

## SAN DIEGO POLICE DEPARTMENT ORDER

**DATE/TIME:** MAY 8, 2020 1335 HOURS

**NUMBER:** OR 20-18

**SUBJECT:** FORD POLICE INTERCEPTOR UTILITY (PIU) HYBRID TRAINING

**COST CENTER:** 1914161111

**SCOPE:** ALL MEMBERS OF THE DEPARTMENT

**DEPARTMENT PROCEDURE AFFECTED:** N/A

---

A Success Factors video is available to highlight some of the features and operation of the new 2020 Ford Police Interceptor Utility (PIU) Hybrid vehicle. This video is mandatory for all sworn Department members. The video is currently available for viewing on Success Factors. All Department members shall view this video in its entirety between *May 1, 2020 and May 31, 2020*.

There are two options for ensuring all Department members view this video.

Option 1 - Individual Department members may watch the video through their individual Success Factors account. If the video is viewed using this option, Department members will click “agree” at the bottom of the page at the conclusion of the video. By clicking “agree” the Department member will receive credit for watching the video and the In-Service Training Unit will automatically be notified.

Option 2 - Supervisors may facilitate viewing of the video in a lineup format. If this option is used, the supervisor facilitating the lineup will use their Success Factors account to retrieve the video. The supervisor facilitating the viewing is responsible for capturing a roster of all Department members at the viewing using the roster attached to this order. Once completed, the roster shall be scanned and emailed to Officer Joshua Hodge at [jhodge@pd.sandiego.gov](mailto:jhodge@pd.sandiego.gov). If the final roster is not submitted, those who watched the video in the lineup will not receive appropriate credit.

To access the video in Success Factors for both options:

1. Log onto Success Factors.
2. At the first screen, check to make sure you see the word “Learning” in the upper left corner. If you see “Analytics” or “Home” in that area, click on that word and then click on “Learning” from the drop down. This will take you to the “Learning” page.

3. In the middle of the screen you will see a box with the header “Find Learning” that contains a search line which reads, “What do you want to LEARN today?” In that search box type “**2020 Ford Police Interceptor Utility Hybrid Training Video**”.
4. A list of courses will show up on your screen. Click on “**2020 Ford Police Interceptor Utility Hybrid Training Video**” and then click on “Start Course”.
5. On the next screen click on “**2020 Ford Police Interceptor Utility Hybrid Training Video**” which is in blue font. The system will ask you if you want to Open or Save the application. Click “Open”. The video may take a few minutes to load before it plays automatically.
6. At the conclusion of the video you must click “agree” at the bottom of the screen to ensure you receive credit for viewing the video.

This video learning shall be completed by May 31, 2020

Any questions please contact In-Service Training, Officer Joshua Hodge  
[jhodge@pd.sandiego.gov](mailto:jhodge@pd.sandiego.gov)

---

Please read at squad conferences and give a copy to all personnel.

