



**OFFICE OF COUNCIL PRESIDENT TODD GLORIA  
COUNCIL DISTRICT THREE**

**M E M O R A N D U M**

DATE: May 28, 2014  
TO: Tracy McCraner, Director, Financial Management  
FROM: Council President Todd Gloria   
SUBJECT: Allocation of Council District Three *Community Projects, Programs and Services (CPPS)* funding for a translation services

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Pursuant to Council Policy 100-06: *City Council Funding of Community Projects, Programs and Services*, I respectfully request that a total of \$210.00 be transferred as follows:

From:  
Council District Three CPPS Division budget: Fund: 100000 | Cost Center: 1103110003 | GL:  
512159

To:  
Fund: 100000 | Cost Center: 1152120012 | GL: 512237

This funding allowed for the translation services provided at the evening meeting of the City Council on May 19, 2014.

Thank you for your prompt attention to this request. If you have any questions, please contact Molly Chase at (619) 236-7758.

TG: mc

cc:  
Lori Witzel, Council Administration Director  
Elizabeth Maland, City Clerk  
George Biagi, Deputy Director, Office of the City Clerk