

CONSOLIDATED PLAN ADVISORY BOARD (CPAB) MINUTES

WEDNESDAY, MARCH 14, 2018

SAN DIEGO CIVIC CONCOURSE – NORTH TERRACE ROOMS 207–208
202 'C' STREET, SAN DIEGO, CA 92101

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
<ul style="list-style-type: none"> • Vicki Granowitz, Council District 3 • Sara Berns, Council District 2 (late) • Ken Malbrough, Council District 4 • Claudia Dunaway, Council District 8 • Gary Wong, Council District 6 • Peter Dennehy, Council District 9 • Zaheen Chowdhury, Council District 1* • Valerie Brown, Council District 5* • Eileen Gonzales, Council District 3* <p><i>*Seated following vote on Action Item 6a</i></p>	<ul style="list-style-type: none"> • Richard Thesing, Council District 7

STAFF PRESENT	ATTENDANCE SHEET
<ul style="list-style-type: none"> • Lydia Moreno, Economic Development Deputy Director • Stephen Maduli-Williams, Community Development Division Program Manager • Michele Marano, Community Development Coordinator • Leonardo Alarcon, Community Development Specialist • Michelle Harati, Community Development Project Manager 	<p>17 people signed the attendance sheet</p>

Call to Order

Ms. Vicki Granowitz called the meeting to order at 9:04 a.m. with five board members present. A quorum was achieved at the same time.

Approval of Minutes

Ms. Granowitz called for a motion to approve the February 14, 2018, meeting minutes. Mr. Ken Malbrough moved to approve the minutes. Ms. Claudia Dunaway seconded the motion. The minutes were approved 5–0.

Board Announcements

a. Acknowledgement of exiting CPAB Chair: Vicki Granowitz

Vicki Granowitz, Council District 3, was acknowledged and thanked for her time as both a member and Chair of the CPAB. Lydia Moreno, Deputy Director of Economic Development, presented Ms. Granowitz with a certificate of appreciation on behalf of the Economic Development Department.

Staff Announcements

- Mr. Stephen Maduli-Williams discussed that the Fiscal Year 2019 allocations are tentative until the federal budget is approved and finalized by the United States Congress.
- Mr. Maduli-Williams introduced Marie Cavarlez, Housing & Urban Development (HUD) Representative and explained that Ms. Cavarlez was conducting an on-site visit monitoring the City's CDBG Program.
- Ms. Michelle Harati stated that enrollment for the Nonprofit Academy opens April 23, 2018, for the next session scheduled for May 31 – June 1, 2018. Ms. Harati explained that for up-to-date information and further enrollment details as they become available, interested parties should visit the [Nonprofit Academy website](#).
- Ms. Harati announced that the City of San Diego, in partnership with the Legal Aid Society of San Diego, will be hosting a free Fair Housing Training for Housing Providers on Friday, April 13, 2018. Ms. Harati stated that those interested in learning more should visit the City of San Diego [Fair Housing website](#).

Non-Agenda Public Comment

N/A

Agenda Item(s)

Action Item: 6a:

Fiscal Year 2019 CDBG Application Scores & Rankings

Mr. Leonardo Alarcon provided the CPAB with an overview of the Fiscal Year (FY) 2019 RFP process and recommended CDBG allocations. The Board was asked to approve the list of project proposals (ranked according to the Board's scores) to be considered by the City Council for FY 2019 CDBG funding and recommend the same for incorporation, as appropriate, into the City's FY 2019 Annual Action Plan. *Please see attached PowerPoint for additional information.*

Public comments received:

- Ms. Nao Kabashima, Executive Director of the Karen Organization of San Diego, was in favor of the proposed action. Ms. Kabashima expressed appreciation for the work of the CPAB and the City of

San Diego staff in reviewing proposals and that her organization will be able to expand supportive services provided to refugees from Burma in the City of San Diego.

- Ms. Jan Kaplin, representing Voices for Children, was in favor of the proposed action and expressed appreciation that the funding will allow Voices for Children to serve additional foster youth in the City of San Diego.
- Ms. Debbie Case, representing Meals on Wheels of San Diego County, was in favor of the proposed action and stated that she appreciated the work of the CPAB and recommendation for funding, which would allow Meals on Wheels to continue serving seniors and expand into the Promise Zone.
- Ms. Julie Raefield, representing the Center for Community Solutions, was in favor of the proposed action and thanked the CPAB for their time in reviewing proposals. Ms. Raefield explained that the funding would allow the Center for Community Solutions to expand their domestic abuse advocate program.
- Mr. Erik Tilkemeier, representing the City Heights Community Development Corporation (CDC), was in favor of the proposed action and expressed appreciation for the CPAB's consideration. Mr. Tilkemeier stated that the funding will allow the City Heights CDC to provide technical assistance and grant capital to entrepreneurs in the City Heights community.

Ms. Granowitz called for a motion recommending approval of the list of project proposals (ranked according to the Board's scores) to be considered by the City Council for FY 2019 CDBG funding and recommend the same for incorporation, as appropriate, into the City's FY 2019 Annual Action Plan. Mr. Malbrough made the motion, which was seconded by Ms. Granowitz. Motion passed 7-0.

Discussion Item: 7a:

Transition of CPAB Board Members

The CPAB seated three members with Zaheen Chowdhury, Council District 1 and Eileen Gonzales, Council District 3 joining as new members, and Valerie Brown, Council District 5, as a returning member. In a memo sent to Community Development staff, Mr. Ken Malbrough was appointed Chair by Mayor Faulconer.

Action Item 8a:

FY 2018 Selection of Co-Chair

The CPAB unanimously selected Valerie Brown to serve as a Co-Chair for the remainder of Fiscal Year 2018. Ms. Sara Berns made the motion, which was seconded by Ms. Claudia Dunaway.

Adjournment

- Meeting adjourned at 9:58 a.m.

Handout 1

Reviewed Applications - Public Services

ID	Application Title	Organization Name	RFP Maximum Budget	Requested Amount	RFP Score (Max 100)	Funding Available?	RFP Remaining Budget	City Advise?	City Advised Amount
AP-755-253	Project Launch Culinary Training Program	Kitchens for Good	\$2,553,518.84	\$98,500	92.86	Yes	\$2,455,018.84	Yes	\$98,500
AP-755-207	Solar Installation Training Program	GRID Alternatives San Diego	\$2,553,518.84	\$67,566	92.25	Yes	\$2,387,452.84	Yes	\$67,566
AP-755-274	Project CHOP	International Rescue Committee	\$2,553,518.84	\$81,803	91.86	Yes	\$2,305,649.84	Yes	\$81,803
AP-755-214	Safe Point San Diego	Family Health Centers of San Diego Inc	\$2,553,518.84	\$115,000	91.43	Yes	\$2,190,649.84	Yes	\$115,000
AP-755-256	Home-Delivered Meal Service San Diego	Mama's Kitchen	\$2,553,518.84	\$100,000	91.14	Yes	\$2,090,649.84	Yes	\$100,000
AP-755-289	College Apps Academy: Expanded Services	Reality Changers	\$2,553,518.84	\$62,000	90.71	Yes	\$2,028,649.84	Yes	\$62,000
AP-755-228	Seed to Table: Youth Agribusiness	Urban Life Ministries, Inc	\$2,553,518.84	\$75,000	90.00	Yes	\$1,953,649.84	Yes	\$75,000
AP-755-209	ECS Friend to Friend Shower Facilities	Episcopal Community Services	\$2,553,518.84	\$79,405	90.00	Yes	\$1,874,244.84	Yes	\$79,405
AP-755-230	Leaders Initiative	Ocean Discovery Institute	\$2,553,518.84	\$50,000	89.86	Yes	\$1,824,244.84	Yes	\$50,000
AP-755-246	Senior Care in the Home - Promise Zone	Meals-on-Wheels Greater San Diego, Inc. dba Meals on Wheels San Diego County	\$2,553,518.84	\$50,000	89.57	Yes	\$1,774,244.84	Yes	\$50,000
AP-755-237	Fresh Produce for Low-Income Seniors	Serving Seniors	\$2,553,518.84	\$51,453.84	89.14	Yes	\$1,722,791	Yes	\$51,453.84

AP-755-215	Employment Reentry Services	Center for Employment Opportunities	\$2,553,518.84	\$100,000	88.43	Yes	\$1,622,791	Yes	\$100,000
AP-755-263	Street Outreach Service Expansion	La Maestra Family Clinic, Inc.	\$2,553,518.84	\$156,628	88.43	Yes	\$1,466,163	Yes	\$156,628
AP-755-264	Job Readiness Training	San Diego Second Chance Program	\$2,553,518.84	\$100,773	87.79	Yes	\$1,365,390	Yes	\$100,773
AP-755-202	Domestic Abuse Forensic Exam Program	Center for Community Solutions	\$2,553,518.84	\$66,284	87.71	Yes	\$1,299,106	Yes	\$66,284
AP-755-208	JFS Housing Specialist	Jewish Family Service of San Diego	\$2,553,518.84	\$52,000	87.43	Yes	\$1,247,106	Yes	\$52,000
AP-755-224	Youth Business Enterprise	Union of Pan Asian Communities	\$2,553,518.84	\$94,000	87.00	Yes	\$1,153,106	Yes	\$94,000
AP-755-282	Second Chance Youth Garden	San Diego Second Chance Program	\$2,553,518.84	\$111,942	86.79	Yes	\$1,041,164	Yes	\$111,942
AP-755-252	Rotational Shelter Program	Interfaith Shelter Network of San Diego	\$2,553,518.84	\$51,620	86.71	Yes	\$989,544	Yes	\$51,620
AP-755-268	College Town: Expanded Services	Reality Changers	\$2,553,518.84	\$52,000	86.57	Yes	\$937,544	Yes	\$52,000
AP-755-280	Refugee Community Navigating Project	Karen Organization of San Diego	\$2,553,518.84	\$50,000	86.43	Yes	\$887,544	Yes	\$50,000
AP-755-277	El Nido Transitional Living Program	Interfaith Shelter Network of San Diego	\$2,553,518.84	\$118,323	84.86	Yes	\$769,221	Yes	\$118,323
AP-755-275	Court Appointed Special Advocate (CASA)	Voices for Children	\$2,553,518.84	\$100,000	84.29	Yes	\$669,221	Yes	\$100,000
AP-755-222	San Diego Electrical Training Center	San Diego Electrical Training Trust	\$2,553,518.84	\$100,000	84.14	Yes	\$569,221	Yes	\$100,000
AP-755-284	Financial Education & Empowerment	Casa Familiar	\$2,553,518.84	\$100,000	83.86	Yes	\$469,221	Yes	\$100,000
AP-755-239	Early Intervention Program	Barrio Logan College Institute	\$2,553,518.84	\$47,500	83.71	Yes	\$419,221	Yes	\$50,000

AP-755-255	Workshops for Warriors	Workshops for Warriors	\$2,553,518.84	\$240,000	83.54	Yes	\$179,221	Yes	\$240,000
AP-755-259	Moving Up	Travelers Aid Society of San Diego	\$2,553,518.84	\$127,361	83.29	Yes	\$51,860	Yes	\$127,361
AP-755-244	Trauma-informed Case Management	Urban Corps of San Diego County	\$2,553,518.84	\$51,860	83.29	Yes	\$0	Yes	\$51,860
AP-755-261	LEAP	South Bay Community Services	\$2,553,518.84	\$135,500	81.29	No	\$0	No	\$135,500
AP-755-231	TAY Academy	San Diego Youth Services	\$2,553,518.84	\$100,000	81.00	No	\$0	No	\$100,000
AP-755-265	FT Employment and Benefits Case Manager	Home Start, Inc.	\$2,553,518.84	\$59,761	81.00	No	\$0	No	\$59,761
AP-755-266	Green & Healthy Homes	Environmental Health Coalition	\$2,553,518.84	\$57,607	80.86	No	\$0	No	\$57,607
AP-755-293	Admissions-to-Alumni Center: New Service	Reality Changers	\$2,553,518.84	\$186,000	80.86	No	\$0	No	\$186,000
AP-755-285	Ignite Your Future	Urban League of San Diego County	\$2,553,518.84	\$500,000	80.29	No	\$0	No	\$500,000
AP-755-278	Energize Our Future	Groundwork San Diego-Chollas Creek	\$2,553,518.84	\$121,000	80.17	No	\$0	No	\$121,000
AP-755-248	Leadership In Our Neighborhood	Somali Family Service of San Diego	\$2,553,518.84	\$217,954	79.86	No	\$0	No	\$217,954

Handout 1

Reviewed Applications - Small and Emerging Organizations

ID	Application Title	Organization Name	RFP Maximum Budget	Requested Amount	RFP Score (Max 100)	Funding Available?	RFP Remaining Budget	City Advise?	City Advised Amount
AP-755-257	Biomed Career Workshop for LMI Youth	LaunchBio, Inc.	\$300,000	\$50,000	85.67	Yes	\$250,000	Yes	\$50,000
AP-755-216	IAMBK Green	I Am My Brother's Keeper CDC	\$300,000	\$50,000	81.17	Yes	\$200,000	Yes	\$50,000
AP-755-243	Micro-enterprise TA for Creative Sector	NEW AMERICANS MUSEUM	\$300,000	\$42,550	79.83	Yes	\$150,000	Yes	\$50,000
AP-755-219	Capacity building: therapy for veterans	Wave Academy	\$300,000	\$50,000	73.17	Yes	\$100,000	Yes	\$50,000
AP-755-286	Service2CEO	The Rosie Network	\$300,000	\$50,000	68.33	Yes	\$50,000	Yes	\$50,000
AP-755-225	Game Changer	Shep-Ty Inc.	\$300,000	\$50,000	67.67	Yes	\$0	Yes	\$50,000

Handout 1

Reviewed Applications - Community and Economic Development									
ID	Application Title	Organization Name	RFP Maximum Budget	Requested Amount	RFP Score (Max 100)	Funding Available?	RFP Remaining Budget	City Advise?	City Advised Amount
AP-755-250	Low-Income Entrepreneurship Assistance	International Rescue Committee	\$2,414,720	\$139,902	90.57	Yes	\$2,274,818	Yes	\$139,902
AP-755-205	Microlending Program	Accion San Diego	\$2,414,720	\$183,128	88.07	Yes	\$2,091,690	Yes	\$183,128
AP-755-283	Micro-Enterprise Success Program	City Heights Community Development Corporation	\$2,414,720	\$110,540	87.86	Yes	\$1,981,150	Yes	\$110,540
AP-755-236	Business Basics	Southwestern Community College	\$2,414,720	\$275,276.63	87.00	Yes	\$1,705,873.37	Yes	\$275,276.63
AP-755-273	Loan Fund Special Initiative	Accion San Diego	\$2,414,720	\$1,119,528	85.50	Yes	\$586,345.37	Yes	\$1,119,528
AP-755-235	Access Microenterprise Development	ACCESS	\$2,414,720	\$91,503	85.14	Yes	\$494,842.37	Yes	\$91,503
AP-755-281	City Heights MicroEnterprise Development	Horn of Africa Community	\$2,414,720	\$202,113	83.57	Yes	\$292,729.37	Yes	\$202,113
AP-755-247	Transportation Microenterprise Program	Somali Family Service of San Diego	\$2,414,720	\$292,729	77.57	Yes	\$0.37	Yes	\$292,729

Handout 1

Reviewed Applications - Nonprofit Capital Improvement Projects / Housing Rehabilitation									
ID	Application Title	Organization Name	RFP Maximum Budget	Requested Amount	RFP Score (Max 100)	Funding Available?	RFP Remaining Budget	City Advise?	City Advised Amount
AP-755-262	HOPE Clinic Service Expansion	La Maestra Family Clinic, Inc.	\$3,375,000	\$367,504	84.43	Yes	\$3,007,496	Yes	\$367,504
AP-755-213	Accessibility and Safety Improvements	Urban Corps of San Diego County	\$3,375,000	\$500,000	81.00	Yes	\$2,507,496	Yes	\$500,000
AP-755-241	Survivor Access to Family Services	Center for Community Solutions	\$3,375,000	\$111,120	78.00	Yes	\$2,396,376	Yes	\$111,120
AP-755-288	SDAIHC, Health Center Capital Improvement	San Diego American Indian Health Center	\$3,375,000	\$288,558	75.86	Yes	\$2,107,818	Yes	\$288,558
AP-755-242	Roof Replacement - Delta property	Chicano Federation of San Diego County	\$3,375,000	\$120,416	74.43	Yes	\$1,987,402	Yes	\$120,416
AP-755-233	Villa Flooring	St. Paul's Senior Services	\$3,375,000	\$234,850	74.29	Yes	\$1,752,552	Yes	\$234,850
AP-755-251	MHC - Generator + Nurse Call System	St. Paul's Senior Services	\$3,375,000	\$642,978	73.14	Yes	\$1,109,574	Yes	\$642,978
AP-755-272	Window replacement - Park Place property	Chicano Federation of San Diego County	\$3,375,000	\$254,400	69.43	Yes	\$855,174	Yes	\$254,400

Handout 1

Reviewed Applications - Sustainability

ID	Application Title	Organization Name	RFP Maximum Budget	Requested Amount	RFP Score (Max 100)	Funding Available?	RFP Remaining Budget	City Advise?	City Advised Amount
AP-755-206	Solar Affordable Homes Program	GRID Alternatives San Diego	\$1,419,278	\$225,000	88.14	Yes	\$1,194,278	Yes	\$225,000
AP-755-258	SYHealth Solar Power Project (SPP)	Centro de Salud de la Comunidad de San Ysidro, Inc.	\$1,419,278	\$567,278.14	83.43	Yes	\$626,999.86	Yes	\$567,278.14
AP-755-232	North Shores Solar Project	The Arc of San Diego	\$1,419,278	\$350,000	81.71	Yes	\$276,999.86	Yes	\$350,000
AP-755-204	Ronald McDonald House Solar Project	Ronald McDonald House Charities Of San Diego, Inc.	\$1,419,278	\$277,000	76.29	Yes	\$-0.14	Yes	\$277,000

Handout 1

Reviewed Applications - Single Family Housing Rehab

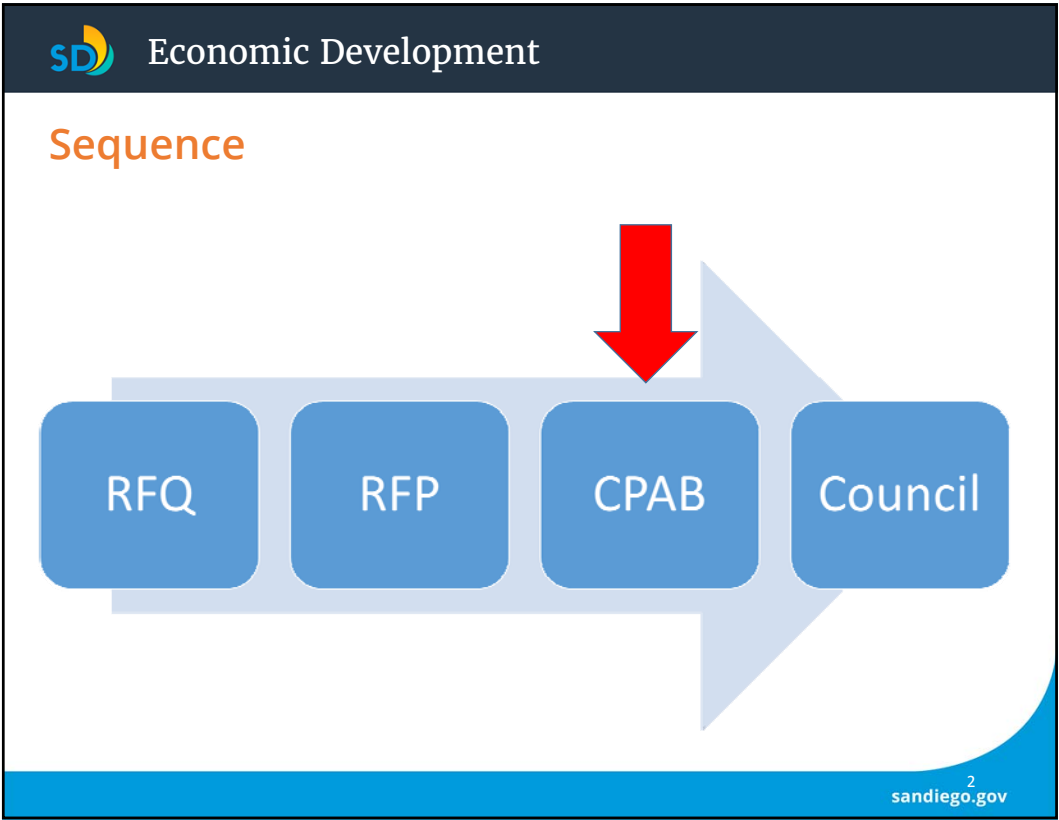
ID	Application Title	Organization Name	RFP Maximum Budget	Requested Amount	RFP Score (Max 100)	Funding Available?	RFP Remaining Budget	City Advise?	City Advised Amount
AP-755-240	Home Repairs in Logan Heights	San Diego Habitat for Humanity	\$970,039	\$320,000	80.86	Yes	\$650,039	Yes	\$320,000
AP-755-245	Senior Home Improvement Program	Urban Corps of San Diego County	\$970,039	\$219,880	75.71	Yes	\$430,159	Yes	\$219,880
AP-755-218	Safe at Home	Rebuilding Together San Diego	\$970,039	\$430,159	71.29	Yes	\$0	Yes	\$430,159


Economic Development

FY 2019 CDBG RFP Application
Scores & Rankings

Consolidated Plan Advisory Board
March 14, 2018

The City of
**SAN
DIEGO**



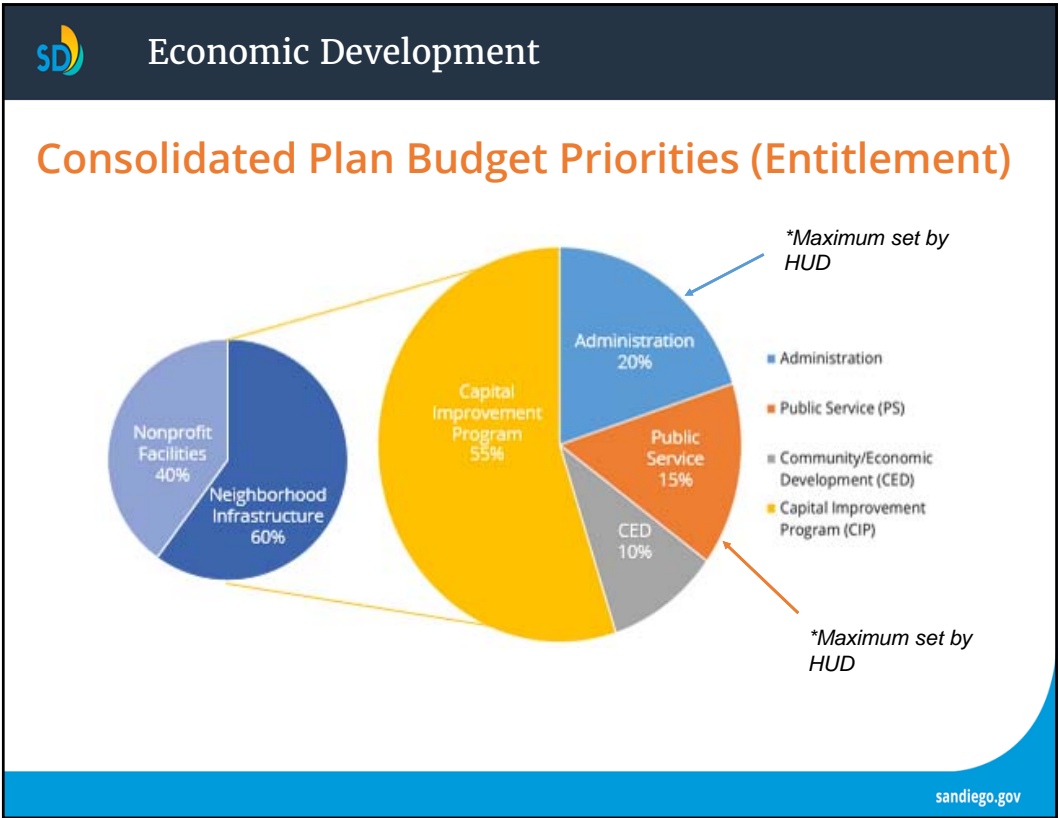
 **Economic Development**


FY 2019 Requested Funding

	Category	Budgeted	Requested	Over/under
PS Budget	Public Services	\$742,280	\$4,232,060	+\$3,489,780
	Small/Emerging Organizations	\$300,000	\$300,000	-
CED/CIP Budget	Community/Econ Development	\$3,000,000	\$2,414,720	(-\$585,280)
	Nonprofit CIPs & Multifamily Rehab	\$2,000,000	\$2,519,826	+\$519,826
	Sustainability Rehab	\$2,000,000	\$1,419,278	(-\$580,722)
	Single Family Housing Rehab	\$2,000,000	\$970,039	(-\$1,029,961)

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Economic Development

Reinvestment Initiative

- Approved by Council Resolution R-310811, effective December 16, 2016
- FY 2019 focus areas:
 - Affordable Housing and Homelessness
 - Inclusive Economic Growth and Workforce Development
 - Sustainability Programs
 - City Infrastructure
 - Public Services and Capacity Building

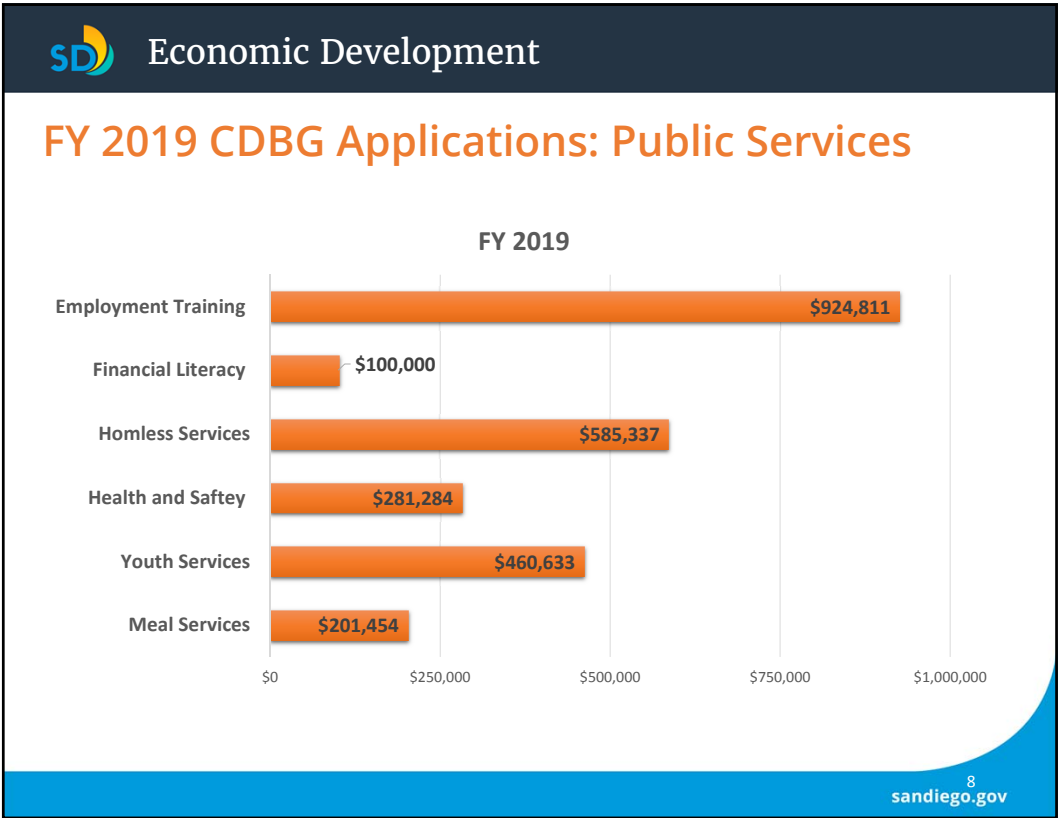
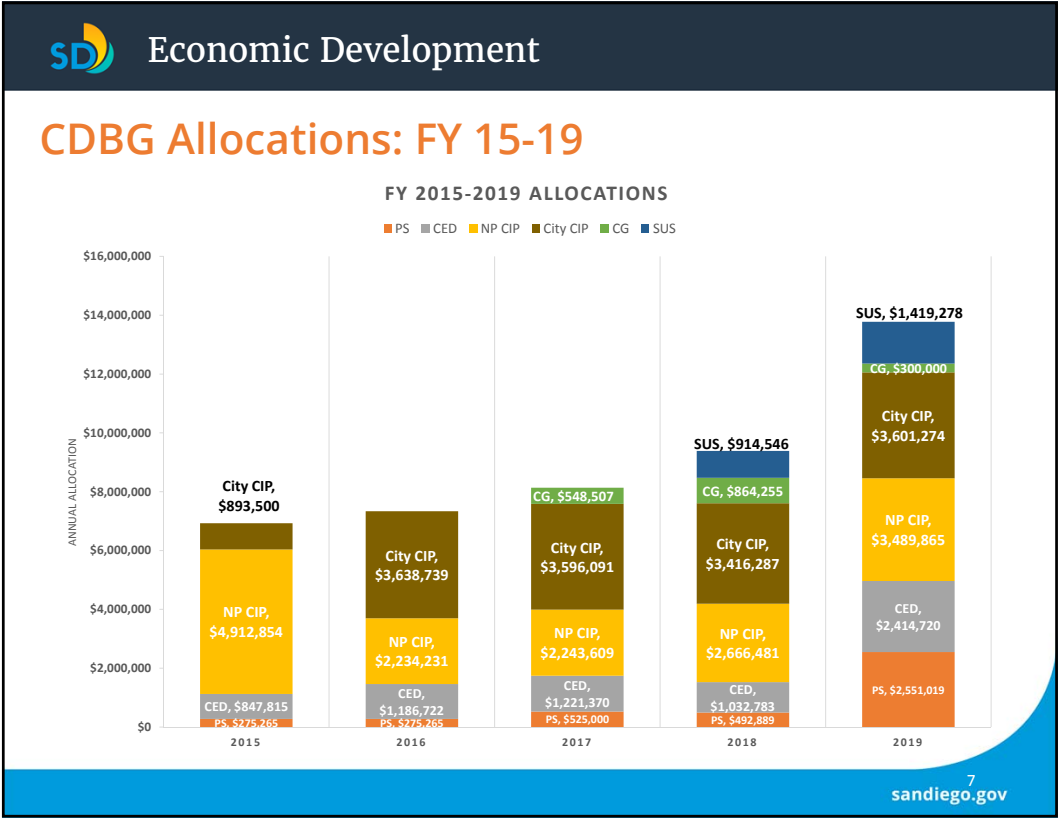
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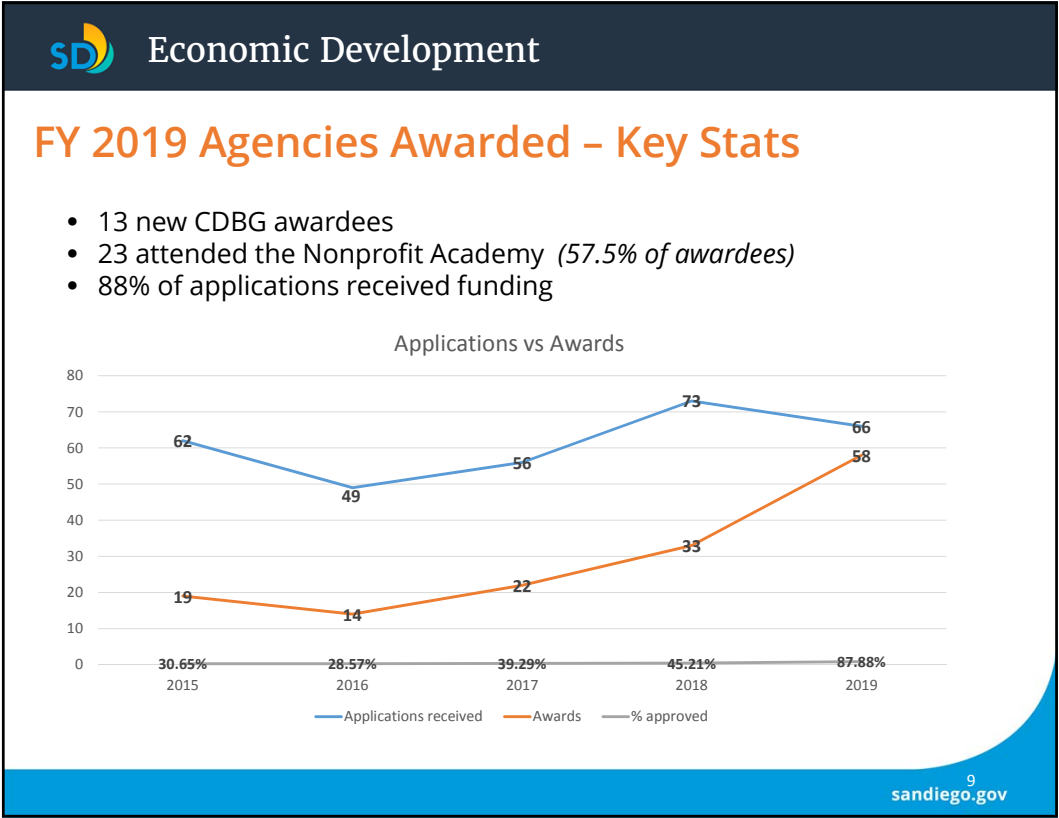
Economic Development


FY 2019 CDBG Application Scores

- ❖ FY 2019 CDBG application scores and rankings
- ❖ Overall, 40 agencies awarded for 58 projects totaling \$10,174,882
- ❖ Handouts list projects by category
 - **Public Services:** 29 projects totaling \$2,551,019
 - **Small/Emerging:** 6 projects totaling \$300,000
 - **Community/Economic Development:** 8 projects totaling \$2,414,720
 - **Nonprofit Capital Improvement Projects & Multi-family Housing Rehabilitation:** 8 projects totaling \$2,519,826
 - **Single Family Housing Rehab:** 3 projects totaling \$970,039
 - **Sustainability Rehabilitation:** 4 projects totaling \$1,419,278

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 Economic Development

FY 19 Agencies Awarded – Small/Emerging

I Am My Brother’s Keeper CDC

Wave Academy

Shep-Ty Inc.

New Americans Museum

LaunchBio, Inc.

The Rosie Network

➤ **Challenge Grant:** 6 projects totaling \$300,000

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Economic Development


FY 19 Agencies Awarded - Community & Economic Development

Acción San Diego (2)	ACCESS	Horn of Africa Community
City Heights CDC	Southwestern Community College	International Rescue Comm.
Somali Family Service		

➤ **Community/Econ Development:** 8 projects totaling \$2,414,720

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Economic Development


FY 19 Agencies Awarded - Nonprofit CIP & Multifamily Housing Rehab

Urban Corps	San Diego American Indian Health Ctr	St. Paul's Senior Services (2)
Chicano Federation (2)	Center for Comm. Solutions	La Maestra Family Clinic
S.V.D.P. Management, Inc.		

➤ **Nonprofit CIP & Housing Rehab:** 8 projects totaling \$2,519,826

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 Economic Development

FY 19 Agencies Awarded – Single Family Rehab

Rebuilding Together San Diego


San Diego Habitat for Humanity

Urban Corps

➤ **Single Family Home Rehab:** 3 projects totaling \$970,039

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 Economic Development

FY 19 Agencies Awarded - Sustainability Rehab

GRID Alternatives San Diego

Ronald McDonald House Charities


Centro de Salud de la Comunidad de San Ysidro (San Ysidro Health Ctr)

The Arc of San Diego

➤ **Sustainability Rehab:** 4 projects totaling \$1,419,278

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Economic Development

CPAB Recommendation/Action

Approval of the CPAB’s prioritized list of projects to be considered by the City Council for Fiscal Year 2019 CDBG funding and recommendation to the City Council to incorporate the projects into the City’s FY 2019 Annual Action Plan

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Economic Development

Next Steps

Meeting/Event	Date*
Public Safety & Livable Neighborhoods Council Committee: FY 2019 HUD Entitlement Allocations	March 21
Public Comment Period: Annual Action Plan (AAP)	April 6 – May 6
City Council Hearing FY 2019 HUD Entitlement Allocations and AAP	April 23
Annual Action Plan and Substantial Amendment submitted to HUD	May 15

*Public hearing dates are tentative and are subject to change

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 Economic Development

Thank you

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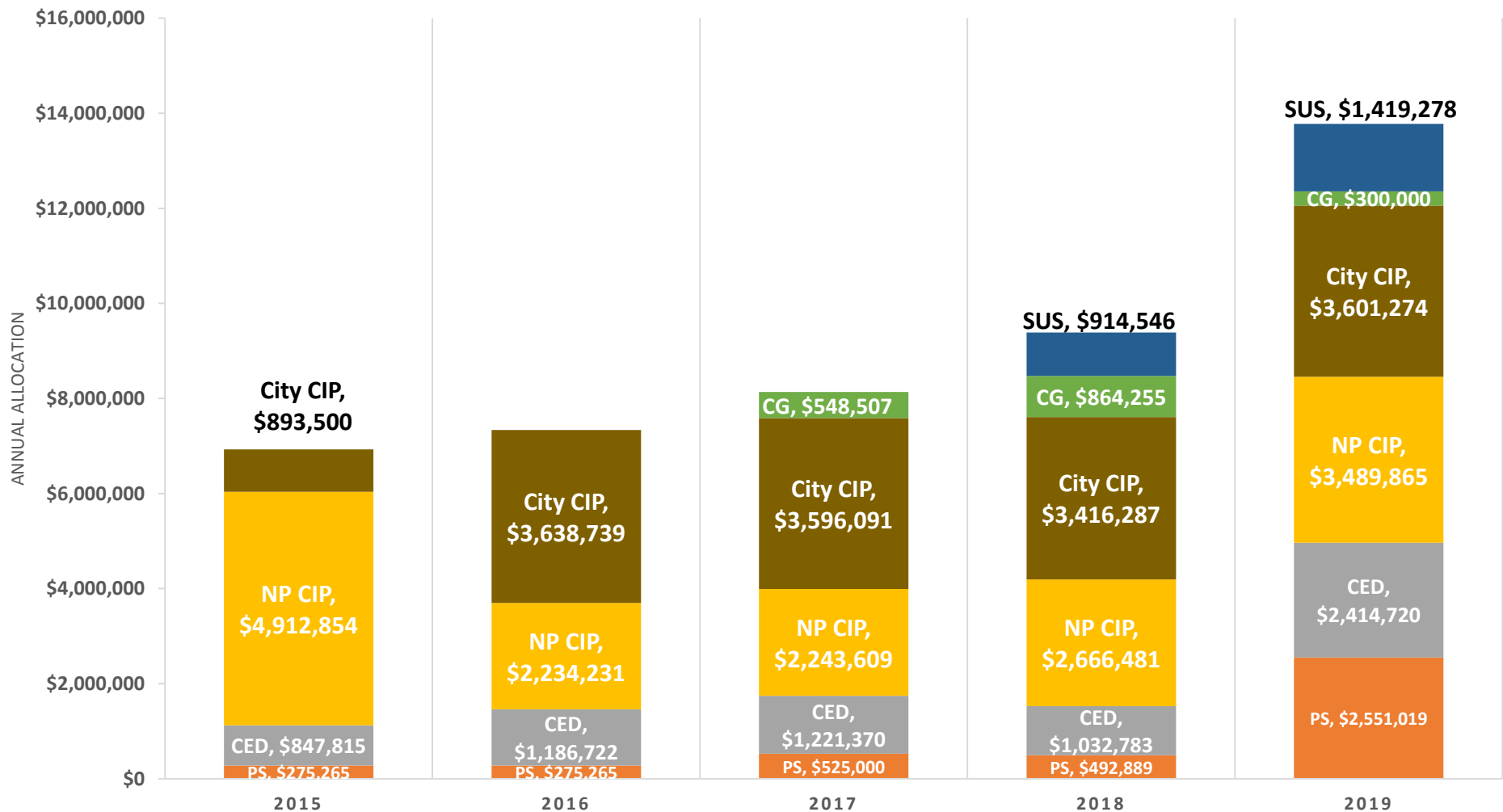


CDBG Allocations: FY 15-19

Handout 2

FY 2015-2019 ALLOCATIONS

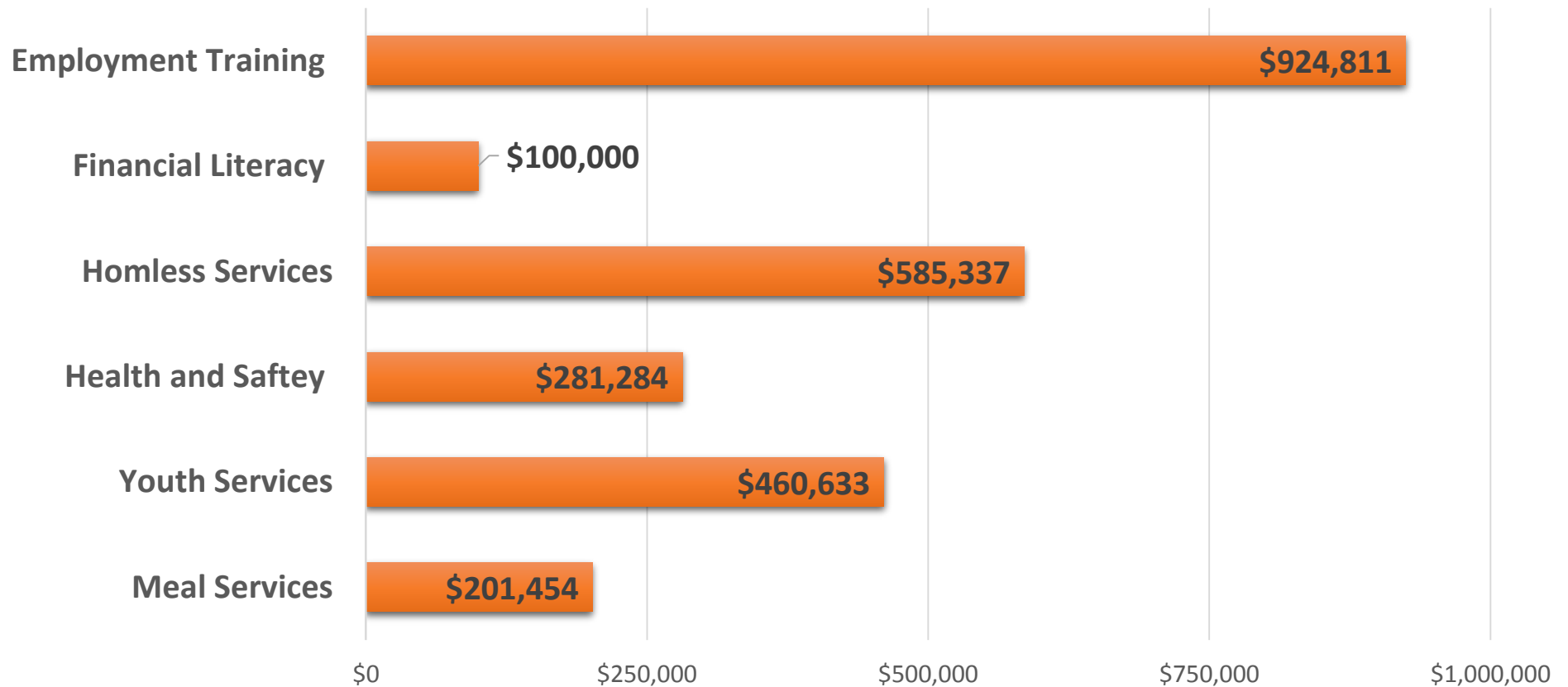
PS CED NP CIP City CIP CG SUS





FY 2019 CDBG Applications: Public Services

FY 2019



FY 2019 Agencies Awarded – Key Stats

- 13 new CDBG awardees
- 23 attended the Nonprofit Academy (*49% of awardees*)
- 88% of applications received funding

Applications vs Awards

