

SAN DIEGO POLICE DEPARTMENT ORDER

DATE/TIME: APRIL 16, 2020 1630 HOURS
NUMBER: OR 20-14
SUBJECT: LAPTOP COMPUTER DISINFECTANT GUIDELINES
COST CENTER: 1914000001
SCOPE: ALL MEMBERS OF THE DEPARTMENT
DEPARTMENT PROCEDURE AFFECTED: NONE

Due to the outbreak of COVID-19, it has been recommended that essential workers use household virucidal/germicidal products to disinfect their workstations and vehicles. Recently, it has been found that the use of some household cleaning products on the Department-issued Panasonic laptops/tablets has led to unintended damage being done to these items.

Panasonic states only four brands of cleaner are approved to be used for disinfecting their laptops/tablets. The approved cleaners are:

- Sani-Cloth Plus Germicidal Disposal Cloth
- Alcohol Prep Swabs
- CaviPiles
- Total Solutions Disinfectant Wipes

Effective immediately, all Police Department personnel shall use only these approved products on their Panasonic laptops/tablets. Operational Support has been supplying the Sani-Cloth Germicidal Disposal Cloth wipes to the commands, due to the outbreak, and they should be readily available for disinfecting your Panasonic laptops/tablets in addition to your workstation and/or vehicle.

Thank you for your continued dedication to our community and each other.

Please read at squad conferences and give a copy to all personnel.