




**OFFICE OF COUNCIL PRESIDENT TODD GLORIA
COUNCIL DISTRICT THREE**

M E M O R A N D U M

DATE: August 13, 2014
TO: Tracy McCraner, Director, Financial Management
FROM: Council President Todd Gloria 
SUBJECT: Allocation of Council District Three *Community Projects, Programs and Services (CPPS)* funding for audio-visual and translation services for offsite meeting of the City Council

Pursuant to Council Policy 100-06: *City Council Funding of Community Projects, Programs and Services*, I respectfully request that a total of \$788.48 be transferred as follows:

From:
Council District Three CPPS Division budget: Fund: 100000 | Cost Center: 1103110003 | GL: 512159

To:
Fund: 100000, GL: 512237, and Cost Center: 1152120014

This funding will allow for audio-visual and translation services for offsite joint meeting of the City Councils of San Diego and Tijuana.

Thank you for your prompt attention to this request. If you have any questions, please contact Molly Chase at (619) 236-7758.

TG: ag

cc:
Lori Witzel, Council Administration Director
Elizabeth Maland, City Clerk
George Biagi, Deputy Director, Office of the City Clerk