

## **SAN DIEGO POLICE DEPARTMENT ORDER**

**DATE/TIME:** JANUARY 3, 2023 1130 Hours

**NUMBER:** OR 23-01

**SUBJECT:** BLUE TEAM ENTRIES FOR CITIZEN COMPLAINTS

**SCOPE:** ALL MEMBERS OF THE DEPARTMENT

**DEPARTMENT PROCEDURE AFFECTED:** 1.10

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**Portions of this document are deemed by the San Diego Police Department to be records of security procedures and are exempt from disclosure under the California Public Records Act (CPRA), Government Code Section 7923.600**

On September 30, 2021, Governor Newsom signed Senate Bill 2 (SB2) into law. This bill outlines the peace officer certification requirements in California. SB2 requires an agency employing a peace officer to report any complaint, charge, allegation, or misconduct investigation to POST. An agency has 10 calendar days to report a qualifying allegation to P.O.S.T. from the date the agency is first made aware of it. Reportable allegations against officers include:

- Dishonesty,
- Abuse of Power,
- Physical Abuse,
- Sexual Assault,
- Demonstrating Bias,
- Acts that Violate the Law,
- Participation in a Law Enforcement Gang,
- Failure to Cooperate in an Investigation into Misconduct,
- Failure to Intercede in Unreasonable Uses of Force.

Due to SB2 reporting requirements, which go into effect of January 1, 2023, all sworn Department members who complete a Blue Team entry for a Citizen Complaint, will only be able to submit the initial complaint entry directly to Internal Affairs. This is so the Department can evaluate each allegation and ensure each qualifying allegation is reported to P.O.S.T. within the newly required 10-day window.

When a sworn Department supervisor completes a Blue Team complaint entry, there will no longer be a "Forward," "Forward/Assign," or "Forward to IA Unit," button on the initial entry. Instead, Department members will see a, "Mark Complete," button at the upper right portion of the screen. Once the incident entry is complete, Department members must select the "Mark Complete," button to forward the entry directly to the Internal Affairs Unit.

The Department supervisor must then click on their Blue Team “Dashboard,” (which is located on the left side of the screen directly under “New Incident”) in order to see the newly created complaint under, “My Inbox,” in their activity stream. Supervisors will click on “Complaint Incident,” to reopen the complaint. Supervisors will then be able to select the “Forward/Assign,” button in the upper right portion of the screen to forward a copy of the complaint through their Chain of Command.

Once the complaint reaches the Commanding Officer for review, they will select the “Submit to IPro,” button at the bottom right corner of the dialogue box. This will create a record in the Blue Team complaint entry asserting the Commanding Officer has reviewed and is aware of the complaint.

If you have any questions, please contact Sgt **(Deleted – records of security)**. If it is urgent, please contact the Watch Commander’s Office at **(Deleted – records of security)** and ask for the on-call Internal Affairs sergeant.

Department Procedure 1.10 will be updated to reflect these changes.

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Please read at squad conferences and give a copy to all personnel.