

SAN DIEGO POLICE DEPARTMENT ORDER

DATE/TIME: OCTOBER 16, 2019 – 0900 HOURS
NUMBER: OR 19-26
SUBJECT: NetRMS Case Numbers for Arrests
COST CENTER: 1914131211
SCOPE: ALL MEMBERS OF THE DEPARTMENT

DEPARTMENT PROCEDURE AFFECTED:

The FBI National Incident Based Reporting System (NIBRS) was implemented to improve the overall quality of crime data collected by law enforcement. NIBRS captures details on each single crime incident—as well as on separate offenses within the same incident—including information on victims, known offenders, relationships between victims and offenders, arrestees, and property involved in crimes. In the near future, the San Diego Police Department will begin reporting crime data to this system with data collected from NetRMS.

Recently, an issue was discovered that is primarily associated with “Special Details” where multiple unrelated arrests are being recorded using the same case number. In these instances, an officer or officers frequently obtain a single CAD Event Number for an entire shift and then make multiple arrests using the same case number. The appearance is that these are single large CAD Events cleared by multiple arrests occurring over several hours.

This creates some problems in the data:

- 1) The “Incident” information (date/time, location, Beat) for the Case Folder is fixed when the first Case Report is written. This original incident information cannot be changed on subsequent Case Reports (arrest reports) associated with that Case Folder, resulting in incorrect incident date/time, location, and Beat information. The arrest location and arrest date/time will be correct, but linked to the wrong incident location and time.
- 2) Should any of these arrests result in prosecution, the prosecuting agency will receive a single “Case” with multiple unrelated arrestees, which may cause additional issues.

Effective immediately, officers **MUST** obtain a separate case number for each arrest when the arrests are not related to each other (i.e. the suspects are not acting in concert **or** the arrests did not take place at the same time and location). Officers may continue to use a single CAD Event Number for "Special Details" as multiple case numbers may be obtained from a single CAD Event Number.

NetRMS questions should be directed to Becky Sutterfield at (619) 531-2393 or Lloyd Cook at (619) 515-2744.

Please read at squad conferences and give a copy to all personnel.