




**COUNCIL PRESIDENT TODD GLORIA  
CITY OF SAN DIEGO**

**M E M O R A N D U M**

**DATE:** April 29, 2014  
**TO:** Dennis Gakunga, Director, Purchasing and Contracting  
**FROM:** Council President Todd Gloria   
**SUBJECT:** Sole Source Request for Aristotle, CompleteGov

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Current Sole Source No.: 2655  
Purchase Requisition No.: 10047132  
Negotiated Total: \$375.00 per month per Council Office with no charge to  
Citizens' Assistance  
Contract Not to Exceed: \$20,250.00  
Term of Sole Source: 2 to 6 months

The City Council Offices, in conjunction with the Department of IT and Purchasing and Contracting, are in the process of entering into a cooperative agreement with Lockheed Martin for Intranet Quorum constituent management services through Hartford County whose contract has an interagency clause requiring agencies using the Hartford document "shall enter into its own contract."

The current contract with CompleteGov is due to expire May 17, 2014. CompleteGov has been notified of the City's intent to cancel the existing contract and has agreed to enter into a limited month-to-month contract. As indicated, the contract will not exceed \$20,250 and will include no special programming. It is anticipated that this sole source will not exceed six months and is only for the transition period.

**CC:** Lori Witzel, Director, Council Administration  
Margo Sanchez, Customer Relationship Manager, DoIT  
Karan Wolff, Principal Procurement Specialist