

SAN DIEGO POLICE DEPARTMENT ORDER

DATE/TIME: DECEMBER 2, 2020 1715 HOURS

NUMBER: OR 20-43

SUBJECT: PERSONAL IDENTIFYING INFORMATION OVER ENCRYPTED
RADIO FREQUENCIES

COST CENTER: 1914131612

SCOPE: ALL MEMBERS OF THE DEPARTMENT

DEPARTMENT PROCEDURE AFFECTED: [2.01](#)

Law enforcement agencies authorized by the California Department of Justice (CA DOJ) to access the CLETS system must adhere to the CLETS policies and procedures and the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Security Policy to ensure the confidentiality and integrity of data transmitted on radio talkgroups. One portion of this security policy is that each agency must transmit Personal Identifying Information (PII) via encrypted radio frequencies.

PII is any information that can be used to distinguish or trace an individual's identity, such as an individual's first name, or first initial, and last name combined with any one or more of the following data elements: date of birth, social security number, passport number, military ID, and/or ID numbers issued on government documents. This information shall not be aired on any non-encrypted talkgroup.

To comply with the FBI CJIS standard, any Department member needing to run an inquiry where PII will be aired over the radio (such as a Driver's License or warrant check) shall switch to Inquiry 1 (INQ 1), Inquiry 2 (INQ 2), or PEO Dispatch (PEO DIS). These talkgroups are encrypted to protect personal identifying information. No other frequencies shall be used to broadcast this type of information except that which is vital for officer and public safety such as the airing of information associated with a wanted suspect.

INQ 1 is the primary Inquiry talkgroup and is to be used for information on the registered owners of vehicles, driver's license checks, wanted persons, and stolen property. Department members shall not utilize INQ 2 unless advised to do so by a dispatcher. PEO personnel primarily operate off PEO DIS for dispatches and inquiries. Non-PEOs members shall not use this frequency unless advised to do so by a dispatcher.

Please read at squad conferences and give a copy to all personnel.