



THE CITY OF SAN DIEGO


M E M O R A N D U M

DATE: August 11, 2016

TO: Historical Resources Board and Interested Parties

FROM: Kelley Stanco, Senior Planner, Historical Resources, Planning Department

SUBJECT: **Item 11 – Approval of Special Meetings and Cancellation of Regular September 22, 2016 HRB Meeting**



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In regard to cancellation of meetings and scheduling of special meetings, the Board's adopted procedures state, "The Board may set additional special meetings, cancel meetings or extend the length of current or future regular meetings, as needed, based on the affirmative vote of a majority of the Board members present at the meeting where the motion is made."

In consultation with Chair Coyle, staff is requesting to cancel the standing meeting of the HRB on September 22, 2016 and schedule two special meetings of the Board that month. This request for special meetings is necessitated by the processing of the Community Plan Updates (CPUs) for North Park, Golden Hill and Uptown, which are on very tight schedules for review and consideration by the City Council in October and November of this year.

In order to meet the scheduling requirements, the Planning Commission will review the North Park and Golden Hill CPUs will on Thursday, September 15<sup>th</sup> and the Uptown CPU on Thursday, September 22<sup>nd</sup>. Review by the Historical Resources Board must occur prior to review by the Planning Commission. In addition, staff wants to ensure that the Board is able to review the final Environmental Impact Reports (EIRs) for the CPUs, which will be finalized in early-to-mid September.

Therefore, staff is requesting and recommending that the HRB cancel its regular meeting on September 22, 2016 and schedule two special meetings – the first on Wednesday, September 14, 2016 at 2:00pm to review and provide a recommendation on the North Park CPU and Golden Hill CPU; and a second meeting on Tuesday, September 20<sup>th</sup> at 1:00pm to review and provide a recommendation on the Uptown CPU. All other items which would have been heard at the regular HRB meeting on September 22 will be heard at the special meeting on September 20<sup>th</sup>. Both meetings will be located in the Silver Room of the City Concourse.