




**OFFICE OF COUNCILMEMBER GLORIA
COUNCIL DISTRICT THREE**

M E M O R A N D U M

DATE: January 13, 2015
TO: Tracy McCraner, Director, Financial Management
FROM: Councilmember Todd Gloria 
SUBJECT: Allocation of Council District Three *Community Projects, Programs and Services* (CPPS) funding for a Study Bar at the North Park Branch Library

Pursuant to Council Policy 100-06: *City Council Funding of Community Projects, Programs and Services*, I respectfully request that a total of \$10,516.19 be transferred as follows:

From:
Council District Three CPPS Division budget: Fund: 100000 | Cost Center: 1103110003 | GL: 512159

To:
Fund: 100000 | Cost Center: 1713121217 | GL: 511137

This funding will allow for the installation of a study bar to provide additional counter space for work, electrical outlets for laptop computers, and will help to facilitate the "Do Your Homework at the Library" program.

Thank you for your prompt attention to this request. If you have any questions, please contact Molly Chase at (619) 236-7758.

TG: mc

cc:
Lori Witzel, Council Administration Director
Misty Jones, Director, Library Department
Bill Sannwald, Branch Manager, North Park Branch Library