

CONSOLIDATED PLAN ADVISORY BOARD (CPAB) MINUTES

WEDNESDAY, APRIL 10, 2019

SAN DIEGO CIVIC CONCOURSE – GOLDEN HALL 202 'C' STREET, SAN DIEGO, CA 92101

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
 Ken Malbrough, Council District 4 Zaheen Chowdhury, Council District 1 Sara Berns, Council District 2 Richard Thesing, Council District 7 Claudia Dunaway, Council District 8 Eileen Gonzales, Council District 3 (late) Peter Dennehy, Council District 9 	 VACANT, Council District 6 Valerie Brown, Council District 5

STAFF PRESENT	ATTENDANCE SHEET
Stephen Maduli-Williams, Community Development	
Division Program Manager	
Michele Marano, Community Development Coordinator	13 people signed the
Leonardo Alarcon, Community Development Specialist	attendance sheet
Michelle Harati, Community Development Project	
Manager	

Call to Order

Mr. Ken Malbrough called the meeting to order at 9:02 a.m. with six board members present. Quorum was achieved at this time.

Approval of Minutes

Mr. Malbrough called for a motion to approve the March 13, 2019 meeting minutes. Mr. Richard Thesing moved to approve the minutes. Mr. Zaheen Chowdhury seconded the motion. The March minutes were approved 5–0-1 with Mr. Peter Dennehy abstaining.

Board Announcements



Community Development

Mr. Malbrough announced that he had been awarded a seat on State of California Board that will require frequent travel to Sacramento on a conflicting date with the scheduled CPAB meetings. As such, Mr. Malbrough stated that the April CPAB meeting would likely be his last and expressed appreciation for the time and dedication of fellow board members and staff over the past six years.

Staff Announcements

- Ms. Michelle Harati stated that the Economic Development Department released
 the first Community Development Investment Summary that highlights the projects
 and programs that were supported in the City through Fiscal Years 2015 2019
 through the investment of federal entitlement dollars to assist low- and moderateincome (LMI) individuals and communities. The report was provided as a handout
 for CPAB members and is available to the public online (please click here) at the
 City's CDBG website.
- Ms. Harati announced that enrollment for the next session of the City of San Diego Nonprofit Academy would open on April 24, 2019 for the next session scheduled for May 30 – 31, 2019. Additional information and further enrollment details as they become available, can be found on the Nonprofit Academy website.
- Ms. Harati stated that organizations recommended for CDBG funding in Fiscal Year (FY) 2020 were asked to RSVP to a CDBG Agreement Execution Workshop scheduled to be held during the first week of May at the Skyline Hills Branch Library.
 Organizations have been asked to RSVP by this Friday, April 12, 2019 using a Doodle Poll embedded in the email invitation sent to them on Monday, April 8, 2019.
- Ms. Harati stated the City, in partnership with the Legal Aid Society of San Diego, will
 host a free Fair Housing Training for Housing Providers on Thursday, April 11, 2019,
 at the San Diego Central Library from 10:00 am 12:00 pm. Ms. Harati explained
 that the training will cover the City of San Diego's new Source of Income Ordinance
 and the New California Harassment Laws.
- Ms. Harati explained that the draft FY 2020-FY 2024 Consolidated Plan and draft FY 2020 Annual Action Plan (please click here) were released for a 30-day public review on April 5, 2019 the public comment period will conclude at 5:00 pm on May 4, 2019. The documents are available for review in select City libraries (Central, Malcolm X, San Ysidro, Logan Heights, Linda Vista, and City Heights/Weingart), the Jacobs Center for Neighborhood Innovation, and the City of San Diego's Economic Development Department and Office of the City Clerk. Documents may also be viewed via the CDBG website. The documents will be considered during a public hearing of the San Diego City Council's Public Safety and Livable Neighborhoods (PSLN) Committee scheduled to take place on April 17, 2019, at City Hall (202 'C' Street, 12th Floor, San Diego, CA 92101) at 9 a.m.

Non-Agenda Public Comment



N/A

Agenda Item(s)

Action Item: 6a:

Draft Fiscal Years (FY) 2020-2024 Consolidated Plan

Ms. Michele Marano presented the Board with the City of San Diego's Draft FY 2020-2024 Consolidated Plan which is available for a 30-day public review between April 5, 2019 through May 4, 2019. This presentation provided an overview of the City's housing and community development needs, priorities, and goals that had been identified in the Consolidated Plan.

Mr. Malbrough moved to approve the motion and Mr. Richard Thesing seconded the motion. The motion was approved 7–0.

Please see the attached PowerPoint presentation for additional details.

Action Item: 6b:

Draft FY 2020 Annual Action Plan

Ms. Michelle Harati presented the Board with the City of San Diego's Draft FY 2020 Annual Action Plan. The Annual Action Plan identifies the projects and programs to be funded by the following programs: Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG), Housing Opportunity for Persons with AIDS/HIV (HOPWA) in FY 2020.

Ms. Sara Berns moved to approve the motion and Mr. Peter Dennehy seconded the motion. The motion was approved 7–0.

Please see the attached PowerPoint presentation and handout for additional details.

Public Comments Received:

 Ms. Jessie Stein, representing Voices for Children, thanked the CPAB for their efforts and explained her organization's appreciation for CDBG funding that will allow an expansion in services to foster youth in San Diego.

Action Item: 6c:

Proposed Revisions to Council Policy 700-02



Ms. Marano presented the Board with proposed revisions to Council Policy 700-02 that incorporated recommendations from CPAB members. The Council Policy establishes general guidelines by which the City selects and implements activities utilizing CDBG funds allocated to the City by HUD. The CPAB was asked to recommend the proposed revisions to Council Policy 700-02 to the City Council for approval.

Ms. Claudia Dunaway moved to approve the motion and Mr. Chowdhury seconded the motion. The motion was approved 7–0.

Please see the attached PowerPoint presentations for additional details.

Action Item: 6d:

Standardized Report of City Boards & Commissions: CPAB

Mr. Leonardo Alarcon provided the Board with an overview of the CPAB responses to the Standardized Report for the Office of Boards & Commissions. The CPAB was asked to approve the report for its inclusion in the City's full Report of Boards & Commissions to be presented to the City Council.

Mr. Dennehy moved to approve the motion and Ms. Berns seconded the motion. The motion was approved 7–0.

Please see the attached handout for additional details.

Adjournment

Meeting adjourned at 10:30 a.m.

Economic Development Department

Draft Fiscal Year 2020 - 2024 **Consolidated Plan**

Consolidated Plan Advisory Board April 10, 2019



SD Economic Development

Overview

- Consolidated Planning Process
- Consolidated Plan Goals
- Anticipated Resources
- Councilmember Input
- Strategic Plan/Budgetary Priorities
- Citizen Participation Plan
- Comments/Considerations
- Next Steps



Consolidated Planning Process

Home Investment Partnership Program (HOME)

Expansion and preservation of affordable housing

Community Development Block Grants (CDBG)

Focuses on low income individuals, households and communities

Housing Opportunities for Persons with AIDS (HOPWA)

Supportive services for persons living with HIV/AIDS

Emergency Solutions Grant (ESG)

Homeless shelters, services and rapid-rehousing programs

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SD Economic Development

Consolidated Planning Process



Consolidated Plan





Draft Annual Action Plan City Fiscal Year 2020, HUD Program Year 2019 For CDBG, HOME HOPWA, and ESG Programs

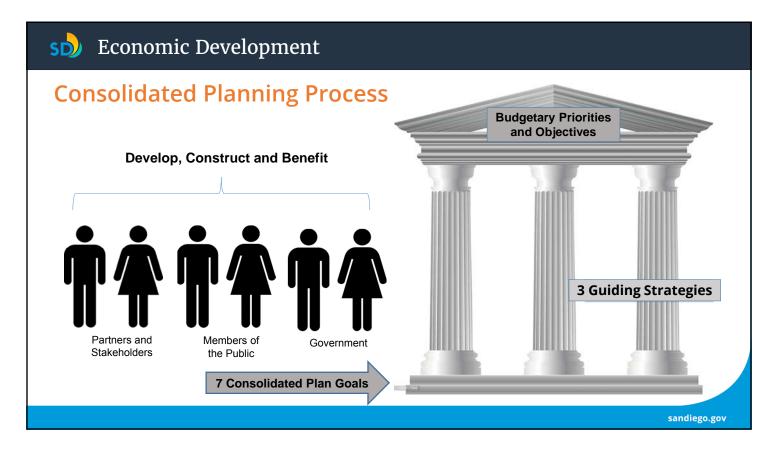
SAN DIEGO **Consolidated Annual Performance** and Evaluation Report (CAPER)

5-Year Consolidated Plan

Annual Action Plan

CAPER





Economic Development

Community Engagement

- 8 Community Forums
- 8 Stakeholder Meetings 344 Participants
- Community Needs Survey 1,237 responses



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SD Economic Development

Community Participation

Community Forum	Attendees
Valencia Park	15
Linda Vista	28
San Ysidro	25
Barrio Logan	31
Skyline	16
City Heights	44
Downtown	7
Mountain View	60
Total	226

Stakeholder Meeting	Attendees
СРАВ	12
Continuum of Care	8
CED Grantees	18
City Heights Economic Development Collaborative	23
Downtown CPC	3
San Diego Refugee Forum	40
Nonprofit Academy 1	5
Nonprofit Academy II	9
Total	118







SD) Economic Development

Councilmember Input - Goals

Incentivize Equity and Inclusive Economic Growth

- Job readiness in LMI and previously incarcerated communities
- · High-quality and well-paying jobs

Meet Needs of Cali-Baja Mega Region

- Housing, health, workforce, citizenship and other legal services
- · Invest in local immigrant and refugee households

Develop Affordable Housing in Underserved Neighborhoods

- Prioritize brick and mortar projects rather than temporary shelters
- Provide permanent housing for working families



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5D Economic Development

Consolidated Plan Goals

Increase and preserve affordable rental and homeowner housing to improve access to housing opportunities that reflect community needs, including, but not limited to, opportunities in close proximity to transit, employment, and community services.

Enhance the City's economic stability by investing in inclusive economic growth initiatives that develop and strengthen small businesses and support local entrepreneurs.

Foster individual and household resiliency by investing in employment and workforce development programs and improving access to job opportunities.

Support the development of vibrant, equitable, and adaptable neighborhoods by investing in public facilities and critical infrastructure.



SD) Economic Development

Consolidated Plan Goals

Assist individuals and families to gain stable housing after experiencing homelessness or a housing crisis by providing appropriate housing and service solutions grounded in best practices.

Invest in community services that promote equity and serve vulnerable **populations** including, but not limited to, refugees and recent immigrants, previously incarcerated, veterans, youth, seniors, and food insecure households

Finance impactful nonprofit facility improvements to provide new or increased access to programs that serve vulnerable populations or implement sustainability measures.

(FY 2020 Only) Meet the needs of persons with HIV/AIDS and their families through the provision of housing, health, and support services.

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SD) Economic Development

Consolidated Planning Process

Guiding Strategies for the Consolidated Plan

- Inclusive Economic Growth
- Economic Resiliency and Sustainability
- Catalytic Community Investment



SD) Economic Development

Anticipated Resources

(Rounded Estimates, Subject to Annual Federal Appropriation)

Fiscal Year	CDBG Entitlement	CDBG Program Income	CDBG Total	НОМЕ	ESG	HOPWA
2020	\$11,800,000	\$31,400,000	\$43,200,000	\$4,000,000	\$980,000	\$3,600,000
2021	\$11,800,000	\$15,000,000	\$26,800,000	\$4,000,000	\$980,000	-
2022	\$11,800,000	\$15,000,000	\$26,800,000	\$4,000,000	\$980,000	-
2023	\$11,800,000	\$15,000,000	\$26,800,000	\$4,000,000	\$980,000	-
2024	\$11,800,000	\$15,000,000	\$26,800,000	\$4,000,000	\$980,000	-

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SD Economic Development

Councilmember Input – Budget Priorities

Develop a Transit-Oriented Development Fund to Support Affordable Housing

Invest in Streetlights, Sidewalks, and **Bike Facilities**

Support Equitable Investments in Public Services for Vulnerable Populations

Initiate an Accessory Dwelling Unit (ADU) or Tiny Home Loan Pilot Program







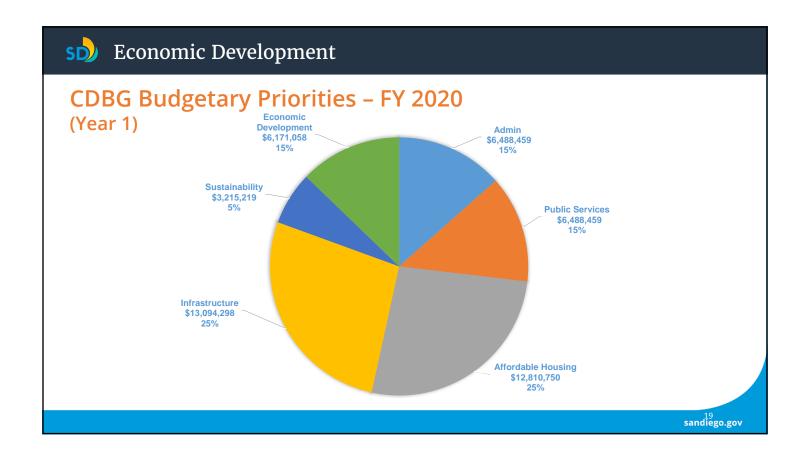
5D Economic Development

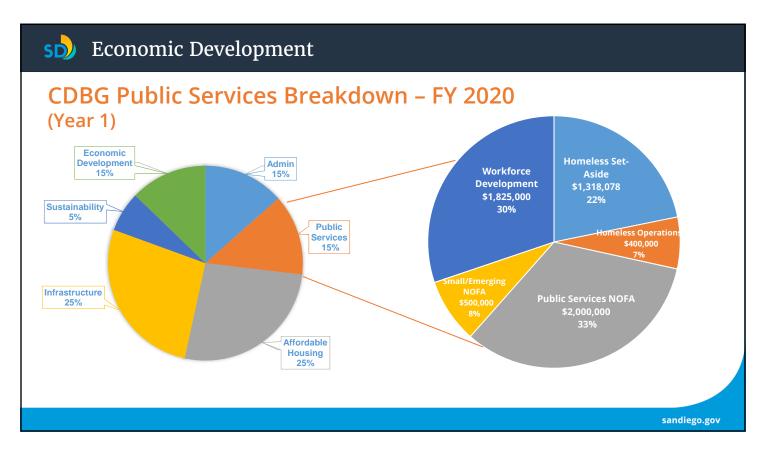
Strategic Plan

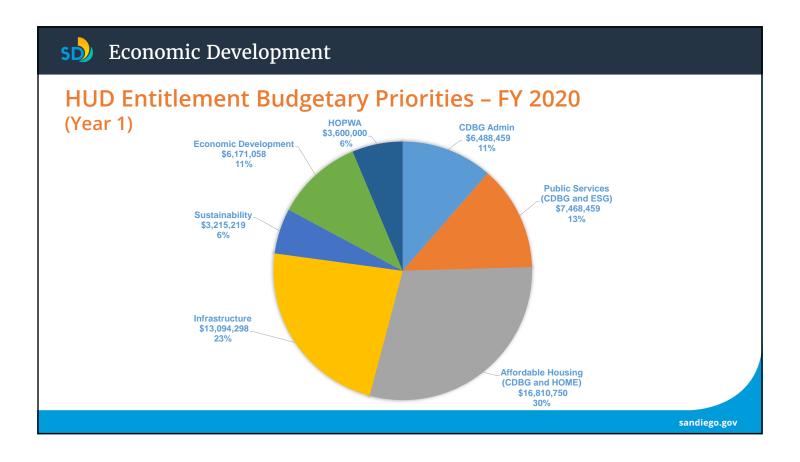
Identifies the priority needs of the jurisdiction and describes strategies that the jurisdiction will undertake to serve the priority needs.

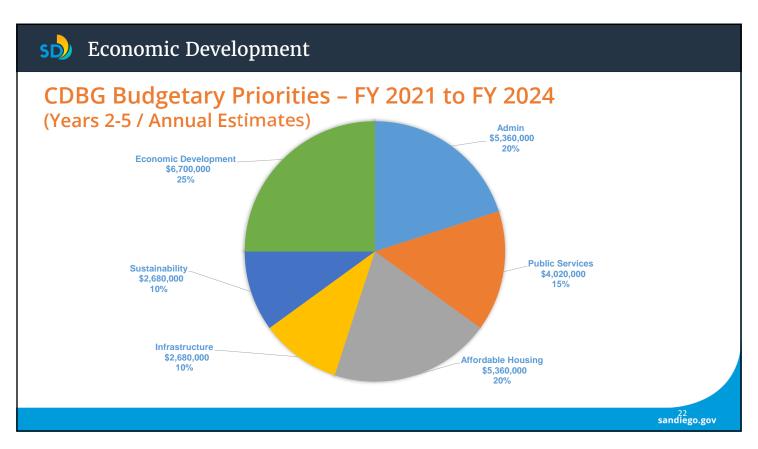
Includes:

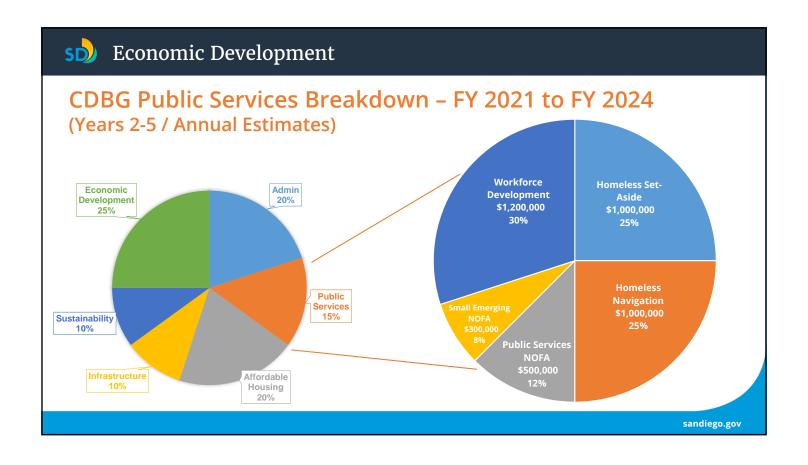
- ✓ Guiding Strategies
- ✓ Priority Needs
- ✓ Influence of Market Conditions
- ✓ Anticipated Resources
- ✓ Institutional Delivery Structure
- ✓ Goals
- ✓ Monitoring and Compliance

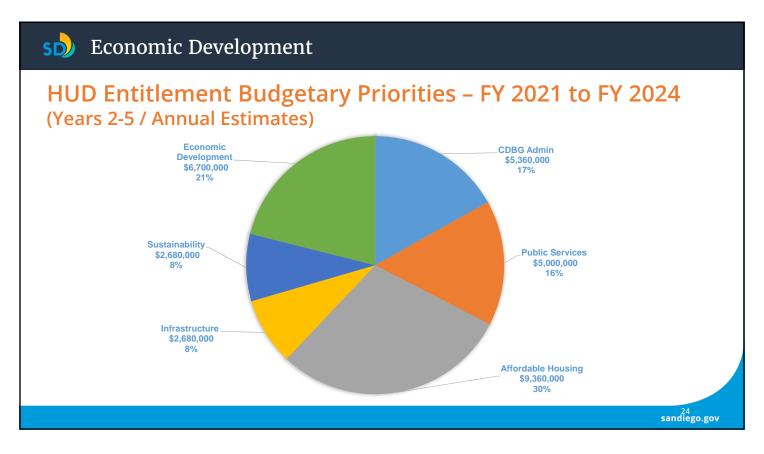














SD) Economic Development

Citizen Participation Plan

- Analysis of Impediments <u>and</u> Assessment of Fair Housing requirements
- Defined "public hearing"
- Added a Community Engagement section
 - Leverage engagement efforts
 - Weekend consultations / on-site childcare
 - At least one session in non-English
 - Technical assistance to partners for outreach efforts

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SD Economic Development

Consolidated Plan Action Items - FY 2020

- Update to Geographic Targeting Study
- ADU/Tiny Home Feasibility Study
- Financial Empowerment Center Best Practices Study
- Community Based Development Organization (CBDO) **Best Practices Study**



SD) Economic Development

Additional Items for Council Consideration

- FY 2020 Annual Action Plan
- CIP for the IDEA Lab
- MOUs with the Housing Commission
- Revisions to Council Policy 700-02
- Extension of FY19 Habitat for Humanity Agreement

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SD Economic Development

Next Steps

Date	Step
April 5 – May 4, 2019	30-Day Public Comment Period
April 10, 2019	CPAB Recommendation DRAFT Consolidated Plan
April 17, 2019	DRAFT Consolidated Plan Presented to PSLN
April 23, 2019	DRAFT Consolidated Plan Presented to City Council
May 15, 2019	FINAL Consolidated Plan Submitted to HUD*



SD) Economic Development

Requested CPAB Action

Recommend City Council approval of the draft Consolidated Plan, as presented, with the incorporation of public comments received and non-substantive revisions, as needed.

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SD Economic Development

City of San Diego **Economic Development Department**

Questions and Comments

Economic Development

Fiscal Year (FY) 2020 Annual Action Plan

Consolidated Plan Advisory Board April 10, 2019



SD Economic Development

Purpose

Requested Actions

The Consolidated Plan Advisory Board is asked to recommend the City Council approve the Fiscal Year 2020 Annual Action Plan.

FY 2020 Annual Action Plan April 10, 2019



Economic Development

Purpose of Annual Action Plan

- Outlines annual activities undertaken in line with the City's 5-Year Consolidated Plan
- Must address 8 Consolidated Plan Goals
- Identifies FY 2020 Projects and Programs
- · Includes budgets for 4 HUD entitlement grant programs



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SE Economic Development

FY 2020 HUD Entitlement Grants

Community Development Block Grant (CDBG) Program

FY 20 - \$11,853,593 (est.) Program Income - \$31,403,000 Reprogramed Funds \$4,647,964

Home Investment Partnership Program (HOME)

FY 20 - \$4,168,798 (est.) Program Income - \$903,588 Prior Years - \$16,245,511

Emergency Solutions Grant (ESG)

FY 20 - \$974,397 (est.)

Housing Opportunities for Persons with AIDS (HOPWA)

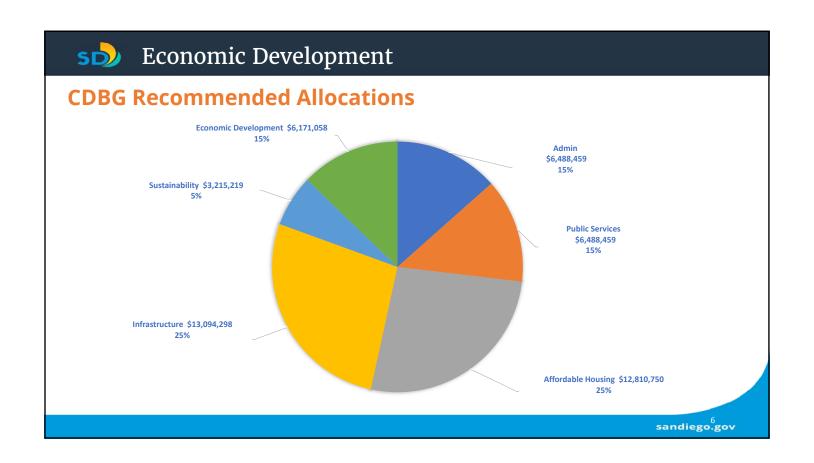
FY 20 -\$3,686,397 (est.) Prior Years - \$1,400,000

FY 2020 Annual Action Plan April 10, 2019

SD Economic Development

FY 2020 CDBG Sources of Funds

- Annual HUD Entitlement
 \$11.8 million (estimated)
- Anticipated CDBG Program Income
 \$31.4 million
- Prior Year Reprogrammed Funds
 \$4.6 million
- TOTAL: \$47.8 million (estimated)









SD Economic Development

Key Investments with City Partners

City Department	Proposed Project	CDBG Funds Requested
Park & Recreation	Southeastern Mini Park Improvements	\$4,600,000
Library	Mid-City IDEA Lab	\$2,000,000

SD Economic Development

Homeless Programs - CDBG Public Services Set-Aside (CP 700-02)

Project Title	Proposed FY 20 CDBG Funds
Connections Housing Interim Bed Program	\$303,575
Cortez Hill Family Shelter	\$205,902
Day Center for Homeless Adults	\$541,250
Interim Housing for Homeless Adults	\$267,351
TOTAL	\$1,318,078

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Economic Development

Continuing Projects

Continuing Projects	Proposed FY 20 CDBG Funds
TechHire San Diego	\$1,000,000
City of San Diego Opportunity Youth Mentorship Program	\$350,000
CONNECT2Careers	\$225,000
Library NExT	\$250,000
Early-Stage Development Accelerator	\$500,000
Small Business Revolving Loan Fund	\$1,000,000
Business Assistance Fund	\$600,000
Affordable Housing Revolving Loan Fund (Rehabilitation)	\$10,000,000
Homeless Facility Acquisition and/or Operations	\$1,000,000
TOTAL	\$14,925,000



We're About People

San Diego Housing Commission
City of San Diego FY 2020
HOME Investment Partnerships Program (HOME)
Consolidated Plan Advisory Board
April 10, 2019

Liliana Caracoza Senior Program Analyst Real Estate Division San Diego Housing Commission

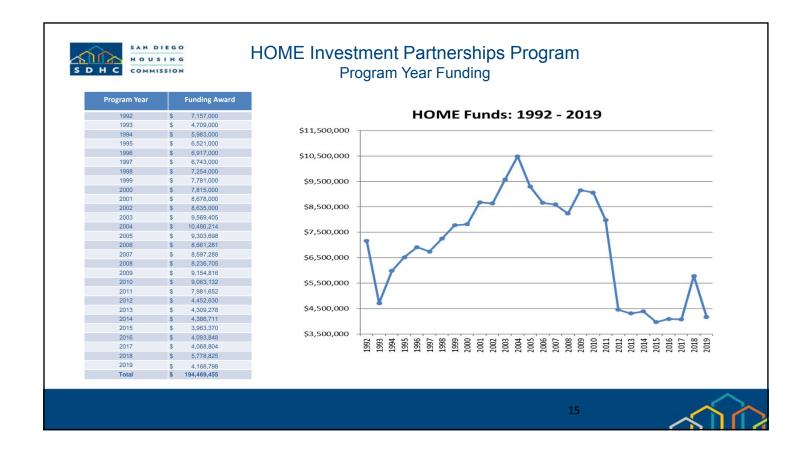




HOME Investment Partnerships Program SDHC Contract Administrator

- The Federal HOME Investment Partnerships Program (HOME) was created in 1990.
- HOME funds are awarded by the U.S. Department of Housing and Urban Development (HUD) to the City of San Diego and are administered by the San Diego Housing Commission (SDHC)
- HOME provides federal funds from HUD for the following housing activities:
 - Construction of affordable housing
 - Acquisition and rehabilitation of affordable housing
 - Owner-occupied housing rehabilitation
 - First-time homebuyer down-payment assistance and counseling
 - Tenant-based rental assistance (TBRA)
- In Fiscal Year (FY) 2020 (July 1, 2019 June 30, 2020), SDHC proposes allocating HOME funds to affordable rental housing unit production and first-time homebuyer assistance.

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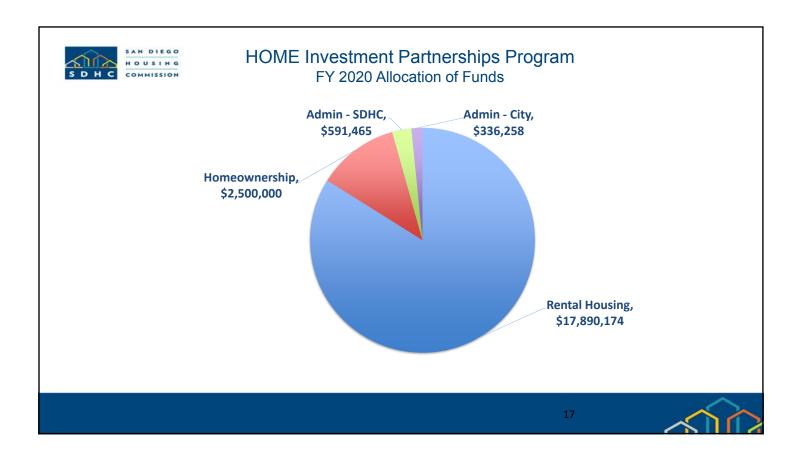


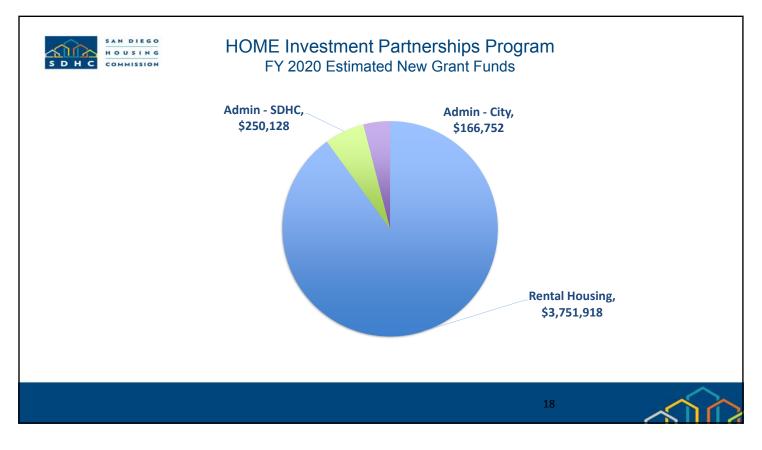


HOME Investment Partnerships Program FY 2020 Sources and Uses of HOME Funds

Activity	FY 20 Anticipated Grant Allocation	Anticipated Program Income	Prior Years Grant Allocation	Prior Years Program Income	Funding by Activity
Rental Housing	\$3,751,918	\$ -	\$6,712,148	\$7,426,108	\$17,890,174
Homeownership	\$ -	\$ 813,229	\$ -	\$1,686,771	\$ 2,500,000
Admin – SDHC	\$ 250,128	\$ 90,359	\$ 100,978	\$ 150,000	\$ 591,465
Admin – City	\$ 166,752	\$ -	\$ 169,506	\$ -	\$ 336,258
Sub-total	\$4,168,798	\$ 903,588	\$6,982,632	\$9,262,879	
FY 20 Total			\$21,317,897		

16







HOME Investment Partnerships Program Rental Housing Properties



Progress Photo The Nook East Village \$750,000 HOME Funds 91 Total Units

Project Rendering
Paseo La Paz
\$2,350,000 HOME Funds
139 Total Units

19





HOME Investment Partnerships Program SDHC Contract Administrator

Comments & Questions





Emergency Solutions Grant SDHC Contract Administrator

- U.S. Department of Housing and Urban Development (HUD) formula-based grant to municipalities, states, and urban counties to provide funding for homelessness activities.
- Plans for use of funds must be included in the Consolidated Plan Action Plan and reported in the Consolidated Annual Performance and Evaluation Report (CAPER).
- Activities must be coordinated with the local homeless Continuum of Care.
- Eligible activities include:
 - Outreach and Engagement
 - Shelter Operations
 - Homelessness Prevention
 - Rapid Rehousing
 - Homeless Management Information System (HMIS)
 - 7.5% for administration of the grant
- SDHC administers the ESG Program on behalf of the City of San Diego.

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Emergency Solutions Grant Local Funded Programs

Interim Shelters:

- Three shelters operated individually by three nonprofit organizations
- Provide safe and low-barrier interim housing:
 - Stabilization and supportive services to prepare individuals and families for the most appropriate longer term or permanent housing
 - Basic needs: beds and residential furnishings, meals, access to showers and restrooms, laundry facilities, mail services, belongings storage

· Rapid Rehousing:

- One program operated by one nonprofit organization
- Permanent housing for households experiencing homelessness
 - Housing navigation and case management services
 - o Payment of utility arrears for up to 6 months
 - o Payment of security and utility deposits
 - o Rental and utility payment assistance for up to 24 months
- Security deposits and pre-housing costs for veterans with Veterans Affairs Supportive Housing (VASH) vouchers – administered by SDHC

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Emergency Solutions Grant Interim Shelters

Interim Housing for Adults Experiencing Homelessness

- Located at the Paul Mirable Center (PMC) at St. Vincent de Paul Village's Downtown San Diego Campus
- \$159,387 in ESG funds for FY2019
- Provides 350 beds
 - 28 funded by ESG
- Serves a minimum of 1,500 single adults annually
 - 126 served through ESG funds annually

Connections Housing Interim Bed Program

- Located at the Connections Housing Facility in Downtown San Diego, operated by PATH
- \$123,618 in ESG funds for FY2019
- · Provides 150 beds
 - 26 funded by ESG
- Serves a minimum of 500 single adults annually
 - 86 served throughESG funds annually



Emergency Solutions Grant Interim Shelters (Continued)

Cortez Hill Family Center

- Located in the Cortez Hill Neighborhood of San Diego and operated by Alpha Project for the Homeless
- \$305,626 in ESG funds for FY2019
- Provides 47 Family Units
 - 21 funded by ESG
- Serves a minimum of 150 families with children annually
 - 66 served through ESG funds annually

25





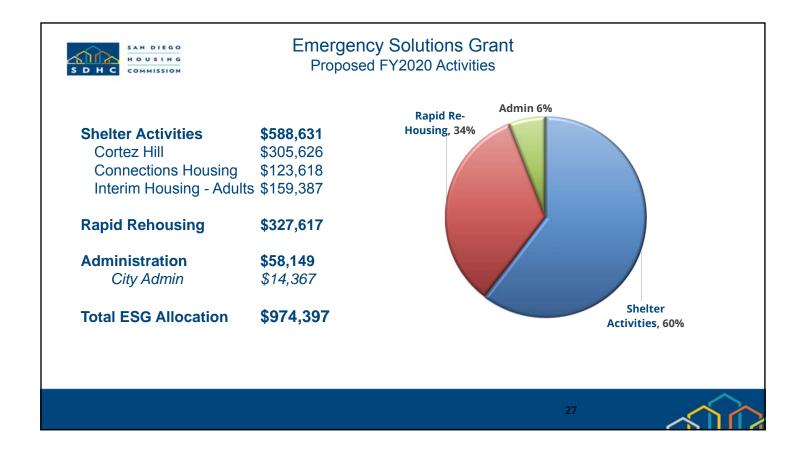
Emergency Solutions Grant Rapid Rehousing Programs

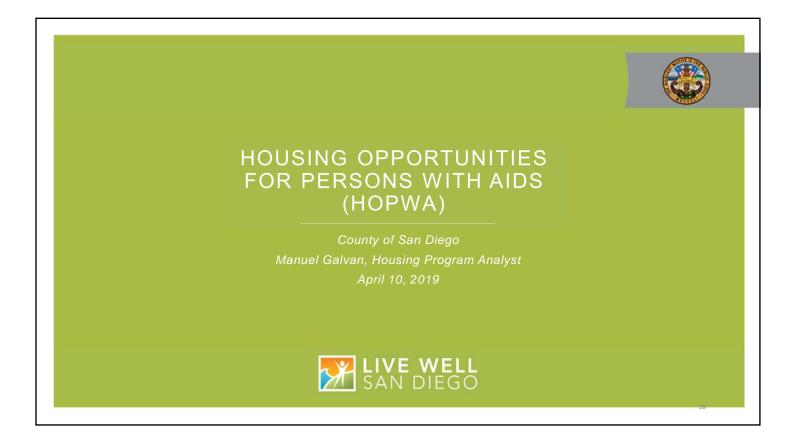
- Annually assist a minimum of 125 households experiencing homelessness
- · Located in scattered sites throughout City
 - Providers work with independent landlords to help secure housing
 - Must pass habitability inspection
- Clients referred through San Diego Regional Continuum of Care's Coordinated Entry System (CES)
- \$329,000 in ESG Funds for FY19
 - \$239,000 allocated to PATH
 - \$90,000 allocated to Security Deposit Plus (administered by SDHC)

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FY 2020 Annual Action Plan April 10, 2019





FY 2020 Annual Action Plan April 10, 2019

HOPWA





PROGRAM OVERVIEW

- The HOPWA program is an entitlement grant program funded through the Department of Housing and Urban Development (HUD).
- HOPWA funds are granted to the largest jurisdiction within a county and are available for use in the entire region. Although the City of San Diego is the grantee for these regional funds, the County of San Diego Housing and Community Development Services (HCDS) has been administering the program on behalf of the City since 1998.
- The purpose of the HOPWA program is to assist local communities develop affordable housing opportunities and related supportive services for low-income person(s) living with HIV and AIDS.

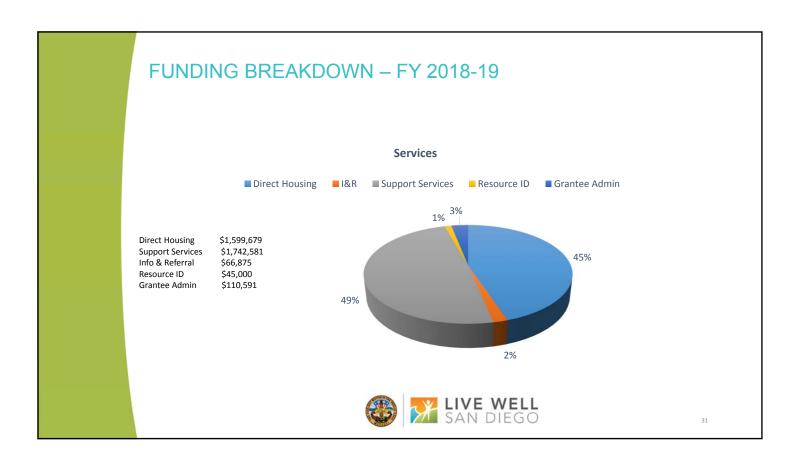
HOPWA

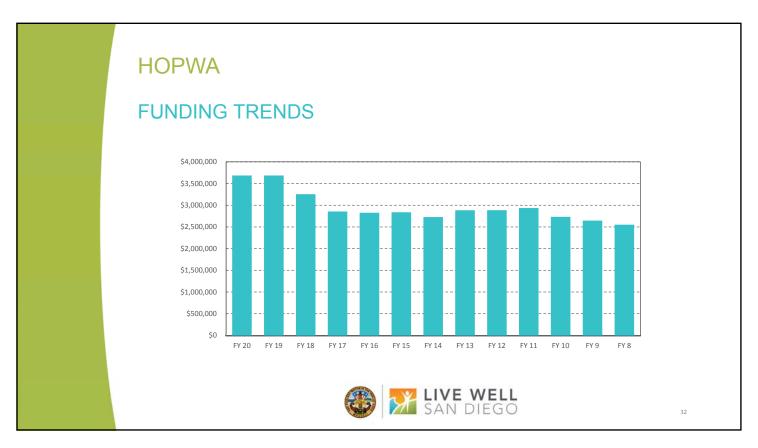




ELIGIBLE HOPWA ACTIVITIES

- Housing information and referral services
- Housing operating costs
- Project or tenant-based rental assistance
- Supportive services
- Resource identification
- Short-term rent, mortgage payment or utility payments
- Acquisition/rehabilitation and new construction
- Technical assistance
- Administrative expenses





FY 2020 Annual Action Plan April 10, 2019

HOPWA





UPCOMING FISCAL YEAR - FY 2019-20

Direct Housing:

- Townspeople \$184,109
- Fraternity House \$62,000
- Fraternity House \$67,116
- St. Vincent De Paul \$277,283
- Stepping Stone of SD \$249,107
- HOPWA TBRA \$900,000

Info & Referral:

211-Info Line of San Diego – \$80,250

Resource ID: \$45,000

Grantee Admin: \$110,591

Support Services:

- Being Alive SD \$96,480
- Being Alive SD \$125,037
- Fraternity House \$499,100
- Mama's Kitchen \$164,808
- Townspeople \$375,712
- Townspeople \$166,895
- South Bay Community Services \$29,879
- St. Vincent De Paul \$431,663
- Stepping Stone of SD \$201,523

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HOPWA





PAST PERFORMANCE - FY 2017-18

Activity	Objective (households)	Accomplishments (households)	Expenditures
Tenant-based Rental Assistance	80	80	\$815,270
Permanent Housing Facilities	47	63	\$160,442
Transitional/Short-term Facilities	101	195	\$457,630
Supportive Services with Housing Subsidies	135	206	\$850,198
Supportive Services only	258	244	\$253,568
Housing Information Services	5,952	19,609	\$75,207

FY 2020 Annual Action Plan April 10, 2019

HOPWA

CONTACT

Manuel Galvan, Housing Program Analyst

Email: Manuel.Galvan@sdcounty.ca.gov

Phone: (858) 694-8712



Economic Development

Next Steps

Date	Step
April 5 – May 6, 2019	30-Day Public Comment Period
April 10, 2019	CPAB Recommendation DRAFT Annual Action Plan
April 17, 2019	DRAFT Annual Action Plan Presented to PSLN
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May 15, 2019	FINAL Annual Action Plan Submitted to HUD*

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FY 2020 Annual Action Plan April 10, 2019



SD Economic Development

Requested Actions

The Consolidated Plan Advisory Board is asked to recommend the City Council approve the Fiscal Year 2020 Annual Action Plan as part of the FY 2020 - 2024 Consolidated Plan.

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The City of SAN DIEGO

Attachment C: Fiscal Year 2020 Annual Action Plan - Activities Funded for CDBG, HOME, HOPWA and ESG Programs

Prepared by:
The City of San Diego
Economic Development Department
Community Development Division

Fiscal Year 2020 - 2024 Consolidated Plan Goals



GOAL 1





Increase and preserve affordable rental and homeowner housing to improve access to housing opportunities that reflect community needs, including but not limited to, opportunities in close proximity to transit, employment, and community services.



Enhance the City's economic stability by investing in inclusive economic growth initiatives that develop and strengthen small businesses and support local entrepreneurs.

GOAL 3





Foster individual and household resiliency by investing in employment and workforce development programs and improving access to job opportunities.



Support the development of vibrant, equitable, and adaptable neighborhoods by investing in public facilities and critical infrastructure.

GOAL 5

GOAL 6



Assist individuals and families to gain stable housing after experiencing homelessness or a housing crisis by providing appropriate housing and service solutions grounded in best practices.



Invest in community services that promote equity and serve vulnerable populations including, but not limited to, refugees and recent immigrants, previously incarcerated individuals, veterans, youth, seniors, and food insecure households.

GOAL 8

GOAL 7



Finance impactful nonprofit facility improvements to provide new or increased access to programs that serve vulnerable populations or implement sustainability measures.



Meet the needs of persons with HIV/AIDS and their families through the provision of housing, health, and support services.

Increase and preserve affordable rental and homeowner housing to improve access to housing opportunities that reflect community needs, including but not limited to, opportunities in close proximity to transit, employment, and community services.

Total Allocation: \$35,100,925

Anticipated Leverage: \$10,070,418



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
GRID Alternatives San Diego Offers sustainability-focused rehabilitation services to low to moderate-income single-family households in San Diego.	Single-Family Home Rehab Program	80 Households	\$2,500,000 CDBG	9
Local Initiatives Support Corporation A revolving source of capital to support acquisition and pre-development of affordable housing units for low to moderate-income households.	Neighborhood Catalyst Housing Fund	300 Units	\$2,210,750 CDBG	9
San Diego Housing Commission Finances the rehabilitation of affordable housing units for low to moderate-income households.	Affordable Housing Fund	40 Units	\$10,000,000 CDBG	2
San Diego Housing Commission Provides low to moderate-income households financial assistance towards the first-time purchase of a home.	First Time Homebuyer Program	35 Households	\$2,500,000 HOME	2
San Diego Housing Commission Finances the construction of affordable housing units for low to moderate-income households.	Construction of Affordable Multi- Family Housing	112 Units	\$17,890,175 HOME	2

Enhance the City's economic stability by investing in inclusive economic growth initiatives that develop and strengthen small businesses and support local entrepreneurs.

Total Allocation: \$6,171,058

Anticipated Leverage: \$3,119,809



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
ACCESS Provides low-to-moderate income entrepreneurs with technical assistance.	Micro-Enterprise Program	45 Businesses	\$171,056 CDBG	7
Accion San Diego Provides low-to-moderate income entrepreneurs with access to affordable loan capital and technical assistance.	Micro Lending Program	70 Businesses	\$191,110 CDBG	4
Alliance for African Assistance Promotes economic growth among LMI entrepreneurs through establishment and growth of profitable micro- enterprises.	Entrepreneurship Assistance Program	50 Businesses	\$189,942 CDBG	9
City Heights CDC Assists low- to moderate-income residents establish and expand existing micro-enterprises in the City Heights community of San Diego.	Micro-Enterprise Success Project	24 Businesses	\$108,825 CDBG	9
CDC Small Business Finance Provides low-interest loan capital to offer loans to small businesses located n CDBG-eligible communities.	Small Business Revolving Loan Fund	29 Jobs	\$1,000,000 CDBG	9
CDC Small Business Finance Continues to fund business support services for potential small business loan clients and existing loan clients served by the Small Business Revolving Loan Fund		e 17 Businesses	\$600,000 CDBG	9

Goal 2, Continued

Enhance the City's economic stability by investing in inclusive economic growth initiatives that develop and strengthen small businesses and support local entrepreneurs.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Horn of Africa Provides training for immigrant women to gain state certification as inhome childcare providers.	San Diego Micro- Enterprise Program	60 Businesses	\$182,201 CDBG	9
International Rescue Committee Supports residents in starting and strengthening micro-enterprises through culturally and linguistically accessible 1:1 business counseling.	Low-Income Entrepreneurship Assistance	35 Businesses	\$147,438 CDBG	9
Jacobs Center for Neighborhood Innovation Small business incubator, within an LMI community focused on emerging small businesses with the potential to create jobs for LMI residents.	Early Stage Development Accelerator	15 Jobs	\$500,000 CDBG	4
Local Initiatives Support Corporation Provision of financial and technical assistance to businesses to advance economic opportunity, job creation, and a robust small business environment in specific LMI communities.	Neighborhood Business Improvement	74 Businesses 41 Jobs	\$2,500,000 CDBG	9
Somali Family Service Provides LMI refugees and recent immigrants with technical assistance to establish or expand a micro-enterprise.	Micro- enterprise Program	50 Businesses	\$233,551 CDBG	9
Southwestern Community College Provides training workshops and one- on-one business consulting in CDBG target neighborhoods	Business Basics 2020	30 Businesses	\$346,935 CDBG	8

Foster individual and household resiliency by investing in employment and workforce development programs and improving access to job opportunities.

Total Allocation: \$2,058,445

Anticipated Leverage: \$3,510,640



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Casa Familiar Increases economic opportunities for low-income youth in San Ysidro through paid job and soft skills training.	San Ysidro Youth Workforce Development	30 Persons	\$73,368 CDBG	8
Center for Employment Opportunities Develop and promote self-sufficiency through training, employment experience and assistance with all aspects of employment application process.	Employment Reentry Services	96 Persons	\$100,000 CDBG	3
GRID Alternatives San Diego Provides low-income residents of San Diego with training and access to jobs in the growing solar industry.	Solar Installation Training Program	18 Persons	\$99,083 CDBG	9
International Rescue Committee Provides job-readiness and expands social enterprise program to provid culinary training to low income immigrants and refugee women.		50 Persons	\$90,994 CDBG	9
Kitchens for Good Supports a culinary and baking apprenticeship program that prepares individuals with barriers to employment to launch their career in the culinary and baking industry	Project Launch Expansion	150 Persons	\$120,000 CDBG	4

Goal 3, Continued

Foster individual and household resiliency by investing in employment and workforce development programs and improving access to job opportunities.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
San Diego Workforce Partnership	CONNECT2Careers City Mentorship	95 Persons	\$350,000 CDBG	6
Engages opportunity youth in a 4-week paid work readiness training and provides for 150 hours of paid mentorship experience within various City departments.				
San Diego Workforce Partnership	CONNECT2Careers Internship	125 Persons	\$225,000 CDBG	6
Continues to provide gap funding for an existing program sponsored by the City's Economic Development Department, focused on supporting opportunity youth.				
San Diego Workforce Partnership	TechHire	165 Persons	\$1,000,000 CDBG	6
Assists LMI residents in beginning their careers in the information technology field through work readiness training and paid internships.				

Support the development of vibrant, equitable, and adaptable neighborhoods by investing in public facilities and critical infrastructure.

Total Allocation: \$6,600,000



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
City of San Diego - Library Department	Mid-City IDEA Lab	TBD Persons	\$2,000,000 CDBG	9
Funds the design phase of a new Capital Improvement Project. The preliminary scope of the project includes a 3-story IDEA Lab which will feature state-of-the art technology, collaborative/classro om spaces, a small library collection and staff areas.				
City of San Diego - Parks & Recreation Department	Southeastern Mini Park Improvements	TBD Persons	\$4,600,000 CDBG	4
Provides for the replacement of playground equipment, paths of travel, picnic tables and benches at four mini parks (Island Avenue, Clay Avenue, J Street and Gamma Street) within the Southeastern Community Planning Area. The proposed improvements will make each park location ADA accessible.				

Assist individuals and families to gain stable housing after experiencing homelessness or a housing crisis by providing appropriate housing and service solutions grounded in best practices.

Total Allocation: \$3,518,800

Anticipated Leverage: \$131,826



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
City of San Diego Support the acquisition and rehabilitation of a property or properties to serve as a homeless facility, homeless-serving facility, storage facility, or permanent supportive housing.	Facility for Individuals Experiencing Homelessness	TBD Persons	\$1,000,000 CDBG	TBD
La Maestra Family Clinic, Inc. Serves homeless individuals and families in City Heights, San Diego and the surrounding communities. Utilizes targeted outreach to ensure that the homeless population has access to medical, dental and behavioral health care, and social services.	Homeless Outreach Services	720 Persons	\$171,060 CDBG	9
St. Vincent de Paul Village, Inc. Benefits homeless individuals in our community through an innovative approach, informally known as "street medicine." Expands outreach in the community to establish relationships with homeless individuals, and formerly homeless residents who are disconnected from available healthcare offered by the SVDP clinic.	Health Outreach Project Expansion (HOPE)	50 Persons	\$58,167 CDBG	3
Wesley House Student Residence, Inc. Serves systemically marginalized college students by providing no-cost housing for one year, along with support services and programs, to college students experiencing homelessness	Wesley House Second Start Program	8 Persons	\$50,000 CDBG	9

Goal 5, Continued

Assist individuals and families to gain stable housing after experiencing homelessness or a housing crisis by providing appropriate housing and service solutions grounded in best practices.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
San Diego Housing Commission Provides supportive services to homeless adults within the City of San Diego. Offers daily access to laundry, mail, internet, and storage space as well as mental-health and substance-abuse treatment.	Day Center for Homeless Adults	6,000 Persons	\$541,250 CDBG	3
San Diego Housing Commission Funds a partnership between the City, SDHC, PATH, and Alpha Project that operates 365 days a year and provides a combination of short-term interim beds and supportive services to homeless men and women living on the streets of downtown San Diego.	Connections Housing Interim Bed Program	1,000 Persons	\$303,575 CDBG \$123,618 ESG	3
San Diego Housing Commission Provides short-term shelter and supportive services to homeless families so that they can overcome barriers to achieving self-sufficiency such as income and permanent housing.	Cortez Hill Family Center	1,000 Persons	\$205,902 CDBG \$305,626 ESG	3
San Diego Housing Commission Provides interim housing and supportive services designed to help facilitate stabilization and exits to longer term or permanent housing for homeless single adults.	Interim Housing for Homeless Adults	2,100 Persons	\$267,351 CDBG \$166,319 ESG	3
San Diego Housing Commission Funds financial assistance and case management to assist individuals and families attain permanent housing.	Rapid Re- Housing	140 Households	\$325,932 ESG	3

Invest in community services that promote equity and serve vulnerable populations including, but not limited to, refugees and recent immigrants, previously incarcerated individuals, veterans, youth, seniors, and food insecure households.

Total Allocation: \$1,890,205

Anticipated Leverage: \$4,228,549



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Alma Community Care Provides Parenting Seminars at two elementary schools in Greater Logan Heights and expand into a third elementary school in order to educate families on mental health.	Parenting Seminars	35 Persons	\$50,000 CDBG	8
Bayside Community Center Expands the delivery of several key resources: emergency commodity distributions, senior lunch and food box senior health and wellness exercise classes, forms assistance and translationand Positive Parenting Program.	, and the second	8,235 Persons	\$52,303 CDBG	7
City of San Diego - Library Department Funds an existing program sponsored by the City of San Diego Library, in collaboration with UC San Diego Extension and Sally Ride Science, to expand STEM educational opportunities in LMI communities for students.		100 Persons	\$250,000 CDBG	
Family Health Centers Funds an evidence-based intervention that engages individuals struggling with substance use disorder "where they are." Provides harm reduction supplies & education to prevent infection transmission.	Safe Point San Diego	1,716 Persons	\$150,000 CDBG	3
Karen Organization Provides case management, employment services, support groups, and community education to create a sustainable support system that assists refugees from Burma reach self-sufficiency.	Refugee Community Navigating Project	300 Persons	\$55,972 CDBG	9

Goal 6, Continued

Invest in community services that promote equity and serve vulnerable populations including, but not limited to, refugees and recent immigrants, previously incarcerated individuals, veterans, youth, seniors, and food insecure households.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Launching Legacies Funds a social emotional wellness program that provides information and tools to overcome and/or prevent the social-emotional determinants to illness.	Social Connections to Wellness	480 Persons	\$50,000 CDBG	4
Logan Heights CDC Expands business options for residents, including home-based, micro-enterprise, or other approaches to earning income outside existing formal employment channels	Creating and Sustaining New Entrepreneurs	25 Persons	\$50,000 CDBG	8
Mama's Kitchen	Home Delivered	425	\$125,000	9
Provides 3 meals per day, for 365 days a year, to LMI residents who are in need of meals and nutrition support due to the debilitating effects of their critical illness.	Meal Service	Persons	CDBG	
Meals on Wheels	Promise Zone Senior Care in the	60	\$84,130	3
Expands the \$1 Meal a Day Program and supports the continuation of services to 124 Promise Zone LMI seniors through the regular meal program.	Home	Persons	CDBG	
Ocean Discovery Institute	Empowering a Community	185	\$100,000	9
Expands the Living Lab-based out-of-school programming which consists of two educational initiatives – a free-choice Community Initiative and intensive Leaders Initiative.	Through Science	Persons	CDBG	
Organizations In Training	Youth Leadership Training	94 Persons	\$50,000 CDBG	8
Funds a mentoring program for students at the Monarch School, serving homeless youth. The program will primarily serve students in grades 5-12.				

Goal 6, Continued

Invest in community services that promote equity and serve vulnerable populations including, but not limited to, refugees and recent immigrants, previously incarcerated individuals, veterans, youth, seniors, and food insecure households.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Paving Great Futures Funds a culinary industry training program using experienced professionals to prepare participant for all aspects of food service and employment opportunities.	CHAMP Program	40 Persons	\$50,000 CDBG	4
Reality Changers Complements college readiness programs with workforce preparedness, career coaching, and family coaching to ensure LMI students are ready and supported fo both careers and college.	Reality Changers Expanded Services	490 Persons	\$120,000 CDBG	9
San Diego LGBT Community Center Funds the only counseling program in the City of San Diego dedicated to serving LGBT and HIV community members, providing individual, couple, family and crisis counseling, and a 24-hour crisis hotline.	LGBT/LMI Behavioral Health Care for SD	25 Persons	\$50,000 CDBG	8
San Diego Pro Arte Voices Expands a year-long program for students to develop knowledge, proficiency, leadership, and entrepreneurship skills through chomusic education and performance.	Youth Coral Academy	80 Persons	\$50,000 CDBG	2
Serving Seniors Expands a Transitional Housing Program for Homeless Seniors by adding 6 new transitional units. Funds a new Housing Navigator to assist seniors prepare for, locate, and transition into affordable housing.	Transitional Housing for Homeless Seniors	80 Persons	\$50,000 CDBG	4
Space 4 Art Engages local artists to teach disadvantaged students practical and cognitive skills, workplace practices, and life lessons that build confidence and transform their sense of self.	STEAM to the Streets	60 Persons	\$50,000 CDBG	3

Goal 6, Continued

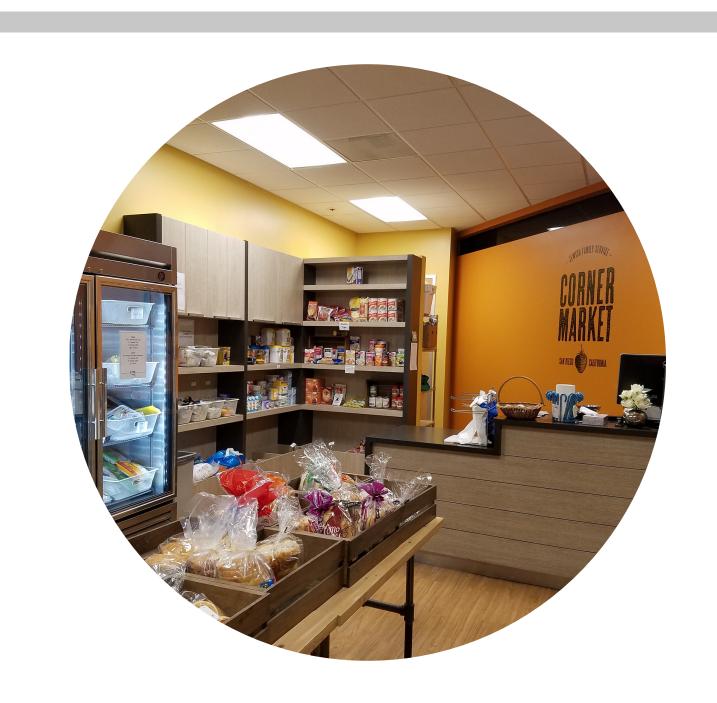
Invest in community services that promote equity and serve vulnerable populations including, but not limited to, refugees and recent immigrants, previously incarcerated individuals, veterans, youth, seniors, and food insecure households.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Somali Bantu Association of America	WE DREAM	20 Persons	\$50,000	9
Provides refugee and immigrant women with resources to earn family child care license and open homebased microenterprises			CDBG	
Voices for Children	Court Appointed	125	\$250,000	6
Expands a project to provide foster youth with highly trained Court Appointed Special Advocates to give them a voice in the courtroom, classroom, and community, ensuring each child receives the services and the support they need to thrive.	Special Advocate	Persons	CDBG	
Urban Growth	Urban Growth CSA	15	\$50,000	4
Funds the operation of a rooftop hydroponic MacroFarm at Alpha Square, while developing a CSA-like program component to directly provide participants with local, ultra-efficient, nutritionally-dense food grown directly on site.		Persons	CDBG	
Wave Academy	Aquatic Therapy for Vulnerable	127	\$52,800	7
Provides a results driven program of warm water therapy to vulnerable LMI veterans with post-traumatic stress.	Veterans	Persons	CDBG	

Finance impactful nonprofit facility improvements to provide new or increased access to programs that serve vulnerable populations or implement sustainability measures.

Total Allocation: \$7,209,517

Total Leveraged: \$12,289,822



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
Access Youth Academy	Access Youth	1,300	\$5,500,000	4
Funds the construction of a facility that will include 8 squash courts, 4 classrooms, a technology center, study areas, and offices. Increased educational capabilities will provide an important educational resource for students and families to utilize after school hours, and will be a community hub for health & fitness.	Academy Southeast Project	Persons	CDBG	
Family Health Centers of San Diego Installs solar panels on the roof and parking lot of the largest clinic in the FHC system of care.	Logan Heights Family Health Center Solar	34,400 Persons	\$481,885 CDBG	8
La Maestra Family Clinic Improves accessibility of low-cost comprehensive substance use disorder treatment, including medication-assisted treatment to vulnerable low-income residents.	Wellness Supportive Services Expansion	475 Persons	\$435,725 CDBG	9
Neighborhood House Association Funds substantial improvement	41st Street	150 Persons	\$233,334 CDBG	9
in building insulation through roof replacement, and enhanced HVAC capability.				
Neighborhood House Association Funds improvements for	Senior Nutrition Center	125 Persons	\$147,814 CDBG	9
roofing, ADA renovations, turf, and exterior painting.				

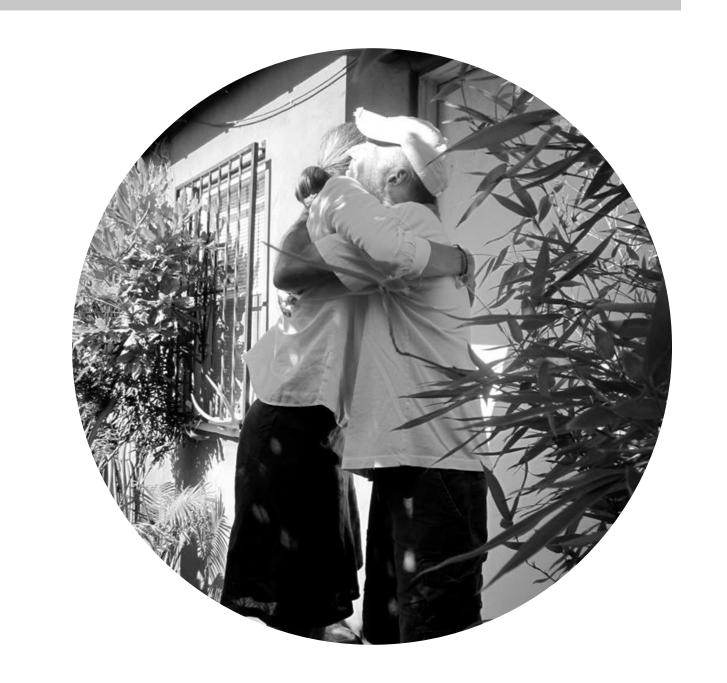
Goal 7, Continued

Finance impactful nonprofit facility improvements to provide new or increased access to programs that serve vulnerable populations or implement sustainability measures.

Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
San Diego LGBT Community Center	Sunburst Youth Housing Project	28 Persons	\$163,337 CDBG	3
Funds critical improvements to the Sunburst Youth Housing Program. Supports the Center's efforts to rescue street-homeless youth and connect them with the educational, vocational, behavioral health, and life skills supports necessary to become fully-participating members of adult society when they graduate from the program.				
St. Paul's Senior Services Funds the replacement of all primary heating and cooling generators and air handling equipment with new, high efficiency replacements, in addition to a conversion of the pneumatic control system with a digital replacement.	PACE Reasner Improvements	490 Persons	\$317,122 CDBG	3

Meet the needs of persons with HIV/AIDS and their families through the provision of housing, health, and support services.

Total Allocation: \$3,859,219



Organization	Project Name	Anticipated Outcomes	FY 2020 Allocation	Council District
County of San Diego	Public Service Activities	3,332	\$1,742,581	_
Funds a variety of supportive services, ranging from case management to nutritional services.	ACTIVICIS	Persons	HOPWA	
County of San Diego	Housing Operations	148	\$1,039,172	_
Increases the availability of housing opportunities. Housing operations funds emergency housing, transitional group homes, permanent housing, and a licensed residential care home.	Operations	Units	HOPWA	
County of San Diego Provides rent subsidies in the form of vouchers for up to 80 clients. Applicants are placed on a waiting list and preference is given to extremely-low-income households with at least one family member having an AIDS diagnosis.	Tenant Based Rental Assistance	80 Households	\$900,000 HOPWA	
County of San Diego	Housing Information	TBD	\$66,875	
Provides housing information and referral services.		Persons	HOPWA	

Proposed Revisions to Council Policy 700-02 (Community Development Block Grant Program)

Consolidated Plan Advisory Board April 10, 2019



SD

Economic Development

Purpose

Council Policy 700-02

- Establishes general guidelines to select and implement activities using Community Development Block Grant (CDBG) funds
- Last amended in 2016
- Requires a review during the five-year Consolidated Plan cycle

ndiego.gov



Economic Development

Process Overview

- Synthesized feedback from stakeholders and CPAB members
- Researched standard and best practices
- Incorporated changes reflected in the draft FY 2020 FY 2024
 Consolidated Plan

sandiego.gov



Economic Development

Recommended Revisions

Clarifying Language / Regrouping Paragraphs / Timelines

- Retains minimum allocations at \$50,000 and \$100,000
- Grouped related paragraphs together
- Retains subrecipient timelines and allows for flexibility based upon project scope
- Applications required for activities as described in the Consolidated Plan

andiego.gov



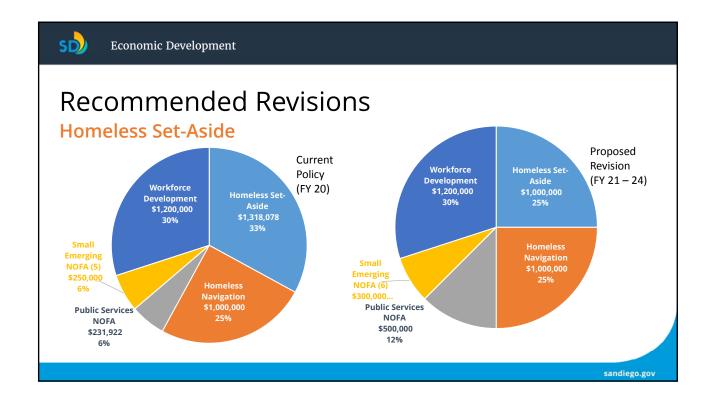
Recommended Revisions

Homeless Set-Aside

- Public Services budget is limited to 15% of the overall annual CDBG budget
- Fixed dollar amount → Percentage/capped dollar amount
 - Formerly, up to \$1,318, 078
 - Recommend 25% of the Public Services budget or \$1M, whichever is less
- Begins in FY 2021
- Allows for greater capacity to fund a variety of high-priority public service programs

sandiego.gov

April 10, 2019





Economic Development

Recommended Revisions

CPAB Scoring Criteria

- Provides for additional flexibility for CPAB to define scoring criteria
- Includes option to waive the scoring of applications under certain circumstances

sandiego.gov



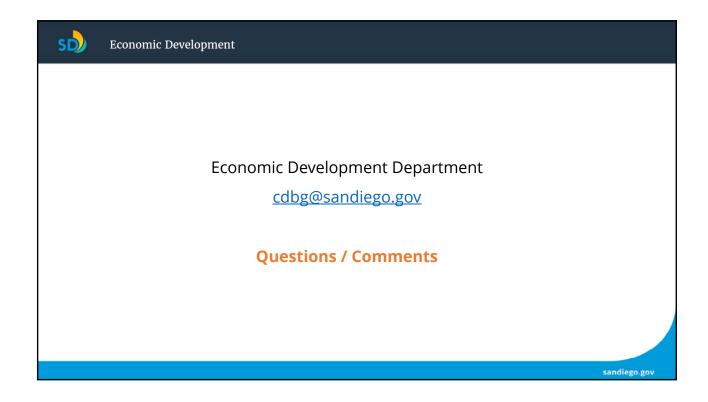
Economic Development

Requested Action

Recommend the City Council approve the revisions to Council Policy 700-02 (Community Development Block Grants) as presented to the CPAB.

andiego.gov

Council Policy 700-02 April 10, 2019



DRAFT REVISIONS

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

POLICY NO.: 700-02 EFFECTIVE DATE: TBD

BACKGROUND:

The federal Housing and Community Development Act of 1974 established the Community Development Block Grant (CDBG) Program. The enabling legislation has been reviewed and amended by Congress periodically since 1974. The purpose of the CDBG program is to provide an annual source of funds to local governments for the purpose of implementing activities to develop viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Federal administration of the CDBG program is the responsibility of the U.S. Department of Housing and Urban Development (HUD). The City of San Diego has participated in the CDBG program, as an entitlement jurisdiction, since the program's inception.

PURPOSE:

To establish the general guidelines by which the City will select and implement activities utilizing CDBG funds.

POLICY:

It is the policy of the City Council to allocate CDBG funds in accordance with the following standards.

- 1. Only activities that meet the specific eligibility requirements of the CDBG program, as set forth in the federal legislation enacting the CDBG program and associated regulations adopted by HUD, will be selected and implemented.
- 2. Funding will be allocated on a City fiscal year basis (July 1 through June 30).
- 3. Funding will be allocated as prioritized by the City Council in the City's then current approved five-year Consolidated Plan.

- 4. Funding for CDBG Program Administration, as defined by HUD regulations (which may include planning, administration, and fair housing), will be taken from the City's overall annual CDBG program budget prior to funding being made available to address other Consolidated Plan goals.
- 5. A portion of the CDBG Program Administration funds may be allocated for the purpose of proactive outreach to previously non-participating nonprofit organizations to attempt to get these organizations to apply for future CDBG funding.
- 6. The expenditure cap for the annual CDBG Public Service budget is defined by HUD regulations. After City Fiscal Year 2020, up to 25% of the annual CDBG Public Service budget, or \$1 million, whichever is less, shall be set aside for the City's homeless programs.
- 7. The minimum allocation of CDBG funds made to a public service project, community economic development project or other project type unrelated to construction or rehabilitation will be \$50,000.
- 8. The minimum allocation of CDBG funds made to a construction or rehabilitation project (for example, a nonprofit facility improvement, nonprofit housing rehabilitation project, City Capital Improvement Project, or City neighborhood infrastructure project) will be \$100,000, unless funding for a City-managed project at a lesser amount is necessary to complete a project and the project will be completed and closed out within 24 months after the start of the City fiscal year for which the funds are allocated.
- 9. All allocated CDBG funds shall be expended within 12-24 months after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprograming in accordance with the then current five-year Consolidated Plan. The term or timeline for the expenditure of funds will be defined in an agreement between the City and the subrecipient, based upon the scope of the project.
- 10. Improvements to real property using CDBG funds shall benefit low/moderate income persons for a minimum of five (5) years from the date of project completion, or longer if required by HUD regulations. Real property restrictions or real property security for performance documents may be recorded on real property to secure the term of the low/moderate income benefit.
- 11. Priorities of the City's Capital Improvements Projects and City neighborhood infrastructure projects will be determined irrespective of whether or not the City is to receive CDBG funds. CDBG funds, if received, are to be used to supplement the City's General Fund budget and not serve as a substitute for other City funds.
- 12. A Community Based Development Organization (CBDO) certification process may be conducted in an effort to fund eligible project activities, as defined in the applicable HUD regulations.

- 13. Certain CDBG funds are used to support activities carried out by nonprofit organizations, or other partner agencies, based on a competitive application process described in the Consolidated Plan. In order for an organization to be considered for an allocation of CDBG funds to support these types of activities, an application or response to a Request for Proposals (RFP) must be submitted to the City, in accordance with the requirements of the then current Notice of Funding Availability (NOFA).
- 14. A nonprofit facility improvement project awarded CDBG funds must be completed before a subsequent nonprofit facility improvement application may be submitted for the same location in a subsequent fiscal year. (It is the intent of the City Council that this policy will ensure completion of nonprofit facility improvements at a given location before an application is submitted for an additional nonprofit facility improvement project at the same location.)
- 15. All CDBG applicants shall, as a condition to consideration of their CDBG program funding application, attend a mandatory technical assistance workshop hosted by City staff during the annual CDBG application period.
- 16. A Consolidated Plan Advisory Board (CPAB) will review all applications for certain CDBG funds used to support activities carried out by nonprofit organizations, or other partner agencies, based on a competitive application process described in the Consolidated Plan. The CPAB will provide recommendations to the Council regarding funding allocations to applicants and other activities related to the Consolidated Plan.
- 17. The CPAB shall annually review and approve a set of criteria to be used by the CPAB for scoring CDBG competitively-awarded funding applications, which may include, but is not limited to, an evaluation of past performance and regulatory compliance (if applicable), how the proposed project will address areas of the City identified to have the highest levels of need, eligibility of proposed expenditures and budget, and the amount or percentage of leveraged funding contributed to the proposed project. These criteria may also include an option to waive the scoring of applications if the aggregate dollar amount of funds requested by all applicants in a certain CDBG award category is less than the amount budgeted for that category.
- 18. This Council Policy will be reviewed during the adoption process of each five-year Consolidated Plan.

HISTORY:

"Leasing of City-owned Property in Industrial Park"

Adopted by Resolution R-174133 - 01/10/1963

Repealed by Resolution R-208090 - 06/05/1973

"Community Development Block Grant Program (CDBG)"

Adopted by Resolution R-259072 - 08/15/1983

Amended by Resolution R-281638 - 03/22/1993

Amended by Resolution R-282395 - 07/26/1993

Amended by Resolution R-287559 - 06/25/1996

Amended by Resolution R-303367 - 02/11/2008

CP-700-02

CITY OF SAN DIEGO, CALIFORNIA COUNCIL POLICY

Amended by Resolution R-305413 - 11/24/2009

Amended by Resolution R-307328 - 03/28/2012

Amended by Resolution R-307701 – 10/03/2012

Amended by Resolution R-309666 – 5/12/2015

Amended by Resolution R-310812 – 12/16/2016



DRAFT REVISIONS - REDLINE

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

POLICY NO.: 700-02 EFFECTIVE DATE: TBD

BACKGROUND:

The federal Housing and Community Development Act of 1974 established the Community Development Block Grant (CDBG) Program. The enabling legislation has been reviewed and amended by Congress periodically since 1974. The purpose of the CDBG program is to provide an annual source of funds to local governments for the purpose of implementing activities to develop viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Federal administration of the CDBG program is the responsibility of the U.S. Department of Housing and Urban Development (HUD). The City of San Diego has participated in the CDBG program, as an entitlement jurisdiction, since the program's inception.

PURPOSE:

To establish the general guidelines by which the City will select and implement activities utilizing CDBG funds.

POLICY:

It is the policy of the City Council to allocate CDBG funds in accordance with the following standards.

- 1. Only activities that meet the specific eligibility requirements of the CDBG program, as set forth in the federal legislation enacting the CDBG program and associated regulations adopted by HUD, will be selected and implemented.
- 2. Funding will be allocated on a City fiscal year basis (July 1 through June 30).
- 3. Funding will be allocated as prioritized by the City Council in the City's then current approved <u>five</u>-year Consolidated Plan.

- 4. Funding for CDBG Program Administration, as defined by HUD regulations (which may include planning, administration, and fair housing), will be taken from the City's overall annual CDBG program budget prior to funding being made available to address other Consolidated Plan goals.
- 5. A portion of the CDBG Program Administration funds may be allocated for the purpose of proactive outreach to previously non-participating non-profit non-profit organizations to attempt to get these organizations to apply for future CDBG funding.
- 6. The expenditure cap for the annual CDBG Public Service budget is defined by HUD regulations. After City Fiscal Year 2020, up to 25% of the annual CDBG Public Service budget, or \$1 million, whichever is less, shall be set aside for the City's homeless programs.
- 6.7. The minimum allocation of CDBG funds made to a public service <u>project</u>, community economic development <u>project</u> or other non-capital improvement project type unrelated to construction or rehabilitation will be \$50,000.
- 7.8. The minimum allocation of CDBG funds made to a capital improvement construction or rehabilitation project (either for example, a for non-profit nonprofit facility improvements, non-profit nonprofit housing rehabilitation projects, City Capital Improvement Project, or City neighborhood infrastructure projects) will be \$100,000, unless funding for a City-managed project neighborhood infrastructure project at a lesser amount is necessary to complete a project and the project will be completed and closed out within 24 months after the start of the City fiscal year for which the funds are allocated.
- 9. All CDBG funds allocated to a public service project, community economic development project or other project type unrelated to construction or rehabilitation shall be expended within 12 months after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprogramming in accordance with the then current five-year Consolidated Plan.
- 10. All CDBG funds allocated to a construction or rehabilitation project (for example, a nonprofit facility improvement, nonprofit housing rehabilitation project, City Capital Improvement Project, or City neighborhood infrastructure project) shall be expended within 12-24 months after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprograming in accordance with the then current five-year Consolidated Plan. The term or timeline for the expenditure of funds will be defined in an agreement between the City and subrecipient, based upon the scope of the project.
- 11. Improvements to real property using CDBG funds shall benefit low/moderate income persons for a minimum of five (5) years from the date of project completion, or longer if required by HUD regulations. Real property restrictions or real property security for performance documents may be recorded on real property to secure the term of the

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low/moderate income benefit.

- 12. Priorities of the City's Capital Improvements Program Projects and City neighborhood infrastructure projects will be determined irrespective of whether or not the City is to receive CDBG funds. CDBG funds, if received, are to be used to supplement the City's Capital Improvements Program General Fund budget and not serve as a substitute for other City funds.
- 13. A Community Based Development Organization (CBDO) certification process willmay be conducted in an effort to fund eligible project activities, as defined in the applicable HUD regulations.
- 8.14. No allocation of CDBG funds will be made to a project for which a CDBG application has not been received by the City. Certain CDBG funds are used to support activities carried out by nonprofit organizations, or other partner agencies, based on a competitive application process described in the Consolidated Plan. In order for an organization to be considered for an allocation of CDBG funds to support these types of activities, an application or response to a Request for Proposals (RFP) must be submitted to the City, in accordance with the requirements of the then current Notice of Funding Availability (NOFA).
- 9.1. A Community Based Development Organization (CBDO) certification process will be conducted in an effort to fund eligible project activities, as defined in the applicable HUD regulations.
- 10. All CDBG funds allocated to public service, community economic development or other non-capital improvement projects shall be expended within 12 months—after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprogramming in accordance with the then current 5-Year Consolidated Plan.
- 11. All CDBG funds allocated to capital improvement projects (non-profit facility-improvements or City neighborhood infrastructure projects) shall be expended within 24 months after the start of the City fiscal year for which the funds are allocated, or such funds will be subject to reprograming in accordance with the then current 5-Year Consolidated Plan.
- 12.15. A non-profitnonprofit facility improvement project awarded CDBG funds must be completed before a subsequent non-profitnonprofit facility improvement application may be submitted for the same location in a subsequent fiscal year. (It is the intent of the City Council that this policy will ensure completion of non-profitnonprofit facility improvements at a given location before an application is submitted for an additional non-profitnonprofit facility improvement project at the same location.)
- 13. Improvements to real property using CDBG funds in the non-profit nonprofit facility improvement and City neighborhood infrastructure categories shall benefit low/moderate income persons for a minimum of five (5) years from the date of project

completion, or longer if required by HUD regulations. Real property restrictions or real property security for performance documents will be recorded on real property in the non-profit facility improvement category to secure the term of the low/moderate income benefit.

- 14. The public services category of activities shall be open to all eligible applicants, including City programs. Up to \$1,318,078 of the annual public service funds shall be set aside for the City's homeless programs, subject to change by Council Resolution.
- 15.1. A Consolidated Plan Advisory Board (CPAB) will review all applications for CDBG funding and will provide recommendations to the Council regarding funding allocations to applicants and other activities related to the Consolidated Plan.
- 16. All CDBG applicants shall, as a condition to consideration of their CDBG program funding application, attend a mandatory technical assistance workshop hosted by City staff during the annual CDBG application period.
- 17. A Consolidated Plan Advisory Board (CPAB) will review all applications for CDBG funding and will provide recommendations to the Council regarding funding allocations to applicants and other activities related to the Consolidated Plan.
- 16.18. The CPAB shall annually review and approve a set of criteria to be used by the CPAB for scoring CDBG competitively-awarded funding applications, which may include, including, but is not limited to, an evaluation of past performance and regulatory compliance (if applicable), how the proposed project will address areas of the City identified to have the highest levels of need, eligibility of proposed expenditures and budget, and the amount or percentage of leveraged funding contributed to the proposed project. These criteria may also include an option to waive the scoring of applications if the aggregate dollar amount of funds requested by all applicants in a certain CDBG award category is less than the amount budgeted for that category.
- 17.19. This Council Policy will be reviewed during the adoption process of each 5 five-Yyear Consolidated Plan.

HISTORY:

"Leasing of City-owned Property in Industrial Park"

Adopted by Resolution R-174133 - 01/10/1963

Repealed by Resolution R-208090 - 06/05/1973

"Community Development Block Grant Program (CDBG)"

Adopted by Resolution R-259072 - 08/15/1983

Amended by Resolution R-281638 - 03/22/1993

Amended by Resolution R-282395 - 07/26/1993

Amended by Resolution R-287559 - 06/25/1996

Amended by Resolution R-303367 - 02/11/2008

Amended by Resolution R-305413 - 11/24/2009

CP-700-02

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Amended by Resolution R-307328 - 03/28/2012 Amended by Resolution R-307701 - 10/03/2012 Amended by Resolution R-309666 - 5/12/2015 Amended by Resolution R-310812 - 12/16/2016



STANDARDIZED REPORT OF CITY BOARDS & COMMISSIONS



ADVISORY BOARD NAME: CONSOLIDATED PLAN ADVISORY BOARD

1. MISSION AND DUTIES OF THE ADVISORY BOARD

What are the Mission and Duties of the Advisory Board, as established by the Municipal Code?

The Consolidated Plan Advisory Board (CPAB) mission is to serve in an advisory capacity to the Mayor, City Council, and City Manager on policy issues related to HUD's Consolidated Plan and the allocation of CDBG funds.

2. ACTIONS TAKEN BY THE ADVISORY BOARD

Please write a brief summary of the actions taken by the Advisory Board that year.

For Fiscal Year 2019, the CPAB has taken the following actions: approving the FY 2020-2024 Consolidated Plan Goals (<u>link</u>), approval of the FY 2020 Scoring Criteria and Performance Indicator Report Cards (<u>link</u>), and approval of the FY 2020 Request for Proposal Scores and Rankings (<u>link</u>). The CPAB is scheduled to take action on the FY 2020 – 2024 Consolidated Plan, FY 2020 Annual Action and Revisions to CP 700-02 at their meeting on April 10, 2019.

3. ADVISORY BOARD MEETINGS

What were the number of Advisory Board meetings and what were the issues discussed?

For Fiscal Year 2019, there were 10 meetings scheduled (monthly meetings with no meetings anticipated in December 2018 and June 2019). As of the writing of this report, 8 meetings have occurred (July 2018 through March 2019). Discussion topics are related to scoring the Request for Proposal applications from nonprofit organizations and other CDBG or HUD related funded projects and programs.

4. MEETING CANCELATIONS

What were the number of meetings cancelled and what was the reasoning?

For Fiscal Year 2019, the December 2018 meeting was adjourned in November due to lack of discussion/action items. It is anticipated that the June 2019 meeting will also be adjourned.

5. AVAILABLE OPPORTUNITIES

What are the number of vacant positions on the Advisory Board?

Currently, there is one vacancy on the CPAB representing Council District 6.

6. EXPIRED MEMBERSHIP

What are the number of members serving on expired terms?

Currently, there are five CPAB members (of the eight seated CPAB members) serving on expired terms. The current Board members with expired terms are: Claudia Dunaway, Council District 8 (7/1/18), Eileen Gonzales, Council District 3 (7/1/18), Rich Thesing, Council District 7 (7/1/18), Sara Berns, Council District 2 (7/1/18), Peter Dennehy, Council District 9 (7/1/18).

7. CONCERNS OR SUGGESTIONS TO BRING TO THE COUNCIL

Do you have any suggestions or concerns that you would like to bring to the Council's attention?

The CPAB's annual scoring of project proposals occurs in February of each year. To prepare new CPAB members to score proposals, it is helpful for new appointments to occur in the summer or fall, so that CPAB training can be provided prior to scoring.

8. ASSISTANCE TO THE BOARD

Please provide an estimate of the City staff hours assisting in administering the Board.

On average, staff will usually spend at least 15 hours a month related to CPAB materials/information. However, during the annual Notice of Funding Availability (NOFA), Request for Proposals (RFP) period (January-March) and during the review of the Scoring Criteria (September-October), staff may spend 30-40 hours a week assisting the CPAB on issues related to these items.

9. VOLUNTEER HOURS

Please provide an estimate of the volunteer hours by commissioners.

Most months, the CPAB members will spend 1-5 hours reviewing materials related to the meetings. The bulk of time spent for the members is in February, where they spend 80-120 hours reviewing and scoring CDBG applications.

ADVISORY BOARD ACTIVITES

Please provide 4-5 pictures of the Advisory Board Activities

Please see attached Project Profiles for examples of the types of projects the CPAB has approved.

PDF Files	Title of Activity	Date of Event