

CONSOLIDATED PLAN ADVISORY BOARD (CPAB) MINUTES

WEDNESDAY, OCTOBER 12, 2016

SAN DIEGO CIVIC CONCOURSE – NORTH TERRACE ROOMS 207–208
202 'C' STREET – SAN DIEGO, CA 92101

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
<ul style="list-style-type: none"> • Joe LaCava, Council District 1 representative • Sara Berns, Council District 2 representative • Vicki Granowitz, Council District 3 representative • Ken Malbrough, Council District 4 representative • Gary Wong, Council District 6 representative • Richard Thesing, Council District 7 representative 	N/A

STAFF PRESENT	ATTENDANCE SHEET
<ul style="list-style-type: none"> • Erik Caldwell, Director, Economic Development • Michele Marano, Community Development Coordinator • Ulysses Panganiban, Community Development Specialist IV • Leo Alarcon, Community Development Project Manager 	16 people signed the attendance sheet

Call to Order

Ms. Vicki Granowitz called the meeting to order at 9:04 a.m. with six board members present. Quorum was achieved at the same time.

Approval of Minutes

Ms. Granowitz called for a motion to approve the minutes of the September 2016 meeting. Mr. Joe LaCava moved to approve the minutes; the motion was seconded by Mr. Ken Malbrough. The minutes were then approved, 5-0-1 (Ms. Vicki Granowitz abstained).

Board Announcements

- Ms. Granowitz announced that CPAB member Valerie Brown had submitted her resignation to the Board. Erik Caldwell, Director of Economic Development, and Garrett Hager, Community Representative for Councilmember Kersey, both

presented Ms. Brown a certificate of appreciation for her contributions to the CPAB and her overall dedication to improving the communities of San Diego. Ms. Brown thanked staff and the Council Offices for the opportunity to serve on the CPAB.

Staff Announcements

- Mr. Ulysses Panganiban stated the City will be releasing the FY 2018 Request for Qualifications (RFQ) on Monday, October 24, 2016. The RFQ is the required first phase in the CDBG application process, and agencies deemed qualified through the RFQ process will be invited to respond to the Request for Proposal (RFP), which will be released in January 2017. The deadline to submit the FY 2018 RFQ will be Friday, November 18, 2016 at 3:00 p.m.
- Mr. Panganiban also mentioned that the Community Development Division will be hosting a pre-RFQ workshop titled "Partnering with the City: Are You CDBG-Ready?" on Monday, October 17, 2016, at the City Concourse building. Agencies will have the opportunity to attend a morning or afternoon session, and the topics to be covered include: CDBG categories, proposed Reinvestment Initiative opportunities, and tips and tricks when applying for CDBG funding. The workshop is not mandatory and is free to the public.
- Mr. Panganiban also mentioned the mandatory fair housing training for agencies that have received CDBG funding in Fiscal Year 2017 on Friday October 28, 2016, at the Recital Hall in Balboa Park. Training topics will include state and federal fair housing laws and enforcement, fair housing issues at homeless shelters, and how to handle requests by persons with disabilities for reasonable accommodation.
- Mr. Panganiban also mentioned the San Diego Housing Federation will hold its Affordable Housing and Community Development Conference on Thursday, October 13, 2016, at the Hilton San Diego Bayfront Hotel. Economic Development staff will be on a panel discussing the connection between economic development and affordable housing and how to address those issues. Staff will also discuss the Reinvestment Initiative and the Promise Zone and how they relate to those topics.

Non-Agenda Public Comment

N/A

Agenda Item(s)

Item 6.a.: Action Item:***Reinvestment Initiative***

Mr. Stephen Maduli-Williams gave a presentation on the Reinvestment Initiative. *Please see attached presentation for more information.*

Ms. Granowitz called for a motion to recommend City Council approval of the Reinvestment Initiative Program for Fiscal Year 2018. Mr. Thesing moved to approve the item, which was seconded by Mr. Malbrough. Motion passed unanimously.

Item 6.b.: Action Item:***Revisions to Council Policy 700-02***

Ms. Michele Marano gave a brief presentation on the recommended revisions to Council Policy 700-02. *Please see attached presentation for more information.*

- In response to the proposed changes to item #14, Mr. LaCava would like to use a tool other than Conditions, Covenants, and Restrictions (CCRs) to ensure agencies commit to serving low-income persons for a minimum of five years from the completion date of their nonprofit capital improvement projects.
- In response to the proposed changes to item #13, Ms. Granowitz interpreted the proposed language as allowing agencies to apply for CDBG nonprofit capital improvement (NCIP) funding to improve the same facility, funding cycle after funding cycle. Ms. Granowitz expressed that she preferred language clearly prohibiting agencies from doing so; all anticipated needed improvements should be packaged as one request to the extent possible to be consistent with the City's policy against multi-phased or piecemeal funding. Staff responded that there was also desire from the City for flexibility to allow for multi-phased funding to accommodate agencies with capacity issues to complete large projects at one time.

Ms. Granowitz called for a motion recommending City Council approval of the proposed revisions to Council Policy 700-02 as presented by staff but incorporating the comments received from the Board regarding items #13 and #14. Mr. Thesing moved to approve the item, which was seconded by Mr. Malbrough. Motion passed unanimously.

Item 7.a.: Discussion Item:***Review Sample Response to Nonprofit Capital Improvement Project (NCIP) Request for Proposals (RFP)***

Mr. Leo Alarcon gave a brief presentation on the response to the Sample NCIP RFP that was distributed at the September CPAB meeting. Board members discussed their scores, and staff pointed out the strengths and weaknesses of the response. *Please see attached handout for more information.*

Adjournment

- Meeting adjourned at 10:38 a.m.

Economic Development Department

Reinvestment Initiative



Reinvestment Initiative

Purpose

- Reinvest the remaining funding recaptured CDBG program income funds in support of the **Mayor's One San Diego initiative**
- Create and sustain a resilient and economically prosperous city
- Encourage economic growth and investment in San Diego's emerging communities



Reinvestment Initiative

General Two Year Goals



Job Growth

- Train 100 individuals from LMI Communities for jobs in the San Diego Innovation Economy
- Work with LMI businesses to create over 100 new jobs for LMI residents



Sustainability

- Reduction of over 20 tons of CO2 emissions in LMI communities
- Over \$2 million in investment in programs that improve the quality of life for LMI individuals



Utilization

- 20% increase in the utilization of CDBG programs by LMI individuals
- Add programs that cover all or many of the critical needs for LMI residents



Housing Solutions

- Rehabilitate over 100 units of affordable housing
- Launch new programming that help reduce homelessness in San Diego

Reinvestment Initiative

Components

- Programmatic Strategy
- Funding Strategy and Budget
- Risk Management
- Outreach and Engagement Plan
- Implementation Plan – Next Steps



Reinvestment Initiative

Programmatic Strategy

Investment Guidelines

- Programs must benefit Low and Moderate Income (LMI) individuals, businesses or communities
- Projects must add key components of sustainability and technology



Reinvestment Initiative

Programmatic Strategy

Focus Areas

- Affordable Housing
- Inclusive Economic Growth and Workforce Development
- Sustainability
- Infrastructure
- Public Services and Capacity Building



Reinvestment Initiative

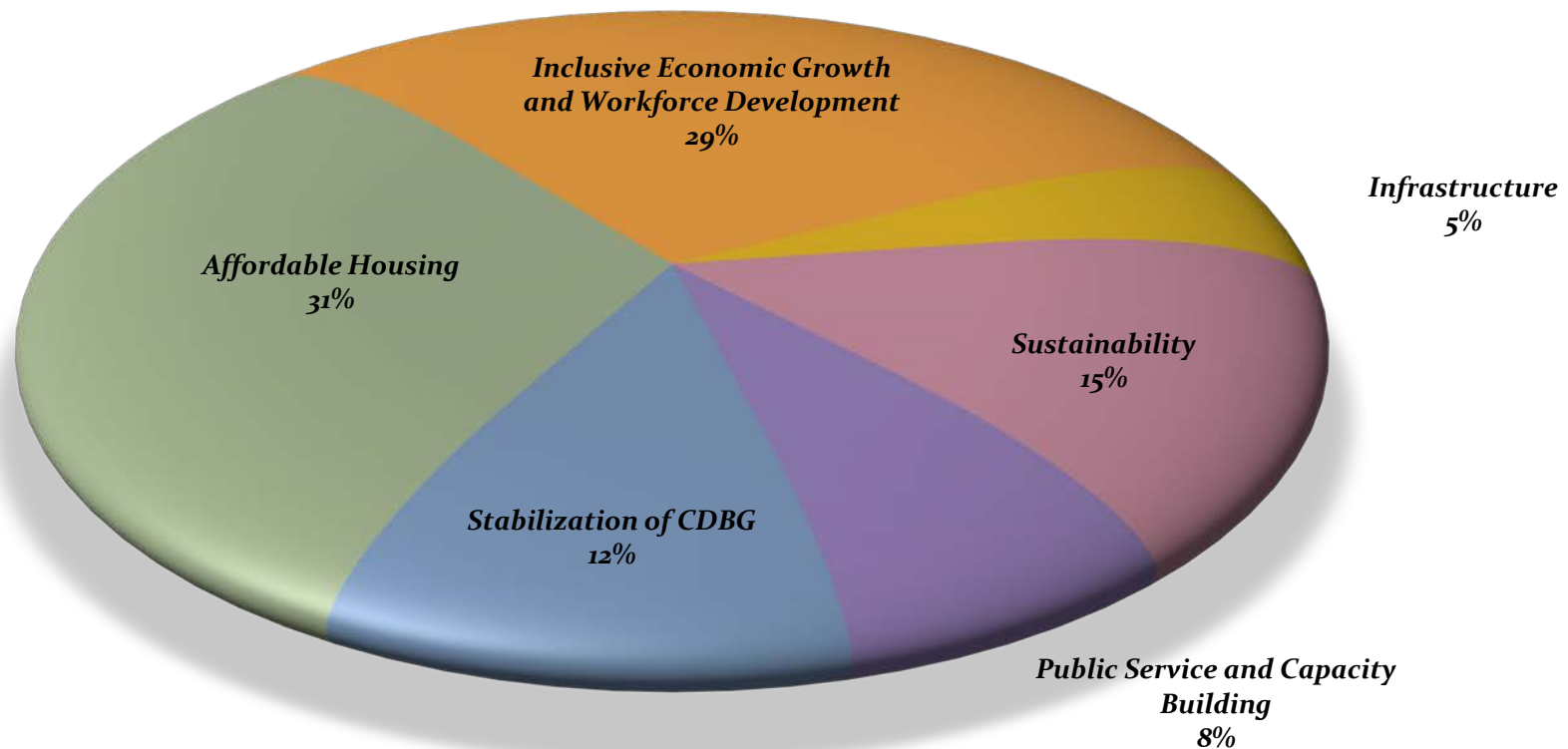
Program Strategy Investment Distribution

PROGRAMS	ANNUAL INVESTMENT
Housing Support	
Multifamily Housing Support	\$3,000,000
Homeless Housing Support	\$2,000,000
Single Family Rehab Program	\$250,000
Housing Support Total	\$5,250,000
Stabilization of CDBG	\$2,147,616
Sustainability Programs	
Smart Street Lighting	\$1,000,000
Single Family and Nonprofit Sustainable Rehab Program	\$1,000,000
Smart Spaces Program (Urban Forestry)	\$510,000
Sustainability Programs Total	\$2,510,000
Inclusive Economic Growth Programs	
TechHire Academy	\$1,000,000
Early-Stage Accelerator	\$1,669,311
Early-Stage Seed Fund	\$500,000
Small Business Loan Fund	\$1,000,000
Business Assistance Fund	\$300,000
Summer Hire Internship Program	\$500,000
Inclusive Economic Growth Totals	\$4,969,311
Public Infrastructure	\$850,000
Public Service and Capacity Building Programs	
Challenge Grant	\$1,000,000
NonProfit Accelerator	\$429,073
Public Service and Capacity Building Total	\$1,429,073
TOTAL ANNUAL INVESTMENT 2018	\$17,156,000

Reinvestment Initiative

Budget and Funding Strategy

Investment Period (FYI 2018)
Total of Funds Available (\$17,156,000)



Reinvestment Initiative

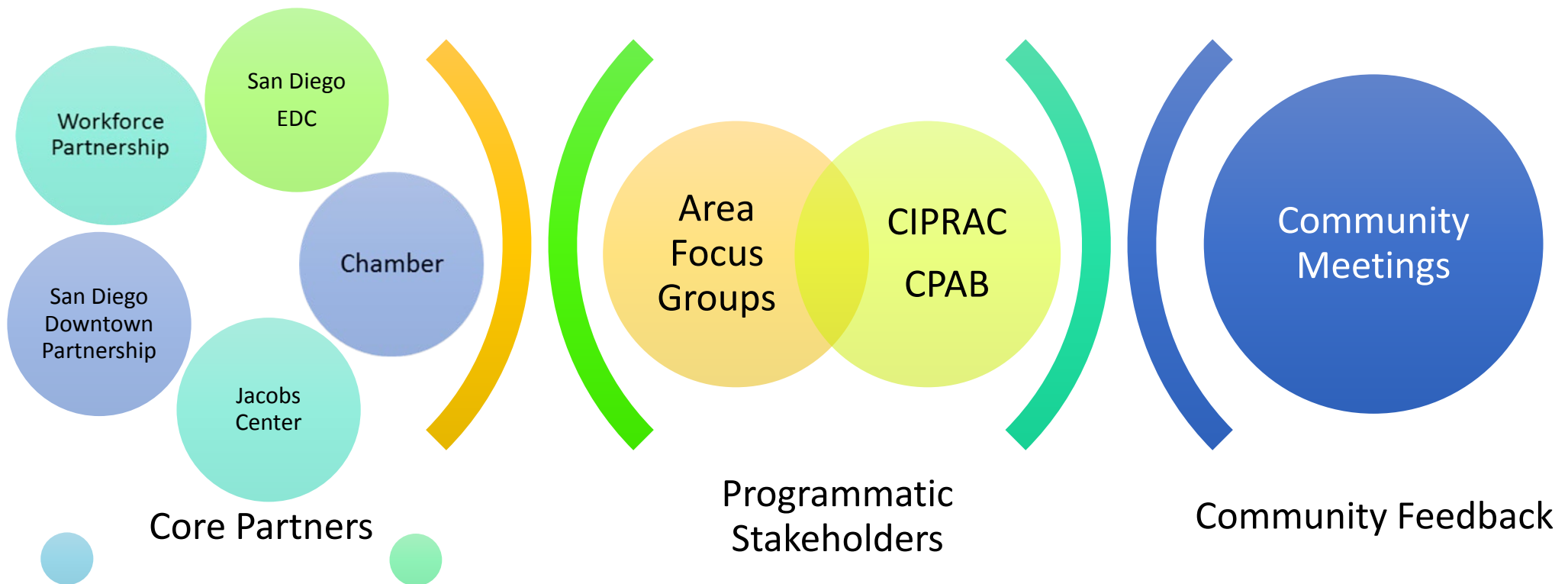
Risk Management Model

Risk Elements

- **Timeliness**
 - Ensuring at any given time the REI portfolio will pass HUD's 1.50 x timeliness test
- **Compliance**
 - Ensuring CDD has adequate staffing and systems in place to monitor contracts for compliance and performance
- **Capacity**
 - Ensuring program design and development creates a competitive and strategic process that identifies highly qualified service providers
- **Engagement**
 - Ensuring key stakeholders across San Diego are routinely engaged and informed about REI

Outreach Strategy

Engagement Model -August through October



Reinvestment Initiative

Implementation – Next Steps



Requested Action

1. The CPAB recommends the Reinvestment Initiative Program for fiscal year 2018 to City Council for approval


Economic Development

**Council Policy 700-02 Revisions
Request for Recommendation**

Consolidated Plan Advisory Board
October 12, 2016

The City of


**SAN
DIEGO**

 Economic Development

Council Policy 700-02

- Establishes general guidelines to select and implement activities using CDBG funds
- Last amended in 2012

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 Economic Development

Purpose of Revisions

- Establish updated guidelines
- Specifically related to CDBG selection and implementation activities
- In place for FY 2018 allocations

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 Economic Development

Process Overview

- Synthesized feedback from stakeholders
- Researched standard and best practices
- Presented to the CPAB
 - August 10
 - September 14
- Met with the CPAB Ad Hoc Committee
 - July 25
 - September 9

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Economic Development

Recommended Council Policy 700-02 Revisions

Retain minimum allocation thresholds and clean-up language

6.


~~No~~The minimum allocation of CDBG funds ~~will be made to a public service, community economic development or other non-capital improvement project of less than will be \$50,000.~~

7.

~~No~~The minimum allocation of CDBG funds ~~will be made to a capital improvement project (either for non-profit facility improvements, non-profit housing rehabilitation projects or City neighborhood infrastructure projects) of less than will be \$100,000, unless funding for a City neighborhood infrastructure project at a lesser amount is necessary to complete a project and the project will be completed and closed out within 18~~24 months ~~after the start of the City fiscal year for which the funds are allocated.~~

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Economic Development

Recommended Council Policy 700-02 Revisions


Extend completion timelines for City Neighborhood Infrastructure and Nonprofit Facility Improvement projects from 18 to 24 months.

12.

All CDBG funds allocated to capital improvement projects (non-profit facility improvements or City neighborhood infrastructure projects) shall be expended within 24 months after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprograming in accordance with the then current 5-Year Consolidated Plan.

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Economic Development

Recommended Council Policy 700-02 Revisions


Removing the “phasing” restrictions and replacing it with restriction on consecutive annual NCIP applications

~~No allocation of CDBG funds will be made to projects that are phased over multiple years. (It is the intent of the City Council that this policy serve to ensure that priority be given to projects where the funding will complete the project.)~~

13. A non-profit facility improvement project awarded CDBG funds must be completed before a subsequent non-profit facility improvement application may be submitted for the same location in a subsequent fiscal year. (It is the intent of the City Council that this policy will ensure completion of non-profit facility improvements at a given location before an application is submitted for an additional non-profit facility improvement project at the same location.)

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Economic Development


Recommended Council Policy 700-02 Revisions

Require recorded Conditions, Covenants and Restrictions on non-profit facility/real property improvements

14. Improvements to real property using CDBG funds in the non-profit facility improvement and City neighborhood infrastructure categories shall benefit low/moderate income persons for a minimum of five years from the date of project completion, or longer if required by HUD regulations. Conditions, Covenants and Restrictions will be recorded on the improved real property in the non-profit facility improvement category to secure the 5-Year term of the low/moderate income benefit.

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 Economic Development


Recommended Council Policy 700-02 Revisions

Retain Homeless set-aside and incorporate various Council Resolutions related to the set-aside

15. The public services category of activities shall be open to all eligible applicants, including City programs. ~~A portion~~ Up to \$1,318,078 of the public service funds shall be set aside for the City's homeless programs, subject to change via future Council Resolutions, that ~~require funds to match other grants.~~

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 Economic Development

Recommended Council Policy 700-02 Revisions


Updating language related to the role of the CPAB and referencing the scoring criteria

16. ~~Beginning with Fiscal Year 2012 allocations, a~~ A Consolidated Plan ~~a~~ Advisory Board (CPAB) will review all applications for CDBG funding and will ~~and~~ provide recommendations to the Council regarding funding allocations to applicants and other activities related to the Consolidated Plan.

18. The CPAB shall annually review and approve a set of criteria to be used for scoring CDBG competitively-awarded funding applications, including, but not limited to, an evaluation of past performance and regulatory compliance (if applicable), how the proposed project will address areas of the City identified to have the highest levels of need, eligibility of proposed expenditures and budget, and the amount or percentage of leveraged funding contributed to the proposed project.

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Economic Development

Recommended Council Policy 700-02 Revisions

Establish a schedule for periodic review of the CP

19. This Council Policy will be reviewed during the adoption process of each 5-Year Consolidated Plan.

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Economic Development

Next Steps

- CPAB Recommendation to Council
- City Council Consideration - November or December

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Requested Action

The CPAB recommends the revisions to CP 700-02 be approved by the City Council.

CITY OF SAN DIEGO, CALIFORNIA
COUNCIL POLICY

DRAFT REVISIONS

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
 (CDBG)
 POLICY NO.: 700-02
 EFFECTIVE DATE: ~~March 28, 2012~~ TBD

BACKGROUND:

The federal Housing and Community Development Act of 1974 established the Community Development Block Grant (CDBG) Program. ~~The enabling legislation has been reviewed and amended by Congress every three years since 1974.~~ The purpose of the CDBG program is to provide an annual source of funds to local governments for the purpose of implementing activities to develop viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Federal administration of the CDBG program is the responsibility of the U.S. Department of Housing and Urban Development (HUD). The City of San Diego has participated in the CDBG program since its inception.

PURPOSE:

To establish the general guidelines by which the City will select and implement activities utilizing ~~Community Development Block Grant~~ CDBG funds.

POLICY:

It is the policy of the City Council to allocate ~~Community Development Block Grant~~ CDBG funds in accordance with the following standards.

1. ~~Selection and implementation of program activities that meet the Congressional intent of the program and the specific eligibility requirements as outlined by the U.S. Department of Housing and Urban Development.~~ Only activities that meet the specific eligibility requirements of the CDBG program, as set forth in the federal legislation enacting the CDBG program and associated regulations adopted by HUD, will be selected and implemented.
2. Funding will be allocated on a ~~City Fiscal~~ Year basis (July 1 through June 30).
3. Funding ~~priorities~~ will be allocated as prioritized by the City Council based on in the City's then current approved 5-year Consolidated Plan ~~and prioritized by the City Council annually.~~

CITY OF SAN DIEGO, CALIFORNIA
COUNCIL POLICY

~~4. Funding for the repayment of HUD Section 108 loans will be taken from the City's overall annual allocation prior to funding being made available to address other Consolidated Plan goals.~~

~~5.4. Funding in the for CDBG Program Administration, as defined by HUD regulations (which may include categories of "Planning, and Administration", and "Fair Housing"), will be taken from the City's overall annual allocation CDBG program budget prior to funding being made available to address other Consolidated Plan goals.~~

~~5. A portion of the CDBG Program Administration funds in the category of "Planning and Administration" will may be allocated for the purpose of capacity building proactive outreach in order to ensure that emerging previously non-participating non-profit organizations to attempt to get these organizations have the opportunity to qualify to apply for future CDBG funding.~~

~~6. NoThe minimum allocation of CDBG funds will be made to a public service, community economic development or other non-capital improvement project of less than will be \$50,000.~~

~~7. NoThe minimum allocation of CDBG funds will be made to a capital improvement project (either for non-profit facility improvements, non-profit housing rehabilitation projects or City neighborhood infrastructure projects) of less than will be \$100,000, unless funding for a City neighborhood infrastructure project at a lesser amount is necessary to complete a project and the project will be completed and closed out within 1824 months after the start of the City fiscal year for which the funds are allocated.~~

~~8. Priorities of the City's Capital Improvements Program will be developeddetermined irrespective of whether or not the City is to receive Community Development Block-Grant-CDBG funds. Community Development Block-Grant-CDBG funds, if received, are to be used to supplement the City's Capital Improvements Program and not as a substitute for other City funds.~~

~~No allocation of CDBG funds will be made to projects that are phased over multiple years. (It is the intent of the City Council that this policy serve to ensure that priority be given to projects where the funding will complete the project.)~~

~~9.1. A portion of the funds in the category of "Planning and Administration" will be allocated for the purpose of capacity building in order to ensure that emerging non-profit organizations have the opportunity to qualify for future CDBG funding.~~

~~10.9. No allocation of CDBG funds will be made to a project for which a CDBG application has not been received by the City.~~

10. A Community Based Development Organization (CBDO) certification process will be
CP-700-02

COUNCIL POLICY

conducted in an effort to fund eligible project activities, as defined in the applicable ~~U.S. Department of Housing and Urban Development HUD~~ regulations.

11.

~~12. No allocation of CDBG funds will be made to a subrecipient project in the category of "Planning and Administration," except for those subrecipients certified by the City as a Community Based Development Organization.~~

~~13.1. All CDBG applicants shall attend mandatory workshops hosted by City staff during the annual CDBG application period.~~

All CDBG funds allocated to public service, community economic development or other non-capital improvement projects shall be ~~used~~expended within ~~18~~12 months ~~of after~~ the start of the City Fiscal Year for which the funds are allocated, or such funds will be subject to reprogramming ~~by the City Council in accordance with the then current 5-Year Consolidated Plan.~~

12. All CDBG funds allocated to capital improvement projects (non-profit facility improvements or City neighborhood infrastructure projects) shall be expended within 24 months after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprogramming in accordance with the then current 5-Year Consolidated Plan.

13. A non-profit facility improvement project awarded CDBG funds must be completed before a subsequent non-profit facility improvement application may be submitted for the same location in a subsequent fiscal year. (It is the intent of the City Council that this policy will ensure completion of non-profit facility improvements at a given location before an application is submitted for an additional non-profit facility improvement project at the same location.)

14. Improvements to real property using CDBG funds in the non-profit facility improvement and City neighborhood infrastructure categories shall benefit low/moderate income persons for a minimum of five years from the date of project completion, or longer if required by HUD regulations. Conditions, Covenants and Restrictions will be recorded on the improved real property in the non-profit facility improvement category to secure the 5-Year term of the low/moderate income benefit.

15. The public services category of activities shall be open to all eligible applicants, including City programs. ~~A portion~~Up to \$1,318,078 of the public service funds shall be set aside for the City's homeless programs, subject to change via future Council Resolutions. ~~that require funds to match other grants.~~

16. ~~Beginning with Fiscal Year 2012 allocations, a~~ A Consolidated Plan ~~a~~Advisory bBoard (CPAB) will review all applications for CDBG funding and will ~~and~~ provide recommendations to the Council regarding funding allocations to applicants and other activities related to the Consolidated Plan.

COUNCIL POLICY

17. All CDBG applicants shall, as a condition to consideration of their CDBG program funding application, attend a mandatory technical assistance workshops hosted by City staff during the annual CDBG application period.
18. The CPAB shall annually review and approve a set of criteria to be used for scoring CDBG competitively-awarded funding applications, including, but not limited to, an evaluation of past performance and regulatory compliance (if applicable), how the proposed project will address areas of the City identified to have the highest levels of need, eligibility of proposed expenditures and budget, and the amount or percentage of leveraged funding contributed to the proposed project.
19. This Council Policy will be reviewed during the adoption process of each 5-Year Consolidated Plan.

HISTORY:

“Leasing of City-owned Property in Industrial Park”

Adopted by Resolution R-174133 - 01/10/1963

Repealed by Resolution R-208090 - 06/05/1973

“Community Development Block Grant Program (CDBG)”

Adopted by Resolution R-259072 - 08/15/1983

Amended by Resolution R-281638 - 03/22/1993

Amended by Resolution R-282395 - 07/26/1993

Amended by Resolution R-287559 - 06/25/1996

Amended by Resolution R-303367 - 02/11/2008

Amended by Resolution R-305413 - 11/24/2009

Amended by Resolution R-307328 - 03/28/2012

Amended by Resolution R-307701 – 10/03/2012


Amended by Resolution R-309666 – 5/12/2015

Economic Development

**Review of Sample Nonprofit
Capital Improvement
Request for Proposal**

Consolidated Plan Advisory Board
October 12, 2016


The City of
**SAN
DIEGO**

 Economic Development

Sample RFP

- CPAB requested training
- New board members
- Nonprofit CIP category
- Distributed at September CPAB meeting

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 Economic Development

Sample RFP

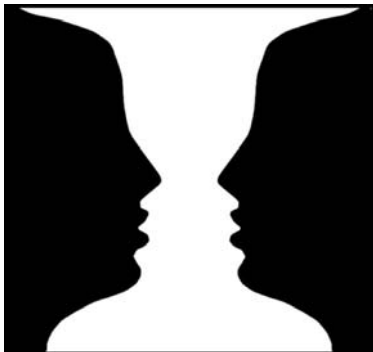
Overview of presentation

- Section by section review
- Snapshot of the RFP section in discussion
- Highlight strengths and deficiencies
- Comparison of scores submitted


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 Economic Development

WARNING!



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 Economic Development


Section 1: Project Characteristics

Key elements of proposed project:

- Skilled nursing facility
- Normal Heights/North Park area of San Diego
- Requesting new HVAC unit and 6 new double pane windows
- Assist 5,000 clients

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 Economic Development

Section 1: Project Characteristics

Positives

Proposed project goal listed

Description of agency goals and mission

Deficiencies

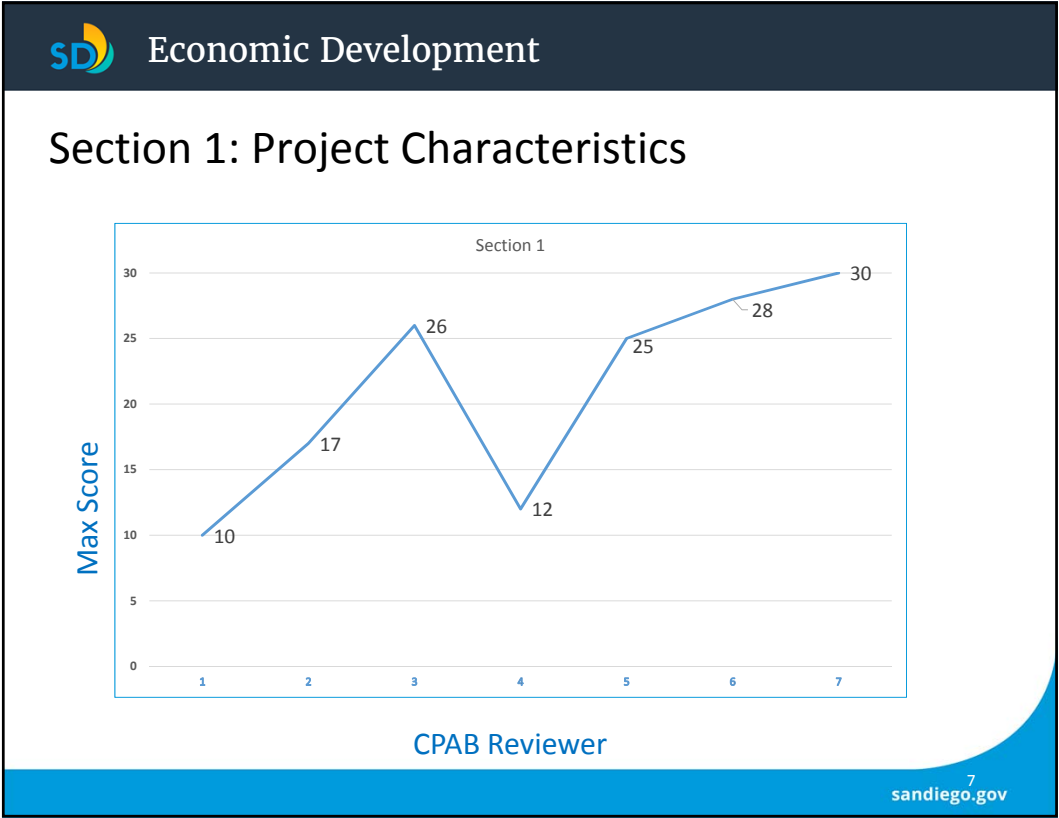
No description of specific characteristics of population


No description of need of facility/services

More details needed

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 Economic Development


Section 1: Project Characteristics

CPAB Comments:

- ✓ Did not include the results; no critical needs listed
- HVAC is still working; no proof of malfunction
- 5,000 or 10,000 individuals; which is it?;
- Description of population: socio economic, demographics, how they live, income levels; all missing
- Did not answer question adequately

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 Economic Development


Section 2: Organizational Capacity

Key elements:

- Transition to green employer/business
- Experienced staff
- Relationship with partner agencies for collaboration

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Section 2: Organizational Capacity

Positives

Energy Sustainability

Stated experience installing windows

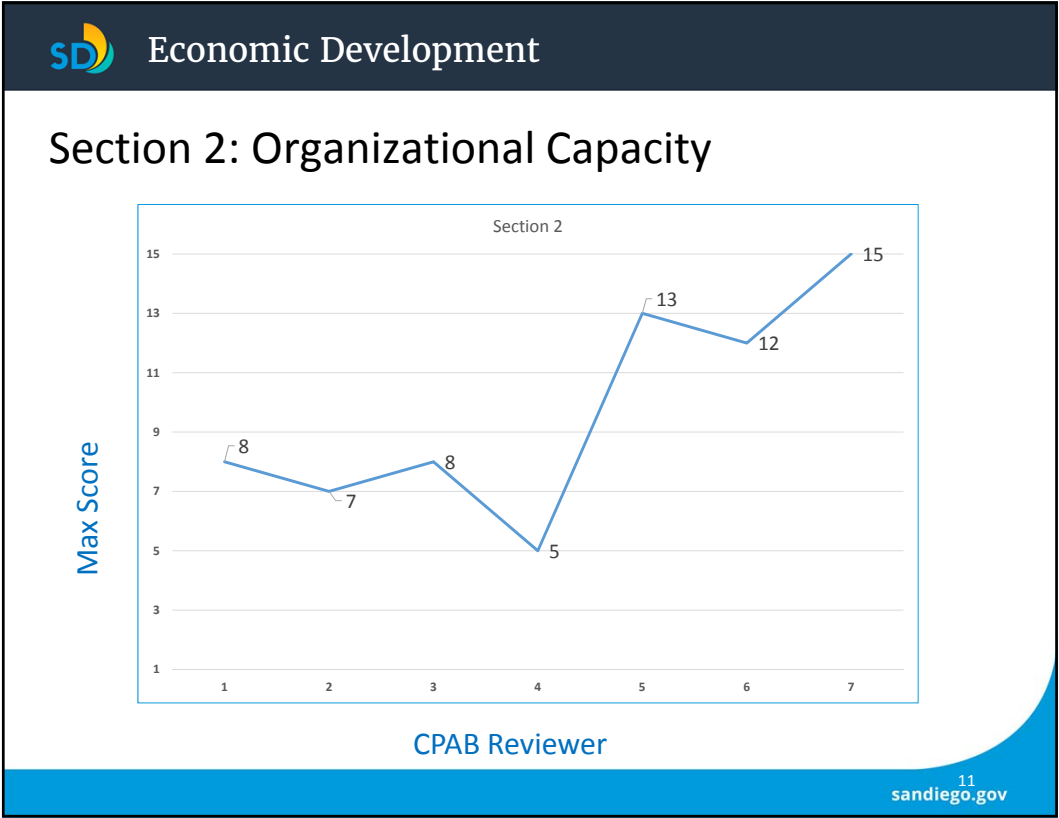
Deficiencies


Did not answer question correctly

Specifics on collaboration lacking

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 Economic Development


Section 2: Organizational Capacity

CPAB Comments:

- ✓ Didn't answer question
- ✓ Didn't say who or how to collaborate
- Verification of process
- Did not provide a good example of similar experience or a list of other collaborating services
- Elaborate more on clientele billing and characteristics.
How do I know they are not charging non-LMI clients

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Economic Development

Section 3: Budget

Key elements:

- Funding request of \$250,000
- Total project leveraged 42%
- Personnel expense for Grant Administrator

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Economic Development

Section 3: Budget

CDD Scoring Section

d. Budget clearly lists all other funding sources secured for project, submits documentation for each source listed, and percent of funds leveraged (calculated by: other secured funding/total project costs) is:	<div><div></div><div>(HPA confirmed: % & points)</div></div>	5
<div><div>▪ 0%-5% (0 points)</div><div>▪ 6%-20% (1 points)</div><div>▪ 21%-40% (2 points)</div></div>	<div><div>▪ 41%-60% (3 points)</div><div>▪ 61%-80% (4 points)</div><div>▪ 81%-100% (5 points)</div></div>	

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 Economic Development

Section 3: Budget

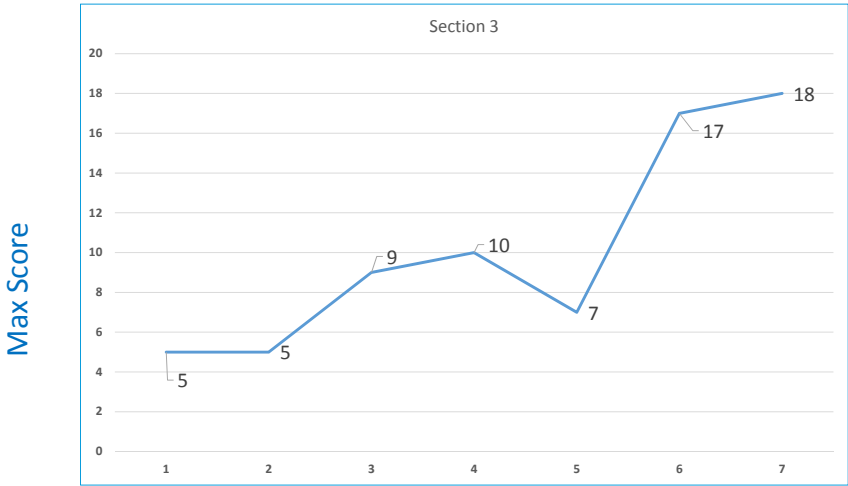
Deficiencies

- Number listed on budget does not match funding request
- Amount of secured and unsecured does not match request total
- Did not source other funding amounts
- Critical information regarding maintenance costs missing

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 Economic Development

Section 3: Budget



CPAB Reviewer	Max Score
1	5
2	5
3	9
4	10
5	7
6	17
7	18

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Section 3: Budget

CPAB Comments:

- ✓ Nothing on how to cover maintenance and depreciation to replace in the future. Could have mentioned LEED tax credits for cost savings
- ✓ Numbers do not match; LEED tax breaks not stated
- ✓ Numbers didn't add up through out application, confusing not clear
- ✓ No names or sources listed, process with unsecured funding, grant administer salary is high

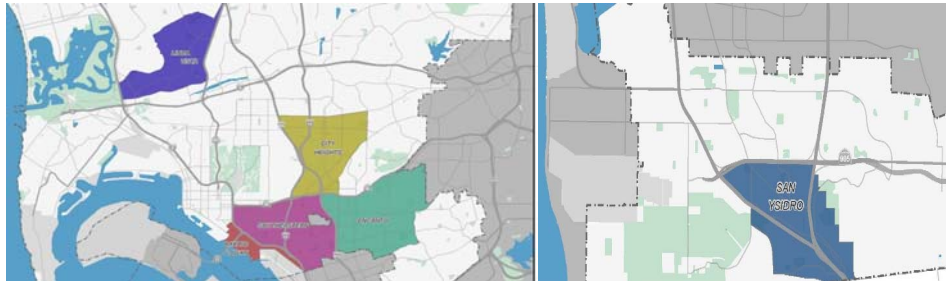
Section 4: Project Benefits

Key elements:

- Proposed benefit of 10,000 City of San Diego Low to Moderate Income individuals
- Not located in Geographic Targeted area, but agency intends to market to each area.



Section 4: Project Benefits



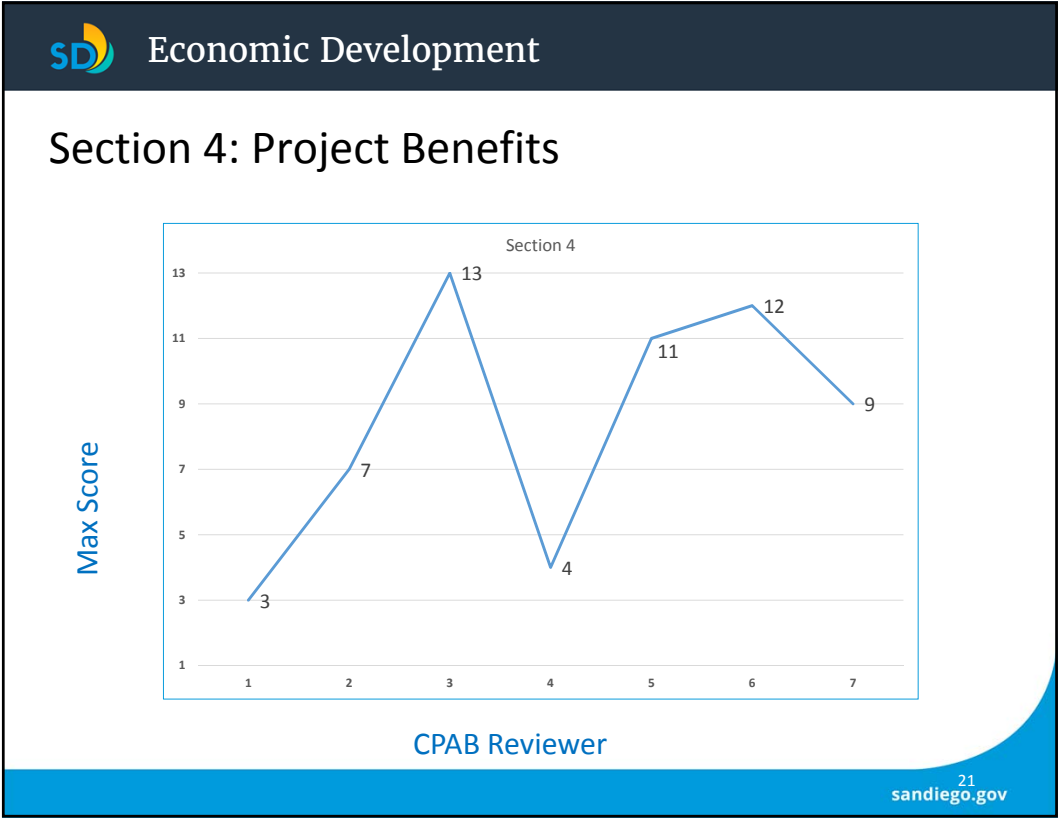
- Linda Vista
- City Heights
- Encanto
- Southeastern
- San Ysidro
- Barrio Logan




Section 4: Project Benefits

Deficiencies

- Not enough detail on **how** outreach would reach Geographic Targeted areas
- 10,000 vs. 5,000 individuals (stated in Section 1); which one?
- Description of planned procedures for ensuring LMI documentation missing



 Economic Development


Section 4: Project Benefits

CPAB Comments:

- ✓Went from serving over 5,000 to 10,000?
- ✓How will agency implement outreach?
- ✓Why not presumed because working with elderly?

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Economic Development


Section 5: Project Specifics

Key elements:

- Outline of expenses
- No stated additional Environmental Review needed
- Project schedule included

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Economic Development


Section 5: Project Specifics

CDD Scoring Section

ii.	The level of Environmental Review (City, State and Federal) needed has been identified and planned for, as demonstrated by HUD Programs staff verification; and	{HPA confirmed score: __}
iii.	Clearly describe all applicable permits have been identified, planned for, and/or secured. If permits not needed, applicant clearly describes basis of that determination.	
b. Project Scope & Schedule		
i.	The CDBG eligible Scope of Work and Budget demonstrates compliance with meeting National Objectives and other HUD requirements, as demonstrated by HUD Programs staff verification;	{HPA confirmed score: __}

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 Economic Development

Section 5: Project Specifics

Positives

Potential timeline of milestones


Deficiencies

No description confirming permits identified/determined to be needed

More detail than just "extensive research"

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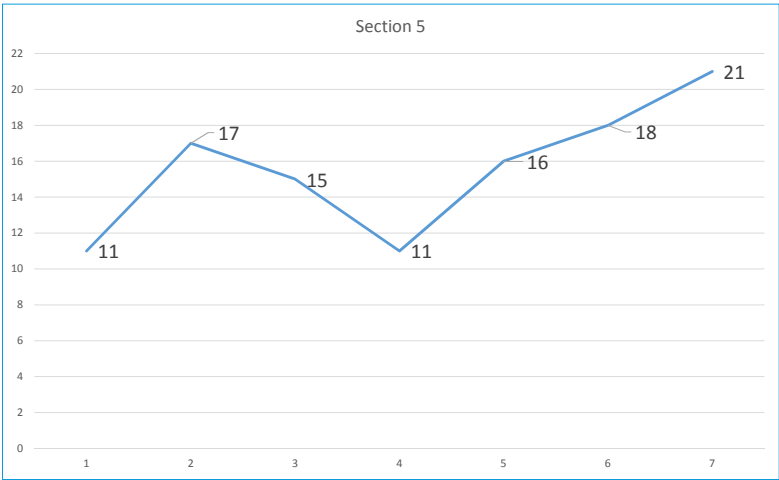
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 Economic Development

Section 5: Project Specifics

Max Score

Section 5




CPAB Reviewer	Score
1	11
2	17
3	15
4	11
5	16
6	18
7	21

CPAB Reviewer

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Economic Development

Section 5: Project Specifics

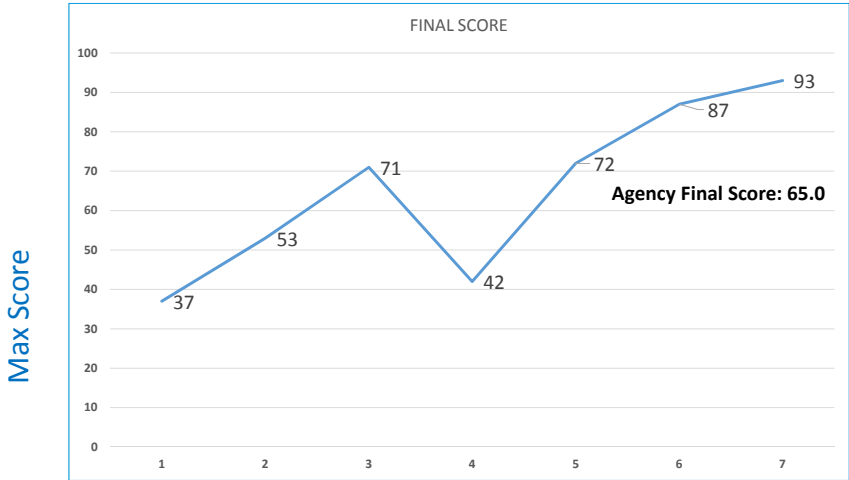
CPAB Comments:

- ✓Cost does not add up to \$250,000 (their numbers=\$234,000)
- ✓Grant administrator salary unreasonable
- ✓Numbers didn't add up, not consistent through application, can't evaluate properly

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Economic Development

FINAL SCORES




Item	Score
1	37
2	53
3	71
4	42
5	72
6	87
7	93

Agency Final Score: 65.0

CPAB Reviewer

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 Economic Development

Thank you

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