

## SAN DIEGO POLICE DEPARTMENT ORDER

**DATE/TIME:** OCTOBER 2, 2020 1315 HOURS

**NUMBER:** OR 20-38

**SUBJECT:** WILDLAND FIRE SMOKE PROTECTION PLAN TRAINING

**COST CENTER:** 1914161111

**SCOPE:** ALL MEMBERS OF THE DEPARTMENT

**DEPARTMENT PROCEDURE AFFECTED:** N/A

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The Wildland Fire Smoke Protection Plan Training was created jointly by the Police Department's Office of Homeland Security/ CIMU, In-service Training Unit, and The City of San Diego's Risk Management Department. It was created to help personnel understand procedures related to Cal/OSHA's Wildland Fire Smoke Protection standards. The training has been uploaded to Success Factors. All personnel are required to review the training on Success Factors. It must be read in its entirety in order to receive credit for the learning. All Department members shall review the training by *November 13, 2020. Success Factors captures the time stamp of your initial access and closing of the learning. Do not open any other windows while completing the learning.*

To access the Training in Success Factors:

1. Please use Firefox Web Browser.
2. Enter <https://cityofsandiego.okta.com> and login with City LAN access.
3. Select "Success Factors (Production)"
4. At the first screen, check to make sure you see the word "Learning" in the upper left corner. If you see "Analytics" or "Home" in that area, click on that word and then click on "Learning" from the drop down. This will take you to the "Learning" page.
5. In the middle of the screen you will see a box with the header "Find Learning" that contains a search line which reads, "What do you want to LEARN today?" In that search box type "Wildland Fire Smoke Protection Plan Training Bulletin".
6. The course will show up on your screen. Click on "Wildland Fire Smoke Protection Plan Training Bulletin" and then click on "Start Course".
7. On the next screen click on the section for this learning. This is in blue font. Click the blue font to begin the section. At the conclusion, you must click "agree" at the bottom of the screen to ensure you receive credit for completing the section. You will then

click "Return to Content Structure" to end the learning and view the completion certificate.

This learning shall be completed *by November 13, 2020.*

Any questions on the training bulletin should be directed to CIMU at 619-531-2324. Any questions relating to completing the Success Factors training should be directed to In-Service Training, Officer Joshua Hodge [jhodge@pd.sandiego.gov](mailto:jhodge@pd.sandiego.gov)

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Please read at squad conferences and give a copy to all personnel.