost Center: 1106110006; Fund: 100000; G/L: 512059

And transferred to:

Cost Center: 17131211120; Fund: 100000; G/L: 511137

Thank you for your time and attention to this request. If you have any questions, please contact Jenna Harris in my office at (619) 533-6463.

cc: Lori Witzel, Council Administration
Jennifer Berry, Office of the City Attorney
Jeremy Broadhead, Department of Financial Management
Alyssa Brooks, Office of the Comptroller
Rosa Kwon, Serra Mesa - Kearny Mesa Library Branch Manager